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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

PUBLIC WORKS DEPARTMENT

G.O. No.	1075 W	Press.
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Dated	1. 5. 1882	197.

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1st MAY 1882, No. 1075 W., PUBLIC WORKS.

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

Buildings and Roads.
Civil Works.

No. 13.

READ—the following letter from D. C. GORDON, Esq., Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 21st April 1882, No. 10 W.:—

I have the honor to submit, for information and orders of Government, my Inspection Notes on the office of the Buckingham Canal Division.

ENCLOSURE.

NOTES of Inspection by D. C. GORDON, Esq., Examiner of Public Works Accounts, of the Office of the Executive Engineer, Buckingham Canal Division, on 19th April 1882.

The division was last inspected in October 1881.

2. Major Drake-Brockman, R.E., Executive Engineer, 2nd Grade, in permanent charge, having lately proceeded on short leave, Mr. S. Ottmann, Sub-Engineer, 1st Grade, is at present in charge. C. Bhoojunga Row is the Accountant.

3. The disbursing officers are the same as in last report, except that there is no imprest-holder in the Northern Sub-division.

4. The following points require special notice:—

(1.) The cash-book totals brought and carried forward on each folio of the cash-book must be initialled by disbursers, as ordered in Chief Engineer's Public Works Department Circular No. 2847, dated 28th November 1881.

(2.) All cheques and their counterfoils should have distinguishing initials entered on them, and the cheques wherever quoted should be quoted by Book Number, Cheque Number, and initial.

(3.) The available balance in drawing account must be entered in ink on cheque counterfoils.

(4.) The column head in cash abstract book must always be posted, otherwise errors may occur in posting the cash abstract books.

5. Eight treasuries and sub-treasuries are drawn upon in the division. The Executive Engineer himself writes all head-quarters cheques.

6. Salaries are disbursed before the salary bill is audited, which is contrary to rule—*vide* Code, paragraph 1723. This must be discontinued. All salaries are now paid from the Divisional Office.

7. The Toll Superintendents now make no disbursements. Their collections are remitted to treasury in full, and any refunds claimed on account of excessive collections are paid after scrutiny by the Executive Engineer direct, or by the Sub-divisional Officers under Executive Engineer's instructions.

8. Boat passes issued by Toll Superintendents have no serial number printed on them. It would be advisable that this should be arranged for when future supplies are required to be printed for reasons explained to the officer now in charge of the division.

9. With reference to G.O., No. 2682 W., dated 23rd November 1880, and paragraph 16 of last report, statements are now under preparation for the purpose of adjusting "materials at site;" these have lately been verified, and adjustments should be carried out in March's (1882) accounts.

10. There are small current outstandings under "Miscellaneous Advances." Under "Deposits" Rs. 24-3-8 should be paid to the contractor to whom it is due for work done. So also Rs. 66-11-6 and Rs. 4-3-10, which amounts have been a long time outstanding in the contractor's ledger as due to contractors.

11. There is no stock in the division. A report on the disposal of the stock, &c., referred to in the remarks of the Stores Committee, will shortly be submitted and transactions adjusted in March's accounts.

12. Schedules of rates exist in the office, but require revision.

13. Matters referred to in last report and not noticed here have all been put in order, and the divisional accounts are satisfactory.

(Signed) D. C. GORDON,
Examiner of Public Works Accounts.

No. 14.

ORDER—dated 1st May 1882, No. 1075 W., Public Works.

Communicated to the Superintending Engineer, Fifth Circle, for the information and guidance of the Executive Engineer, Buckingham Canal Division.

(True Extract.)

Lieut.-Col., R.E.,
Ag. Under Secy. to Govt., P.W.D.

To the Superintending Engineer, Fifth Circle.
" Examiner of Public Works Accounts.

Ed. C. Howarth.
Spare Copies

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BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of 1882 Madras.

PUBLIC WORKS.

Dated May, 1st.

Recd.

Encl.

G.O., 1st May 1882, No. 1075 W.

MAY.

Nos. 13-14.

Buckingham Canal Division.

Inspection Notes by the Examiner of Public Works Accounts on the Office of the —, communicated to the Superintending Engineer, Fifth Circle, for the information and guidance of the Executive Engineer.

FROM THE EXAMINER P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

PUBLIC WORKS DEPARTMENT.

NO. 10 W

MADRAS, 21st APRIL 1882.

SIR,

I HAVE THE HONOR TO SUBMIT FOR INFORMATION AND ORDERS OF GOVERNMENT MY INSPECTION NOTES ON THE OFFICE OF THE BUCKINGHAM CANAL DIVISION.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEDIENT SERVANT,

D. C. Carson

EXAMINER P.W. ACCOUNTS.

21/4.

Enclosure *SP 2*

NOTES OF INSPECTION BY D. C. GORDON ESQUIRE EXAMINER
P. W. ACCOUNTS, OF THE OFFICE OF THE EXECUTIVE ENGINEER
BUCKINGHAM CANAL DIVISION, ON 19TH. APRIL 1882.

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1. THE DIVISION WAS LAST INSPECTED IN OCTOBER 1881.
2. MAJOR DRAKE-BROCKMAN F. S. EXECUTIVE ENGINEER 2ND. GRADE IN PERMANENT CHARGE, HAVING LATELY PROCEEDED ON SHORT LEAVE. MR. S. OTIMARI SUB-ENGINEER 1ST. GRADE IS AT PRESENT IN CHARGE. C. BHOOJUNGA AGA IS THE ACCOUNTANT.
3. THE DISBURSING OFFICERS ARE THE SAME AS IN LAST REPORT, EXCEPT THAT THERE IS NO IMPREST HOLDER IN THE NORTHERN SUB DIVISION.
4. THE FOLLOWING POINTS REQUIRE SPECIAL NOTICE:-
 - I. THE CASH BOOK TOTALS BROUGHT AND CARRIED FORWARD ON EACH FOLIO OF THE CASH BOOK MUST BE INITIALED BY DISBURSERS AS ORDERED IN CHIEF ENGINEER'S P. W. DEPARTMENT CIRCULAR NO. 2847 DATED 28TH. NOVEMBER 1881.
 - II. ALL CHEQUES AND THEIR COUNTERFOILS SHOULD HAVE DISTINGUISHING INITIALS ENTERED ON THEM AND THE CHEQUES WHEREVER QUOTED SHOULD BE QUOTED BY BOOK NO. CHEQUE NO., AND INITIAL.
 - III. THE AVAILABLE BALANCE IN DRAWING ACCOUNT MUST BE ENTERED IN INK ON CHEQUE COUNTERFOILS.
 - IV. THE COLUMN HEAD IN CASH ABSTRACT BOOK MUST ALWAYS BE POSTED, OTHERWISE ERRORS MAY OCCUR IN POSTING THE CASH ABSTRACT BOOKS.
5. EIGHT TREASURIES AND SUB TREASURIES ARE DRAWN UPON IN THE DIVISION. THE EXECUTIVE ENGINEER HIMSELF WRITES ALL HEAD QUARTERS CHEQUES.
6. SALARIES ARE DISBURSED BEFORE THE SALARY BILL IS AUDITED, WHICH IS CONTRARY TO RULE- VIDE CODE PARA 1723. THIS MUST BE DISCONTINUED. ALL SALARIES ARE NOW PAID FROM THE DIVISIONAL OFFICE.

7. THE TOLL SUPERINTENDENTS NOW MAKE NO DISBURSEMENTS. THEIR COLLECTIONS ARE REMITTED TO TREASURY IN FULL, AND ANY REFUNDS CLAIMED ON ACCOUNT OF EXCESSIVE COLLECTIONS ARE PAID AFTER SCRUTINY BY THE EXECUTIVE ENGINEER DIRECT, OR BY THE SUB DIVISIONAL OFFICERS UNDER EXECUTIVE ENGINEER'S INSTRUCTIONS.

8. BOAT PASSES ISSUED BY TOLL SUPERINTENDENTS HAVE NO SERIAL NO. PRINTED ON THEM. IT WOULD BE ADVISABLE THAT THIS SHOULD BE ARRANGED FOR WHEN FUTURE SUPPLIES ARE REQUIRED TO BE PRINTED, FOR REASONS EXPLAINED TO THE OFFICER NOW IN CHARGE OF THE DIVISION.

9. WITH REFERENCE TO G.O. NO. 2662 W. DATED 23RD. NOVEMBER 1900, AND PARA 16 OF LAST REPORT, STATEMENTS ARE NOW UNDER PREPARATION FOR THE PURPOSE OF ADJUSTING 'MATERIALS AT SITE'; THESE HAVE LATELY BEEN VERIFIED AND ADJUSTMENTS SHOULD BE CARRIED OUT IN MARCH'S 1882 ACCOUNTS.

10. THERE ARE SMALL CURRENT OUTSTANDINGS UNDER 'MISCELLANEOUS ADVANCES'. UNDER 'DEPOSITS' RS. 24-3-8 SHOULD BE PAID TO THE CONTRACTOR TO WHOM IT IS DUE FOR WORK DONE. SO ALSO RS. 66-11-6 AND RS. 4-3-10 WHICH AMOUNTS HAVE BEEN A LONG TIME OUTSTANDING IN THE CONTRACTOR'S LEDGER AS DUE TO CONTRACTORS.

11. THERE IS NO STOCK IN THE DIVISION. A REPORT ON THE DISPOSAL OF THE STOCK ETC. REFERRED TO IN THE REMARKS OF THE STORES COMMITTEE WILL SHORTLY BE SUBMITTED, AND TRANSACTIONS ADJUSTED IN MARCH'S ACCOUNTS.

12. SCHEDULES OF RATES EXIST IN THE OFFICE, BUT REQUIRE REVISION.

13. MATTERS REFERRED TO IN LAST REPORT AND NOT NOTICED HERE HAVE ALL BEEN PUT IN ORDER, AND THE DIVISIONAL ACCOUNTS ARE SATISFACTORY.

P. P. Ladd

EXAMINER P. & ACCOUNTS.

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21/4.

Cir. No. 2847a/28-11-81
G.O. No. 2682 May 23-11-80.

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Re. J. W. Buckingham

A
No. 1075 W. 8/1st May
1882

Communicated to
the Suply Engrs. Office
for the information
and guidance of the
Executive Engineer B.
Canal Division

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24.4.82

Q.H.

25/4/82

FROM THE EXAMINER P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

P.W. DEPARTMENT.

NO. 10 W

DATED 21st APRIL 1882.

RECD.

ENCLO. I.

FORWARDS NOTES OF INSPECTION
ON THE OFFICE OF THE BUCKINGHAM
CANAL DIVISION.

Recd.

11/5/82

S. S. S. S. S. S.

Engrs. Office

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W. H. H. H.

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Gt. of 1881 Madras.
PUBLIC WORKS.

To

Dated

11/5

Issued

Recd.

Encl.

G. O. 1st May 1882 No. 1075W

Nos. 12 to 14

Birmingham Canal Division

Inspection notes by the
Secy P. W. Dept. on the Office
of the Birmingham Canal
Division Comd. by the P. W.
Circle for the information
& guidance of the Ex. Engrs