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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

PUBLIC WORKS DEPARTMENT

G.O. No.	2636 W	Press.
B.P. No.		Mis.
Dated	19. 9. 1883	198.

Ngm

Not to be folded or roughly handled.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

READ—the following letter from D. C. GORDON, Esq., Examiner, Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 12th September 1883, No. 99 W. :—

I have the honor to submit, for information and orders of Government, notes by the Deputy Examiner, Mr. Rainier, of his inspection of the office of the Salem Division.

Paragraph 4.—If all works are executed by contract, Works Abstracts are not required, unless there be more than one contractor on any one individual work, in which case the transactions of each must be brought together in the Works Abstracts for ready posting into the Register of Works. Where only one contractor is employed, the Contract Certificate is the only account necessary for the posting of expenditure and progress.

2. The office maintains its character for good order.

ENCLOSURE.

Notes of Inspection, by H. RAINIER, Esq., of the Office of the Executive Engineer, Salem Division, on the 5th September 1883.

Mr. J. M. Bell, the Executive Engineer, and P. Gnanamuthu Pillai, the Accountant, were present.

2. This office was last inspected by an Accounts Officer on the 22nd February 1883, vide G.O. No. 719 W. of 6th March 1883.

3. Of the imprests enumerated in paragraph 3 of last report, the first has been reduced to Rs. 200, the second has been abolished, the third and fourth have been each increased to Rs. 100. The Imprest Accounts are in order, so are the Cash and Cash Abstract Books.

4. All works are executed by contract. Work Abstracts, therefore, which take much time in preparation might be discontinued, the Contract Certificate showing all that is necessary for the posting of the Register of Works. The Contractors' accounts are in order, and there are no disputed accounts. The Register of Works is up to date and complete, i.e., apace with the accounts. The aggregate of materials at site does not exceed Rs. 2,000.

5. The Executive Engineer's treasury balance on the 31st August 1883 was proved to be accurate. The Executive Engineer fully appreciated the importance of a periodical proof of this himself, so as to prevent irregularity or error, either in the Treasury Pass-book or his own Cash-book or cheque counterfoils.

6. The Accountant is well assisted in accounts. A clerk, Mr. DeCruz, who was interrogated, being able, should the necessity arise, to temporarily carry on the Accountant's duties.

7. There is no stock and there are no manufactures.

8. There have been only about a dozen transactions in tools and plant during the current year, and the register of these implements should be very carefully kept, in view to constant count and overhaul of them. This is sure to be done, and the Storekeeper's receipts and issues

frequently agreed with the register. There was some slight difference between these, but the matter is not mentioned as detracting in any way from the excellent state of the office.

9. There is a Storekeeper, who has deposited security, and his hands will now be fairly employed with the custody of Local Famine Tools, of which more than 30,000 have already been received over from the Revenue Department, in different places, under G.O. No. 940 W. of 28th March 1883.

These tools are being thoroughly looked at on receipt, the unserviceable being disposed of in the authorized manner.

10. There is nothing in previous reports which has not been cordially attended to, and everything in the office which has not been noticed in this report is in order, and in very good order.

11. The Executive Engineer speaks in praise of the Accountant.

ORDER—dated 19th September 1883, No. 2636 W., Public Works.

Communicated to the Superintending Engineer, Fourth Circle, for the information and guidance of the Executive Engineer, Salem Division.

2. The report is satisfactory.

(True Extract.)

Major, R.E.,
Under Secy. to Govt., P.W.D.

To the Superintending Engineer, Fourth Circle.
„ Examiner, Public Works Accounts.

Exd. E. Fernandez.
Spare Copies

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GENERAL.
ACCOUNT.

Gobt. of 1883 Madras.

PUBLIC WORKS.

Dated September, 19th.

Recd.

Encl.

G.O., 19th Sept. 1883, No. 2636 W.

SEPTEMBER.

Inspection Notes

The — on the Salem Divisional Office, by the Deputy Examiner, Public Works Accounts, communicated to the Superintending Engineer, Fourth Circle, with remarks.

6TH MARCH 1883, No. 719 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

No. 27.

READ—the following letter from R. G. MACDONALD, Esq., Acting Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 3rd March 1883, No. 187 W. :—

I have the honor to report that I inspected the office of the Salem Division on the 22nd ultimo; Mr. J. M. Bell, the Executive Engineer, and P. Gnanamuthu Pillay, the Accountant, being present.

2. This office was last inspected by an Accounts Officer in September 1882, vide G.O., No. 2556 W., dated 29th September 1882. It was then in good order, and I found it still in excellent condition.

3. The Executive Engineer is the only regular disbursing officer. Under him are the following imprest-holders :—

	rs.
Overseer Subroya Pillay, with	400
Do. Ragava Iyengar, with	100
Do. Muroogasa Mudaliar, with	25
Do. Masilamony, with	25
Total	550

The Executive Engineer makes payments almost entirely by cheques, keeping the cash in chest generally under 10 rupees.

4. Work is carried out chiefly by regular contract. There are a few works done by task-work, but there is no daily labor employed. There is no stock, and consequently no stock accounts. The business arrangements of the division make the accounts simple and clear; and those accounts are very well kept, and the books and other records neat.

5. The state of the principal books and records of the office is briefly as follows :—

- (1.) Cash Book.—In order and to date; neat.
- (2.) Imprest Accounts.—In order.
- (3.) Cash Abstract Book.—In order and to date; neat.
- (4.) Abstract of Stock Receipts.
- (5.) Do. Issues.
- (6.) Statement of Stock Receipts, Issues and Balances.
- (7.) Stock Abstract Book.—
- (8.) Stock Register.—
- (9.) Return of Tools and Plant.—In order and to date.
- (10.) Works Abstracts.—In order. Only required for a very few works.
- (11.) Register of Works.—In order and to date.
- (12.) Schedule of Miscellaneous Advances.—No balance.

No stock in division. Books not now kept.

- (13.) *Do. of Deposits.*—In order.
 (14.) *Contractors' Ledger.*—Up to date.
 (15.) *List of Rentable Buildings.*—In order.
 (16.) *List of Buildings and Lands.*—Kept; does not include lands.
 (17.) *Rate Book or Schedule.*—Kept.
 (18.) *Postal Register.*—Kept.
 (19.) *Service Books.*—Need some attention.
6. Completion reports have been submitted for all completed works.
7. The correctness of the Executive Engineer's Treasury balance on 31st January 1883 was proved.
8. The only item of income overdue was one of Rs. 100 from the Collector of Salem for house-rent, but I have no reason to suppose that there will be any difficulty in realizing it.
9. There are no advances to contractors outstanding either in the Works Accounts or in the Miscellaneous Advance Account; in fact, this latter account is absolutely clear; but there is one disputed account with a contractor, the amount in dispute being about Rs. 250. There is a full record of measurements of contract work. Contractors are asked to sign their accounts in the Executive Engineer's ledger as directed in Code, paragraph 1691.
10. All expenditure is covered by sanction. In two instances only is there an excess over sub-heads of estimates.
11. The points noticed in the previous report had all been attended to.

No. 28.

ORDER—dated 6th March 1883, No. 719 W., Public Works.

Communicated to the Superintending Engineer, Fourth Circle, for the information of the Executive Engineer, Salem Division.

2. The report is satisfactory.

(True Extract.)

(Signed) R. H. SANKEY, Colonel, R.E.,
 Secretary to Govt., P.W.D.

To the Superintending Engineer, Fourth Circle.
 " Examiner, Public Works Accounts.

Exd. A. F. Goodall,
 Spare Copies

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GENERAL
ACCOUNT.

Gobt. of (1883) Madras.
PUBLIC WORKS.

Dated March, 6th.

Recd.

Encl.

G.O., 6th March 1883, No. 719 W.

MARCH.

Nos. 27-28.

Inspection Notes

Passing orders on the — on the Salem
Divisional Office submitted by the Exam-
iner, Public Works Accounts.

28TH MARCH 1883, No. 940 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

No. 181.

Read—the following papers:—

G.O., dated 16th December 1882, No. 4333, Revenue.

Read—the following Proceedings of the Board of Revenue, dated 17th October 1881,
Mis. No. 9338:—

Read—the following letter from J. F. PRICE, Esq., Collector of the Chingleput
District, to the Secretary to the Board of Revenue, dated 5th October 1881,
No. 431:—

In acknowledging the receipt of the Proceedings of the Board of Revenue,
No. 8766, I have the honor to state that the famine tools here are deteriorating owing to
their rusting heavily in consequence of the damp nature of the climate.

2. I have, as I believe that I have before stated, no proper place in which to
keep them; I have had to use the old Salt Office in the Cotar adjacent to the Cutcherry.
The building is water-proof, built of brick and chunnam and with a tiled floor, but it
is not a place in which, do what one can, the tools can be preserved from rust.

3. If they were tarred, they might perhaps keep better.

4. Something must be done regarding them, if Government does not wish that
they should, in a year or two, become rusty and useless old iron.

5. A large proportion of the momaties are of very inferior quality, and seem to
have been knocked up in a hurry in the local market.

6. I respectfully adhere to the opinion, which I have formed from personal in-
spection, that retaining the famine tools here for a year or two longer will end in the
destruction of by far the larger portion of them.

Resolution—dated 17th October 1881, Mis. No. 9338.

Submitted for the information of Government.

(A true Copy and Extract.)

(Signed)

C. D. MACLEAN,
Acting Sub-Secretary.

Read—the following Proceedings of the Board of Revenue, dated 11th December 1882,
Mis. No. 9760:—

Read—the following letter from J. F. PRICE, Esq., Collector of the Chingleput
District, to the Secretary to the Board of Revenue, dated 20th November
1882, No. 613:—

I have the honor to remind the Board of the matter alluded to in my letter,
No. 431, dated 5th October 1881 (*vide* Board's Proceedings, No. 9338, dated 17th
idem).

2. The reference is now more than a year old, and the famine tools are in the
meantime going on deteriorating.

3. It is evident, from the reports above read, that in some districts the tools are more or less deteriorating, and that they take up in storage much space which can ill be spared. The Board, however, are strongly of opinion that it is a wise measure of precaution to retain these tools, even at a considerable cost, in case of emergency; and the general plan they would recommend for adoption to obviate present difficulties is that the tools be collected and placed in central store-houses, after being overhauled, and that the iron portions be well cleaned and tarred to preserve them from rust. Wherever possible, the central store-houses should be at the head-quarters or other station of the district where a jail exists, so that convict labor may be utilized for the work of preservation. The Collector might find some disused palace or Mahal (as in Vellore) or Fort Barrack or other Government building suitable for storing the tools, or which might be made so at a trifling expense. Where a suitable building in the vicinity of a jail is not available, one could probably be found in another central place in the district, but free labor would then have to be employed, unless sufficient prisoners from a Subsidiary Jail were at hand (an unlikely contingency) for preserving the tools from rust, and the cost would have to be met on contingent bills, but the Board do not anticipate these charges would be heavy. If it should happen that in any particular district no such storage-room can be found anywhere, the tools could be sent to the central store of a neighbouring district, and this would be an easy course between districts connected by a railway. In the disused Commissariat godowns at Ranipet and the old barracks at Arni an immense quantity of tools from adjacent districts might thus be stowed with ease. The chief cost in the plan proposed would doubtless be for carriage, but even the conveyance charges would not be great compared with the value of the articles preserved.

(A true Extract.)

(Signed) E. GIBSON,
Acting Secretary.

No. 182.

ORDER—dated 28th March 1883, No. 940 W., Public Works.

The first step in the disposal of the tools collected for famine purposes is the separation of the serviceable from the unserviceable tools, and the disposal of the latter by public auction.

2. This having been done by Executive Engineers in communication with Civil Officers, the serviceable tools should be tarred over and stored away in central positions where there are old or disused buildings available for their custody.

3. Where such buildings are not available in any particular division, arrangements should be made by the Superintending Engineer for the storage of the tools of that division at the nearest place where accommodation is available.

4. No tools should be sent to the Public Works Stores at Madras, unless it is found absolutely impossible to provide accommodation for them elsewhere.

5. A list of the tools belonging to each division will be taken by the Executive Engineer, who will remain responsible for the custody, and who will inspect and report upon them once in every half-year.

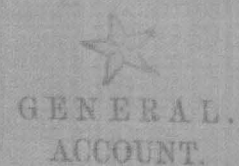
(True Extract.)

(Signed) R. H. SANKEY, Colonel, R.E.,
Secretary to Govt., P.W.D.

To Superintending Engineers.
„ the General Superintendent, Public Works Stores.
„ the Revenue Department.
„ the Board of Revenue.

Exd. A. F. Goodall.
Spare Copies

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GENERAL
ACCOUNT.
Govt. of (1883) Madras.
PUBLIC WORKS.

Dated March, 28th.

Encl.

Encl.

G.O., 28th March 1883, No. 940 W.

MARCH.
Nos. 181-182.

Famine Tools
Regarding the disposal and storage of —

From

THE EXAMINER.

PUBLIC WORKS ACCOUNTS,
MADRAS,

To

The Secretary to Government,

Public Works Department.
Madras, 12th September

1883.

Sir,

I have the honor to submit for information and orders of Government, notes by the Dy. Examiner, Mr. Rainier, of his Inspection of the Office of the Salem Division.

Para 4. If all works are executed by Contract, Works Abstracts are not required, unless there be more than one Contractor on any one individual work in which case the transactions of each must be brought together in the Works Abstracts for ready posting into the Register of Works. Where only one Contractor is employed, the Contract Certificate is the only Account necessary for the posting of expenditure and progress.

2. The Office maintains its character for good order.

I have the honor to be,

Sir,

Your Most Obedient Servant.

D. P. Conway

Examiner P. W. Accounts.

North or the
Winnipeg

6. THE ACCOUNTANT IS WELL ASSISTED IN ACCOUNTS. A CLERK AN DE CRUZ WHO WAS INTERROGATED, BEING ABL E SHOULD THE NECESSITY ARISE, TO TEMPORARILY CARRY ON THE ACCOUNTANT DUTIES.

7. THERE IS NO STOCK-AND THERE ARE NO MANUFACTURES.

8. THERE HAVE BEEN ONLY ABOUT A DOZEN TRANSACTIONS IN TOOLS AND PLANT DURING THE CURRENT YEAR, AND THE REGISTER OF THESE IMPLEMENTS SHOULD BE VERY CAREFULLY KEPT, IN VIEW TO CONSTANT COUNT AND OVERHAUL OF THEM. THIS IS SURE TO BE DONE, AND THE STOREKEEPER'S RECEIPTS AND ISSUES FREQUENTLY AGREED WITH THE REGISTER. THERE WAS SOME SLIGHT DIFFERENCE BETWEEN THESE, BUT THE MATTER IS NOT MENTIONED AS DETRACTING IN ANY WAY FROM THE EXCELLENT STATE OF THE OFFICE.

9. THERE IS A STOREKEEPER, WHO HAS DEPOSITED SECURITY, AND HIS HANDS WILL NOW BE FULLY EMPLOYED WITH THE CUSTODY OF LOCAL FARMING TOOLS, OF WHICH MORE THAN 20000 HAVE ALREADY BEEN RECEIVED OVER FROM THE REVENUE DEPARTMENT IN DIFFERENT PLACES, UNDER G.O. NO 940 W. OF 28TH MARCH 1880.

THESE TOOLS ARE BEING THOROUGHLY LOOKED AT ON RECEIPT THE UNSERVICABLE BEING DISPOSED OF IN THE AUTHORIZED MANNER.

10. THERE IS NOTHING IN PREVIOUS REPORTS WHICH HAS NOT BEEN CORDIALLY ATTENDED TO, AND EVERYTHING IN THE OFFICE WHICH HAS NOT BEEN NOTICED IN THIS REPORT IS IN ORDER, AND IN VERY GOOD ORDER.

II. THE EXECUTIVE ENGINEER SPEAKS IN PRAISE OF THE ACCOUNTANT

ACCOUNTANT.

SALSA
5TH SEPTEMBER 1880.

(TRUE COPY)

Malaynot
HONY ASST EXAMINER P.W. ACCOUNTS.

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Govt. of (1853) Madras.

PUBLIC WORKS.

Date

18

From

To

a. 19th Sept 1853 No. 2036

No.

Suspension & Co

The ——— in the Public
Divisional Office by the
J. P. M. and Co. and
the S. E. F. and Co. in
with remarks.

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Public Works Register