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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

PUBLIC WORKS. DEPARTMENT

G.O. No.	2010 . W	Press.
B.P. No.		Mis.
Dated	31. 7. 1879	197.

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Not to be folded or roughly handled

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

31st July 1879, No. 2,010 W.

General.
Establishment.

Read the following paper:—

No. 223. From Major L. CONWAY-GORDON, R.E., Examiner of Public Works Accounts, to the Secretary to Government, Public Works Department, General Branch, dated Chepauk, 22nd July 1879, No. 90 W.

I HAVE the honor to report, for the information of Government, that on the 10th instant Captain H. Le M. Carey, Deputy Examiner, Public Works Accounts, inspected the Office of the Chingleput Division, Major Clarke, R.E., the Executive Engineer, being present.

2. This division is divided into two sub-divisions:—

Chingleput, under the charge of Mr. Donaghue, Sub-Engineer, and Tiruvalur, under the charge of Mr. Falvey, Supervisor.

3. The Executive Engineer and the two sub-divisional officers are disbursers, the latter receiving credit orders from the Executive Engineer according to their requirements. There are two imprest holders in the division holding Rupees 200 each.

4. Captain Carey reports that he carefully examined the books and registers and accounts of the division, and found them in good order, carefully and neatly kept, easy of reference, complete and up to date. One error in procedure was noticed. The Accountant keeps a rough cash-book in which he enters transactions as they occur and then copies them into the divisional cash-book. This is wrong. The divisional cash-book is the most important record in the whole office, and the greatest care should be taken to render it absolutely unimpeachable, which it cannot be if it is not an original record of cash disbursements and receipts. Every cash receipt and payment then must be entered in the cash-book at the very time of occurrence and exactly in the order in which they occur. Only thus can accuracy be completely ensured. The Accountant has promised to attend to this.

5. Counterfoils of cheques do not at present show the balance of drawing account as they should. Accountant has promised to remedy this.

6. Work in the division is mostly carried out by regular and petty contract. Repairs to military buildings are carried out by daily labor. The distinction between the modes of work is properly kept up, and suitable forms used.

7. The value of materials at site of works is—

Hospital for European Infantry, Poonamallee	...	...	...	RS.
Barracks for do.	...	...	...	603
New Married quarters, do.	...	...	...	5,116
	...	...	...	189
Total ...				5,908

8. The stock balance is Rupees 3,510. Stock was verified by Major Clarke in March 1879.

9. There are no advances outstanding to contractors.

10. The outstanding balance of miscellaneous advances is Rupees 4.
11. Captain Carey reports well of Mr. Hufiton, the Accountant, he seems to know his work well, and is neat and careful, but he relies too much for details on his Assistant. This last, Narainsawmy, is a very intelligent man, thoroughly well up in every thing relating to the accounts.
12. Copy of this report will be sent direct to the Executive Engineer for information.

No. 224.

ORDER THEREON, 31st July 1879, No. 2,010 W.

COMMUNICATED to the Superintending Engineer, Third Circle.
(True Extract.)

Major, R.E.,
Ag. Under Secy. to Govt., P.W.D.

To the Superintending Engineer, Third Circle.
„ Examiner of Public Works Accounts.

Exd. S. T. Austin.
Spare Copies

GENERAL
ESTABLISHMENT.

Govt. of (1879) Madras

PUBLIC WORKS

TO THE SUPERINTENDING ENGINEER,
THIRD CIRCLE

AC. 60. 60.

Dated July 31st.

To

From

For

G. O., 31st July 1879, No. 2,940, W.

JULY.

No. 223224

Report of Inspection of Chingleput Division by the Deputy Examiner, Public Works Department, on the 18th July 1879, & transmitted to the Superintendent, Third Circle.

FROM THE EXAMINER, P.W. ACCOUNTS,

MADRAS.

TO THE SECRETARY TO GOVERNMENT,

PUBLIC WORKS DEPARTMENT,

GENERAL BRANCH.

NO. 90, W.

CHERAM, 30th JULY 1879.

SIR,

I HAVE THE HONOR TO REPORT FOR THE INFORMATION OF GOVERNMENT THAT ON THE 10TH INSTANT, CAPT. H. DE M. CAREY, DEPUTY EXAMINER, P.W. ACCOUNTS, INSPECTED THE OFFICE OF THE CHINGLEPUT DIVISION, MAJOR CLARKE R.E., THE EXECUTIVE ENGINEER, BEING PRESENT.

1. THIS DIVISION IS DIVIDED INTO TWO SUB-DIVISIONS :- CHINGLEPUT, UNDER THE CHARGE OF MR. CONNOR, SUB-ENGINEER, AND TRIVALORE, UNDER THE CHARGE OF MR. FALVEY, SUPERVISOR.

2. THE EXECUTIVE ENGINEER AND THE TWO SUB-DIVISIONAL OFFICERS ARE DISBURSERS. THE LATTER RECEIVING CREDIT ORDERS FROM THE EXECUTIVE ENGINEER ACCORDING TO THEIR REQUIREMENTS. THERE ARE TWO IMPREST HOLDERS IN THE DIVISION HOLDING RS. 500 EACH.

3. CAPT. CAREY REPORTS THAT HE CAREFULLY EXAMINED THE BOOKS AND REGISTERS AND ACCOUNTS OF THE DIVISION, AND FOUND THEM IN GOOD ORDER, CAREFULLY AND NEATLY KEPT, EASY OF

REFERENCE, COMPLETE AND UP TO DATE. ONE ERROR IN PROCEDURE WAS NOTICED. THE ACCOUNTANT KEEPS A ROUGH CASH BOOK IN WHICH HE ENTERS TRANSACTIONS AS THEY OCCUR AND THEN COPIES THEM INTO THE DIVISIONAL CASH BOOK. THIS IS WRONG. THE DIVISIONAL CASH BOOK IS THE MOST IMPORTANT RECORD IN THE WHOLE OFFICE AND THE GREATEST CARE SHOULD BE TAKEN TO RENDER IT ABSOLUTELY UNIMPEACHABLE, WHICH IT CANNOT BE IF IT IS NOT AN ORIGINAL RECORD OF CASH DISBURSEMENTS AND RECEIPTS. EVERY CASH RECEIPT AND PAYMENT THEN MUST BE ENTERED IN THE CASH BOOK AT THE VERY TIME OF OCCURRENCE AND EXACTLY IN THE ORDER IN WHICH THEY OCCUR. ONLY THIS CAN ACCURACY BE COMPLETELY ENSURED. THE ACCOUNTANT HAS PROMISED TO ATTEND TO THIS.

5. COUNTERFOILS OF CHEQUES DO NOT AT PRESENT SHOW THE BALANCE OF DRAFTING ACCOUNT AS THEY SHOULD. ACCOUNTANT HAS PROMISED TO REMEDY THIS.

6. WORK IN THE DIVISION IS MOSTLY CARRIED OUT BY REGULAR AND PETTY CONTRACT. REPAIRS TO MILITARY BUILDINGS ARE CARRIED OUT BY CASUAL LABOR. THE DISTINCTION BETWEEN THE MODES OF WORK IS PROPERLY KEPT UP, AND SUITABLE FORMS USED.

7. THE VALUE OF MATERIALS AT SITE OF WORKS IS :-

HOSPITAL FOR EUROPEAN INFANTRY, POONAMALLUR.....	603
BARRACKS FOR GO GO.....	5176.
NEW MARRIED QUARTERS, GO.....	180.

5909.

8. THE STOCK BALANCE IS RS.7510. STOCK WAS VERIFIED BY MAJOR CLARKE IN MARCH 1879.

9. THERE ARE NO ADVANCES OUTSTANDING TO CONTRACTORS.

10. THE OUTSTANDING BALANCE OF MISCELLANEOUS ADVANCES IS RS.4

11. CAPT. CARVE REPORTS WELL OF MR. DOWTON. THE ACCOUNTANT HE SEEMS TO KNOW HIS WORK WELL, AND IS NEAT AND CAREFUL, BUT HE RELIES TOO MUCH FOR DETAILS ON HIS ASSISTANT. THIS LAST, NARAIN SWAMI IS A VERY INTELLIGENT MAN, THOUGH ONLY WELL UP IN EVERY THING RELATING TO THE ACCOUNTS.

12. COPY OF THIS REPORT WILL BE SENT DIRECT TO THE EXECUTIVE ENGINEER FOR INFORMATION.

I HAVE THE HONOR TO BE,

SIR,

YOUR MOST OBEYIENT SERVANT,

FRANKLIN, P. W. ACCOUNTS & MAJOR P. F.

P.W.D.
301170
FROM THE EXAMINER, P.W. ACCOUNTS
MADRAS.
TO THE SECY. TO GOVT. P.W.D.
GENERAL BRANCH

No 31-7-77 No 2010 W

NO. 90. W.

DATE 20ND. JULY 1879.

RECD.

REPORT OF INSPECTION OF CHINGLE
POT DEVISION BY CAPT. H. L. M. CAREY
BY EXAMINER P.W. ACCOUNTS ON THE 10TH
JULY 1879.

No 2010 W Public Works Department.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Under date the 31st July/79

Read the following:—

From

The Examiner P.W. Accounts (No. 90 Wd/22nd July 1879)

Communicated to
the Supy Engineer Third
Circle.

D
20-7

S. E. Third Circle

By P. W. Accounts

Deputed

8-8179

Wd
20-7

C. 5615

Govt. of (1879) ~~Indians~~

PUBLIC WORKS.

To

Dated

Issued

Recd.

Encl.

G. O., *31 July* 1879, No. *2070 10*

Nos. 223-224

*Report of inspection of
Chungking by the Dy
Sur P. H. H. on the 10 July
1879. Comm'd to the Surge
Maid Circle*