

(1) Number of pages 30 (15 sheets)
 20 (2) Date of repair 20.01.1987
 (3) Initials of the Referencer lem ✓

TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

J.W.D. DEPARTMENT

G.O. No.	350 W.	Press.
B.P. No.		Mis.
Dated	9. 2. 1884.	

Not to be folded or roughly handled

15

350
1

GOVERNMENT OF MADRAS.
PUBLIC WORKS DEPARTMENT.

General.
Establishment.

READ—the following papers :—

From Major J. L. L. MORANT, R.E., Officiating Consulting Architect to the Government of Madras, to the Secretary to Government, Public Works Department, dated Chépák, 19th December 1883, No. 1272—Through the Examiner of Public Works Accounts.

I have the honor to submit a proposal for placing on a permanent footing, and for slightly increasing, my office establishment.

1 Statement.

2. The sanctioned office establishment for the Consulting Architect's office is only two clerks, 1st class, 3rd grade, and 4th class, 1st grade; two draftsmen, 2nd and 3rd classes. Two additional clerks are employed and charged to the temporary establishment. Two additional draftsmen are also employed and charged to works.

3. Even to a *second-class* Public Works division the scale authorised is two draftsmen of 1st and 3rd classes. The Consulting Architect's office thus, in the matter of draftsmen, is actually below the scale allowed to a *second-class* division. Mr. Chisholm (himself a most exceptionally quick and able draftsman) has applied for help, but for various reasons nothing was done. It appears obvious that the Consulting Architect's office ought to have at least as many draftsmen as any other office in the Presidency.

4. The office work, to start with, is now in arrears: for example, the letters for 1882 have not been registered, nor does any complete list of plans exist. Continuing under-handed, the office can scarcely be expected to improve.

5. The head clerk is general manager and estimator (for none of the draftsmen can make reliable estimates of any but very small buildings). The other clerk has therefore to register receipts and issues of letters, copy letters and estimates, check calculations and estimates, and prepare the usual returns, all of which more than fully occupy his time. The two clerks charged to temporary establishment assist in preparing the accounts and the returns connected therewith. In ordinary executive divisions, where no stock is manufactured, the accountant is assisted by one or two clerks. In this division stock is made to a large extent, and even with the assistance of two clerks arrears have not been avoided.

6. Looking at the work from the two aspects of correspondence and accounts, one more clerk seems absolutely necessary. This clerk can partly assist the manager and partly help the accountant.

7. On these grounds I venture to submit my proposal for a very slight increase of the establishment of this office.

3
Even to a 2nd Class Division the scale authorized is 2 Draftsmen of

ENCLOSURE.
STATEMENT of Proposition for Revision of the Office Establishment of the Consulting Architect to Government, No. 1272,
dated 19th December 1883.

Order sanctioning the present establishment. Government of Madras, Public Works Department.			NATURE OF CHARGE.													
No.	Date.	Office to which the proposition refers.	Present Scale.							Proposed Scale.						
			No.	Designation.	Minimum.	Increment.	Maximum.	Average at fixed.	No.	Designation.	Minimum.	Increment.	Maximum.	Average at fixed.		
1			1	Clerk, 1st class, 3rd grade.	200	10	250	227½	1	Clerk, 1st class, 3rd grade.	200	10	250	227½		
1			1	Do. 4th do. 1st do.	40	2	50	47½	2	Do. 4th do. 1st do.	40	2	50	47½		
				Do. 4th do. 3rd do.	..	..	..	..	2	Do. 4th do. 3rd do.	20	2	30	65		
				Do. 5th do. 1st do.	..	..	..	..	1	Do. 5th do. 1st do.	15	1	20	18½		
1			1	Draftsman, 1st class	..	..	..	..	1	Draftsman, 1st class	..	..	..	..		
1			1	Do. 2nd do.	35	3	50	46½	1	Do. 2nd do.	35	3	50	46½		
1			1	Do. 3rd do.	20	2	30	27½	2	Draftsmen, 3rd do.	20	2	30	55		
4				Add (Temporary).					9	Deduct.						
1			1	Clerk, 4th class, 3rd grade.	20	2	30	27½	..	Clerk, 4th class, 3rd grade.	..	..	..	..		
1			1	Do. 5th do. 1st do.	15	1	20	18½	..	Do. 5th do. 1st do.	..	..	..	..		
2			2	Draftsmen * at 30 and 25..	..	..	..	..	..	Draftsmen ..	..	..	..	..		
8			8	Total ..	..	..	..	460	9	Total ..	..	..	..	525		
				Net increase ..	..	..	..	..	1	Net increase ..	..	..	..	65		

* The pay of these draftsmen are now charged to works.

NOTE.—The value of each appointment has been calculated at minimum + ½ of annual increment in accordance with the ruling contained in Pay and Acting Allowance Code.

The immediate financial effect of the proposals is 20 + 50 + 20 or Rs. 90 only per mensem increase, of which Rs. 55 are being now charged to works in progress.

(Signed) J. L. L. MORANT, Major, R.E.,
Offg. Consulting Architect to Government.

Endorsement by the Examiner of Public Works Accounts, dated 22nd December 1883,
No. 1261 X.

ORDER—dated 9th February 1884, No. 350 W., Public Works.

Sanction is accorded to the revised scale of office establishment for the Consulting Architect's division, as proposed by Major Morant in his letter, of the 19th December 1883, No. 1272. The existing establishment, permanent and temporary, amounts to eight hands and costs Rs. 460 per mensem. The revised sanction allows for nine hands on the permanent establishment at a cost of Rs. 525 per mensem. The net increase in cost therefore will be Rs. 65 per mensem.

2. This sanction has been registered as Provincial No. 75 W. of 1883-84, and classified as "Establishment, Permanent."

(True Extract.)

Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Consulting Architect to Government.
" Examiner, Public Works Accounts.

Exd. E. Fernandez.
Spare Copies

Even to a 2nd class Public works
Division the scale authorized is 2 Draftsmen of

GENERAL
ESTABLISHMENT.

Govt. of (1884) Madras.
PUBLIC WORKS.

Dated February, 9th.

Recd.

G.O., 9th Feb. 1884, No. 350 W.

FEBRUARY.

Office Establishment for the
Consulting Architect's Division

The revised scale of —, sanctioned.

Consulting Architect's office
Chepauk, Madras
19th December 1883.

No 1272

350
3

W

From

The Consulting Architect to the Government
of Madras.

To

The Secretary to Government
Public Works Department

This The Examiner of P. W. Accounts

Sir,

I have the honor to submit a
proposal for placing on a permanent footing
and for slightly increasing my office Establishment

The sanctioned office Establishment
for the Consulting Architect's office is only
2 Clerks — 1st class 3rd grade, and 1st class 1st grade
2 Draftsmen — 2nd and 3rd classes.

Two additional clerks are employed and charged
to the Temporary Establishment. Two additional
draftsmen are also employed and charged to Works.

Even to a 2nd class Public works
Division the scale authorized is 2 Draftsmen of

inclosure +
1 statement.

first and 3rd classes. The Consulting Architects office thus in the matter of draftsmen is actually below the scale allowed to a second class division.

Mr. Chisholm (himself a most exceptionally quick and able draftsman) has applied for help, but for various reasons nothing was done. It appears obvious that the Consulting Architects office ought to have at least as many draftsmen as any other office in the Presidency.

4. The office work to start with is now in arrears: for example; - the letters for 1882 have not been registered, nor does any complete list of plans exist. Continuing underhanded the office can scarcely be expected to improve.

5 The head clerk is general Manager and Estimator (for none of the draftsmen can make reliable estimates of any but very small buildings) The other clerk has therefore to register receipts and issues of letters
Copy letters and Estimates
Check calculations and Estimates

and prepare the usual returns, all of which more than fully occupy his time. The 2. clerk charged to Temporary Establishment assist in

350/4 N. 2
preparing the accounts and the returns connected therewith. In ordinary executive divisions where no stock is manufactured the accountant is assisted by one or two clerks. In this Division stock is made to a large extent, and even with the assistance of 2 clerks arrears have not been avoided.

6 Looking at the work from the two aspects of Correspondence and accounts one more clerk seems absolutely necessary. This clerk can partly assist the manager and partly help the accountant
7 On these grounds I venture to submit my proposal for a very slight increase of the Establishment of this office.

I have the honor to be,
Sir,

your most obedient servant

John Horant.

Major A.E.

Off^r Consulting Architect to Govt

Good

Eschscholium

1858

9th Feb 84, 850 W.

1868

W. C. H. M.

$$\begin{array}{r} 350 \\ 5 \end{array}$$
$$\frac{350}{5}$$

Order sanctioning
the present
Establishment.
Govt of Madras
P.O.

Office to which the proposition goes

Nature of Change

Present Scale.

Proportion Scale.

Account	Decreases month	Permanent	Temporary
Account	Decreases month		
Account	Decreases month		
Account	Decreases month		
Account	Decreases month		
Account	Decreases month		

Remark by local
Government.

HP Date.

No. Designation

May

As Deception

Ray

1	Clerk 1 st Class	3 rd Grade	200	10	250	237½
1	"	II Class 1 st Grade	40	2	50	47½
	III " 3 rd Grade		-	-	-	-
	I " 1 st Grade		-	-	-	-
	Draftsman Class					
1	Draftsman 2 nd Class		35	3	50	46½
1	Draftsman 3 rd Class		20	2	30	27½
4					50	

1	Black	$\frac{3}{4}$ lb.	200	10	250	$2\frac{1}{2}$	
1	" "	$\frac{3}{4}$ lb.	40	2	50	$\frac{1}{4}$	
2	" "	$\frac{3}{4}$ lb.	20	2	30	55	55
1	" "	$\frac{3}{4}$ lb.	15	1	20	$18\frac{3}{4}$	$18\frac{3}{4}$
1	" "	$\frac{3}{4}$ lb.	50	4	70	65	65
1	" "	$\frac{3}{4}$ lb.	35	3	50	$46\frac{1}{4}$	
2	" "	$\frac{3}{4}$ lb.	20	2	30	55	$2\frac{1}{4}$

525 16/6/74
Tit Laperouse Ph 65 per minute

Note. The value of each appointment is a minimum of \$1000 annual increment in pay plus 10% of the
The immediate financial effect of
ago of permanent increase of
to work in progress.

can calculate at
with the ruling costed
through in 2018 + 2019
Rs 55 are

John Morant.

Offs. Consul to Archibute & Co.

350
6

144 X
200003

General or Establishment

M. C. N. 11467

From

The Consulting Architect
to Government

To

The Secretary to Government
Public Works Department

Thro' The Examiner of Accounts
No 1272

Dated 19 } December 1883
Recd 20 }

No of Enclosures 1

subject

Submits proposal for increasing
the Office Establishment of
the Consulting Architect's Office

The Clerk to the Secy 3^d

2/9/83

No 2818 Wd/26.10.82
" 2965 Wd/9.11.82
" 1316 Wd/5.5.83
" 1357 Wd/9.5.83
" 1619 Wd/9.6.83
" 1764 Wd/22.6.83
" 3604 Wd/17.12.83

P.W.C. No 11467

Endorsement No 12612 dated
22nd December 1883. 350

Forwarded to the Chief
Engineer P.W. Department
for disposal.

The entries in column present
scale in the proposition
Statement have been checked
and found correct, vide
para 25 of the P.W. Code.

D. P. Cooray
Examiner P.W. Works

Recd. 26 Dec/83

Madras.

22/12

(Encl. 1)

350 W
22/12

Encs: 2.

are: 2/8/84 R. S. P.

This case being No 285.
V. C. P. W. C. 3^d

Class: 11467

Proposed Increases to the permanent Office Establishment of the Office of the Cony Architect to Govt

Present scale.			Proposed scale.		
No.	Description	Average pay Rs.	No.	Description	Average pay Rs.
1	Clerk 1 Class 3 grade.	225	1	Clerk 1 Class 3 grade	225
1	" IV " 1st "	45	1	" IV " 1st "	45
"	" IV " 3rd "	"	2	" IV " 3rd "	50
"	" V " 1st "	"	1	" V " 1st "	17½
"	Draftsman 1st Class	"	1	Draftsman 1st Class	60
1	" 2nd "	42½	1	" 2nd "	42½
1	" 3rd "	25	2	" 3rd "	50
		33 7½	9	350 8	490 33 7½
				Increase Rs.	152½

The above is a more correct statement of the financial effect of the Cony Architects proposals. As compared with a 1st Class Division office, the cost is excessive - the monthly charge in this case being Rs 285. The Clerk 1 Class 3rd

grade is really a Draftsman who was graded as a Clerk for the Express object of remunerating him for his superior skill as a Draftsman.

The C. A. proposes to add 3 additional Clerks and 2 Draftsmen to his permanent Establishment. He will then have 4 Clerks and 5 Draftsmen as compared with Clerks 5 & 2 Draftsmen in a 1st Class Division office. The excess cost being Rs 205 per mensem.

In L.O. 3607 W of 17 Dec. 83. the pay of the 2 additional Draftsmen was ordered to be charged to works, and this seems a good arrangement. If there are works to keep the Draftsmen employed, they can be kept on. If not, they can be dispensed with.

No 190 d/s 8th January 1884
To C.A.

With reference to your proposal for an increase of establishment & please state if there is any objection to retaining as temporary establishment the 2 additional Draftsmen sanctioned in F.O. 3607 W of 17 December and charging them to works. They can be retained in this capacity as long as there are works to keep them going & an undesirable increase to our permanent establishment would be then avoided.

Cy.
7/1/84
W
No 187/104.

W.
No 1376 d/s 17 Jan 84
I have been absent from Madras & have delayed replying to the above note. The effect of having draftsmen whose pay is charged to works will be that it will not be possible to recruit and retain the services of efficient men for they will naturally seek for employment in some pensionable establishment. Experience has clearly proved that the additional draftsmen are absolutely necessary not only on account of any extra work such as Post and Telegraph offices, but also to meet the normal work of the Division. Hence I

No 1770
GOVT. } 188 . { P. W.
MADRAS. } { DEPT.

SECRETARY.

26th January 1884

OFFICE NOTE.

350
The Consulting
Engineer to Govt.

Your letter No. 1272 d/s
Decr. 83

Please submit a
detailed statement of
the Establishment -
Permanent & Temporary -
attached to the Division
for Executive,
Engineering, and Office.
Including the Brick
Establishment.

Cy.
Please give this
to the
24.1.84 25-1-84

grade is really a D
man who was grade
as a Clerk for the
Express object of re-
warding him for his
superior skill as
Drafterman.

The C. A. proposes
add 3 additional
and 2 Draftermen
his permanent Estab-
lishment. He will
then have 4 Clerks
and 5 Draftermen
as compared with
Clerks 5 & 2 Draf-
men in a 1st Class
Division office.
Excess cost being
per annum.

Ny. O. 36075 of
Dec. 83. the pay of
2 additional Draf-
was ordered to be ch-
to work, and then
a good arrangement
there are works to
Draftermen employed
he kept on. Finally, they
be dispensed with.

GOVT. } 188 . { P. W.
OF MADRAS. } DEPT.

SECRETARY.

Chepank, 26th January 188 .

OFFICE NOTE.

To ^{35th}
The Consulting
Architect to Govt.

Your letter No. 1272 of
19 Decr. 83

Please submit a
complete statement
of the Establishment
Permanent & Temporary
attached to the Division
under Executive,
Setty, and office,
including the Brick
kiln Establishment.

Accountant
Please give this

24.1.84 25-1-84

Ans 2/4/84. R. S. S.

No 1418

To D. W.

Encloses herewith the
Statement required.

Jacobs

C. A.

24.1.84

25/12/84
D. W.
Account

on the permanent station
ment, at a cost of

Sanction is accorded to the revised scale of office establishment for the Consulting Architects Division, as proposed by Major Morant in his letter of the 19th December/83 No. 1272. The existing Establishment, Permanent and Temporary, amounts to 8 hands, and costs Rs 460 per mensem. The revised Sanction allows for 9 hands on the permanent establishment, at a cost of Rs 540 per mensem.

7 Rupees 525 per mensem.
The net increase in cost
therefore will be Rs 65
per mensem.

This Sanction has been
registered as Provincial
No. 10 of 1883-84, and
classified as "Establish-
ment, Permanent."

lll
2-2-84

lll
9-2-84

To ^{known} 9/2 19/2
The Consulting Architect H. Govt.
" Grand P.W. Accounts

lll
Circular P.W. Accounts

350
15

14-1000 ✓

Govt. of Madras.

PUBLIC WORKS.

Dated

15/7

Recd.

Encl.

G. O. 9th July 1888 No. 350W.

Offg. Secy to the
Cons. Architect, Dir.
The revised scale
of — sanctioned

40
—
3

19c
11/12
13. 10/12
22/2

Subd. Dy. Secy

18/12/88