

(1) Number of pages 22
25 (2) Date of repair 5-8-87
(3) Initials of the Referencer long ✓

TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

P.W.D. DEPARTMENT

G.O. No.	837	Press.
B.P. No.		Mis.
Dated 27. 3. 1884 A.		

718/2 ✓

Not to be folded or roughly handled

11-2-10
9+10 to be done.

L. W.

Madras

6th March 1884 837

To

Colonel J. Shaw Stewart R. G.

Chief Comptroller & Secy. to Govt. P. W. D.

to be paid

Sir,

I respectfully beg to bring the following facts to your notice in the earnest hope that I may be placed on the same footing as the other Superintendents of sections in the office.

The office for working purposes, was in 1882 divided into four sections with a Supt. in each section - viz. Current or General, Budget, Technical and Record - The Supt. of the General Section is a Clerk I class III Grade - The Supt. of the Budget Section is at present an Accountant II Grade - The Supt. Technical Section is a Clerk I class III Grade, while I, as the Supt. of the Record Section am only a Clerk II class II Grade - The Current Section consists of the Supt. and 7 Clerks - Budget Section of the Supt. and 2 Clerks - Technical or Draftsmen, while the Record Section has the Supt. 7 Clerks, and 3 Attenders or Referencers, and I respectfully beg to state it is now a most heavily worked section with prospects of the work being greatly increased; for although

No Copy and on order

C. W.

Madras

6th March 1881 837

To

Colonel J. Shaw Stewart R. E.

Chief Engr. & Secy. to Govt. P. W. D.

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Sir,

I respectfully beg to bring the following facts to your notice in the earnest hope that I may be placed on the same footing as the other Superintendents of Sections in the office.

The office for working purposes, was in 1882 divided into four Sections with a Supt. in each Section - viz. Current or General, Budget, Technical and Record. The Supt. of the General Section is a Clerk I Class III Grade. The Supt. of the Budget Section is at present an Accountant II Grade. The Supt. Technical Section is a Clerk I Class III Grade while I, as the Supt. of the Record Section am only a Clerk II Class II Grade. The Current Section consists of the Supt. and 7 Clerks. Budget Section of the Supt. and 2 Clerks. Technical or Draftsmen, while the Record Section has the Supt. 7 Clerks, 3 Attenders or Referencers, and I respectfully beg to state it is now a most heavily worked Section with prospects of the work being greatly increased, for although

No Copy
and on order

aid has been given to the Railway and Irrigation Branches, it does not in any appreciable manner lessen the responsibilities of the Supt. of the Record Section in the General Branch. The Record Section has still to collect all files and answer calls for information from the whole of the Branches of the Secretariat.

I would also beg to bring specially to your notice that I was appointed to my present grade in June 1868, or nearly 16 years ago. Since that time I have worked as Supt. without permanent promotion in every branch (except Technical) of the office. My Service Register will show the various positions I have held and the opinions formed of me by the officers under whom I have served and I must respectfully solicit attention to the exceptional circumstances of my having to work as I have done so long without the Supt. of so large and heavily worked Section of the office, and at the same time to be placed in a lower class and grade than any other Supt. of a Section in the office.

Major J. Pennington R.E. on leaving the office in 1881 was pleased to write in my Service Register as follows—

"Mr. J. Parsons has always done his work well and rendered valuable service during the time I have

837/2

seen in the office (from April 1879 to October 1881)." I would here beg to bring to notice that during the time Major Pennington was in the office I did duty as Supt. of the Budget Section and also had charge of the Establishment Branch and worked very much under the direct orders of that officer.

General Sankey R.E. the late Chief Engr. and Secretary, recommended me demi-officially & officially to the Secretary to the Board of Revenue for the appointment of Registrar that some time ago became vacant by the retirement of the late incumbent who drew a salary of Rs. 400 per mensem. Upon my application for the post General Sankey was pleased to write the following endorsement—

"I have every reason to believe that Mr. J. Parsons would in every way do credit to the appointment he is now applying for. He bears an excellent character for great care & attention to his duties, and has had a large and varied official experience. I trust he may succeed."

I beg to add that I have passed the prescribed examination in P.W. Procedure & Practice rendering me eligible for the promotion now respectfully solicited.

I beg to remain
Your Most Obedt. Servt.
J. Parsons
Supt. Record Section
Secretariat P. W. Deptt.

To W

Submitted through
D.W. for order.

Mr. B. Parsons has
deservedly earned the
good opinion of
previous officers of the
Secretariat. I much
however add that
promotion on an office
Establishment is, as a
rule, only made in
regular vacancies.

L.S. 7.3.84

To D.W.

C.D. 11

What are the relative lengths

Cho 2591

C.W.

23/7

The Financial State.
ment of Office Secretariat.
corrected. The "present
scale" as entered at first
was taken from the Budget
for 1884-85, in which the
Extra Draftsman 2nd class
was omitted.

To D.W.

The additional Drafts-
man 2nd Class - referred to
by C. has never been
entertained and has
been omitted from the
Budget. It is now
proposed to omit
him from the sanctioned
scale, which will
reduce the net increase
under the present

ade primarily responsible
the Section work. No
alteration of pay or

Promotion	Date of Promotion	Salary drawn at present.
10-75	1-4-80	250
1-75	1-4-80	160
7-83	17-7-83	200.

28 from June 1880

837/6

To W

Proposals from the SS
to the 1st

C.S.

24-3-84

Yes.

Cy

24-1-84

C.S.W.

Mr. J. P. ...
14/3/84

What are the relative lengths
of courses of Super. General
Section, General Section, & Technical
Section?

When in 1882 the grading of the
members of the three sections must
have been fully considered & there
must have been some means for
assigning the position of 2nd class
2nd grade to RK.

The number of clerks attached to
the different sections has nothing to
say to the matter. - Cy

9-3-84

To B.W.

The attached
Statement gives the
required information.
The "grading" of the
office establishment
was introduced in 1880.
Each Clerk was posted
to a "grade" corresponding
with the pay which he
then drew.

The division of the
office into Sections in
1882 was an adminis-
trative arrangement.
The Senior Clerks being
made primarily responsible
for the Section work. No
alteration of pay or

837
6

Promotion	Date of grading	Salary drawn at present.
10-75	1-4-80	250
1-75	1-4-80	160
7-83	17-7-83	200.

all from June 1880

grade was made in
consequence.

L.S.
7-3-84.

C.A.W.

If you consider that the
duties falling on the Record section
are as heavy as those undertaken
by the Supt. of General & Technical duties,
please prepare the necessary proposed
statement regarding the duties of the
position of 1st Class S.E. grade. He
has long & officially approved
service & is entitled to be paid
to promotion.

L.S.
13-3-84
The Supt. of the Record
Section has as much
work as, and more res-
ponsibility than, either of the
others named. L.S. 13-3-84.

C.A.W.

Please let me see
a list of the office
establishment —
showing length of
service, salary,
and duty of each
employee.

L.S.

837
14-3-84

Please see the
accompanying Register
as to length of service
of pay.

Office Order No. 37 of
1883 contains a full
account of the duties
of each clerk.

L.S.
14-3-84.

837
6

Promotion	Date of grading	Salary drawn at present.
10-75	1-4-80	250
4-75	1-4-80	160
7-83	17-7-83	200.

28 from June 1884

837
6

Names	Date of first appointment	Date of last promotion	Date of resigning	Salary drawn at present.
Mr. H. Pereira	14-1-54	15-10-75	1-4-80	250
" D. Parsons.	6-5-62	1-4-75	1-4-80	160
J. B. Kennedy	19-2-69	17-7-83	17-7-83	200.

OD
8/3/84

* was sent to class B 8 from June 1880

Statement of Proposition for revision of Office Establishment of Chief Engineer and Secretary to Government, P. W. Dept.

Order
Sanctioning
present
Establishment
to be

No Date

Office to which the proposition
relates

Present Scale

No	Designation	Pay	No
1	Chief Assistant	600	1
1	Second do	500	1
1	Accountant 2 nd grade	425	1
1	Clerk 1 st class 3 rd grade	237 1/2	2
2	Clerks 2 nd do 2 nd do	300	2
1	do 3 rd do 3 rd do	115	1
4	Clerks 3 rd do 2 nd do	300	4
4	do 3 rd do 3 rd do	230	4
3	do 4 th do 1 st do	112 1/2	3
3	do 4 th do 2 nd do	112 1/2	3
3	do 4 th do 3 rd do	82 1/2	3
1	Draftsman (Special)	237 1/2	1
2	do 1 st class	130	2
1	do 2 nd class	106 1/4	1
3	Attenders @ 15, 13 & 10	38	3
1	Munchi	114	1
2	Head Messengers @ 12 & 10	22	2
7	Messengers, 5 at 8 & 7 at 7	54	7
Total		3278 1/4	

Net Increase

Nature of Change

Proposed Scale

Pay

Minimum	Maximum	Average	Pay	Amount	Amount	Period	Amount	Period	Amount	Remarks by	Local Government
				600	"	"					
				500	"	"					
				425	"	"					
				550	225	"					
				440	"	140					
				440	"	"					
				380	"	"					
				220	"	"					
				135	"	"					
				106	"	"					
				75	"	"					
				225	"	"					
				120	"	"					
					"	46 1/4					
				38	"	"					
				14	"	"					
				22	"	"					
				54	"	"					
				183	225	140					
				86	"	"					

(Note: The minimum increase will be \$100 per month.
As the Government

R. S. M. 384



R. No. 1163,

19. 3. 84

Chaparral

19th March

No. 5488

To C/ For check as regards present scale.

C/

No. 1207. 18/3/84 21st March 1884.

Res: -

THE COLUMN 'PRESENT SCALE' IN THE STATEMENT HAS BEEN DULY CHECKED AND IS RETURNED WITH THE FOLLOWING REMARKS:-

- (1) THE PAY (FINANCIAL VALUE) OF EACH APPOINTMENT SHOULD BE ENTERED WITH REFERENCE TO PAY AND ACTING ALLOWANCE CODE SECTION 38 (A).
- (2) THE APPOINTMENT OF A DRAFTSMAN 2ND. CLASS SANCTIONED FOR THE SECRETARIAT HAS NOT BEEN ENTERED IN COLUMN 'PRESENT SCALE'.

THE NECESSARY CORRECTIONS HAVE BEEN MADE BY THIS OFFICE.

BCZ

9/4/84

Cin

P.W. Department

837/9

For Orders

It is proposed, in order to place the Super-intendents of the several sections of the P.W. Secretariat office on an equal footing, to raise the position of the Record Superintendent from Clerk II. class, 2^d grade to Clerk I. class, 3^d grade.

2. The present incumbent of the appointment has

has received no step of promotion for the past 8 years. He has charge of a section of the office equal in importance to the others, with more personal responsibility, and has earned the good opinion of previous officers of the Secretariat throughout a course of service extending over 22 years.

3. The financial effect of the proposed arrangement is shown in the accompanying statement,

to which sanction is requested. ⁸³⁷/₁₀

4. It may be added that a sensible reduction in the cost of the establishment will be effected in May next, when an accountant on Rs 365 — per mensem will be replaced by one on Rs 160 — the former reverting to his substantive appointment on the regular accounts establishment.

Wm. Stewart
Col. R.E.

Secretary to Govt. W.D.
14. 3. 84

The Hon. H. C. Sullivan

No 837W.

PUBLIC WORKS DEPARTMENT.

837
11

PROCEEDINGS OF THE MADRAS GOVERNMENT.

UNDER date the

March 27. 1884

READ the following

Note by the Secretary to
Govt P. W. Department

H.S. No. — 2 14 March 1884

No 837Wd/ M 27. 1884

18-B-84

The revised
scale of office establish-
ment of the P. W.
Secretariat, as proposed
by the Secretary, is
sanctioned with effect
from the 1st April 1884.
The net increase as
shown in the financial
Statement is Rs 4 1/2 per
mensem.

W
24-3-84

Cy
14-7-84

The Examiner P.W. Accounts
with the copy of Statement.

RS

Cir 14/3 R 15/3/84

26-3-08 ✓

20.9.09 ✓

188
11

(118)

Handwritten text in an oval shape, possibly a signature or a name.

25/3/09

20/3

Handwritten signature or initials.

Entered in Receipt Book