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- (1) பக்கங்களின் எண்ணிக்கை 16
(2) புதுக்கித் திருப்பிய நாள் 8-3-89
(3) ஆதாரங்குறிப்பவர் சுருக்கொப்பம் 600

தமிழ்நாடு ஆவணக் காப்பகம்.

தமிழ்நாடு அரசு

PWD துறை

அரசாணை எண். மு. கோப்புத் தாள் எண்.	901	அச்சகம் பலவகை
நாள் :	24. 1884	198

மடிக்கவோ கண்டபடி கையாளவோ கூடாது

9 sheets
8 Sheets.
1 Sheet plain.
ஆவண. கா-18,006-15-8-87.

GOVERNMENT OF MADRAS.
PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from D. C. GORDON, Esq., Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 29th March 1884, No. 202 W.:—

I have the honor to submit, for information and orders of Government, notes by Mr. Rainier, Deputy Examiner, of his inspection of the office of the Madras Harbour Works.

2. The report is satisfactory.

ENCLOSURE.

Notes of inspection by H. RAINIER, Esq., Deputy Examiner, Public Works Accounts, Madras, of the office of the Superintendent, Madras Harbour Works, on the 26th March 1884.

The Superintendent, Mr. F. N. Thorowgood, and the accountant, G. Muthusawmy Naidu, were present.

2. The office was last inspected on the 15th November 1883, *vide* papers printed with G.O., No. 3372 W., of 23rd *idem*.

3. The accuracy of the balance of the Superintendent's drawing account was proved, as on 1st March 1884. The cheque books, the pass books, the cash and the cash-abstract books were found in order.

4. The allocation of labor employed on works on a time-sheet daily rendered to the Superintendent, which is compared with the semi-monthly muster-roll, is a good arrangement, and well maintained. Work abstracts are prepared in a neat and complete manner by the accountant, and the register of works is in good order. The materials at site, 12,748 concrete blocks, are valued at Rs. 1,64,974.

5. The stock accounts are satisfactorily kept. Rates seemed generally market-like, and the Superintendent described the stock as in serviceable condition, none of it being surplus. The stock sub-ledger is freely used, and such accounts are clearly and well kept. The Superintendent agreed that in future the storekeeper should record stock transactions in his daily registers at the time they occur, just as would be done in the case of cash. Stock was stated to have undergone general verification in May 1883; another stock-taking was promised very shortly.

6. The tools and plant accounts were found in order. These, and especially the mathematical and scientific instruments, require and will shortly receive, it was said, a thorough overhaul.

7. Rents of buildings have not been punctually or regularly realised; those of last January were received (as per cash-book) on the 12th and paid into the treasury on the 20th instant. Of one item only is there supposed to be any doubt of recovery, as regards such rents. This, Rs. 28-6-8, is due from a Mr. G. D. Stephens, whom the Government Solicitor is moving. According to the papers printed with Government Order (Public Works Department), No. 544, of 28th February 1884, these rents will now be recovered by the Collector. The Superintendent wishes this arrangement to have effect as soon as possible. Perhaps it can be ordered to begin from 1st April 1884.

8. There has been due attention given to the suggestions in last report, though as regards what was said in paragraph 6 (*vide* G.O., No. 3372 W., of 23rd November 1883), the Superintendent prefers continuing the more detailed schedule of expenditure.

9. The departmental code is incomplete, but will now be posted up with all standing orders.

10. The accountant is well assisted.

11. The office is in very good order.

2

2ND APRIL 1884, No. 901 W., PUBLIC WORKS.

ORDER—dated 2nd April 1884, No. 901 W., Public Works.

Communicated to the Superintendent, Madras Harbour Works.

(True Extract.)

Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintendent, Madras Harbour Works.
„ Examiner, Public Works Accounts.

Exd. E Fernandez.
Spare Copies

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GENERAL
ACCOUNT.

Gobt. of (1884) Madras.
PUBLIC WORKS.

Dated April, 2nd.

Recd.

Encl.

G.O., 2nd April 1884, No. 901 W.

APRIL.

Notes of Inspection

The — of the Madras Harbour Works office, by the Deputy Examiner of Public Works Accounts, communicated to the Superintendent, Madras Harbour Works.

23RD NOVEMBER 1883, No. 3372 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from D. C. GORDON, Esq., Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 21st November 1883, No. 155 W.:—

I have the honor to submit, for the information and orders of Government, notes by Mr. Volkers, Assistant Examiner, of his inspection of the office of the Madras Harbour Works.

2. There has been great improvement in the work of the office, which is now in a satisfactory state.

ENCLOSURE.

Notes of inspection by R. C. F. VOLKERS, Esq., Assistant Examiner, Public Works Accounts, Madras, of the office of the Superintendent, Madras Harbour Works, on the 15th November 1883.

The Superintendent, F. N. Thorowgood, Esq., and the Accountant, G. Muthusawmy Naidu, were present.

2. The office was last inspected on the 13th April 1883 (*vide* G.O., No. 1222 W., dated 24th idem).

3. The cash-book is now written up by the cashier and audited daily by the accountant. It is neatly and correctly kept and is up to date.

4. The instructions given in paragraph 5 of last report, regarding the posting of the cash abstract book, have received attention. It is now posted up to date, day by day, and adjustments are separately detailed.

5. With regard to paragraphs 6 and 7 of last report, work-abstracts have been introduced and all expenditure is now clearly traceable from the initial accounts of cash and stock into the register of works. There are three work-abstracts, viz., the first for the work as a whole, the second for "moorings," and the third for "tools and plant." The first is so posted as to admit of the register of works being separately kept up for the following sub-heads, viz.:—

Preliminary works.
North pier.
South pier.
Constructing drain to join No. 5
C. drain.

Repairs.
Manufacture of concrete blocks.
Contingencies.
Establishment.

6. Following the system upon which work-abstracts are maintained, the number of work-vouchers submitted monthly with the accounts is three, that is, one for the work as a whole, one for "moorings," and one for "tools and plant." The entries in the schedule of expenditure are much more numerous—many of the sub-heads of work being separately detailed in it. This is quite unnecessary. The total value of work done during the month and up to date on each sub-head, which is all the information required in the Examiner's office, is given in the work-voucher and the number of entries in the schedule should, therefore, be confined to four only, that is, three for the work, according to the number of work-abstracts maintained and work-vouchers submitted, and one for establishment, to be supported by the usual detailed schedule of establishment charges.

23RD NOVEMBER 1883, No. 3372 W., PUBLIC WORKS.

7. The stock accounts are in good order. The storekeeper deals with the numbers or quantities only, all pricing and valuation being done by the accountant. Vouchers are received and filed by the storekeeper for all stores issued by him. These should be numbered consecutively, and the numbers thus assigned noted in the daily return of issues in the column provided for the purpose, so as to facilitate check. The half-yearly return of stock for the past half-year is complete, with the exception of the entries in column "market rate," which have not yet been ascertained. The matter is receiving attention. Stock was taken in May last.
8. The measures referred to in paragraph 10 of last report, in regard to the accounting of tools and plant, have been successfully adopted. The returns are all in order and up to date. Count was made in June, July and September last.
9. All other books examined were found in a satisfactory state.
10. The office is now in good order.

ORDER—dated 23rd November 1883, No. 3372 W., Public Works.
Communicated to the Superintendent, Madras Harbour Works, for information and guidance.

2. The report is satisfactory.

(True Extract.)

(Signed) J. SHAW-STEWART, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superintendent, Madras Harbour Works.
" Examiner, Public Works Accounts.

Exd. E. Fernandez.
Spare Copies

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GENERAL.
ACCOUNT.

Gobt. of (1883) Madras.

PUBLIC WORKS.

Dated November, 23rd.

Recd.

Encl.

G.O., 23rd Nov. 1883, No. 3372 W.

NOVEMBER.

901

Madras Harbour Works

Passing orders on inspection notes on the office of the Superintendent of the — submitted by the Examiner, Public Works Accounts.

No. 202 W

From

THE EXAMINER,
PUBLIC WORKS ACCOUNTS,

MADRAS,

To

THE SECRETARY TO GOVERNMENT,

PUBLIC WORKS DEPARTMENT.

Madras,

29 MARCH

1884.

SIR,

I HAVE THE HONOR TO SUBMIT FOR INFORMATION AND
ORDERS OF GOVERNMENT NOTES BY MR. RAINIER DEPUTY EXAMINER,
OF HIS INSPECTION OF THE OFFICE OF THE MADRAS HARBOR
WORKS.

THE REPORT IS SATISFACTORY.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEYIENT SERVANT.

D. P. Chinnay

EXAMINER P. W. ACCOUNTS.

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Enclure 901/2
NOTES OF INSPECTION BY H. RAINIER ESQUIRE DEPUTY
EXAMINER PUBLIC WORKS ACCOUNTS MADRAS OF THE OFFICE OF THE
SUPERINTENDENT MADRAS HARBOUR WORKS, ON THE 26TH MARCH
1884.

901
THE SUPERINTENDENT MR. F. N. THOROWOOD, AND THE
ACCOUNTANT C. KOTHUSAMY NAIDU, WERE PRESENT.

2. THE OFFICE WAS LAST INSPECTED ON THE 15TH NOVEMBER
1883, VIDE PAPERS PRINTED WITH D.O. NO. 3372 W. OF 23RD DEC.

3. THE ACCURACY OF THE BALANCE OF THE SUPERINTENDENT'S
DRAWING ACCOUNT WAS PROVED, AS ON 1ST MARCH 1884. THE
CHEQUE BOOKS, THE PASS BOOKS, THE CASH AND THE CASH
ABSTRACT BOOKS WERE FOUND IN ORDER.

4. THE ALLOCATION OF LABOR EMPLOYED ON WORKS, ON A
TIME SHEET DAILY RENDERED TO THE SUPERINTENDENT WHICH IS
COMPARED WITH THE SEMI-MONTHLY MUSTER ROLL - IS A GOOD
ARRANGEMENT, AND WELL MAINTAINED. WORK ABSTRACTS ARE
PREPARED IN A NEAT AND COMPLETE MANNER BY THE ACCOUNTANT
AND THE REGISTER OF WORKS IS IN GOOD ORDER. THE MATERIALS
AT SITE - 12748 CONCRETE BLOCKS, ARE VALUED AT RS. 16,974/-

THE STOCK ACCOUNTS ARE SATISFACTORILY KEPT, RATES
BEING GENERALLY MARKET-LIKE, AND THE SUPERINTENDENT
DESCRIBED THE STOCK AS IN SERVICEABLE CONDITION, NONE OF
IT BEING SUPERFLUOUS. THE STOCK SUB-LEDGER IS NEATLY KEPT,
AND SUCH ACCOUNTS ARE CLEARLY AND WELL KEPT. THE SUPER-
INTENDENT AGREED THAT IN FUTURE THE STOCKKEEPER SHOULD
RECORD STOCK TRANSACTIONS IN HIS DAILY REGISTERS AT THE
TIME THEY OCCUR, JUST AS WOULD BE DONE IN THE CASE OF CASH.
STOCK WAS STATED TO HAVE UNDERGONE GENERAL VERIFICATION

IN 6

IN MAY 1883; ANOTHER STOCKTAKING WAS PROMISED VERY SHORTLY

6. THE TOOLS AND PLANT ACCOUNTS WERE FOUND IN ORDER. THESE, AND ESPECIALLY THE MATHEMATICAL AND SCIENTIFIC INSTRUMENTS, REQUIRE AND WILL SHORTLY RECEIVE IT WAS SAID - A THOROUGH OVERHAUL.

7. RENTS OF BUILDINGS HAVE NOT BEEN PUNCTUALLY OR REGULARLY REALISED, THOSE OF LAST JANUARY WERE RECEIVED (AS PER CASH BOOK) ON THE 12TH AND PAID INTO THE TREASURY ON THE 20TH INSTANT. OF ONE ITEM ONLY IS THERE SUPPOSED TO BE ANY DOUBT OF RECOVERY, AS REGARDS SUCH RENTS. THIS, RS 28-6-8, IS DUE FROM A MR S.C. STEPHENS, WHOM THE GOVERNMENT SOLICITOR IS MOVING. ACCORDING TO THE PAPERS PRINTED WITH GOVERNMENT ORDER (PUBLIC WORKS DEPARTMENT) NO 544 OF 28TH FEBRUARY 1884, THESE RENTS WILL NOW BE RECOVERED BY THE COLLECTOR. THE SUPERINTENDENT WISHES THIS ARRANGEMENT TO HAVE EFFECT AS SOON AS POSSIBLE. PERHAPS IT CAN BE ORDERED TO BEGIN FROM 1ST APRIL 1884.

8. THERE HAS BEEN DUE ATTENTION GIVEN TO THE SUGGESTIONS IN LAST REPORT, THOUGH AS REGARDS WHAT WAS SAID IN PARA 6 (VIDE G.O. NO 3372 V. OF 23RD NOVEMBER 1883) THE SUPERINTENDENT PREFERS CONTINUING THE MORE DETAILED SCHEDULE OF EXPENDITURE

9. THE DEPARTMENTAL CODE IS INCOMPLETE, BUT WILL NOW BE POSTED UP WITH ALL STANDING ORDERS.

10. THE ACCOUNTANT IS WELL ASSISTED.

11. THE OFFICE IS IN VERY GOOD ORDER.

Madras

27th MARCH 1884.

H Raimier

BY EXAMINER P.W. ACCOUNTS.

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Separate orders
on this point
are made in
the press.

3 Genl
Acct

18901 was paid 2158

A

Communicated
to the Supt. Madras
Harbor Works

31-3-84

1-4-84

FROM THE EXAMINER P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

P.W. DEPARTMENT.



NO. 202 W.

33724. 23.11.83.

DATED 29 MARCH 1884.

RECD.

ENCLOSURE 1.

NOTES OF INSPECTION OF THE
MADRAS HARBOR WORKS OFFICE---
FORWARDED---FOR INFORMATION AND
ORDERS OF GOVT.

With order
W. H. H. H.

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