

J. W. C. No. 4145

Govt. of 1882 Madras.

FINANCIAL

B
No 1686 w d / 4-7-82

Recorded.

C₂

26.6.82

Att

28/6/82

Recd. 28 June '82

Order, dated 7th June 1882, No. 432-N.

208.C

To the
R₂ } For information

20/6/82

No 1686 w d / 4-7-82

one copy to Advy

Stationery.—Ruling that there is no occasion for offices in general to adopt the plan of folding letters lengthwise and having large envelopes corresponding in size.

MS. 62-6

only 23/6 Re 3/7

with the

20/6/82

7TH JUNE 1882, No. 432-N, FINANCIAL.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following paper :—

From J. G. FERRAND, Esq., Superintendent of Stationery, to the Acting Chief Secretary to Government, dated Madras, 31st May 1882, No. 284.

With reference to the orders noted in the margin, I beg to bring under the consideration of Government that several offices in correspondence with others than the Chief Secretary follow the plan therein laid down of folding letters lengthwise and having large envelopes corresponding in size. The expenditure of stationery for envelopes, the weight of packets, and the postage must in consequence have increased. The convenience of having letters thus folded may in some cases justify the extra cost of the arrangement; but I do not know whether Government are prepared for the general adoption of the plan by public offices.

2. I have now received an application from the Inspecting Veterinary Surgeon, requesting me on all future indents from Veterinary Surgeons to supply large sized envelopes 14" x 5" (in lieu of foolscap envelopes 9" x 4") in compliance with G.O. C.C., 27th December 1881, No. 150. These will amount, at 150 each, for twenty-one Veterinary Surgeons, to 3,150 a-year. I request instructions whether I am to comply with this and similar applications from other officers and departments entitled to envelopes from this office.

ORDER—dated 7th June 1882, No. 432-N, Financial.

There is no occasion for offices in general to adopt the plan referred to, except when addressing Government or the Board of Revenue. The indent from the Inspecting Veterinary Surgeon should be disposed of accordingly.

(True Extract.)

Edmund Hoffmann
for Acting Chief Secretary.

To the Superintendent of Stationery.
„ Heads of Departments. P. M. Q.

Exd. J. Wright.

20 P. C.

Govt. of (1882) Madras.

FINANCIAL.

Order thereon to 1886 W
of 4.7.82.

Recorded.

sof R.H.S.

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C. G. MASTER,
Acting Chief Secretary.

To the Superintendent of Stationery,
Heads of Departments.

Exd. J. Wright.

Govt. of [1882] Madras.
FINANCIAL.

*Order thence to 1086w
d/4.7.82*

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