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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

J.W.D. DEPARTMENT

G.O. No.	2710 W	Press.
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Not to be folded or roughly handled.

3RD NOVEMBER 1884, No. 2710 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Establishment.

READ—the following paper :—

Proceedings of the Government of India, Public Works Department (General),
dated Simla, 15th October 1884, No. 1216-G.

Rules under which the Civil Engineers' Provident Fund is to be conducted.

Read again—

Despatch from the Secretary of State, No. 18, dated 22nd March 1883.

Notification of the Government of India, in the Department of Finance and Commerce,
No. 449, dated 18th April 1884.

Resolution—

In accordance with instructions from the Secretary of State, the Governor-General in Council has approved of the institution of a Provident Fund to which all Civil Engineers in the Public Works department are permitted to subscribe. His Lordship does not desire, in the first instance, to make subscription to the fund obligatory either on those now in the department or on those who may hereafter be appointed, but prefers that it shall be established on the basis of encouraging members of the department to save a certain proportion of their salaries by allowing interest on their contributions. The ultimate form which the conditions of subscription will assume will be further considered when it has been ascertained by experience to what extent officers now in the department look upon the institution of such a fund as an advantage.

2. The rules under which the fund will for the present be conducted are annexed to this resolution.

3. As announced in Resolution in the Department of Finance and Commerce, No. 449, dated 18th April 1884, payment may be made to the fund calculated on salaries received since 1st April last; but interest will only be allowed from the dates of deduction or payment of deposits.

Order—

The Governments of Madras, Bombay, Bengal, the North-Western Provinces and Oudh,
and the Punjab.
The Chief Commissioners, Central Provinces, British Burma, Assam and Coorg.
The Resident at Hyderabad.
The Agents to the Governor-General for Central India, Rajputana, and Belochistan.
The Accountant-General, Public Works Department.
The Inspector-General of Military Works.
The Director-General of Railways.
The Consulting Engineers to the Government of India for Guaranteed Railways, Calcutta,
Lahore, and Lucknow.
The Director-General of Telegraphs in India.

Ordered that this resolution be communicated to Local Governments and Administrations and Officers named in the margin for information and guidance.

(Signed) A. B. SAMPSON,
Under Secretary to the Govt. of India.

ENCLOSURE.

CIVIL ENGINEERS' PROVIDENT FUND.

I.—The institution of a Voluntary Provident Fund on the following basis is sanctioned for the officers of the Public Works Department indicated in the margin:—

- Character of the Fund.*
1. Civil Engineers on the effective list of the Public Works Department.
 2. Civil Engineers transferred to the Accounts Branch, or the Superior Railway Revenue Establishment, or to foreign service under Chapter III of the Civil Pension Code.
 3. All civil members of the Superior Accounts Establishment who are not Civil Engineers.

(1) The monthly deposit may be not less than 5 per cent. and not more than 10 per cent. on the salary (as defined in the Financial Codes) of each depositor for that month.

(2) The deposits will be voluntary, and may be discontinued and renewed at the option of the depositor.

(3) Compound interest at 4 per cent. on such payments will be annually credited by Government to each officer subscribing.

(4) The sum which will thus accumulate to the credit of an officer to be his absolute property, to be handed over to him unconditionally on quitting the service, or in the event of his death before retirement, to his legal representatives.

II.—The deposits received under the foregoing regulation will be placed in a Government Savings Bank named "Civil Engineers' Provident Fund." This bank will be managed by the Accountant-General in the Public Works Department.

Management of the Fund.

III.—Deposits will be received by the various Examiners of Public Works Accounts throughout India. They will be recovered by deduction from the pay bills, or may be made in cash, and be held in the books of the Accountant-General in the Public Works Department.

Receipt of deposits.

IV.—No withdrawal will ordinarily be allowed from the deposit until the depositor quits the service or dies. But on Local Governments or Administrations being satisfied that the pecuniary circumstances of a depositor are such that the indulgence is absolutely necessary, a deposit may be temporarily withdrawn under orders issued by the respective Local Governments and Administrations—

- (i) to pay for the passage of the depositor going on leave out of India on medical certificate, or returning after such absence;
- (ii) to pay for the passage of any member of the depositor's family coming from beyond the sea to join him, or going beyond the sea, or from some urgent cause.

V.—Withdrawals under Rule IV will be recovered in 24 equal monthly instalments compulsorily deducted from salary whenever full salary is drawn until the whole is refunded.

VI.—The balances of deceased depositors will be paid according to Rules 68 and 69, Chapter 19, of the Civil Account Code, and Act V of 1872.

VII.—All sums received from depositors will be credited, and all sums withdrawn will be charged under the head "Civil Engineers' Provident Fund."

VIII.—The Examiner will furnish the Accountant-General in the Public Works Department with a monthly statement of the fund. This statement will contain (1) the dates of receipt; (2) the names of the depositors' accounts; (3) name and official designation of the depositors; and (4) amounts of deposits. The total of this statement will agree with the corresponding credit in the Examiner's account as rendered to the Accountant-General. For number of depositors' account, see below Rule X.

IX.—The Examiner will furnish the Accountant-General in the Public Works Department with a monthly statement of withdrawals. This statement will give the following particulars: (1) dates of payments; (2) names of depositors; (3) names and official designations; (4) amounts paid; (5) number and date of the orders of the Local Government or Administration for payment as prescribed in Rule IV. This order will be attached to the statement as voucher for the payments. For number of account, see below Rule XI.

X.—The account of each depositor will be posted in a ledger, to be kept by the Accountant-General in the Public Works Department. The ledger will be closed as soon as possible after 31st March of each year.

Depositor's ledger.

XI.—Every account in this ledger will receive a distinct number. The number so given to the depositors' accounts will be consecutive. A depositor's number will not be altered, nor will the numbers of closed accounts be given to new depositors. The Accountant-General will notify to the Examiner concerned the numbers given to a depositor's account immediately after his first deposit, and this number will be quoted against all further deposits, and all withdrawals in the statements prescribed in Rules VIII and IX. In the event of the depositor's transfer, the number will be noted on his last pay certificate in order that the next Examiner may be able to quote it in his deposit statements.

XII.—Interest will be allowed for each calendar month upon the minimum balance of the depositor's account between the close of the fourth day and the end of the month. In calculating interest under this rule, the deposits received by deduction from salary will be considered as paid into the fund on the 1st of the month succeeding that for which the salaries from which the deductions are made are due. The interest will be calculated monthly as provided for in the form of ledger, but will not be added to principal until the end of the official year, except when the account is to be finally closed, in which case the interest will be paid at the same time as the principal. The Accountant-General in the Public Works Department, in communication with the Comptroller-General, will adjust the interest in the accounts of the year for which it is allowed.

XIII.—As soon as possible, after the 31st March and 30th September of each year, the Accountant-General, Public Works Department, will send to each depositor a statement of his account in the form annexed. Depositors are required to satisfy themselves as to the correctness of these statements; and unless errors in them are brought to the notice of the Accountant-General within one month from the date of their receipt, Government will not be responsible for any sums not thus acknowledged.

CIVIL ENGINEERS' PROVIDENT FUND.

3RD NOVEMBER 1884, No. 2710 W., PUBLIC WORKS.

ORDER—dated 3rd November 1884, No. 2710 W., Public Works.

(True Extract.)

Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Chief Engineer for Irrigation.
 Consulting Engineer for Railways.
 " Engineers-in-Chief, State Railways.
 " Superintending Engineers.
 " Superintendent of Works, Tank Maintenance Scheme.
 " Examiner, Public Works Accounts.
 " Examiner, Railway Accounts.
 " "

Exd. A. Grubert.
Spare Copies

GENERAL.
ESTABLISHMENT.

Govt. of Madras.

PUBLIC WORKS.

Dated November, 3rd.

Recd.

Encl.

G.O., 3rd Nov. 1884, No. 2710 W.

NOVEMBER.

Civil Engineers' Provident Fund

Resolution of the Government of India
circulating rules of the —, communicated
to officers of the Public Works Department.

30 spare copies sent
under a separate covering marked P.W.D.
to the following officers.

No. 1216G.

GOVERNMENT OF INDIA.
PUBLIC WORKS DEPARTMENT.

GENERAL.

Simla, October 15, 1884.

Rules under which the Civil Engineers' Provident Fund is to be conducted.

Read again—

Despatch from the Secretary of State, No. 18, dated 22nd March 1883.

Notification of the Government of India, in the Department of Finance and Commerce,
No. 449, dated 18th April 1884.

RESOLUTION.—In accordance with instructions from the Secretary of State, the Governor General in Council has approved of the institution of a Provident Fund to which all Civil Engineers in the Public Works Department are permitted to subscribe. His Lordship does not desire, in the first instance, to make subscription to the fund obligatory either on those now in the Department or on those who may hereafter be appointed, but prefers that it shall be established on the basis of encouraging members of the Department to save a certain proportion of their salaries by allowing interest on their contributions. The ultimate form which the conditions of subscription will assume will be further considered when it has been ascertained by experience to what extent officers now in the Department look upon the institution of such a fund as an advantage.

2. The rules under which the fund will for the present be conducted are annexed to this Resolution.

3. As announced in Resolution in the Department of Finance and Commerce, No. 449, dated 18th April 1884, payment may be made to the fund calculated on salaries received since 1st April last; but interest will only be allowed from the dates of deduction or payment of deposits.

The Gov. of Bombay, Bengal, the North-Western Provinces and Oudh, the Chief Commissioner, Central Provinces, British Burma, Assam, and Coorg.
The Resident at Hyderabad.
The Agents to the Governor General for Central India, Rajputana, and Beluchistan.
The Accountant General, Public Works Department.
The Inspector General of Military Works.
The Director General of Railways.
The Consulting Engineers to the Government of India for Guaranteed Railways, Calcutta, Lahore, and Lucknow.
The Director General of Telegraphs in India.

ORDER.—Ordered, that this Resolution be communicated to Local Governments and Administrations and Officers named in the margin for information and guidance.

Under-Secy. to the Govt. of India.

To The Secretary to the Govt. of Madras

P.W.D. Department

Character of the Fund.

1. Civil Engineers on the effective list of the Public Works Department.
2. Civil Engineers transferred to the Accounts Branch, or the Superior Railway Revenue Establishment, or to foreign service under Chapter III of the Civil Pension Code.
3. All civil members of the Superior Accounts Establishment who are not Civil Engineers.

Management of the Fund.

Receipt of Deposits.

CIVIL ENGINEERS' PROVIDENT FUND.

I.—The institution of a Voluntary Provident Fund on the following basis is sanctioned for the officers of the Public Works Department indicated in the margin :—

- (1) The monthly deposit may be not less than 5 per cent. and not more than 10 per cent. on the salary (as defined in the Financial Codes) of each depositor for that month.
- (2) The deposits will be voluntary, and may be discontinued and renewed at the option of the depositor.
- (3) Compound interest at 4 per cent. on such payments will be annually credited by Government to each officer subscribing.
- (4) The sum which will thus accumulate to the credit of an officer to be his absolute property, to be handed over to him unconditionally on quitting the service, or, in the event of his death before retirement, to his legal representatives.

II.—The deposits received under the foregoing resolution will be placed in a Government Savings Bank named "Civil Engineer's Provident Fund." This bank will be managed by and be held in the books of the Accountant General in the Public Works Department.

III.—Deposits will be received by the various Examiners of Public Works Accounts throughout India. They will be recovered by deduction from the pay-bills, or may be made in cash. Deposits cannot be made otherwise than through an Examiner of Public Works Accounts.

IV.—No withdrawal will ordinarily be allowed from the deposit until the depositor quits the service or dies. But on Local Governments or Administrations being satisfied that the pecuniary circumstances of a depositor are such that the indulgence is absolutely necessary, a deposit may be temporarily withdrawn under orders issued by the respective Local Governments and Administrations—

- (i) to pay for the passage of the depositor going on leave out of India on medical certificate, or returning after such absence;

- (ii) to pay for the passage of any member of the depositor's family coming from beyond the sea to join him, or going beyond the sea sick or from some urgent cause.

V.—Withdrawals under Rule IV will be recovered in 20 equal monthly instalments compulsorily deducted from salary whenever full salary is drawn until the whole is refunded.

VI.—The balances of deceased depositors will be paid according to Rules 58 and 59, chapter 19, of the Civil Account Code, and Act V of 1873.

VII.—All sums received from depositors will be credited, and all sums withdrawn will be charged under the head "Civil Engineers Provident Fund."

VIII.—The Examiner will furnish the Accountant General in the Public Works Department with a monthly statement of the sums he may receive on account of the fund. This statement will contain (1) the dates of receipt; (2) the numbers of the depositors' accounts; (3) name and official designation of the depositors; and (4) amounts of deposits. The total of this statement will agree with the corresponding credit in the Examiner's account as rendered to the Accountant General. For number of depositors' account, see below Rule X.

IX.—The Examiner will furnish the Accountant General in the Public Works Department with a monthly statement of withdrawals. This statement will give the following particulars, and the total of it will agree with the corresponding debit in the Examiner's monthly account as rendered to the Accountant General:—(1) dates of payments; (2) numbers of depositors' accounts; (3) names and official designations; (4) amounts paid; (5) number and date of the orders of the Local Government or Administration for payment as prescribed in Rule IV. This order will be attached to the statement as voucher for the payments. For number of account, see below Rule XI.

X.—The account of each depositor will be posted in a ledger, to be kept by the Accountant General in the Public Works Department. The ledger will be closed as soon as possible after 31st March of each year.

XI.—Every account in this ledger will receive a distinct number. The number so given to the depositors' accounts will be consecutive. A depositor's number will not be altered, nor will the numbers of closed accounts be given to new

Examiner's account of deposit.

Examiner's account of withdrawals.

Depositor's ledger.

Number of depositors' accounts.

depositors. The Accountant General will notify to the Examiner concerned the numbers given to a depositor's account immediately after his first deposit, and this number will be quoted against all further deposits, and all withdrawals in the statements prescribed in Rules VIII and IX. In the event of the depositors transfer, the number will be noted on his last pay certificate in order that the next Examiner may be able to quote it in his deposit statements.

XII.—Interest will be allowed for each calendar month upon the minimum balance of the depositor's account between the close of the fourth day and the end of the month. In calculating interest under this Rule, the deposits received by deduction from salary will be considered as paid into the fund on the 1st of the month succeeding that for which the salaries from which the deductions are made are due. The interest will be calculated monthly as provided for in the form of ledger, but will not be added to principal until the end of the official year, except when the account is to be finally closed, in which case the interest will be paid at the same time as the principal. The Accountant General in the Public Works Department, in communication with the Comptroller General, will adjust the interest in the accounts of the year for which it is allowed.

XIII.—As soon as possible after the 31st March and 30th September of each year, the Accountant General, Public Works Department, will send to each depositor a statement of his account in the form annexed. Depositors are required to satisfy themselves as to the correctness of these statements; and unless errors in them are brought to the notice of the Accountant General within one month from the date of their receipt, Government will not be responsible for any sums not thus acknowledged.

Interest.

Half-yearly advice to depositors.

CIVIL ENGINEERS' PROVIDENT FUND.

Deposit account of _____ (name) _____ (designation) _____ Deposit No. _____ with the Civil Engineers' Provident Fund for and up to the end of the half-year ending the _____ 188 .

During the month of _____	Deposits.		Interest.		Withdrawn.		Statement of account for and up to the end of the half-year ending _____ 188 .	
	Rs.	A. P.	Rs.	A. P.	Rs.	A. P.		
(Each month to be entered consecutively.)							Balance on 1st interest	Rs. ...
							Additions during the year	Rs. ...
							Interest	Rs. ...
							Deduct withdrawals	Rs. ...
							Balance on	Rs. ...
Total							Total	Rs. ...

Dated _____
 Accountant General, Public Works Department.
 Lieut.-Colonel, R.E.,

276

General
Order

GOVERNMENT OF INDIA.
PUBLIC WORKS DEPARTMENT.
GENERAL.

27/10/84 3rd copy

Communicated to
offices of the Public
Works Department for
information and guidance,
in continuation of G.O. 1329 W.
dated 27 May 1884.

C.B.

3.11.84

W
3.11.84

No. 1216G.

Dated Simla, October 15, 1884.

Received

2710

C.G. for J.
C.G. for R.S.
G.O. in Chief State Eng'rs.
Supy. Eng'rs.
Supy. for R.S. Mr.
in S.W.A.
22. Ry. Secty

24/10

Rules under which the Civil Engineers' Provident Fund is to be conducted.

G. C. B. Press, Simla.—No. 207 A. N. D.—23-10-84—1,022.

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Gobt. of (1884) Madras.
PUBLIC WORKS.

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18/11/84

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Civil Engineer

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