

GOVERNMENT OF MADRAS.  
PUBLIC DEPARTMENT.

20th March 1879, No. 401.

Official Papers.

Read the following papers :—

No. 100. *From A. C. TUPP, Esq., Officiating Accountant-General, to the Acting Chief Secretary to Government, dated Fort St. George, 1st March 1879, No. 31-I.C.*

Correspondence Department.

I have the honor to bring to your notice that memoranda are sent to this office signed by the Uncovenanted Assistants and Registrars of the Secretariat and the Board of Revenue calling for copies of papers from the records of this department, and to inquire whether it is the wish of Government that such requisitions should be complied with, as I hesitate to take the responsibility of doing so except under the direct orders of Government.

2. If the present system be disapproved of, perhaps the memoranda might be signed by one of the Under Secretaries.

No. 101. *From A. C. TUPP, Esq., Officiating Accountant-General, to the Acting Chief Secretary to Government, dated Fort St. George, 6th March 1879, No. 34-I.C.*

Correspondence Department.

In reply to your Memorandum, No. 553, of the 5th instant, requesting me to forward to you for inspection some of the memoranda to which I had referred in my letter of the 1st instant, I have the honor to send you ten such memoranda, viz., two from the Chief Secretariat, four from the Revenue Secretariat, and four from the Board's Office.

2. With regard to your second paragraph, I have the honor to remark that, though the practice referred to did prevail in this office previously to 1877, it was stopped on the 18th December of that year by an order of Mr. Probyn which has been in force ever since.

3. I would also observe that I do not "complain of" the practice (as is remarked in the memorandum). I merely object to its being allowed without the distinct sanction of Government particularly as my predecessor seems to have thought it improper.

4. If Government declare that it is to be permitted, I shall of course have pleasure in complying with its wishes, though I confess that I think the practice is one which is liable to abuse.

5. A copy of Mr. Probyn's order is enclosed.

No. 102. ORDER THEREON, 20th March 1879, No. 401.

His Grace the Governor in Council is satisfied from an inspection of the memoranda forwarded by the Officiating Accountant-General with the second of the letters above recorded, that the practice which has hitherto obtained is open to abuse and

needs regulation ; that no requisitions for copies of official documents should in future be made to, or complied with by any department, unless the requisition is signed by the Secretary, Under Secretary, or Sub-Secretary ; or by the Head of a Department or his Deputy.

2. The same rule will be observed in the departments of the Secretariat, the present prevailing practice of obtaining papers by memoranda signed by Registrars and Head Clerks, although it may be somewhat convenient, being open to grave objection.

(True Extract.)

C. G. MASTER,  
*Acting Chief Secretary.*

To the Revenue Department.  
„ the Military Department.  
„ the Public Works Department.  
„ the Honorable the Judges of the High Court.  
„ the Board of Revenue.  
„ the Accountant-General, with memoranda returned.  
„ all Heads of Departments.

GOVERNMENT OF MADRAS.  
PUBLIC DEPARTMENT.

21st February 1881, No. 230.

Official Papers.

Read again—

G.O., 20th March 1879, No. 401.

No. 78. ORDER THEREON, 21st February 1881, No. 230.

The following paragraph will be substituted for paragraph 2 of G.O., No. 401, dated 20th March 1879, Public Department:—

"2. Within the Secretariat, all official documents and publications, not being of a confidential nature, or containing original notes by Members of Government, may be obtained for reference, as formerly, by memoranda signed by the First Uncovenanted Assistants of the several branches."

(True Extract.)

*J. Saintham*  
Chief Secretary.

To the Departments of the Secretariat. (11/81)

Exd. T. O'Connor.

Govt. of 1879, Madras.  
PUBLIC.

TO  
THE REVENUE DEPARTMENT,  
&c., &c., &c.

Dated March, 20th.

Issued.

Recd.

Exd.

G.O., 20th March 1879, No. 401.

MARCH.  
Nos. 100-102.

Official Papers.—Orders issued respecting the  
procedure to be observed by Departments in mak-  
ing requisitions for copies of official documents.

*Miss: N: 1045 Wd/3 April/79*

*Comm? to the Heads  
of offices in the P.W. Dept.  
at the Presidency.*

*(Sig?) W.F.  
219 of Manual—*

*Ch. Eng: for I.  
C.E. for Sps.  
Ex: P.W. Accts.  
S. E. Third Circle  
Com: Architect  
Genl. Supt. P.W. Store*

*J.W.C. = 119.*

*No: 550 W. 1st March/81.*

Govt. of (1881) Madras.

PUBLIC.

*Recorded.*

*Sep*

*Att*

*21/2*

To  
THE DEPARTMENTS OF THE  
SECRETARIAT.

Dated February, 21st.

Issued

Recd.

*24*

*N<sup>o</sup> of C-5*  
*Encl.*

G.O., 21st February 1881, No. 230.

*3-4-79 to 10452*

FEBRUARY.

No. 78.

*B No: 550 W. 1st March/81.*

Official Papers.—Certain alteration directed to be made in G.O., No. 491 of 1879, Public Department, respecting the course to be pursued within the Secretariat when requisition is made for official documents.

*10/11/81*  
*21/2*

*With and*

*W. J. R. - 11/28-2-81.*  
*for perusal.*