Archives 1—10,000—6-10-76.

(1) Number of pages 34

(2) Date of repair 14-7-86

(3) Initials of the Referencer lows

TAMIL NADU ARCHIVES

GOVERNMENT OF TAMIL NADU

Public works DEPARTMENT

G.O. No. / B.P. No. 1341 W	Press. / Mis.
Dated 15-3-1878	197 .

Exam.

Not to be folded or roughly handled

1341
1

GOVERNMENT OF MADRAS.

PUBLIC WORKS DEPARTMENT.

15th March 1878, No. 1,341 W.

Buildings and Roads.

Civil Works.

Read the following papers:—

No. 197. From the District Engineer, Tanjore, dated 19th Dec. 1877, No. 2,176.
No. 197-A. From " " " 8th Feb. 1878, " 282.

No. 197-B. From Captain R. R. E. BROCKMAN, R.E., District Engineer, Tanjore, to the Chief Engineer, Public Works Department, dated Tanjore, 1st March 1878, No. 474.

With reference to your memorandum, No. 841, dated 16th February 1878, I have the honor to resubmit herewith the plan and estimate for constructing the Sub-Registrar's Office at Combaconum duly revised as directed in the above memorandum.

One plan.
One detail plan.
One sketch.
One abstract estimate.

2. Ventilators 3½′ by 2′ are provided in the enclosed estimate with reference to the most convenient and economical mode of placing the record almirahs so as to thoroughly utilise all the available space, provision being made for guarding the windows and ventilators with iron bars.

3. Each record-room will consist of eight almirahs according to the dimensions given by the Sub-Registrar, and the sixteen almirahs thus arranged in two record-rooms will hold records for thirty-two years at the rate of one almirah to contain the records of two years as stated in paragraph 8 of the Sub-Registrar's letter, No. 18, dated 30th January 1878.

4. The enclosed estimate as now revised amounts to Rupees 4,580, or Rupees 180 less than the original estimate Rupees 4,760.

No. 198. ORDER THEREON, 15th March 1878, No. 1,341 W.

The plan and estimate of Rupees 4,580 for constructing a Sub-Registrar's Office at Combaconum are sanctioned.

2. The District Engineer, Tanjore, will apply for funds in his statement of demands against the Provincial Reserve of 1878-79 to be submitted in April next.

3. This sanction has been registered as Provincial No. 305 B of 1877-78.

(True Extract.)

Colonel, R.E.,
Secretary to Government, P.W.D.

To the District Engineer, Tanjore.
" Examiner of Public Works Accounts.
" Judicial Department.

Exd. T. D. Ryan.
Spare Copies

BUILDINGS AND ROADS.
CIVIL WORKS.

Govt. of (1878) Madras

PUBLIC WORKS.

To

The DISTRICT ENGINEER,
TANJORE.
&c., &c., &c.

Dated March 1878.

Issued

Read

Rect.

G. O., 15th March 1878, No. 1,341 W.

MARGIL

Nos. 197-198

Sub-Registrar's Office and Quarters, Tanjore District.—Sanctioning plan and estimate for constructing a —

District Engrs office -
Tanjore 19th December 77.

No 2176.

1391/77

From,
Captain. R.R.E. Bathurst R.E.
District Engineer Tanjore

To,
Colonel. E. A. Ford R.E.
Chief Engineer - Buildings -
and Road Branch

Sir,

I have the honor to forward for the Sanction of Government the enclosed Plan and Estimate amounting to Rs 4760 for Constructing a Sub-Registrar's office at Combaconum.

The Plan & Estimate were prepared at the request of the District Registrar Tanjore and provide for a much larger accommodation than that Sanctioned for the Sub Registrar's office at Trivalore in G.O. No 3188 dated 28th November 1876 including provision for making one Room Fire Proof.

The District Registrar states that the accommodation provided for an ordinary Sub Registrar's office will not

not suffice for that of Combaconum
to which not less than 200 persons
resort daily for Registration and its
office Establishment is twice as large
as that of the Trivalore Sub-Office
whilst its ever increasing voluminous
Records require a much more capacious
room for their safe Custody. Accom-
modation has therefore been provided
in the Enclosed Plan & Estimate according
to the dimensions furnished by the
District Registrar and they have been
duly countersigned by the Inspector
General of Registration in token of
his approval.—

A sketch showing the proposed
site of the Building is enclosed.

The work has been included
as item No 8 under Original Works
in the Provincial Budget for 1878-79
submitted from this office on the 13th
November 1877.

I have the honor to be
Sir
Your most obdt Servt
Pruthvirudu Capt R.E.
District Engineer Tanjore

1341/3.

From

The District Engineer

Jaujore

To

The Chief Engineer

Buildings & Roads

No 2178

Dated 19th December 77

No.

Rec Coucon. 3/1

+ 3/plans.

Sub Registrar's Office

Coulee Coucon —

Forwards for sanction

Plan & Estimate No 4760

for the Construction

of —

No. 18

Office of the Sub Registrar

of Coulee Coucon

30th January 1878

From

The Sub Registrar of

Coulee Coucon

To

The Registrar of

Jaujore

Sir,

With reference to your letter

No. 6 of the 25th instant, I have the honor

to submit the following points for

your information.

2nd The number of Clerks requiring

accommodation in the office rooms

is 6. One is the Head Clerk, 2 Indexing

Clerks and 3 Copying Clerks; Each

being provided with a writing desk

2½ feet long, 1½ broad and 1½ high.

There is also a peon whose business

is to affix seal to documents ready for delivery

to paste receipts to their counterfoils

and to make covers &c. The business

of the Head Clerk is to assist the Sub

Registrar

Registrar in reading out documents to parties, to grant receipts for documents and fees and prepare accounts and correspondences. He would always have by him about 10 persons some signing endorsements or documents, others attesting interlineations, erasures &c in them, while the rest pay the receipts and their counterfoils on nominating persons to receive them. Thus the space which would be occupied by him, his desk, his bundles of documents, accounts, and correspondences will be somewhere about 64 Square feet.

3 Each of the 2 Indexing Clerks is to have his Indexes Nos 1-2-3 and 4 in loose sheets (of the foolscap size) spread out by his right and left sides in alphabetical order together with the Registers containing the Copies of documents. Index No. I is not confined to 26 letters of the English Alphabet, but 26 x 5, such as (aa, ae, ai, ao, & au) (ba, be, bi, bo, & bu)

and

and so on. Index Nos 2, Sheets are arranged according to the initial letters of the names of villages in which the property affected by the Instruments is situated. So, for each letter, there may be 5, 6, 7, 8 or even 10 Sheets. The Indexes Nos 3 and 4 have however a limited number of 26 Sheets. The Sheets cannot be kept by the Clerk in a pack in the order in which a book binder does when stitching, but must be so arranged as to admit an inch of each sheet being exposed to view in order to enable the Indexing Clerk to identify the required sheet at one glance instead of groping his way to find it out. The Space occupied by the loose sheets of Indexes themselves is about 24 Square feet and together with the room required for his own seat and desk, which is 20 Square feet, it comes to about 44 Square feet.

4. The Copying Clerks are as already noticed 3 in number. They with their

desks and writing apparatus occupy a Space of 20 Square feet each. This figure includes also the Space required by them for going out and coming back when leaving their Seats.

5. The accommodation required by the Sub Registrar himself should be much larger. He has a writing Table 4½ × 2½ feet, a chair for his own use and 2 Chairs and 3 benches for the reception of respectable parties. The Chairs are common Office Chairs 2 by 1½ feet each and benches 5' × 1½ feet each. Thus the Sub Registrar with his Seats placed round and parties with their batch of witnesses before them requires an Extent of ground covering an area of 150 Square feet

The Statement in the margin shews the Extent of accommodation required by the Sub Registrar this Establishment.

Sub Registrar and his Establishment	Space required by each	Total Cubic ft of Sq. feet.
Sub Registrar	15 × 10	150
1 Head Clerk	8 × 8.	64
2 Indexing Clerks	11 × 4	88
3 Copying Clerks	5 × 4	60
1 Peon	5 × 4	20
		382.

6. With regard to the System of Registration

registration of documents, Rule 9 provides that registration shall take place in public and according to Rule 4 documents brought for registration shall be carried direct to the Registering Officer. Rule 9 appears to have been mainly introduced for checking such abuses as perjuries, forgeries and false personations and there is therefore every desirability that full ingress should be allowed to parties into the Office room in order that registration shall take place in public. The system, as at present followed for want of sufficient Space is to allow the presentation of documents one after another, when one has been enquired into and endorsed, it is handed over to the Head Clerk for taking the Signatures of Executants and witnesses, another is called in next and as soon as the above process of enquiry and endorsement has been completed, a third is allowed in and so on while parties to whom receipts have been granted will be

being

being practically dismissed. So, there will usually be about 4 or 5 instruments under inquiry before the Registering Officer, and taking the number of persons connected with each to be 5, a group of 20 or 25 persons will be gathered there. I have had cases in which the number of executants of one single instrument has amounted to 40 or even 50 individuals. This, in addition to the number of parties coming to claim their documents and others coming for searches, copies, extracts and attestations of powers of attorney, amount to a large number requiring admission into the office room. 4th Section 58 of the Indian Registration Act provides for payment of money or delivery of goods in presence of the registering officer if the parties wish it. Cases often occur in which wealthy merchants and land lords come with their accountants bringing with them large bags of coins amounting to

(Rupees

Rupees twenty thousands and thirty thousands and have them counted and paid in the office room before me and occasionally, goods, such as gold and silver ornaments, brass and other utensils are brought to the office and disposed before the registering officer and delivered to the parties. The office of Coimbatore being a first class office and 2nd to none in the Tamil Nad Districts of this Presidency, the number of documents brought for registration is, as you are aware from your personal experience, strikingly large.

7. The office of a registering officer is not like a judicial, revenue or Magisterial Court where ingress and egress of parties are kept under strict surveillance of a large number of peons at its disposal and only a limited number is admitted when a single case is going on. The registering officer's duty is passive in its nature. He has only a single peon and his duty is merely to carry out the voluntary wishes of parties engaged in transactions and thus

encourage

encourage registration by affording all possible facilities & them (It is to be remembered that all documents are not compulsorily registrable; but some of them are left to the option of parties) He is expected to have no inconvenience & them in registering and delivering back their documents the urgent and immediate disposal of their business and the proximity of the registry office & the village in which they live & enable them to finish their business & go back to their homes the very day on which they present their documents for registration are responded the the facilities afforded & them towards encouraging registration; and I fear whether kind reception and shelter from rain and wind maybe disparaged as not falling within the sphere of facilities for parties disposed to register the optional class of documents. It would be impolite to drive out the parties to those themselves to the burning sun, nor would it

it be decent, in rainy weather to grant no indulgence of affording an asylum to them and saving their valuable documents and papers from being damaged by rain. Native females, who according to their customs and manners cannot appear in public when a large assembly is collected, should not be expected to move away and clash with persons of the other sex. They should therefore have a secluded waiting apartment. It is with such objects as these that the rear and front verandahs were deemed indispensable. Hence smaller building than the one I devised in my letter No. 117 of the 12th June 1877, will be quite insufficient to meet the requirements of this office.

5 With regard to the record rooms and their being provided with racks, I beg to state that as your future records should be confined under the provisions of Rule 53 in timbered almirahs fitted with Chubb's locks. They cannot be kept in open

wooden

wooden frames as are now in forts and batteries. The size of the Magazines belonging to this Office is 7½ feet high, 4 feet broad and 1½ feet thick when closed and 8 feet broad when opened. For every 2 or 2½ feet of Magazine in length of the above dimensions to mounting the Record Rooms should be so constructed as to admit of each Magazine being introduced one after another and made them proof against fire, damp, white ants and other injuries as required by the above Rule 53.

9 The enclosures of your letter under reply are herewith returned.

I have the honour &c.

(signed) C. Pilgrey Major Genl
Rule & Register.

(True Copy)

Wellington Captain R.E.
District Engineer

1391/9

No. 33

Registry Office
Penang 4 February 1875

Sir

The Registrar of
Penang

2.

The District Engineer
Penang

Sir,

With reference to your
letter No. 110 of the 21st ultimo,
I have the honor to forward
herewith for your information
the accompanying letter No. 18 of
the 30th ultimo from the Sub
Registrar of Province con-
taining full information on
all the points required and to
state that, under the circumstances
therein represented and from
my own ample experience of
that office, I am utterly una-
ble to recommend any
reduction or alteration of his
office plan already designed

on

on special Correspondence on the
subject and Countersigned by
the Inspector General of Registration
in as much as any Quarter
building of any other kind than
the one already proposed will
be quite insufficient to answer
the indispensable requirements
of that important office, which, as
remarked by the late Registrar
himself, is second to none in
the Presidency.

I have &c
(signed) S. Hart Dow
Registrar

(True Copy).

Buell Johnson Captain RE
District Engineer

1341
11

Enclosure in letter
from the District Engineer
Zanzibar to Chief Engr
Buildings No 282 dated
8 February 1878.

Copy of letter from the
Registrar Zanzibar to
the District Engineer Zanzibar
No 33 dated 4 February 78

No. 282 District Engineer's Office
Zanzibar 8th February 1878.

V34
V

Sir

Captain R.N.R.E. Brocklemann
District Engineer, Zanzibar.

&c.

Colonel R.E. Tovey R.E.
Chief Engineer, Office
Buildings & Roads Branch.

Sir,

With reference to my
memorandum No 283, dated 16th
January 1878, returning for revision
Plan and Estimate for constructing
Sub Registrar's Office at Conikaco-
:mum, I have the honor to forward
the enclosed Copy of a letter
and its Enclosure, No 33 dated 4th
February 1878, from the District
Registrar Zanzibar, stating
the necessity for a larger ac-
-commodation being required for
the Sub Registrar's Office at Concha-
-comum. I request you will
be

be good enough to let me know whether, under the circumstances stated in the Sub Registrar's letter, I may carry out the revision of the estimate as directed in your memo under reply.

I have the honor to be
Sir
Your most obedient Servant

Wells Mahon Captain RE
Dy

District Engineer

1341
13.

GO. No. 3188 of 28th Nov. 1876
C.O. memo No. 283 of 16th Jany. 1878

From

The District Engineer

Jaffna

To

The Chief Secretary

Colombo.

No. 282

Dated 8th February, 1878

Rec.

Sir,

Chief Registrar's Office alteration.

Forwards Copy of letter from the Dist. Registrar Jaffna explaining the necessity for a larger accommodation being required for the

No. 474 District Engineer's Office Jaffna 16th March 1878

From 1305/19

Lieut. A.D.C. Bridekirk R.E.
District Engineer Jaffna

To

Colonel E. Lee Mayor R.E.
Chief Engineer & Surveyor
Buildings & Roads.

Sir,

With reference to your Memorandum No. 891 dated 16th February 1878, I have the honor to forward herewith the Plan and Estimate for constructing the Sub-Registrar's Office at Tellipalai - communication having received as directed in the above Memo.

Ventilators 3½' by 2' are provided in the enclosed Estimate with reference to the most convenient & economical mode of placing the Record Almirahs so as to thoroughly utilize all the available Space, provision being made for guarding the windows & ventilators

with

1341/15.

written has.

Each record Cottah will Consist of Eight Almirahs according to the dimensions given by the Sub Registrar and the 16 Almirahs thus arranged in two Record Rooms will hold Records for 32 Years at the rate of one Almirah to Contain the Records of 2 Years as stated in para 8 of the Sub Registrars letter No 18 dated 30th January 1878

The enclosed Estimate of now revised Amounts Rs 4580 or Rs 180 less than the original Estimate Rupees 4760.

I have the honor to be

Sir

your most obedient Servant

Buddonman Captain R.E

District Engineer

From

The District Engineer
Tanjore

To

The Chief Engineer
& Secretary

No 474

Dated 1st March 1878
Rcd

Rect.*

One Estimate sent
to Dft: with G O 1341/
15/3/78
Three Plans given to
Librarian

Sub Registrar's Office
at Combaconum

Accompanies the
plan & Estimate for
Constructing the

Cr ko 841. 16-2-78.
" 283. 16-1-78.
Ara 3188. 28-11-76.
" 2738 12-10-78.

Cr 13/3/78 R14/3

No 1341 W Public Works Department.

PROCEEDINGS OF THE MADRAS GOVERNMENT.

Under date the 15th March 1878

Read the following :—

13 1/2

From The Dist. Engr Tanjore (Rc. No. 2176 d/ 19th Dec 1877)
——do—— (—— 33 —— 4th Feby 1878)
——do—— do —— (—— 282 —— 8th Feby 1878)
——do—— do —— (—— 474 —— 1st March ——)

The plan and estimate of Rs 4580 for constructing a Sub Registrar's Office at Combaconum are sanctioned.

2. The District Engineer Tanjore will apply for funds in his statement of demands against the Provincial Reserve of 1878-79 to be submitted in April next.

D.E. Tanjore
Ex S.W. Accts
Jud. Dept.
Mail

R No 14-25-3-78

(Sd) [illegible]
15-3-78

Lease registered at Perth
etc 365 19 of 1873 for

1341/17.

Contract of 1878 Works.

PUBLIC WORKS.

No. 197-198

Sub Registrar's Office at

Cambaconum Sanford

Canelum Plan & Sete

Surveying ——