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Mch. 2005

Govt. of {1884} Madras.
FINANCIAL.

No: 622 Wd/6th March/84

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Recorded.

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5-3-84

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Issued

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5/3/84

Encl.

G.O., 25th February 1884, No. 392.

✓
No: 622 Wd/6th March/84

FEBRUARY.

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Postage and Telegraph stamps, &c.

Recording letter from the Accountant-General
prescribing the course to be adopted for the dis-
posal of cash and postage and telegraph stamps
received in the Government office.

25TH FEBRUARY 1884, No. 392, FINANCIAL.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following papers:—

No. 2403.

OFFICIAL MEMORANDUM.

The Accountant-General is requested to state what is the proper course for this office to adopt in regard to the miscellaneous payments in the shape of cash and stamps which are daily received.

2. These payments may be classed as follows:—

- (1) Postage stamps attached to petitions for the cost of the reply; or in cases of memorials to the Secretary of State, cost of postage to England.
- (2) Postage stamps attached to petitions for cost of copying documents.
- (3) Telegraph stamps sent by Government officials on account of prepaid telegrams.
- (4) Cash fees for leave to inspect specifications.
- (5) Pass port fees.
- (6) Cash for miscellaneous purposes.

With regard to (1) no regular system has been followed, the stamps being at times affixed to the cover containing the order passed on the petition, and note made in the office books, and at times returned to senders.

- (2) Such receipts are paid to volunteer copyists.
- (3) Such stamps are affixed to replies at times; at times added to stock; at times returned to senders.
- (4) Receipts are collected till there are some 10 or 15 rupees in hand and then paid into the Bank, a receipt being sent to the Accountant-General.
- (5) Receipts are collected till there are some 10 or 15 rupees in hand and then paid into the bank, a receipt being sent to the Accountant-General.
- (6) No regular system followed.

3. It would appear very desirable to have a fixed system crediting all such cash or stamps to Government immediately on receipt. Possibly the best mode would be to transfer all such receipts to the Accountant-General for realization.

(By order.)

FORT ST. GEORGE,
8th December 1883.

(Signed) C. G. MASTER,
Chief Secretary.

To the Accountant-General.

From H. F. CLOGSTOUN, Esq., Accountant-General, to the Chief Secretary to Government, dated 12th February 1884, No. J.B.A.-42.

Book department.

With reference to your official memorandum, No. 2403, dated the 8th December 1883, inquiring as to the proper course to be adopted for the disposal of cash and postage and telegraph stamps received in your office, I have the honor to reply as follows.

2. All cash received should, in accordance with chapter 1, rule 1, of the Civil Account Code, be entered in the cash-book or other special record, and then as early as possible remitted to the public treasury with sufficient particulars for credit to the proper head of account. The amount should, on production of Bank's receipt, be debited in the cash-book.

3. Postage and telegraph stamps received might be used for replies to parties sending them, but if they are not so used or if they are received in payment of any fees such as copyists' fees, they can be disposed of as under.

4. Telegraph stamps can be sent to the Central Telegraph office, which reports in letter, No. 5394, of 18th December 1883, that it would always pay their value, or they can be used to stamp any message you may have to send. The former plan seems the best, as it would secure the ordinary contingent charges of the office not being unduly lessened and the fees being credited to the accounts to which they appertain.

5. In respect to postage stamps, they may be sold to the public or to stamp vendors who will only buy them at a discount. But the Director-General of the Post offices of India in his letter, No. 10,781, of 24th January 1884, suggests "that the stamps be destroyed, the small amounts they represent are not worth the trouble of selling them and crediting the amount realized. Government gets credit for the value of the stamps in the Post office department when they are purchased from the treasury. If the stamps are resold and the proceeds credited in the Revenue or Judicial departments, the only result will be to transfer the credit from one department to another. This is hardly advisable when such small amounts are concerned.

"If it is decided to destroy the stamps, measures should be adopted to do this efficiently under the supervision of a responsible officer."

6. It does not appear that any advantage would be gained by the transfer of these petty receipts to this office, as they can be more readily disposed of under any of the arrangements above mentioned.

ORDER—dated 25th February 1884, No. 392, Financial.

Recorded.

(True Extract.)

Ag. Under Secy. to Govt.

To the departments of the Secretariat.
" Cashkeeper.
Copy to Accountant-General.

Exd. J. Wright.

Order thereon No 623 14/6 March 1884

*Communicated
to officers concerned.*

*Introduced
Sof. J. Shaw Stewart (Colk)
Secretary to Govt. P.W.S.*

*To
The S.E. I Circle
Ch. E. for I.
Supt. Mr. H. W. S. S.
Sub. Supt. P.W.S.*

N. B.—If there is not room here for explanation an additional half foolscap should be added and should be continued thereon.

EXPLANATION OF NECESSITY FOR MODIFICATION OF ALLOTMENTS.

These sums of Rs. 20 each under "Imperial Other Services" "Postal Original Works" and "Repairs" are surrendered, as there is no likelihood of any work being required.

L. Beatty - Col. R.E.,
Supg. Engineer, IV Circle

Order thereon No. 623 14/6 March 1884

Communicated to officers concerned.

Inward Extract
Sof. J. Shaw Stewart Col. R.E.
Secretary to Govt. P.W.D.

To The S.E. IV Circle
Ch. E. for L.
Supt. M. H. Works
Sub. Supt. P.W.D.

N.B.—If there is not room here for the whole of the explanation an additional half sheet or more of foolscap should be added and the explanation should be continued thereon.

[P. W. D. Code, Chapter IX, Para. 1187.]
P. W. D. Madras.
Form No. M 46 a.
From THE SUPERINTENDING ENGINEER,
To THE SECRETARY TO GOVERNMENT,
PUBLIC WORKS DEPARTMENT,
Through the Examiner, P. W. Accounts.

No. X 117 m., dated 27th February 1884
Submits application for modification of Imperial allotments for the reasons noted in the margin.

14/3/84 L. Beatty
No. 1185 P., dated 5th March 1884
Forwarded to the Secretary to Government, Public Works Department.

The surrenders may be added to the reserve under the respective heads.

D. P. Curran
Examiner of P. W. Accounts.

Proceedings of the Government of Madras.
No. 62615, dated 7th March 1884.
Read application from Superintending Engineer, IV Circle, No. 117 of 27.2.1884, requesting modification of Imperial Allotments.

ORDER THEREON.
The modifications shown in the accompanying statements are sanctioned.
The surrenders have been added to the reserve with Govt.

(True Extract.)
C. Curran. Major R.E.
Under Secretary to Government.
The S.E. IV Circle
Examiner, P. W. Accounts.
for note and return.
* Here enter the Fund.

No 117 M.

Imperial Fund.

Application for modification of Allotments from the Grants for Minor Works, Repairs, and Tools and Plant.

Divisions.	MINOR WORKS.					REPAIRS.							Tools and Plant.		
	Military.	Civil Buildings.			Communications.	Miscellaneous Public Impts.	Military.	Civil Buildings.			Communications.	Miscellaneous Public Impts.			
		Postal.	Telegraph.	Salt.				*	Postal.	Telegraph.				Salt.	*
Salem	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.	RS.		
	"	"	"	"	"	"	"	"	"	"	"	"	"		

* When Funds are applied for under Provincial, the entries should be made in this Column; when under Imperial the Columns Postal, Telegraph and Salt should be filled up as required.

Station *Co. 2nd Regiment*
Dated *27th February 1884*

L. J. McCarthy - Colonel R.E.
Superintending Engineer, IV Circle.

N.B.—The application must be submitted in triplicate, but the explanations need only be given on one copy. The other copy will be returned showing the modifications, if any, made by Government on the Superintending Engineer's proposals. And the third will after sanction be retained in the Examiner's Office. The amount of additional grants required will be entered in black ink, reductions or surrenders in red ink with the minus sign prefixed.

Endorsement No. 1551 W
dated 12th March 1884

Returned to the
Secretary to Government
Public Works Department,
duly noted

J. P. Curran
Examiner P. W. acct.
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no 627 way 9th March/84

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Sold in Dept Dept

N. 1010. I.L.

Superintending Engineer's Office
2nd Circle, Masulipatam
27th February 1884.

From

The Superintending Engineer,
2nd Circle.

To

The Chief Engineer
Public Works Department.

Enclosures. Two.

1 Estimate in
duplicate

Sir,

With reference to Item No. 1
of G.O. No. 339 W of the 8th Instant, passing
orders on the Provincial Objectionable
Item statement, Imperial and Provincial,
for the month of November 1883, I have
the honor to forward herewith for your
approval and sanction of Government,
an Estimate (in duplicate) amounting to
Rs 920 for a lathe gap with leather
betting ~~se~~ complete for use in the
Bellare Workshops.

I have the honor to be,

Sir,

Your most Obedt Servant.

H. R. R. R.
Superintending Engineer
II Circle.

Copy sent
in 4/3