(1) Number of pages 16

(2) Date of repair June 87

(3) Initials of the Referencer bvg

TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

P.W.D DEPARTMENT

G.O. No. 736.W. Press.
B.P. No. Mis.

Dated 7.3.1883 198 .

Not to be folded or roughly handled

Archives I--10,006 I -80.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

No. 43.

READ—the following letter from R. G. MACDONALD, Esq., Acting Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 5th March 1883, No. 188 W. :—

I have the honor to report that I inspected the office of the Executive Engineer, North Arcot Division, on the 24th ultimo; Mr. W. R. Norris, the Executive Engineer, and A. Yuvarungum Naidu, the Accountant, being present.

2. The office was last inspected by an Accounts Officer on the 11th September 1882, *vide* G.O., No. 2474 W., dated 25th September 1882. It was then in good order, and I found it in the same satisfactory condition. The points noticed in the last report had been settled with the following exception :—

Paragraph 14.—The transfer of tools to the Local Fund Board has not been completed, but is in a forward state.

The office is short-handed, the work being often delayed for want of a copyist.

3. The Executive Engineer is the only disburser, the imprest-holders under him being—

	Rs.
Mr. Hayes, Assistant Engineer, with	300
A. Narrainasawmy Mudaliar, with	100
Abdul Karreem Khan Saib, Supervisor, with	100
A. Narrainasawmy Mudaliar, do.	100
Mr. Slaney, Overseer, with	50
Coopposawmy Mudaliar, Overseer, with	100
P. Ramnarain Ponday, do.	100
Soobramania Sastri, do.	100
Superintendent of Police, with	600
Total ...	1,550

4. Work in this division is done exclusively by regular contract. There is no stock. The Miscellaneous Advance Account is practically clear. The business arrangements are such as to make the accounts simple, and the accounts which are necessary are well kept.

5. The following is briefly the state of the books and other records relating to accounts :—

(1.) *Cash Book.*—In order and to date.
(2.) *Imprest Accounts.*—In order.
(3.) *Cash Abstract Book.*—In order and to date.
(4.) *Abstract of Stock Receipts.*—
(5.) *Do. Issues.*—
(6.) *Statement of Stock Receipts, Issues and Balance.*—
(7.) *Stock Abstract Book.*—
(8.) *Stock Register.*—
(9.) *Stock Sub-ledger.*—
} Not required.
(10.) *Balance Return of Tools and Plant.*—In order and to date.

(11.) *Ten-day Reports.*— } Not required.
(12.) *Work Abstracts.*— }
(13.) *Register of Works.*—In order and to date.
(14.) *Schedule of Miscellaneous Advances.*—In order.
(15.) *Do. Deposits.*—No transactions.
(16.) *Do. Stock Purchases and Sales.*—Not required.
(17.) *Contractors' Ledger.*—In order and to date.
(18.) *List of Rentable Buildings.*—In order.
(19.) *List of Buildings and Lands.*—In order as regards buildings.
(20.) *Rate Book or Schedule.*—Kept.
(21.) *Postal Register.*—Kept.
(22.) *Service Books.*—Incomplete.

6. The Executive Engineer himself makes all payments for works. Bills are properly supported by measurements, and are duly checked. The Executive Engineer's arrangements are very thorough, and seem to afford no room for criticism.

7. The correctness of the Executive Engineer's drawing account balance on 31st January 1883 was proved, as far as was possible, in the absence of the Treasury pass-books for the period prior to 1st February 1883.

8. Certain completion reports due are under preparation.

9. There is a sum of Rs. 325-15-3 of rent for the Sub-Collector's house at Vellore outstanding owing to a dispute arising from the rent having been raised from Rs. 30 to 85 a-month. The matter is under settlement.

10. The register of tools and plant is in order; and the tools at headquarters were counted by Executive Engineer in October last, but it was not clearly ascertained when the tools at other stations were counted.

11. The service books need attention.

12. The number of works in progress without estimate, as shown by the Divisional Objectionable Items Statement for January 1883, is four, and the aggregate outlay upon them is Rs. 1,72,413. One of these is the "improvement of the channels of the north section of the Pálár Anicut System," expenditure Rs. 1,72,282; The Executive Engineer states that the estimate is under preparation by the Executive Engineer, D. Project Division. The remainder are petty works carried out on emergency. There are seven works, the accounts of which show excess on sub-heads only; the works are all nearly completed. There are no works wanting appropriation.

No. 44.

Order—dated 7th March 1883, No. 736 W., Public Works.

Communicated to the Superintending Engineer, Fourth Circle, for the information and guidance of the Executive Engineer, North Arcot Division.

2. The report is satisfactory.

3. The Superintending Engineer will report on the subject of paragraph 9 of the Examiner's letter.

(True Extract.)

Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintending Engineer, Fourth Circle.
" Examiner, Public Works Accounts.

Ext. A. F. Goodall.
Spare Copies.

GENERAL.
ACCOUNT.

Govt. of {1883} Madras.

PUBLIC WORKS.

Dated March, 7th.

Recd. *Encl.*

G.O., 7th March 1883, No. 736 W.

MARCH.

Nos. 43-44.

Inspection

Passing orders on the Notes of — of the Examiner, Public Works Accounts, on the North Arcot Divisional Office.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

No. 188.

READ—the following letter from D. C. GORDON, Esq. Examiner, Public Works Accounts, to the Secretary to Government, Public Works Department, dated *Madras*, 21st September 1882, No. 100 W.:—

I have the honor to submit, for information and orders of Government, Notes by Mr. Godfrey, Examiner, of his Inspection of the Office of the North Arcot Division.

2. The points noticed in paragraphs 5, 6, 9, and 11 should have Executive Engineer's attention.

ENCLOSURE.

NOTES of Inspection by F. E. Godfrey, Esq., Examiner, Public Works Accounts, of the Office of the Executive Engineer, North Arcot Division, on the 11th September 1882.

The Office was last inspected in January 1882.

2. W. E. Norris, Esq., is the Executive Engineer, and Yuvarungum Naidu, the Accountant.

3. The Executive Engineer makes all payments, with eight imprest holders under him for sums aggregating Rs. 550. The imprest accounts are correctly kept in every respect.

4. The divisional cash-book is written up by the Head Clerk, and initialled at the end of each day by the Accountant, in token of its correctness. The initials of the Executive Engineer appear at the top and bottom of each page.

5. The initial distinguishing letters for Treasuries are now entered on cheques, counterfoils, and in the cash-book. Cheques should be crossed as directed by paragraph 1,231 A. of the Code.

6. The pass-book was not examined as it was at the Treasury. It is now received from the Treasury on the 1st or 2nd of each month and is at once checked and returned. It would be better if the book were received for check twice a-month. The balance at the end of August was checked with the counterfoils of cheque books and found correct.

7. The register of works is well kept, but rates are not, as a rule, struck. This was noticed at the last inspection. Work is now done entirely by contract, and the outstandings due to contractors are for current work, all exceptional balances noticed in the last Inspection Report having been cleared off.

8. The miscellaneous advances outstanding at the end of July amounted to Rs. 119-8-0, all in course of recovery.

9. The contractors' bills (which are all prepared in the offices of the Executive Engineer and his subordinates) are invariably accompanied by measurement lists. The form in which the measurements are entered might easily be recast so as to render comparison with the bills more easy. Measurement books have not as yet been received in the divisional office for record as required by Code, paragraph 1,565.

10. The return of rentable buildings shows no arrears. The rents have recently been revised by the Superintending Engineer. To save clerical work the return should be printed.

11. The tools and plant returns were in order. All unserviceable tools have been disposed of under the Superintending Engineer's orders. Count was last made on the 26th March 1882. The settlement on account of tools handed over to the Local Fund Board (paragraph 8 of last Inspection Report) has not as yet been effected. The Local Fund Engineer states that he is unable to accept the valuation of the Executive Engineer without inspecting the tools, which are scattered about in different parts of the district. The matter should obviously be settled as soon as possible.

12. The service books are now said to be complete.

13. The Office is in good order and the books well kept.

No. 185.

ORDER—dated 25th September 1882, No. 2474 W., Public Works.

Communicated to the Superintending Engineer, Fourth Circle, for the information and guidance of the Executive Engineer, North Arcot Division.

(True Extract.)

(Signed) R. H. SANKEY, Col., R.E.,
Secretary to Govt., P.W.D.

To the Superintending Engineer, Fourth Circle.
" Examiner, Public Works Accounts.

Encl. S. T. Articles.
Spare Copies.

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GENERAL.
ACCOUNT.

Govt. of [illegible] Madras.

PUBLIC WORKS.

Dated September, 25th.

Read. *Encl.*

G.O., 25th Sept. 1882, No. 2474 W.

SEPTEMBER.

Nos. 188-189.

North Arcot Division Office.

Notes of Inspection of the — by the Examiner of Public Works Accounts, communicated to the Superintending Engineer, Fourth Circle.

FROM THE EXAMINER P.W.ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

PUBLIC WORKS DEPARTMENT.

NO. 1887. MADRAS, 5 MARCH 1883.

SIR,

I HAVE THE HONOUR TO REPORT THAT I INSPECTED THE OFFICE OF THE EXECUTIVE ENGINEER NORTH ARCOT DIVISION ON THE 24TH.ULTIMO, MR.W.R.MORRIS, THE EXECUTIVE ENGINEER, AND A.VIJAYARUNGUM NAIDU, THE ACCOUNTANT BEING PRESENT.

2. THE OFFICE WAS LAST INSPECTED BY AN ACCOUNTS OFFICER ON THE 11TH.SEPTEMBER 1882 VIDE G.O.NO.2474 W. DATED 25TH.SEPTEMBER 1882. IT WAS THEN IN GOOD ORDER; AND I FOUND IT IN THE SAME SATISFACTORY CONDITION.

THE POINTS NOTICED IN THE LAST REPORT HAS BEEN SETTLED WITH THE FOLLOWING EXCEPTION:-

PARA 14. THE TRANSFER OF TOOLS TO THE LOCAL FUND BOARD HAS NOT BEEN COMPLETED BUT IS IN A FORWARD STATE. THE OFFICE IS MOST HANDED, THE WORK BEING OFTEN DELAYED FOR WANT OF A COPYIST.

3. THE EXECUTIVE ENGINEER IS THE ONLY DISBURSER. THE IMPREST HOLDERS UNDER HIM BEING-

MR.HAYES, ASSISTANT ENGINEER, NELLORE....RS.300.
A.NARRAINASAWMY MUDALIAR....WITH...RS.100.
ABDUL KAREEM KHAN SAIB, SUPERVISOR WITH.....RS.100.
A.NARRAINASAWMY MUDALIAR -DO- WITH RS.100
MR.

B.F. Rs 600

MR.SLANEY, OVERSEER.....WITH RS. 50.
COOPOOSAMMY MUDALIAR.OVERSEER.....WITH.RS.100.
P.RAMNARAIN PONDAY.OVERSEER.....WITH RS.100.
SOOBRAMANIA SASTRI.OVERSEER.....WITH RS.100.
SUPERINTENDENT OF POLICE .....WITH RS.600.

TOTAL RS. 1,550.

4. WORK IN THIS DIVISION IS DONE EXCLUSIVELY BY REGULAR CONTRACT. THERE IS NO STOCK. THE MISCELLANEOUS ADVANCE ACCOUNT IS PRACTICALLY CLEAR. THE BUSINESS ARRANGEMENTS ARE SUCH AS TO MAKE THE ACCOUNTS SIMPLE; AND THE ACCOUNTS WHICH ARE NECESSARY ARE WELL KEPT.

5. THE FOLLOWING IS BRIEFLY THE STATE OF THE BOOKS AND OTHER RECORDS RELATING TO ACCOUNTS.

(1) CASH BOOK.....IN ORDER AND TO DATE.
(2) INTEREST ACCOUNTS.....IN ORDER.
(3) CASH ABSTRACT BOOK.....IN ORDER AND TO DATE.
(4) ABSTRACT OF STOCK RECEIPTS. }
(5) DO OF ISSUES. }
(6) STATEMENT OF STOCK RECEIPTS ISSUES & BALANCE. } NOT REQUIRED.
(7) STOCK ABSTRACT BOOK... }
(8) STOCK REGISTER. }
(9) STOCK SUB-LEDGER. }
(10) BALANCE RETURN OF TOOLS & PLANT—IN ORDER & TO DATE.
(11) TEN-DAY REPORTS. } NOT REQUIRED.
(12) WORK ABSTRACTS. }
(13) REGISTER OF WORKS.....IN ORDER AND TO DATE.
(14) SCHEDULE OF MISCELLANEOUS ADVANCES.....IN ORDER.
(15) — DO — DEPOSITS.....NO TRANSACTIONS.
(16) — DO — OF STOCK PURCHASES & SALES.— NOT REQUIRED.
(17) CONTRACTORS' LEDGER..... IN ORDER & TO DATE.
(18) LIST OF RENTABLE BUILDINGS..IN ORDER.
(19) LIST OF BUILDINGS & LANDS..IN ORDER AS REGARDS BUILDINGS.
(20) RATE BOOK OR SCHEDULE.....KEPT.
(21) POSTAL REGISTER.....KEPT.
(22) SERVICE BOOKS.....INCOMPLETE.

6. THE EXECUTIVE ENGINEER HIMSELF MAKES ALL PAYMENTS FOR WORKS. BILLS ARE PROPERLY SUPPORTED BY MEASUREMENTS AND ARE DULY SIGNED. THE EXECUTIVE ENGINEER'S ARRANGEMENTS ARE VERY THOROUGH; AND SEEM TO AFFORD NO ROOM FOR CRITICISM.

7. THE CORRECTNESS OF THE EXECUTIVE ENGINEER'S DRAWING ACCOUNT BALANCE ON 31ST.JANUARY 1883 WAS PROVED, AS FAR AS WAS POSSIBLE IN THE ABSENCE OF THE TREASURY PASS BOOKS FOR THE PERIOD PRIOR TO 1ST.FEBRUARY 1880.

8. CERTAIN COMPLETION REPORTS DUE ARE UNDER PREPARATION.

9. THERE IS A SUM OF RS.325-15-3 OF RENT FOR THE SUB-COLLECTOR'S HOUSE AT VELLORE OUTSTANDING OWING TO A DISPUTE ARISING FROM THE RENT HAVING BEEN RAISED FROM RS.30 TO 65. A MONTH. THE MATTER IS UNDER SETTLEMENT.

10. THE REGISTER OF TOOLS AND PLANT IS IN ORDER; AND THE TOOLS AT HEAD QUARTERS WERE COUNTED BY EXECUTIVE ENGINEER IN OCTOBER LAST, BUT IT WAS NOT CLEARLY ASCERTAINED WHEN THE TOOLS AT OTHER STATIONS WERE COUNTED.

11. THE SERVICE BOOKS NEED ATTENTION.

12. THE NUMBER OF WORKS IN PROGRESS WITHOUT ESTIMATE AS SHOWN BY THE DIVISIONAL OBJECTIONABLE ITEMS' STATEMENT FOR JANUARY 1883 IS FOUR, AND THE AGGREGATE OUTLAY UPON

THEM

THERE IS RS.1,72,410. ONE OF THESE IS THE IMPROVEMENT OF THE CHANNELS OF THE NORTH SECTION OF THE PALAR ANICUT SYSTEM", EXPENDITURE RS.1,72,282; THE EXECUTIVE ENGINEER STATES THAT THE ESTIMATE IS UNDER PREPARATION BY THE EXECUTIVE ENGINEER D.PROJECT DIVISION. THE REMAINDER ARE PETTY WORKS CARRIED OUT ON EMERGENCY. THERE ARE SEVEN WORKS, THE ACCOUNTS OF WHICH SHOW EXCESS ON SUB-HEADS ONLY; THE WORKS ARE ALL NEARLY COMPLETED. THERE ARE NO WORKS WANTING APPROPRIATION.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEDIENT SERVANT.

AG.ENGINEER P.W.ACCOUNTS.

926/2

FROM THE EXAMINER P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

P.W. DEPARTMENT.

NO. 1884

DATED 5th MARCH 1868.

RECD. 6

REPORT OF AN INSPECTION OF THE OFFICE OF THE EXECUTIVE ENGINEER NORTH ARCOT DIVISION---- FORWARDS FOR THE ORDERS OF GOVT.--

Out of these Rooms
Public Works.

Vol. 813

Rec'd 7 Jan 3 56 P.M.

Nos. 43-44

Inspection

Receiving orders on the
State of — of the
Ten. P.A. Accounts on
the 1st Quarter Ending
1st Jan.

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Letter from Keeper Rigdo