

(1) Number of pages 14
(2) Date of repair _____
(3) Initials of the Referencer lms ✓

TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

P. W DEPARTMENT

G.O. No. 2556 — W Press.
B.P. No. Mis.

Dated 29 — 9 — 1882 ~~197~~.

V. S. M.

Not to be folded or roughly handled

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

No. 227.

READ—the following letter from D. C. GORDON, Esq., Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 21st September 1882, No. 101 W. :—

I have the honor to submit, for information and orders of Government, notes by Mr. Godfrey, Examiner, of his inspection of the Office of the Salem Division.
Paragraph 11.—These outstandings will be inquired into.

ENCLOSURE.

NOTES of Inspection by F. E. GODFREY, Esq., Examiner, of the Office of the Executive Engineer, Salem Division, on the 12th September 1882.

The office was last inspected in January 1882.

2. J. M. Bell, Esq., is the Executive Engineer, and Gnanamuthu Pillai, the Accountant.

3. The Executive Engineer is the sole disburser with four imprest holders under him for amounts aggregating Rs. 475. All the imprest accounts are correctly kept.

4. The instructions contained in paragraph 4 of the last inspection report have been complied with. The divisional cash-book is now written up by the Head Clerk and initialled by the Accountant at the end of the day. The Head Clerk performs the duties of cashier. The Executive Engineer initials the top and bottom of each page of the cash-book, cheques have distinguishing initials which appear on the counterfoils and in the cash-book. Cheques should be crossed as directed by paragraph 1,231 A. of the Code.

5. The pass-book is received from and returned to the Treasury twice a month. Cash-book balances were compared and found correct.

6. Work is done entirely by contract. The outstandings are few and all on account of current works. The practice (paragraph 10 of last inspection report) of showing transactions with the same contractor partly in the contractors' ledger and partly in the petty contract schedule has been discontinued.

7. The register of works is up to date and well kept. Corrections when made should be initialled by the Executive Engineer. The outlay on the Pennagoondapuram project (now nearly completed) is recorded by sub-heads of work under each sub-work, and the work vouchers are compiled on separate rough slips of paper. The necessary instructions were given to the Accountant to obviate this by opening a summary in the register for grouping together each month's transactions by sub-heads of work.

8. Stock, value Rs. 235-12-0, consists of tiles purchased from the School of Arts for the Salem church. As the tiles were not likely to be required for use in the division they should not have been brought on to stock, but have been disposed of under the Superintending Engineer's orders. The matter is now under reference to the Superintending Engineer. There is no sanctioned limit of reserve stock for this division.

9. The outstandings in the miscellaneous advance schedule, referred to in paragraph 6 of the last inspection report, have all been cleared off.

10. The tools and plant returns are correctly kept and up to date. There are said to be no unserviceable articles, and count is now being made.

11. The return of rentable buildings shows the following items as unadjusted. The rents have, it is understood, been paid, but credit has not been afforded through the exchange accounts :—

Rent of Remount Agent's quarters for August 1881	Rs.
Rent of old Range Office bungalow at Namkal for July and August 1881	100
1881	8

12. The service books are said to be complete for all except those who have been re-appointed after the late reductions. The service books of these individuals have been applied for.

13. The office is in good order.

No. 228.

ORDER—dated 29th September 1882, No. 2556 W., Public Works.

Communicated to the Superintending Engineer, Fourth Circle, for the information and guidance of the Executive Engineer, Salem Division.

2. Adverting to paragraph 8 of the report, it was understood that the surplus tiles in question had been returned to the School of Arts, Madras.

(True Extract.)

Lieut.-Col., R.E.,
Ag. Under Secy. to Govt., P.W.D.

To the Superintending Engineer, Fourth Circle.
" Examiner, Public Works Accounts.

Exd. S. T. Austin.
Spare Copies

2556
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GENERAL.
ACCOUNT.

Gobt. of (1882) Madras
PUBLIC WORKS.

Dated September, 29th.

Recd.

Encl.

G.O., 29th Sept. 1882, No. 2556 W.

SEPTEMBER.

Nos. 227-228.

Division Office, Salem.

Notes of Inspection of the — by the
Examiner of Public Works Accounts, com-
municated to the Superintending Engineer,
Fourth Circle.

FROM THE EXAMINER P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

PUBLIC WORKS DEPARTMENT.

NO. 101 W.

MADRAS, 2nd SEPTEMBER 1882.

SIR,

I HAVE THE HONOR TO SUBMIT FOR INFORMATION AND
ORDERS OF GOVERNMENT NOTES BY MR. GODFREY, EXAMINER, OF HIS
INSPECTION OF THE OFFICE OF THE SALEM DIVISION.

PARA II. THESE OUTSTANDINGS WILL BE ENQUIRED INTO.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEIENT SERVANT.

D. P. Gordon

EXAMINER P.W. ACCOUNTS.

2556w

4

A. No 4469 N. 23-11-78 (orig)
 B. No 2536 N. 8-10-79
 Memo - 2295 - 8-10-81
 " 2345 - 14-10-81
 A. No 2048 - 25-1-82
 Memo - 977C - 5-5-82
 B. No 1568 N. 21-6-82

No 2556 W 229/Sept/82

Communicated

to the Supply Engr. Fourth
 Circle for the informa-
 tion & guidance of the
 En. Engr. Salem Divn.

2. Adverting to para
 8 of the report, it was
 understood that the
 surplus tiles in question
 had been returned to
 the School of Arts Madras.

By

25.9.82

FROM THE EXAMINER P.W.A.

MADRAS.

TO THE SECRETARY TO GOV.

P.W. DEPARTMENT.

NO. 101 W.

DATED 21st SEPTEMBER 1982

RECD.

ENCLOSURE I.

FORWARDS FOR THE ORDER
 NOTES OF INSPECTION OF
 DIVISIONAL OFFICE.

S. E. Fourth Circle

San P.W.A.

only 25/9 Al. 2/9 Re 29/9

withd

NOTES OF INSPECTION BY F. E. GODFREY ESQUIRE, EXAMINER,
 OF THE OFFICE OF THE EXECUTIVE ENGINEER SALEM DIVISION
 ON THE 12TH. SEPTEMBER 1882.

1. THE OFFICE WAS LAST INSPECTED IN JANUARY 1882.
2. J. M. HELL ESQUIRE IS THE EXECUTIVE ENGINEER, AND
 GNANAMUTHU PILLAY THE ACCOUNTANT.
3. THE EXECUTIVE ENGINEER IS THE SOLE DISBURSER WITH
 FOUR IMPREST HOLDERS UNDER HIM FOR AMOUNTS AGGREGATING
 RS. 475. ALL THE IMPREST ACCOUNTS ARE CORRECTLY KEPT.
4. THE INSTRUCTIONS CONTAINED IN PARA 4 OF THE LAST
 INSPECTION REPORT HAVE BEEN COMPLIED WITH. THE DIVISIONAL
 CASH BOOK IS NOW WRITTEN UP BY THE HEAD CLERK AND INITIALED
 BY THE ACCOUNTANT AT THE END OF THE DAY. THE HEAD CLERK
 PERFORMS THE DUTIES OF CASHIER. THE EXECUTIVE ENGINEER
 INITIALS THE TOP AND BOTTOM OF EACH PAGE OF THE CASH BOOK,
 CHEQUES HAVE DISTINGUISHING INITIALS WHICH APPEAR ON THE
 COUNTERFOILS AND IN THE CASH BOOK. CHEQUES SHOULD BE
 CROSSED AS DIRECTED BY PARA 1231 A. OF THE CODE.
5. THE PASS BOOK IS RECEIVED FROM AND RETURNED TO
 THE TREASURY TWICE A MONTH. CASH BOOK BALANCES WERE
 COMPARED AND FOUND CORRECT.
6. WORK IS DONE ENTIRELY BY CONTRACT. THE OUTSTAND-
 INGS ARE FEW AND ALL ON ACCOUNT OF CURRENT WORKS. THE
 PRACTICE (PARA 10 OF LAST INSPECTION REPORT) OF SHOWING
 TRANSACTIONS

TRANSACTIONS WITH THE SAME CONTRACTOR PARTLY IN THE CONTRACTORS' LEDGER AND PARTLY IN THE PETTY CONTRACT SCHEDULE HAS BEEN DISCONTINUED.

7. THE REGISTER OF WORKS IS UP TO DATE AND WELL KEPT.

CORRECTIONS WHEN MADE SHOULD BE INITIALED BY THE EXECUTIVE ENGINEER. THE OUTLAY ON THE PENNAGOONDAPURAM PROJECT (NOW NEARLY COMPLETED) IS RECORDED BY SUB HEADS OF WORK UNDER EACH SUB WORK, AND THE WORK VOUCHERS ARE COMPILED ON SEPARATE ROUGH SLIPS OF PAPER. THE NECESSARY INSTRUCTIONS WERE GIVEN TO THE ACCOUNTANT TO OHVIATE THIS BY OPENING A SUMMARY IN THE REGISTER FOR GROUPING TOGETHER EACH MONTH'S TRANSACTIONS BY SUB HEADS OF WORK.

8. STOCK, VALUE RS. 235-12-0 CONSISTS OF TILES PURCHASED FROM THE SCHOOL OF ARTS FOR THE SALEM CHURCH. AS THE TILES WERE NOT LIKELY TO BE REQUIRED FOR USE IN THE DIVISION THEY SHOULD NOT HAVE BEEN BROUGHT ON TO STOCK, BUT HAVE BEEN DISPOSED OF UNDER THE SUPERINTENDING ENGINEER'S ORDERS. THE MATTER IS NOW UNDER REFERENCE TO THE SUPERINTENDING ENGINEER. THERE IS NO SANCTIONED LIMIT OF RESERVE STOCK FOR THIS DIVISION.

9. THE OUTSTANDINGS IN THE MISCELLANEOUS ADVANCE SCHEDULE REFERRED TO IN PARA 6 OF THE LAST INSPECTION REPORT HAVE ALL BEEN CLEARED OFF.

10. THE TOOLS AND PLANT RETURNS ARE CORRECTLY KEPT AND UP TO DATE. THERE ARE SAID TO BE NO UNSERVICEABLE

ARTICLES

ARTICLES, AND COUNT IS NOW BEING MADE.

11. THE RETURN OF RENTABLE BUILDINGS SHOWS THE FOLLOWING ITEMS AS UNADJUSTED. THE RENTS HAVE IT IS UNDERSTOOD BEEN PAID, BUT CREDIT HAS NOT BEEN AFFORDED THROUGH THE EXCHANGE ACCOUNTS.

RENT OF REMOUNT AGENTS QUARTERS,
FOR AUGUST 1881.... RS. 100.
RENT OF OLD RANGE OFFICE HUNGALOW
AT NAMKAL FOR JULY & AUGUST
1881.....RS. 8.

12. THE SERVICE BOOKS ARE SAID TO BE COMPLETE FOR ALL EXCEPT THOSE WHO HAVE BEEN REAPPOINTED AFTER THE LATE REDUCTIONS. THE SERVICE BOOKS OF THESE INDIVIDUALS HAVE BEEN APPLIED FOR.

13. THE OFFICE IS IN GOOD ORDER.

EXAMINER P.W. ACCOUNTS.

2556
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6417.

Govt. of (1882) Madras.

PUBLIC WORKS.

Dated

29/9/82
4-30/10/1

Recd.

Encl.

Recd. 5.8.20.11

G. O. 29 Sept 1882, No. 2656 W.

Nos.

227 to 228

Salem Division Office

Notes of inspection
of the — by the
M.A. Comd to the
S. G. South Circle

Auto in Receipt Report

29/9.

29/9