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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

P.W DEPARTMENT

G.O. No. 2961 (W) Press.
B.P. No. Mis.

Dated 18 — 10 — 1883 ~~198~~.

Not to be folded or roughly handled.

Archives —1 10,006-9 80

2961/1

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General Account.

READ—the following letter from D. C. GORDON, Esq., Examiner of Public Works Accounts, Madras, to the Secretary to Government, Public Works Department, dated Madras, 9th October 1883, No. 117 W. :—

I have the honor to submit, for information and orders of Government, notes by Mr. Volkers, Assistant Examiner, of his inspection of the office of the Kurnool division.

2. The office is in very good order.

ENCLOSURE.

Notes of inspection by R. C. F. VOLKERS, Esq., Assistant Examiner, Public Works Accounts, of the office of the Executive Engineer, Kurnool division, on the 2nd October 1883.

The Executive Engineer is Captain W. Jackson, and the Accountant, R. Coopoosawmy Naidu. The latter was absent on leave at the time of inspection.

2. The office was last inspected on 9th February last (*vide* G.O, No. 512 W., dated 15th February 1883).

3. There are two sub-divisions, viz. :—

The Kurnool or head-quarters, under the direct charge of the Executive Engineer who has an imprest-holder for Rs. 50 in account with him.

The Cumbum, under Mr. E. A. French, supervisor, who draws against the Executive Engineer's credit in the treasury.

4. The divisional and sub-divisional cash-books and imprest accounts are in good order.

5. Work in the division is light and is executed entirely by contract. In the majority of cases but one contractor is employed on each work and, therefore, work abstracts have not been regularly maintained. But it is essential where *all* the charges for a work are not shown on one contract certificate, *e.g.*, when there are charges for petty supervision, or for materials which are not at once taken over by the contractor, that work abstracts should be kept up.

5. The register of works is complete and up to date for all works.

6. There is no stock in the division, the balance of Rs. 124-3-3, referred to in paragraph 8 of last report, having since been disposed of.

7. The half-yearly return of tools and plant is up to date. There are now no unserviceable articles on hand.

8. Service books are written up to date for all permanent non-gazetted servants of Government.

9. Registers of lands and buildings have been completed.

10. All other books and accounts are in good order and up to date.

11. With reference to the last report—

Paragraph 5.—Separate distinguishing letters are now entered on cheques drawn on the huzur and sub treasuries.

Paragraphs 10 *and* 11.—The items have since been adjusted.

Paragraph 14.—The rent due has since been recovered.

Paragraph 16.—The documents have since been submitted.

12. The office is in good order.

ORDER—dated 18th October 1883, No. 2961 W., Public Works.

Communicated to the Superintending Engineer, Third Circle, for the information and guidance of the Executive Engineer, Kurnool division.

2. The report is satisfactory.

(True Extract.)

Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintending Engineer, Third Circle.
" Examiner, Public Works Accounts.

Exd. E. Fernandez.
Spare Copies

2961
2

GENERAL.
ACCOUNT.

Govt. of | 1883 | Madras.

PUBLIC WORKS.

Dated October, 18th.

Read. *Encl.*

G.O., 18th Oct. 1883, No. 2961 W.

OCTOBER.

Inspection

Passing orders on the notes of — of the Kurnool division office, by the Assistant Examiner of Public Works Accounts.

2961/3

15TH FEBRUARY 1883, No. 512 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

No. 218.

READ—the following letter from R. G. MACDONALD, Esq., Acting Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 14th February 1883, No. 177 W. :—

I have the honor to submit, for the information and orders of Government, copy of a report by Mr. George Brown, Senior Deputy Examiner, of an inspection made on the 9th instant of the office of the Executive Engineer, Kurnool Division.

2. The previous report by an Accounts Officer on this office will be found in G.O., No. 2717 W., dated 18th October 1882. It will be observed that the several points therein noticed have been attended to, and that the office continues to be in very good order.

3. The monthly accounts of the division, as a rule, reach this office before due date.

4. The accounts for December 1882 show that there are six works in progress without estimates, the total outlay on which to the end of December is Rs. 2,661. The items of any importance are those noticed by the Deputy Examiner in paragraph 7 of his report, the remainder being small irrigation repairs. There are a few trifling excesses over sanctioned estimates. There are no items objectionable with respect to "appropriation."

5. The following are the points requiring attention :—

I. The credits applied for should be restricted to the amounts actually required for expenditure within the month, together with a small reasonable working balance.

II. Separate distinguishing letters should be entered in cheques drawn on the Huzur and on each Sub-Treasury respectively, *vide* paragraphs 1230 and 1233 of the Public Works Code.

III. The regularization of the outlay incurred without sanctioned estimates. The sanction of Government will be necessary to the admission of the outlay incurred on "closing breaches to the Tirupurantakam tank supply channel" without a sanctioned estimate, the work having been completed, *vide* paragraph 7 of Mr. Brown's report.

IV. Early disposal of surplus and unserviceable stock and tools and plant.

V. Early completion of the register of land and buildings and submission of vouchers due to this office.

VI. It should be distinctly ascertained that service books are maintained and are written up to date for all permanent non gazetted servants of Government.

6. The Superintending Engineer's attention might be invited to paragraphs 7, 9, and 12 of the Deputy Examiner's report.

ENCLOSURE.

NOTES of Inspection by G. BROWN, Esq., Senior Deputy Examiner, Public Works Accounts, of the Kurnool Divisional Office on the 9th February 1883.

Captain W. Jackson, the Executive Engineer, and the Accountant, R. Coopoosawmy Naidu, were present.

2. The office was last inspected on the 4th October 1882.

3. The Executive Engineer and the Sub-Divisional Officer, Mr. E. A. French, Supervisor, are the disbursers; the former places funds at the disposal of the latter from time to time as he requires them. There are two imprest-holders of Rs. 50 and Rs. 20 under the Executive Engineer and the Sub-Divisional Officer respectively.

4. *Cash-books.*—The divisional cash-book is well and neatly kept. Copies of the sub-divisional cash-book are submitted to the Divisional Office three times a month; they were examined and found in order. The imprest cash-books were also examined and found correctly abstracted and entered in the divisional and sub-divisional cash-books. To avoid the entries of very many payments in the divisional cash-book for contingencies a small imprest should be allowed to the Head Clerk (who keeps the cash-chest) sufficient to meet these payments until the return of the audited bill from the Examiner's Office. The irregularity of the practice of indenting monthly for more cash (in the shape of letters of credit) than was necessary was pointed out to the Executive Engineer.

5. *Cheques* are drawn on one Huzur (Kurnool) and two Sub-Treasuries. Distinguishing letters are not entered on the cheques; this will be attended to in future.

6. *Treasury Pass-book*, which includes the transactions of the Huzur (Kurnool) and Sub-Treasuries, was examined and found correct.

7. *Works.*—The Pedda Cumbum channel improvement, alluded to in the last inspection report, is expected will be finished during the current official year; the matter of materials at site, amounting to Rs. 166-5-6, has been adjusted. There is a completed work, "Tirupurantakam tank supply channel, closing breach, emergent repairs," upon which has been expended Rs. 1,450, for which there is no estimate. There appears an expenditure of Rs. 95 for compensation for land relating to the construction of a bungalow for the Assistant Superintendent of Police at Cumbum without an estimate. There is also a small work, "Muthialpaud Yerra tank," showing an expenditure of Rs. 608-0-9, an excess of only Rs. 8-0-9 over estimate; this will be explained in the completion report which will shortly be submitted.

8. *Stock*, amounting to Rs. 124-3-3, consisting of small stores and house-fittings not likely to be required, will shortly be sold by order of the Superintending Engineer.

9. *Register of Tools and Plant* is in order and up to date; a list of unserviceable tools for sale and those available for transfer has been submitted to the Superintending Engineer.

10. *Miscellaneous Advances* on 31st January 1883 amounted only to Rs. 46-6-9, which is in course of adjustment.

11. *Deposits*, amounting to Rs. 1,006, consist of cash security of Rs. 1,000 by one Gowuda Nabee Saib on account of the construction of Forest Officer's bungalow at Nandyál, and Rs. 6 received from the President of the Local Fund Board for value of lost tools; the latter amount will be shortly adjusted.

12. *Register of Land and Buildings* is under preparation, and will shortly be completed.

13. *Postage Account.*—It was pointed out that there was no necessity for purchasing so many service labels at a time.

14. *Rents.*—Rs. 47-8-0 appear due for rents on 31st January 1883, which the Executive Engineer expects will be adjusted in February (this month).

15. *Service Books* are reported all complete.

16. *Arrears.*—The following documents, much in arrears, should be submitted to the Examiner's office without any further delay:—

For October 1882. Acquittance Roll of the Cumbum Sub-division for Rs. 131-13-8.
For November 1882. Contract Certificate of Chinappa Naidu for Rs. 39-3-5.
For November 1882. Acquittance Roll of the Cumbum Sub-division for Rs. 119-12-3.

17. *General Remarks.*—The several points in the last inspection report have been attended to, and with the above exceptions the office may be pronounced in very good order. The Executive Engineer reports that the Accountant continues to merit the good character as recorded in the previous inspection report.

2961
4

15th February 1883, No. 512 W., Public Works. 2

No. [illegible]

Order—dated 15th February 1883, No. 512 W., Public Works.

Communicated to the Superintending Engineer, Third Circle, who will call the attention of the Executive Engineer, Kurnool Division, to the points noticed by the Examiner, Public Works Accounts.

(True Extract.)

(Signed) R. H. SANKEY, Colonel, R.E.,
Secretary to Govt., P.W.D.

To the Superintending Engineer, Third Circle.
Examiner, Public Works Accounts.

Endl. A. P. Goodall.
Spare Copies

GENERAL.
ACCOUNT.

Govt. of {1883} Madras.

PUBLIC WORKS

Dated February, 15th.

Read. *Encl.*

G.O., 15th Feb. 1883, No. 512 W.

FEBRUARY.
Nos. ~~219-230.~~
119-130.

Kurnool Division.

Passing orders on the Inspection Notes on the Office of the Executive Engineer — submitted by the Examiner, Public Works Accounts.

No. 117 W

2961.

From

THE EXAMINER.
PUBLIC WORKS ACCOUNTS,
MADRAS,

To

THE SECRETARY TO GOVERNMENT,
PUBLIC WORKS DEPARTMENT.

Madras, 9th OCTOBER 1883.

SIR,

I HAVE THE HONOR TO SUBMIT FOR INFORMATION AND ORDERS OF GOVERNMENT NOTES BY MR. VOLKERS ASSTT. EXAMINER OF HIS INSPECTION OF THE OFFICE OF THE KURNOOL DIVISION.

2. THE OFFICE IS IN VERY GOOD ORDER.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEDIENT SERVANT.

J. P. Condon

EXAMINER P. W. ACCOUNTS.

NOTES ON INSPECTION BY C.E.P.WOLLEN ESQUIRE,ASSTT. FINANCE P.W.ACCOUNTS,OF THE OFFICE OF THE EXECUTIVE ENGINEER KURNOOL DIVISION, ON THE 2ND.OCTOBER 1959.

THE EXECUTIVE ENGINEER IS CAPTAIN P.JACKSON AND THE ACCOUNTANT E.GOOPOOSWAMI NAIDU. THE LATTER WAS ABSENT ON LEAVE AT THE TIME OF INSPECTION.

2. THE OFFICE WAS LAST INSPECTED ON 9TH.MAY LAST (TOUR D.DIARY NO.6 TO KURNOOL D.O.)FEBRUARY 1959.

3. THERE ARE TWO SUB-DIVISIONS VIZ:-

THE KURNOOL OR HEAD QUARTERS UNDER THE DIRECT CHARGE OF THE EXECUTIVE ENGINEER AND HAS AN IMPREST HOLDER FOR RS.50/IN AMOUNT WITH HIM.

THE GUMMAL UNDER MR.M.D.FRANCIS,SUPERVISOR,WHO DRAWS MONTHLY THE EXECUTIVE ENGINEER'S CREDIT ON THE TREASURY.

4. THE DIVISIONAL AND SUB-DIVISIONAL CASH BOOKS AND IMPREST ACCOUNTS ARE IN GOOD ORDER.

5. WORK IN THE DIVISION IS LIGHT AND IS EXECUTED ENTIRELY BY CONTRACT. IN THE MAJORITY OF CASES BUT ONE CONTRACTOR IS EMPLOYED ON EACH WORK AND THEREFORE WORK ABSTRACTS HAVE NOT BEEN REGULARLY MAINTAINED- BUT IT IS ESSENTIAL WHERE ALL THE CHARGES FOR A WORK ARE NOT SHOWN ON ONE CONTRACT CERTIFICATE, E.G. WHEN THERE ARE CHARGES FOR PETTY SUPERVISION,OR FOR MATERIALS WHICH ARE NOT AT ONCE TAKEN OVER BY THE CONTRACTOR,THAT WORK ABSTRACTS SHOULD BE KEPT UP.

6. THE REGISTER OF WORKS IS COMPLETE AND UP TO DATE FOR ALL WORKS.

8. THERE IS NO STOCK IN THE DIVISION- THE BALANCE OF RS.134-3-3 REFERRED TO IN PARA 8 OF LAST REPORT HAVING SINCE BEEN DISPOSED OF.

9. THE HALF-YEARLY RETURN OF TOOLS AND PLANT IS UP TO DATE. THERE ARE NOW NO UNSERVICEABLE ARTICLES ON HAND.

10. SERVICE BOOKS ARE KEPT UP TO DATE FOR ALL PERMANENT NON-GAZETTED SERVANTS OF GOVERNMENT.

11. REGISTERS OF LANDS AND BUILDINGS HAVE BEEN COMPLETED.

12. ALL OTHER BOOKS AND ACCOUNTS ARE IN GOOD ORDER AND UP TO DATE.

13. WITH REFERENCE TO THE LAST REPORT:-

PARA 5. SEPARATE DISTINGUISHING LETTERS ARE NOW ENTERED ON CHEQUES DRAWN ON THE MUZIRI AND SUB-TREASURIES.

PARAS 10 AND 11. THE ITEMS HAVE SINCE BEEN ADJUSTED.

PARA 14. THE RENT DUE HAS SINCE BEEN RECOVERED.

PARA 16. THE DOCUMENTS HAVE SINCE BEEN SUBMITTED.

14. THE OFFICE IS IN GOOD ORDER.

B. C. L. Vincent

5TH OCTOBER 1933. ASSTT. EXAMINER P.W. ACCOUNTS.

2961/7

A 512 W 15.2.83

Final

No 2961 Wdy 18th Oct 83

From the Examiner P.W. Accounts,

Madras.

To the Secretary to Government,

P.W. Department.

Communicated to the Supdg Engr Third Circle for the information & guidance of the Ex. Engr Kurnool Division.

2. His report is satisfactory.

Dated 9th October 1883.

Rec'd. 11 ——

Cf. 13/10

Encl. 1.

Notes of inspection by Mr. R.C.P. Volkers Asstt. Examiner P.W. Accts. of the office of the Kurnool Division. Forwards with remarks----

S-E Third Circle 3
Ex. Engr Kurnool 13
Exam. P.W. Accts
9/10
10/10

With Order Slip

2961/6

Govt. Works Section.

PUBLIC WORKS.

Inspection

Returns of orders on the Works of ——— of the Harbour Bureau Office, by the Asst Ex. Engr.