Archives 1—10,006—6-10-76.

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TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

P.W.D DEPARTMENT

G.O. No. / B.P. No.	3821 - 10	Press. / Mis.	
Dated	30. 9. 1870		~~197~~.

Not to be folded or roughly handled

3821
1

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

30th September 1878, No. 3,821 W.

Buildings and Roads.
Civil Works.

Read the following paper :—

No. 315. Proceedings of the Madras Government in the Financial Department, dated 10th September 1878, No. 1,616.

From W. E. WRIGHT, Esq., Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 30th August 1878, No. 530.

With reference to the orders of Government marginally noted, I have the honor to submit herewith a report of the operations of the Stationery Department for the official year ending 31st March 1878, together with the usual appendices marked A, B, C, D, and E. The transactions of receipts and issues and balance of stock are shown in the statement marked A.

G.O., No. 1,577, dated 28th Nov. 1861.
" " 1,168, " 2nd Aug. 1871.
" " 1,356, " 25th June 1875.
" " 707, " 30th June 1876.
" " 1,014, " 12th Sept. 1876.
" " 170, " 13th Feb. 1877.

2. The Stationery Office consists of a Manager, a Store-keeper, four Accountants, seven Clerks, one Marker, one Moochy, two Peons, and five Lascars; all under the direction of the Superintendent of Stamps. Stationery of all descriptions, together with Printing, Drawing, and Surveying materials, is supplied to all Public Departments, both in the Presidency and at out-stations, as well as to Local Fund Boards, Municipalities, Regimental Schools, Veterinary Surgeons, Garrison Instructors, Instructors of Musketry, Military and Civil Hospitals, to the Mysore Commission, British Consular Agents, to Adjutants of Regiments of Infantry, Staff Officers, Wing Officers and Commandants of Batteries of Artillery, to the Presidency, Medical, and Civil Engineering Colleges, the Government Farm, the Curator of the Government Book Depôt, the Inspector of Normal Schools, the Bishop of Madras, and the Senior Chaplain of the Church of Scotland, Examiner of Guaranteed Railway Accounts, and all Government Chaplains.

3. The value of stock at the beginning of the year was Rupees 4,07,745-0-10. The receipts from all sources amounted to Rupees 1,70,044-12-9, while the cost of issues was Rupees 3,82,661-10-11, thus leaving the value of stock at the close of the official year at Rupees 1,95,128-2-8 against Rupees 4,07,745-0-10 in the preceding year.

4. There were eight descriptions of articles purchased in the local market during the year which were procured at a cost of Rupees 6,961-7-9 as per particulars marginally noted.

	RS.	A.	P.
1 & 2. Violet and blue inks for Examiner, Public Works Accounts	6	12	0
3. Printing Double Royal, 60 lbs., 200 reams, for the Revenue Survey	5,000	0	0
4. Europe Cartridge, 40 lbs., 10 quires and 18 sheets, for Pay Examiner	16	2	0
5. Pink Medium, 14 lbs., 2 reams, for Examiner, Public Works Accounts	8	8	0
6. Printing Demy, 14 lbs., 384 reams, *vide* G.O. No. 489 of 14th March 1878	1,922	8	0
7. Wooden articles, the supply from the Gun Carriage Factory not being sufficient.	6	1	9
8. Pallettes for Department Public Works ...	1	8	0
Total ...	6,961	7	9

* Examiner, Guaranteed Railway Accounts.

5. *Receipts.*—The value of receipts from England aggregates Rs. 51,477-7-1, and is less than that of last year by Rupees 4,10,270-14-0. The deficiency in receipts is owing to the non-arrival during the year of the balance of articles due on the indent of the previous year. As the connection of the Stationery Office with the Ordnance Department no longer exists, I would suggest that all invoices of Military stationery may be sent direct to me. Only one* additional department was supplied with stationery during the last official year, but 218 supplemental indents had to be met in addition to the usual annual requisitions.

6. *Issues.*—The issues to public offices during the year amount to Rupees 5,66,956-3-5 against Rupees 1,07,834-3-8 last year. The issues to Army and Regimental schools during the year amount to Rupees 2,863 against Rupees 3,692-15-9 last year. This decrease is owing to the non-arrival of the new allotment of books sanctioned for these schools. No stores were applied for, nor any issue made to the Mysore Commission. The quantity of stores sold this year was Rupees 12,842-7-6 against Rupees 5,453-4-6 last year. This increase is principally owing to the large amount of printing paper supplied to the Government Curator.

7. *Local Purchases.*—The local purchases during the year under report aggregate Rupees 1,14,298-1-5 against Rupees 1,06,378-10-6 last year. The excess Rupees 7,919-6-11 is owing to the purchase of the articles shown in paragraph 4.

8. *Supplemental Indents.*—There were 218 supplemental indents during the year under report against 248 in the previous year, eighteen of these were from the Revenue Department, ninety from the Public Works, seventeen from the Judicial Department, and the remaining ninety-three from miscellaneous departments. The majority of these indents were on account of famine relief-works and were promptly attended to.

9. *Service Books.*—The demand for Service Books continues to be large. Vernacular editions of this book, as sanctioned in G.O., No. 113, dated 21st January 1878, were printed off and are now supplied from this office, and 2,864 in all of these books were issued this year.

10. The Auditor has completed his audit and will, I presume, submit the result of his examination in due course.

11. *Check of Indents.*—This important duty continues to be exercised under the careful supervision of the Manager. In consequence of the check exercised in this office there was a reduction in the expenditure of Rupees 1,723.

12. *Office Accommodation.*—I beg once again to bring to notice the entire want of accommodation for the office establishment and stationery stores. At present the Manager, with a portion of the establishment, is located in a building hired for the purpose, away from the office, in the second line of the beach, the rent of the separate building takes Rupees 600 per annum from our limited budget, whilst the Store-keeper with another portion is located in the yard at the back of the Stamp Office, not under the supervision of the Manager, who is, in his turn, inconveniently distant from myself. The inconveniences of this arrangement is obvious, and cannot be remedied until extra accommodation has been provided. Owing to this insufficient

accommodation for stores, and other causes, several cases of stationery valued at Rupees 2,261-1-5, which were piled outside, were on being opened found damaged.

13. *Cost of Establishment.*—The cost of the office establishment for the whole year amounted to Rupees 6,684-7-7, inclusive of Rupees 197 paid on account of famine batta allowed to those drawing Rupees 15 per mensem and under. Deducting from this the sum of Rupees 2,933-7-6, the total value of sums realised as per margin, the net cost to Government will be Rupees 3,751-0-1, or about 11 Annas, or ·6875 of a Rupee per cent. of the cost of the receipt and issue transactions. The increased rates this year is owing to the comparatively small quantity of stationery received during the year.

		RS.	A.	P.
By commission realised	...	618	4	2
„ sale of waste paper, &c.	...	2,129	2	9
„ Indian Atlas sheets	...	145	0	0
„ Service Books ...	...	11	0	7
Total	...	2,933	7	6

THIS report on the operations of the Stationery Depôt for the year 1877-78 will be disposed of, without the report on the audit of the accounts, it being desirable that all departmental reports should be printed without delay to ensure the early completion of the general Administration Report for the Presidency.

2. The balance of stock brought over from 1876-77 amounted to Rs. 4,07,745. During the year stock valued at Rupees 1,70,045 was added, and the aggregate value of stock dealt with amounted to Rupees 5,77,790 against Rupees 8,24,125 in 1876-77. The excess in the latter year was due, as remarked in paragraph 3 of G.O., dated 27th August 1877, No. 2,193, to supplies sent for from England for 1875-76 having arrived in 1876-77.

3. The receipts during 1877-78 show that as compared with 1876-77 there was a large decrease, amounting to Rupees 4,10,272, in the supply of stationery obtained from England owing to indents of the previous year not having been fully complied with; and that there were slight increases of Rupees 7,919 and Rupees 2,139 under the heads of Local Purchase and Miscellaneous, respectively.

4. The issues to public departments were less than in 1876-77 and 1875-76 by Rupees 45,561 and Rupees 21,727, respectively. This is satisfactory; but the Superintendent of Stationery offers no explanation on the subject. It is to be presumed, however, that the demands in 1877-78 were limited from the excess supply obtained in 1876-77 not having been used up as anticipated.

5. The sales of stationery in 1877-78 amounted to Rupees 12,842 against Rupees 5,453 and Rupees 3,898 in 1876-77 and 1875-76. The gain* by commission, sale of waste paper, &c., was nearly the same as in 1876-77 (Rs. 2,922).

* Rupees 2,933.

6. The Secretary of State will be requested to arrange for the transmission of all invoices of stationery for Military purposes direct to the Superintendent of Stationery.

7. It is observed that the number of supplemental indents in 1877-78 have fallen by 30. The number will no doubt fall still more in the ensuing year, when the requisitions in connexion with famine relief-works diminish.

8. Paragraph 12 of the report will be communicated to the Public Works Department with reference to orders already issued from that department on the subject.

9. The charge for the Stationery Office Establishment was Rupees 6,684 against Rupees 6,641 in 1876-77.

(True Extract.)

(Signed) C. G. MASTER,
Acting Chief Secretary.

No. 316. ORDER THEREON, 30th September 1878, No. 3,821 W.

COMMUNICATED to the District Engineer, Presidency, who with reference to the under-mentioned Orders will, in communication with the Superintendent of Stationery,

report whether there is any ground on which the additional accommodation required by Mr. Wright can be built other than that in use for the mules of the Commissariat Department :—

No. 564 W, dated 8th Aug. 1877.
„ 714 W, „ 10th Sept. „
„ 241 W, „ 27th Sept. „
„ 925 W, „ 8th Oct. „
„ 2,793 W, „ 8th July 1878.

(True Extract.)

(Signed) E. A. FOORD, Colonel, R.E.,
Secretary to Govt., P.W.D.

(True Copy.)

Major, R.E.,
Under Secy to Govt., P.W.D.

To the Inspector General of Hospitals
„ Superintendent of Stamps and Stationery
„ Financial Department
„ Examiner of Public Works Accounts
„ Military Department, with copy of Note by the Honorable W. Hudleston

Encl. E. C. Shunker.
Spare Copies

3821
3

PUBLIC WORKS

Col. of [1878] Madras

PUBLIC WORKS

STEPHENSON

Sec 315 316

8821/4

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

10th September 1878, No. 1616.

Stationery Depot.

Read the following paper :—

No. 74. *From W. E. WRIGHT, Esq., Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 30th August* 1878, *No.* 530.

With reference to the orders of Government marginally noted, I have the honor to submit herewith a report of the operations of the Stationery Department for the official year ending 31st March 1878, together with the usual appendices marked A, B, C, D, and E. The transactions of receipts and issues and balance of stock are shown in the Statement marked A.

G.O., No. 1577, dated 28th November 1861.
" " 1168, " 2nd August 1871.
" " 1356, " 25th June 1875.
" " 707, " 30th June 1876.
" " 1014, " 12th September 1876.
" " 170, " 13th February 1877.

2. The Stationery Office consists of a Manager, a Store-keeper, four Accountants, seven Clerks, one Marker, one Moochy, two Peons, and five Lascars ; all under the direction of the Superintendent of Stamps. Stationery of all descriptions, together with Printing, Drawing, and Surveying materials, is supplied to all Public Departments, both in the Presidency and at out-stations, as well as to Local Fund Boards, Municipalities, Regimental Schools, Veterinary Surgeons, Garrison Instructors, Instructors of Musketry, Military and Civil Hospitals, to the Mysore Commission, British Consular Agents, to Adjutants of Regiments of Infantry, Staff Officers, Wing Officers and Commandants of Batteries of Artillery, to the Presidency, Medical, and Civil Engineering Colleges, the Government Farm, the Curator of the Government Book Depôt, the Inspector of Normal Schools, the Bishop of Madras, and the Senior Chaplain of the Church of Scotland, Examiner of Guaranteed Railway Accounts, and all Government Chaplains.

3. The value of stock at the beginning of the year was Rupees 4,07,745-0-10. The receipts from all sources amounted to Rupees 1,70,044-12-9, while the cost of issues was Rupees 3,82,661-10-11, thus leaving the value of stock at the close of the official year at Rupees 1,95,128-2-8 against Rupees 4,07,745-0-10 in the preceding year.

1. There were eight descriptions of articles purchased in the local market during the year which were procured at a cost of Rupees 6,961-7-9 as per particulars marginally noted.

	Rs.	A.	P.
1 & 2. Violet and blue inks for Examiner, Public Works Accounts	6	12	0
3. Printing Double Royal, 60 lbs., 200 reams for the Revenue Survey	5,060	0	0
4. Europe Cartridge, 40 lbs., 10 quires and 18 sheets, for Pay Examiner	16	2	0
5. Pink Medium, 14 lbs., 2 reams, for Examiner, Public Works Accounts	8	8	0
6. Printing Demy, 14 lbs., 344 reams, *vide* G.O., No. 489 of 14th March 1878	1,022	8	0
7. Wooden articles, the supply from the Gun Carriage Factory not being sufficient.	6	1	9
8. Pallettes for Department Public Works	1	8	0
Total ..	6,961	7	9

* Examiner Guaranteed Railway Accounts.

5. *Receipts.*—The value of receipts from England aggregates Rs. 51,477-7-4, and is less than that of last year by Rupees 4,10,270-14-0. The deficiency in receipts is owing to the non-arrival during the year of the balance of articles due on the Indent of the previous year. As the connection of the Stationery Office with the Ordnance Department no longer exists, I would suggest that all Invoices of Military Stationery may be sent direct to me. Only one* additional department was supplied with stationery during the last official year, but 218 supplemental Indents had to be met in addition to the usual annual requisitions.

6. *Issues.*—The issues to Public Offices during the year amount to Rupees 3,66,956-3-5 against Rupees 4,07,831-3-8 last year. The issues to Army and Regimental schools during the year amount to Rupees 2,863 against Rupees 3,092-11-9 last year. This decrease is owing to the non-arrival of the new allotment of books sanctioned for these schools. No stores were applied for, nor any issue made to the Mysore Commission. The quantity of stores sold this year was Rupees 12,842-7-6 against Rupees 5,453-4-6 last year. This increase is principally owing to the large amount of printing paper supplied to the Government Curator.

7. *Local Purchases.*—The local purchases during the year under report aggregate Rupees 1,14,298-1-5 against Rupees 1,06,378-10-6 last year. The excess Rupees 7,919-6-11 is owing to the purchase of the articles shown in paragraph 4.

8. *Supplemental Indents.*—There were 218 supplemental indents during the year under report against 248 in the previous year, eighteen of these were from the Revenue Department, ninety from the Public Works, seventeen from the Judicial Department, and the remaining ninety-three from Miscellaneous Departments. The majority of these indents were on account of famine relief-works, and were promptly attended to.

9. *Service Books.*—The demand for Service Books continues to be large. Vernacular editions of this book, as sanctioned in G.O., No. 113, dated 21st January 1878, were printed off, and are now supplied from this Office, and 3,864 in all of these books were issued this year.

10. The Auditor has completed his audit, and will, I presume, submit the result of his examination in due course.

11. *Check of Indents.*—This important duty continues to be exercised under the careful supervision of the Manager. In consequence of the check exercised in this Office there was a reduction in the expenditure of Rupees 1,723.

12. *Office Establishment.*—I beg once again to bring to notice the entire want of accommodation for Office establishment and stationery stores. At present the Manager, with a portion of the establishment, is located in a building hired for the purpose, away from the Office, in the second line of the beach, the rent of the separate

building takes Rupees 600 per annum from our limited budget, whilst the Store-keeper with another portion is located in the yard at the back of the Stamp Office, not under the supervision of the Manager, who is, in his turn, inconveniently distant from myself. The inconvenience of this arrangement is obvious, and cannot be remedied, until extra accommodation has been provided. Owing to this insufficient accommodation for stores, and other causes, several cases of stationery valued at Rupees 2,261-1-5, which were piled outside, were on being opened found damaged.

13. *Cost of Establishment.*—The cost of the Office establishment for the whole year amounted to Rupees 6,684-7-7, inclusive of Rupees 197, paid on account of famine batta allowed to those drawing Rupees 15 per mensem and under. Deducting from this the sum of Rupees 2,933-7-6, the total value of sums realised as per margin, the net cost to Government will be Rupees 3,751-0-1, or about 11 Annas, or ·6875 of a Rupee per cent. of the cost of the receipt and issue transactions. The increased rates this year is owing to the comparatively small quantity of stationery received during the year.

	Rs.	A.	P.
By commission realised ..	648	4	2
„ sale of waste paper, &c. ..	2,129	2	9
„ Indian Atlas sheets ..	145	0	0
„ Service Books	11	0	7
Total ..	2,933	7	6

No. 75. ORDER THEREON, 10th September 1878, No. 1616.

This report on the operations of the Stationery Depôt for the year 1877-78 will be disposed of, without the report on the audit of the accounts, it being desirable that all departmental reports should be printed without delay to ensure the early completion of the general Administration Report for the Presidency.

2. The balance of stock brought over from 1876-77 amounted to Rs. 4,07,745. During the year stock valued at Rupees 1,70,015 was added, and the aggregate value of stock dealt with amounted to Rupees 5,77,790, against Rupees 8,24,125 in 1876-77. The excess in the latter year was due, as remarked in paragraph 3 of G.O., dated 27th August 1877, No. 2193, to supplies sent for from England for 1875-76, having arrived in 1876-77.

3. The receipts during 1877-78 show that as compared with 1876-77, there was a large decrease, amounting to Rupees 4,10,272, in the supply of stationery obtained from England owing to Indents of the previous year not having been fully complied with; and that there were slight increases of Rupees 7,919 and Rupees 2,139 under the heads of Local Purchase and Miscellaneous, respectively.

4. The issues to Public Departments were less than in 1876-77 and 1875-76 by Rupees 46,561 and Rupees 21,727, respectively. This is satisfactory; but the Superintendent of Stationery offers no explanation on the subject. It is to be presumed, however, that the demands in 1877-78 were limited from the excess supply obtained in 1876-77 not having been used up as anticipated.

5. The sales of stationery in 1877-78 amounted to Rupees 12,842, against Rupees 5,453, and Rupees 3,898 in 1876-77 and 1875-76. The gain* by commission, sale of waste paper, &c., was nearly the same as in 1876-77 (Rupees 2,922).

* Rupees 2,933.

6. The Secretary of State will be requested to arrange for the transmission of all Invoices of Stationery for Military purposes direct to the Superintendent of Stationery.

7. It is observed that the number of supplemental indents in 1877-78 have fallen by 30. The number will no doubt fall still more in the ensuing year, when the requisitions in connexion with famine relief-works diminish.

8. Paragraph 12 of the Report will be communicated to the Public Works Department with reference to orders already issued from that department on the subject.

9. The charge for the Stationery Office Establishment was Rupees 6,684, against Rupees 6,641 in 1876-77.

(True Extract.)

Acting Chief Secretary.

To the Superintendent of Stationery, Madras.
" Accountant-General.
" Public Works Department.

Exd. F. R. Batticman.

3821/6

Lo 564 w 8/Sept/77
" 714 w - 10 Feb/78 —
" 2611 w - 27 — " —
" 9251 w - 6 Oct/78 —
" 2793 w - 8 July/78

Lo Aug 20-9-78 Ctl. Sep 18
Cir 23.0.78

3 R
Works

No 3821 5 Public Works Department.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

UNDER date the 30 Sep/78.

Read the following:—

Pro. Financial Despatch (H.E. No 1616 of 10th Oct/78)

3821/7

Communicated to the District Engineer, Presidency, who with reference to the undermentioned Order will in communication with the Superintendent of Stationery, report whether there is any ground on which the additional accommodation required by Mr. Wright can be built other than that in use for the Sale of

Stock Returns from the District Offices in the Presidency Police Station

A.E. 22/9

3821
8

To the Commissariat
Department: —

No 564 M of 8th August 93
" 714 M - 10th Sept.
" 241 M - 27th - do -
" 920 M - 8th Oct.
" 2790 M - 8th July 93.

Ellt 21/9

To Audy 20-9-78
Cir 22-9-78 Ellt 20-9-78

Dt. Presidency
Supdt of Stamps & Stationery
Civil Departt
Exr P. W. Accts
Mily Dept with Copy
Notice Auditor: & Asst Accts
Sept 9-10

10418

Govt. of {1878} Madras.

PUBLIC WORKS.

To

The Secretary to the Govt. of India

Encl.

Encl.

Encl.

G. O. 30th Sept 1878, No. 3821 W

Ex. Engineer

Ex. Engineer 3/15-3316

Additional Accommodation required by the Executive Engineer

Supply of Stationery

Final orders on the Admin: Report of the Supply Stationery 77-78 and the Dt Presidency Report whether there is any ground on which the ____ can be built other than that in use for the Commissariat Animals

Cir 23-9-78 Ellis 30-9-78 Noted by the Hon: R. St. Dept

Copy