

Provincial No 44 W  
of 1884/85, and classified  
as Establishment, Permanent

22.1.04 ✓  
22.2.04  
9.9.11

10-9-84

10-12-54

C. for Irrigation.  
Examiner S. W. Wells

L.S. Air 10/77 Ch. 5/10 10/10

No: 2376 W

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Under date the

25<sup>th</sup> Sept 70

Read the following

Note by the Chief Eng<sup>r</sup> for Sprig<sup>n</sup> (H. of September 8. 1884)

In the circumstances  
as explained in the above  
note, sanction is accorded  
to the entertainment of an  
additional clerk IV class  
1<sup>st</sup> grade, in the office  
of the Chief Engineer for  
Irrigation and Joint  
Secretary to Govt Irriga-  
tion Branch.

This sanction has  
been registered as

Recd 7939

Res 22/9/03

Sec 1

H.L. 33/9 Cir: 10/9

No: 2376 hr

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been registered as

Note by the Chief Engineer for Irrigation

Since the formation of several temporary  
Divisions, the work of this office has so much increased  
that the present establishment is unable to keep it cur-  
-rent. Almost all the Secretariat papers on Irrigation  
subjects are disposed of in this office, and the copy-  
-ing work is greatly increased thereby. While the under-  
-signed is at Ooty or on tour, there is practically only  
one clerk available to attend to all the copying work  
in the Madras office, where it is always heavy and  
often falls into arrears. It is now found absolutely  
necessary to strengthen the establishment to prevent  
delays.

2. The undersigned has the honor, therefore, to re-  
-commend that sanction of Government be obtained for  
the entertainment of a clerk, 4<sup>th</sup> class, 1<sup>st</sup> grade, in this  
office. He will be exclusively employed on work connected  
with the office of the Joint Secretary, Irrigation Branch,  
and should therefore be allowed free access to the Secre-  
-tariat records so that he may readily collect any papers or infor-  
-mation which it may be desirable to have for the

complete

Complete disposal of subjects requiring orders in the  
Irrigation Branch.

Dotacamund 3  
8<sup>th</sup> Sept: 1884 3

For attn: Colonel R. C.  
Chief Engineer for Irrigation

To

The Secretary to Government P. W. D.

McL 7939

Nov 22/9/03

See 1

McL 33/9 Cx: 10/9

Tabular Statement showing the Present and Proposed Scale of Establishment for the Office of the Chief Engineer for Irrigation

| No and Grade of Order                       | Nature of Charge |                                   | Proposition    |        |                                   |                    | Orders of Government of India |                      |
|---------------------------------------------|------------------|-----------------------------------|----------------|--------|-----------------------------------|--------------------|-------------------------------|----------------------|
|                                             | Present Scale    |                                   | Proposed Scale |        | Permanent                         |                    | P.W. Dept                     | Financial Department |
|                                             | Number           | Designation                       | Average pay    | Number | Designation                       | Decrease per month | Increase per month            | Decrease per month   |
| Office of the Chief Engineer for Irrigation | 2                | Clerks I class 3 grade            | 450            | 2      | Clerks I class 3 grade            |                    |                               |                      |
|                                             | 1                | do II                             | 110            | 1      | do II                             |                    |                               |                      |
|                                             | 2                | do III - do - 1                   | 180            | 2      | do III - do - 1                   |                    |                               |                      |
|                                             | 2                | do III - do - 2                   | 140            | 2      | do III - do - 2                   |                    |                               |                      |
|                                             | 1                | do III - do - 3                   | 55             | 1      | do III - do - 3                   |                    |                               |                      |
|                                             | 2                | do IV - do - 1                    | 90             | 3      | do IV - do - 1                    |                    |                               |                      |
|                                             | 3                | do IV - do - 2                    | 105            | 3      | do IV - do - 2                    |                    |                               |                      |
|                                             | 1                | do IV - do - 3                    | 25             | 1      | do IV - do - 3                    |                    |                               |                      |
|                                             | 1                | Draughtsman 1 <sup>st</sup> class | 60             | 1      | Draughtsman 1 <sup>st</sup> class |                    |                               |                      |
|                                             | 2                | do 2                              | 85             | 2      | do 2                              |                    |                               |                      |
|                                             | 2                | do 3                              | 50             | 2      | do 3                              |                    |                               |                      |
|                                             | 1                | Reference Picker                  | 15             | 1      | Reference Picker                  |                    |                               |                      |
|                                             | 1                | Assist. do                        | 8              | 1      | Assist. do                        |                    |                               |                      |
|                                             | 1                | Moocher                           | 10             | 1      | Moocher                           |                    |                               |                      |
| Office of the Chief Engineer for Irrigation | 1                | Head Peon                         | 10             | 1      | Head Peon                         |                    |                               |                      |
|                                             | 1                | Peon                              | 8              | 1      | Peon                              |                    |                               |                      |
|                                             | 1                | do                                | 7              | 1      | do                                |                    |                               |                      |
|                                             | 2                | do                                | 12             | 2      | do                                |                    |                               |                      |
|                                             | 3                | Lascars                           | 21             | 3      | Lascars                           |                    |                               |                      |
|                                             | 30               | Total                             | 1441 31        |        | Total                             |                    |                               |                      |

|                                                                             |                                                   |
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The copying work in the office being always heavy, it is proposed to have an additional clerk to be exclusively employed on the drawing and design work.

For attest. Colonel R. E.  
Chief Engineer for Irrigation

Colonel R. E.  
8<sup>th</sup> Sept 1882

from the Secretariat  
office. And as the  
office itself is stated  
to be overworked  
there seems no alternative  
but to sanction  
additional aid.

N.S.  
9.9.84

Draft disposed accordingly  
W  
9.9.84

I have had occasion frequently to  
find fault with the delay in the copying  
of letters in this office. There is now at  
head quarters only one copyist, and, as  
it is quite impossible for him to keep  
up with current work, memos are often  
delayed for several days before being  
fairly copied.

A.S.R.  
6.9.84

of Receipt Register. Any division  
papers by subjects would lead  
much confusion.

The Registers, Indexes and Irriga-  
tion Proceedings are at all times  
new to Irrigation clerks, but it would  
be convenient to specially  
nominate one or two men who are to be  
considered as having free access to  
Secretariat records.

(Ind) R. P.  
21-5-84

D. I.

Please see this note. I am  
averse to increasing the office estab-  
-ment unless it can be shown that  
the office is so overworked that work  
must be delayed. It would, I think,  
be a convenient arrangement to have  
one clerk for Secretariat work alone  
whose business it would be to obtain  
any papers required from Secretariat  
records and if it is necessary to  
make a new appointment, I would  
appoint a "Secretariat clerk."

(Ind) J. H.  
23/5/84

C. A. W.

Please look through  
these papers, & let me  
know if you can suggest  
any arrangement in the  
Secretariat Office to  
meet the case, without  
entailing additional  
expenditure.

W  
9.9.84

To W

If a Clerk from  
the Secretariat estab-  
-lishment could be  
detached for duty in  
S's office, the object  
in view would be  
attained, but this  
is quite impracticable.  
The Secretariat office  
is itself so short  
handed, especially  
when a portion is on  
the hills, that work  
suffers. Our Indexes

\* This is just what was  
complained of. A distinction  
is made at present.

ASR

6-5-84

To.

I.

Paras 18, 19 & 21 of the Manual show exactly how the Irrigation work and records should be dealt with. If these rules are observed, there will be no difficulty or delay in carrying on the work. I am not sufficiently acquainted with the amount of work devolving on the members of the Irrigation office to know whether a man can be spared but if one intelligent man can be set apart for disposing of secretariat work, he should find difficulty in keeping things in order. The copying must of course be done by the regular Copyist. It is impossible to make any distinction between the copying of E. I's notes and I's draft orders.

D. I. seems to be under a misapprehension as to the Receipt Registers kept up in the Secretariat. Instead of one Register there are upwards of twenty separate Registers & each Superintending Engineer has one assigned to him. The C.E. for Irrigation has his own Register. The General Superintendent, P.W. Stores has his - each Department of the Secretariat has a separate one, and so on. This is much the simplest plan.

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a draft order is passed having been received and registered in the S. I. Office, a return the draft order (even though received in the W Office) is accompanied by a letter by the S. I. The S. I. Office is unable to keep up with the work thus thrown upon it, and sanction is therefore requested for the employment of a Clerk 4<sup>th</sup> Class, 1<sup>st</sup> grade. To attend to what is properly speaking Lieutenant work.

2. At present the Brigadier's Receipt Register of the W Office is not a separate register as it should be, but all I papers received received in the W Office are registered in the General Register. This practice causes much inconvenience as explained below.

Files sent from the W Office

recd.

4. I hope in a few weeks time the able to report that the drawing branch of the Office has a better establishment. Two of the <sup>del</sup> men will surely be better provided for in the Bank, and will obtain a rise in their appointments in the Office, so they will have no cause to complain, and an Adjutant-General will use steadily in the further calling for good men to fill up vacancies in this Office.

ASR

28. 1. 84

only, no doubt this restriction is necessary, but if papers belonging to the S. I. are registered in a separate book in the W Office, it can then be made accessible, together with the Brigadier's Index (which is already separate) to the members of the S. I. Office without any harm resulting, and the present anomalous system whereby the S. I. Office, which disposes of all I papers, is not allowed access to I records can be swept away.

ASR

28. 1. 84