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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Public Works.

DEPARTMENT

G.O. No.	2066 W.	Press.
B.P. No.		Mis.
Dated	12.8.1882	197.

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2066

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

General.
Account.

No. 84.

READ—the following letter from D. C. GORDON, Esq., Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 2nd August 1882, No. 61 W.:—

I have the honor to submit, for information and orders of Government, notes of my inspection of the office of the Executive Engineer, Vizagapatam Division.

ENCLOSURE.

Notes of Inspection by D. C. GORDON, Esq., of the Office of the Executive Engineer, Vizagapatam Division, on the 20th July 1882.

T. D. Harris, Esq., Executive Engineer, 2nd Grade, is in charge of the division; P. Venugopal Naidu is the Accountant.

2. The division was last inspected in January 1882.
3. Besides the Executive Engineer, there are two Sub-divisional Officers with drawing accounts, one of whom, at Vizianagrum, has two imprests under him of Rs. 1,000 each. These imprests are required to enable prompt payments to be made on the Pottinghy Ghât Works. The Executive Engineer has also two imprest-holders, a Sub-Engineer with Rs. 100 and the Local Fund Engineer with Rs. 500.
4. The sub-divisional cash-books are submitted three times a month. These, as also the head-quarters cash-book, and the several imprest accounts, were in order.
5. Seven treasuries and sub-treasuries are drawn upon. In the pass-book of the head-quarters treasury all cheques, whether of the Divisional or Sub-divisional Officers, are entered only by the cheque number, and it is therefore difficult to trace clearly any individual cheque. The Treasury Officer should be requested to enter cheques by the book number, as well as the individual cheque number, and to add the distinguishing initial entered on cheques.
6. At head-quarters cheques are drawn out and crossed by the Head Clerk after the bills, &c., have been passed for payment by the Executive Engineer. The counterfoils are initialled by the Executive Engineer and the undrawn balance noted. The Head Clerk writes up the cash-book, and each day's transactions are scrutinised by the Accountant, who initials the final entry for the day.
7. The cash abstract books are regularly posted to date.
8. There is no stock in the division.
9. Work abstracts are prepared in the Divisional Office. Muster rolls are submitted with the sub-divisional cash-books, but the ten-day reports are frequently late. This should be remedied, as their irregular submission retards the preparation of work abstracts. The works on the Pottinghy Ghât are for the most part carried on by daily labor, but piece-work is being introduced whenever it offers. Elsewhere works are done under petty contract and piece-work.
10. The register of works is up to date and very neatly kept. A revised estimate for the ghât works has been sent to the Superintending Engineer. The advances made to the Collector, referred to in last report, Rs. 3,500, have been partly worked off, but Rs. 2,620 still remain unadjusted at debit of a suspense head of the work. No clear statement has yet been obtained from the Collector showing the outlay from the original advance, the labor obtained, and the balance, if any, in hand. It has, however, been asked for, and it is very necessary that it should be obtained, and final adjustment with him effected.

11. Materials at site of works have lately been verified except at the ghât, where the value of materials at site at end of June amounted to Rs. 6,720; there is little at site elsewhere.
12. The miscellaneous advance account is practically clear of outstandings.
13. In deposits, two items of Rs. 93-2-11 and Rs. 1,183-9-1, referred to in last report, still remain undisposed of. They are the balance of contributions towards repairs to the Krishna-maraz channel and head-sludge, for which revised estimates have been submitted to the Collector, in order that he may ascertain whether or not the contributors are willing to increase their contributions. As the matter has been long in abeyance, some settlement should be come to without further delay. There are also two other items, Rs. 189-5-4 and Rs. 26-13-9, the subject of reference to the Collector.
14. The register of deposits is in order. The register of buildings under charge of the Executive Engineer is stated to be complete. There are only a few available for rent; no rents are in arrears.
15. Outstandings due to petty contractors are small, and all for current transactions. Arrears due to establishments are also current and unobjectionable.
16. The tools and plant returns are up to date. Count has been recently taken, and all unserviceable articles have been disposed of.
17. Service books are stated to be complete, except for two or three newly-engaged persons for whom they will be opened out.
18. The schedule of rates appears to be kept up to current dates, and is said to be reliable and useful for preparation of estimates.
19. The state of the office is very satisfactory, and the Accountant thoroughly up in his work. His accounts are submitted punctually, and references on accounts matters are promptly disposed of.

No. 85.

ORDER—dated 12th August 1882, No. 2066 W., Public Works.

Communicated to the Superintending Engineer, First Circle, for the information and guidance of the Executive Engineer, Vizagapatam Division.

2. Paragraph 5 of the report will be communicated to the Treasury Officer through the Financial Department, and paragraphs 10 and 13 to the Collector through the Revenue Department.

3. The report reflects credit on Mr. Harris, the Executive Engineer, and his Accountant Venugopal Naidu.

(True Extract.)

Under Secy. to Govt., P.W.D.,
Irrigation Branch.

To the Superintending Engineer, First Circle.
" Examiner of Public Works Accounts.
" Financial Department.
" Revenue "

Exd. A. F. Goodall.
Spare Copies

GENERAL.
ACCOUNT.

Gobt. of (1882) Madras.
PUBLIC WORKS.

Dated August, 12th.

Recd.

Encl.

G.O., 12th Aug. 1882, No. 2066 W.

AUGUST.
Nos. 84-85.

Inspection Notes.

The Examiner of Public Works Accounts' —
of the Vizagapatam Divisional Office com-
municated to the Superintending Engineer,
First Circle, with remarks.

FROM THE EXAMINER P. W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

PUBLIC WORKS DEPARTMENT.

NO. 61W

MADRAS, 2nd AUGUST 1882.

SIR,

I HAVE THE HONOR TO SUBMIT, FOR INFORMATION AND
ORDERS OF GOVERNMENT, NOTES OF MY INSPECTION OF THE
OFFICE OF THE EXECUTIVE ENGINEER VIZAGAPATAM DIVISION.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEYIENT SERVANT.

D. P. Curdson

EXAMINER P. W. ACCOUNTS.

A. No 450 R. 18-2-82.

FROM THE EXAMINER P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

P.W. DEPARTMENT.

NO. 61W.

DATED 2 AUGUST 1882.

RECD.

ENCLOSURE 1.

NOTES OF INSPECTION OF THE
VIZAGAPATAM DIVISIONAL OFFICE---
SUBMITTED FOR THE ORDERS OF GOVT.
THE-----

NOTES OF INSPECTION BY D.C. GORDON ESQUIRE OF THE
OFFICE OF THE EXECUTIVE ENGINEER VIZAGAPATAM DIVISION ON
THE 20TH JULY 1882.

1. I.D. HARRIS ESQ. EXECUTIVE ENGINEER 2ND. GRADE IS IN
CHARGE OF THE DIVISION; P. VENUGOPAL NAIDU IS THE ACCOUNTANT.

2. THE DIVISION WAS LAST INSPECTED IN JANUARY 1882.

3. BESIDES THE EXECUTIVE ENGINEER, THERE ARE TWO SUB-
DIVISIONAL OFFICERS WITH DRAWING ACCOUNTS, ONE OF WHOM, AT
VIZIANAGRAM, HAS TWO IMPRESTS UNDER HIM OF RS. 1,000 EACH.
THESE IMPRESTS ARE REQUIRED TO ENABLE PROMPT PAYMENTS TO
BE MADE ON THE POTTINGHY GRAT WORKS. THE EXECUTIVE ENGI-
NEER HAS ALSO TWO IMPREST HOLDERS, A SUB ENGINEER WITH RS.
100 AND THE LOCAL FUND ENGINEER WITH RS. 500.

4. THE SUB-DIVISIONAL CASH BOOKS ARE SUBMITTED THREE
TIMES A MONTH. THESE, AS ALSO THE HEAD QUARTERS CASH BOOK,
AND THE SEVERAL IMPREST ACCOUNTS, WERE IN ORDER.

5. SEVEN TREASURIES AND SUB-TREASURIES ARE DRAWN UPON.
IN THE PASS BOOK OF THE HEAD QUARTERS TREASURY, ALL CHEQUES
WHETHER OF THE DIVISIONAL OR SUB-DIVISIONAL OFFICERS ARE
ENTERED ONLY BY THE CHEQUE NUMBER, AND IT IS THEREFORE
DIFFICULT TO TRACE CLEARLY ANY INDIVIDUAL CHEQUE. THE
TREASURY OFFICER SHOULD BE REQUESTED TO ENTER CHEQUES BY
THE BOOK NO. AS WELL AS THE INDIVIDUAL CHEQUE NO. AND TO
ADD THE DISTINGUISHING INITIAL ENTERED ON CHEQUES.

6. AT HEAD QUARTERS, CHEQUES ARE DRAWN OUT AND CROSSED
BY

OK 16.8

only 4/8 Re 12/8.

BY THE HEAD CLERK, AFTER THE BILLS ETC. HAVE BEEN PASSED & FOR PAYMENT BY THE EXECUTIVE ENGINEER. THE COUNTERFOILS ARE INITIALED BY THE EXECUTIVE ENGINEER AND THE UNDRAIN BALANCE NOTED. THE HEAD CLERK WRITES UP THE CASH BOOK, AND EACH DAY'S TRANSACTIONS ARE SCRUTINISED BY THE ACCOUNTANT WHO INITIALS THE FINAL ENTRY FOR THE DAY.

7. THE CASH ABSTRACT BOOKS ARE REGULARLY POSTED TO DATE.

8. THERE IS NO STOCK IN THE DIVISION.

9. WORK ABSTRACTS ARE PREPARED IN THE DIVISIONAL OFFICE. MUSTER ROLLS ARE SUBMITTED WITH THE SUB DIVISIONAL CASH BOOKS, BUT THE TEN-DAY REPORTS ARE FREQUENTLY LATE. THIS SHOULD BE REMEDIED, AS THEIR IRREGULAR SUBMISSION RETARDS THE PREPARATION OF WORK ABSTRACTS. THE WORKS ON THE POTINGHY GHAT ARE FOR THE MOST PART CARRIED ON BY DAILY LABOR, BUT PIECE-WORK IS BEING INTRODUCED WHENEVER IT OVERTS. ELSEWHERE WORKS ARE DONE UNDER PETTY CONTRACT AND PIECE WORK.

10. THE REGISTER OF WORKS IS UP TO DATE AND VERY NEATLY KEPT. A REVISED ESTIMATE FOR THE GHAT WORKS HAS BEEN SENT TO THE SUPERINTENDING ENGINEER. THE ADVANCES MADE TO THE COLLECTOR, REFERRED TO IN LAST REPORT, RS. 3,500, HAVE BEEN PARTLY WORKED OFF, BUT RS. 2620 STILL REMAIN UNADJUSTED AT DEBIT OF A SUSPENSE HEAD OF THE WORK. NO CLEAR STATEMENT HAS YET BEEN OBTAINED FROM THE COLLECTOR SHOWING THE OUTLAY FROM THE ORIGINAL ADVANCE, THE LABOR OBTAINED, AND

THE BALANCE, IF ANY, IN HAND. IT HAS, HOWEVER, BEEN ASKED FOR, AND IT IS VERY NECESSARY THAT IT SHOULD BE OBTAINED, AND FINAL ADJUSTMENT WITH HIM EFFECTED.

11. MATERIALS AT SITE OF WORKS HAVE LATELY BEEN VERIFIED EXCEPT AT THE GHAT, WHERE THE VALUE OF MATERIALS AT SITE AT END OF JUNE AMOUNTED TO RS. 6,720. THERE IS LITTLE AT SITE *elsewhere*.

12. THE MISCELLANEOUS ADVANCE ACCOUNT IS PRACTICALLY CLEAR OF OUTSTANDINGS.

13. IN DEPOSITS, TWO ITEMS OF RS. 93-2-11 AND RS. 1163-9-1 REFERRED TO IN LAST REPORT, STILL REMAIN UNDISPOSED OF. THEY ARE THE BALANCE OF CONTRIBUTIONS TOWARDS REPAIRS TO THE KRISTNAMABAZ CHANNEL AND HEAD SLUICE, FOR WHICH REVISED ESTIMATES HAVE BEEN SUBMITTED TO THE COLLECTOR IN ORDER THAT HE MAY ASCERTAIN WHETHER OR NOT THE CONTRIBUTORS ARE WILLING TO INCREASE THEIR CONTRIBUTIONS. AS THE MATTER HAS BEEN LONG IN ABEYANCE, SOME SETTLEMENT SHOULD BE COME TO WITHOUT FURTHER DELAY. THERE ARE ALSO TWO OTHER ITEMS, RS. 169-4-4 AND RS. 26-13-9 THE SUBJECT OF REFERENCE TO THE COLLECTOR.

14. THE REGISTER OF DEPOSITS IS IN ORDER. THE REGISTER OF BUILDINGS UNDER CHARGE OF THE EXECUTIVE ENGINEER IS STATED TO BE COMPLETE. THERE ARE ONLY A FEW AVAILABLE FOR RENT; NO RENTS ARE IN ARREARS.

15. OUTSTANDINGS DUE TO PETTY CONTRACTORS ARE SMALL

AND

AND ALL FOR CURRENT TRANSACTIONS. APPEARS DUE TO ESTABLISH-
MENTS ARE ALSO CURRENT AND UNOBJECTIONABLE.

16. THE TOOLS AND PLANT RETURNS ARE UP TO DATE.
COUNT HAS BEEN RECENTLY TAKEN, AND ALL UNSERVICEABLE
ARTICLES HAVE BEEN DISPOSED OF.

17. SERVICE BOOKS ARE STATED TO BE COMPLETE, EXCEPT
FOR TWO OF THESE NEWLY ENGAGED PERSONS FOR WHOM THEY WILL
BE OPENED OUT.

18. THE SCHEDULE OF RATES APPEARS TO BE KEPT UP TO
CURRENT DATES, AND IS SAID TO BE RELIABLE AND USEFUL FOR
PREPARATION OF ESTIMATES.

19. THE STATE OF THE OFFICE IS VERY SATISFACTORY AND
THE ACCOUNTANT THOROUGHLY UP IN HIS WORK. HIS ACCOUNTS ARE
SUBMITTED PUNCTUALLY AND REFERENCES ON ACCOUNTS MATTERS
ARE PROMPTLY DISPOSED OF.

D. C. Caradon

EXAMINER P. W. ACCOUNTS.

No 2066 *xx* *Genl*
Acct

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

UNDER date the 12th Aug 1882

Read the following:—

From the Examiner's Accounts A. E. Mcbride 2nd August 1882.

*Communicate to
the Superintending Engineer
First Circle for the informa-
tion and guidance of the Ex-
ecutive Engineer Vizagapatam
Division.*

2 Para 5 of the report
will be communicated to
the treasury officer through
the Financial Department, and
paras 10 & 13 to the Collector
through the Revenue Department.

3 The report reflects
credit on Mr Harris the Ex-
ecutive Engineer & his accountant
Vengopal Aiden.

*5 The Suptg Engineer First Circle
7 - Examiner's Accounts
7 - Financial Department
2 1/2 - Revenue Department
Personal files - 13
Report - 12 Sept*

9.8.82
W. S. M.

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Govt. of (1882) Madras.
PUBLIC WORKS.

12/8
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G. O. 12th Aug 1882, No. 20660

Nos. 34-85

Inspection Notes

The Dy. of W & A
of the Vengalpetam
Divisional Office
Command to the Dy.
District with
Remarks

12/8
3/58

10 3/58 PM
12/8