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(1) Number of pages 14

(2) Date of repair 30.4.87

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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Public works. DEPARTMENT

G.O. No. / B.P. No.	2894 D	Press. / Mis.

Dated 4.11.1882 197 .

Title

Not to be folded or roughly handled

2894
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GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General Account.

No. 12.

READ—the following letter from D. C. GORDON, Esq., Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 31st October 1882, No. 132 W.:—

I have the honor to submit, for information and orders of Government, notes of my inspection of the Office of the Executive Engineer, Negapatam Division.

ENCLOSURE.

NOTES of Inspection by D. C. GORDON, Esq., Examiner, Public Works Accounts, of the Office of the Executive Engineer, Negapatam Division, on the 25th October 1882.

Captain A. W. Smart, R.E., is the Executive Engineer; Srinivasa Iyengar, the Accountant. The division was last inspected in March 1882.

2. The Executive Engineer and two Sub-divisional Officers have drawing accounts. There are no imprests under the Executive Engineer. The Sub-divisional Officers have each two imprests holders for Rs. 700.

3. The divisional cash-book is written up by the Head Clerk, but is not as neat as it might be, corrections being frequent. The cash-book totals are not initialled throughout; this was noticed at last inspection. The Accountant should initial the daily transactions after scrutiny of the entries and vouchers. Sub-divisional cash-books are submitted twice a-month.

4. Cheques have no initials quoted on them, and those issued from head-quarters are not crossed as required by the Code rules. In future the prescribed initials should be entered on cheque foils and counterfoils, *before the cheque books are issued by the divisional office.*

5. The register of works is neatly kept, but rates are not systematically recorded. Work abstracts are now prepared at head-quarters. These are mostly for the wages of watchers on river banks. The men may be employed for different works during one month, and so nominal muster rolls have to be kept to show the charges against the several works. Each roll is paid by the officer responsible and the acquittance given thereon. It is unnecessary to require work abstracts for such transactions, and they may be discontinued, the register of works where necessary being posted direct from the muster rolls. Of course where other agency is employed in addition to the watchers, work abstracts must be made out. As a rule work is carried out by contract.

6. The value of stock on hand is Rs. 450 under building materials, the reserve limit being Rs. 1,033.

7. Lists have been submitted for approval of the Superintending Engineer of the Padugai lands, &c., and a register will be kept up hereafter. There are no rented buildings in the division. The register of buildings in charge of the division is stated to be complete.

8. The miscellaneous advance account is practically clear. In deposits, a sum of Rs. 50 has been outstanding for some time. Advertisement might be put in the local Gazette, and if the amount be not claimed in a reasonable time it can be credited to Government. Under 'contributions' is a sum of Rs. 2,189, of which Rs. 1,500 was received in September 1881 for "the straight cut in the Corayaur." The matter has been referred by the Superintending Engineer to the Chief Engineer for Irrigation. The balance is for works current.

9. The outstandings due to contractors amount to Rs. 817, of which an item of Rs. 195 is held subject to settlement of a dispute, and two items, Rs. 19 and 13-3-5, are waiting claimants. These latter might be credited to Government if after advertisement no claimants come forward. They have been outstanding since September and December 1881 respectively. The dues to petty contractors are all for works in progress.

10. The schedule of rates is stated to be correct for current cost of works.

No. 13.

ORDER—dated 4th November 1882, No. 2894 W., Public Works.

Communicated to the Superintending Engineer, Sixth Circle, who will direct the attention of the Executive Engineer, Negapatam Division, to the remarks and suggestions of the Examiner of Public Works Accounts.

(True Extract.)

Lieut.-Col., R.E.,
Ag. Under Secy. to Govt., P.W.D.

To the Superintending Engineer, Sixth Circle
and Examiner, Public Works Accounts.

Encl. S. T. Austin.
Spare Copies

2894
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GENERAL
ACCOUNT.

Govt. of {1882} Madras.

PUBLIC WORKS.

Dated November, 4th.

Rcvd. *Encl.*

G.O., 4th Nov. 1882, No. 2894 W.

NOVEMBER.

Nos. 12-13.

Divisional Office, Negapatam.

Inspection Notes of the — by the Examiner of Public Works Accounts, communicated to the Superintending Engineer, Sixth Circle, with remarks.

FROM THE EXAMINER P. W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

PUBLIC WORKS DEPARTMENT.

2894/3

NO. 1327 W. MADRAS, 31st OCTOBER 1882.

SIR,

I HAVE THE HONOR TO SUBMIT FOR INFORMATION AND ORDERS OF GOVERNMENT, NOTES OF MY INSPECTION OF THE OFFICE OF THE EXECUTIVE ENGINEER NEGAPATAM DIVISION.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEDIENT SERVANT,

D. P. Condon

EXAMINER P. W. ACCOUNTS.

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Ld
Rec'd

No 2894 W of 4 Nov/82

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Copy

FROM THE EXAMINER P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

P.W. DEPARTMENT.

Copy to the Supg Engr Sixth Circle, Who will direct the attention of the Ee: Asst - Negapatam Divn to the remarks and suggestions of the Examiner P.W. Accts for the Ensuing inspection.

NO. 132 /11

No 2894 W of 4-11-82

3.11.82

DATED 31st OCTOBER 1882.

RECD.

ENCLOSURE I.

FORWARDS FOR THE ORDERS OF GOVT. NOTES OF INSPECTION OF THE NEGAPATAM DIVISIONAL OFFICE.

Dept B 8-11-82.

Enclosure No 2

2894

NOTES OF INSPECTION BY D.C. GORDON ESQUIRE, EXAMINER PUBLIC WORKS ACCOUNTS MADRAS, OF THE OFFICE OF THE EXECUTIVE ENGINEER NEGAPATAM DIVISION, ON THE 25TH. OCTOBER 1882.

1. CAPTAIN A.W. SMART R.E. IS THE EXECUTIVE ENGINEER; SRINIVASA IYENGAR THE ACCOUNTANT. THE DIVISION WAS LAST INSPECTED IN MARCH 1882.

2. THE EXECUTIVE ENGINEER AND TWO SUB DIVISIONAL OFFICERS HAVE DRAWING ACCOUNTS. THERE ARE NO IMPRESTS UNDER THE EXECUTIVE ENGINEER. THE SUB-DIVISIONAL OFFICERS HAVE EACH TWO IMPRESTS HOLDERS FOR RS. 700.

3. THE DIVISIONAL CASH BOOK IS WRITTEN UP BY THE HEAD CLERK, BUT IS NOT AS NEAT AS IT MIGHT BE. CORRECTIONS BEING FREQUENT. THE CASH BOOK TOTALS ARE NOT INITIALLED THROUGHOUT; THIS WAS NOTICED AT LAST INSPECTION. THE ACCOUNTANT SHOULD INITIAL THE DAILY TRANSACTIONS AFTER SCRUTINY OF THE ENTRIES AND VOUCHERS. SUB-DIVISIONAL CASH BOOKS ARE SUBMITTED TWICE A MONTH.

4. CHEQUES HAVE NO INITIALS QUOTED ON THEM, AND THOSE ISSUED FROM HEAD QUARTERS ARE NOT CROSSED AS REQUIRED BY THE CODE RULES. IN FUTURE THE PRESCRIBED INITIALS SHOULD BE ENTERED ON CHEQUE FOILS AND COUNTERFOILS, BEFORE THE CHEQUE BOOKS ARE ISSUED BY THE DIVISIONAL OFFICE.

5. THE REGISTER OF WORKS IS NEATLY KEPT, BUT RATES ARE NOT SYSTEMATICALLY RECORDED. WORK ABSTRACTS ARE NOW

PREPARED

PREPARED AT HEAD QUARTERS. THESE ARE MOSTLY FOR THE WAGES OF WATCHERS ON RIVER BANKS. THE MEN MAY BE EMPLOYED FOR DIFFERENT WORKS DURING ONE MONTH, AND SO NOMINAL MUSTER ROLLS HAVE TO BE KEPT TO SHOW THE CHARGES AGAINST THE SEVERAL WORKS. EACH ROLL IS PAID BY THE OFFICER RESPONSIBLE AND THE ACQUITTANCE GIVEN THEREON. IT IS UNNECESSARY TO REQUIRE WORK ABSTRACTS FOR SUCH TRANSACTIONS, AND THEY MAY BE DISCONTINUED, THE REGISTER OF WORKS WHERE NECESSARY BEING POSTED DIRECT FROM THE MUSTER ROLLS. OF COURSE WHERE OTHER AGENCY IS EMPLOYED IN ADDITION TO THE WATCHERS, WORK ABSTRACTS MUST BE MADE OUT. AS A RULE WORK IS CARRIED OUT BY CONTRACT.

6. THE VALUE OF STOCK ON HAND IS RS.450 UNDER BUILDING MATERIALS, THE RESERVE LIMIT BEING RS.1033.

7. LISTS HAVE BEEN SUBMITTED FOR APPROVAL OF THE SUPERINTENDING ENGINEER OF THE PACUGAI LANDS ETC. AND A REGISTER WILL BE KEPT UP HEREAFTER. THERE ARE NO RENTED BUILDINGS IN THE DIVISION. THE REGISTER OF BUILDINGS IN CHARGE OF THE DIVISION IS STATED TO BE COMPLETE.

8. THE MISCELLANEOUS ADVANCE ACCOUNT IS PRACTICALLY CLEAR. IN DEPOSITS, A SUM OF RS.50 HAS BEEN OUTSTANDING FOR SOME TIME. ADVERTISEMENT MIGHT BE PUT IN THE LOCAL GAZETTE, AND IF THE AMOUNT BE NOT CLAIMED IN A REASONABLE TIME, IT CAN BE CREDITED TO GOVERNMENT. UNDER 'CONTRIBUTIO IS A SUM OF RS.2,189/- OF WHICH RS.1,500/- WAS RECEIVED IN

IN SEPTEMBER 1881, FOR THE STRAIGHT CUT IN THE COLGUAR. THE MATTER HAS BEEN REFERRED BY THE SUPERINTENDING ENGINEER TO THE CHIEF ENGINEER FOR IRRIGATION. THE BALANCE IS FOR WORKS CURRENT.

9. THE OUTSTANDINGS DUE TO CONTRACTORS AMOUNT TO RS.817/- OF WHICH AN ITEM OF RS.195/- IS HELD SUBJECT TO SETTLEMENT OF A DISPUTE, AND TWO ITEMS, RS.19-0-0 AND 12-3-6 ARE WAITING CLAIMANTS. THESE LATTER MIGHT BE CREDITED TO GOVERNMENT, IF AFTER ADVERTISEMENT NO CLAIMANTS COME FORWARD. THEY HAVE BEEN OUTSTANDING SINCE SEPTEMBER AND DECEMBER 1881 RESPECTIVELY. THE DUES TO PETTY CONTRACTORS ARE ALL FOR WORKS IN PROGRESS.

10. THE SCHEDULE OF RATES IS STATED TO BE CORRECT FOR CURRENT COST OF WORKS.

D. C. Cardoso

EXAMINER P.W. ACCOUNTS.

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Govt. of (1882) Madras.

PUBLIC WORKS.

Dated

Read. Encl.

G.O. Thro' 1882, No. 789 W.

Nos. 1263

~~Sign~~ Dist Office
Nagapatam.

Inspection Notes of
the — by the Ry Mrs
Commd to the D.E.
Fifth Circle with
Remarks.

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Entd in Receipt Regr.