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MADRAS RECORD OFFICE

Government of Madras

Publications

DEPARTMENT

G.O. No.	3216	Press
B.P. No.		-Mis.-
Dated	29-11	1876.
		195-

Not to be folded or roughly handled

FROM D. CONWAY-GORDON.

LEAVINER, F. P. ACCOUNTS.

TO THE SECRETARY TO GOVERNMENT,

F. P. DEPARTMENT.

NO. 258.

POST ST. CROSSL. 14TH. NOV. 1870.

SIR,

I HAVE THE HONOR TO FOR AID FOR THE CONSIDERATION OF GOVERNMENT THE ACCOMPANYING CORRESPONDENCE BETWEEN THE SUPERINTENDING ENGINEER, CIVIL DEPT., AND MYSELF WITH REGARD TO WHAT CERTAINLY APPEARS TO BE A WAK POINT IN THE PRESENT SYSTEM OF RECORDING THE SERVICES OF THE OVERSEEN ESTABLISHMENT.

2. THE RULES REGARDING THE RECORD OF THE SERVICE OF ALL GOVERNMENT EMPLOYEES APPEAR BASED ON THE FOLLOWING GENERAL PRINCIPLE,-

FOR ALL EMPLOYEES APPOINTED BY THE AUTHORITIES AT HEAD QUARTERS, LEAVE AND SERVICE REGISTERS ARE MAINTAINED AT HEAD QUARTERS BY THE EXAMINER, AND WITH REGARD TO SUCH EMPLOYEES ALL TRANSFERS, POSTINGS, APPOINTMENTS, ETC. ETC. ARE NOTIFIED IN THE GAZETTE, FROM WHICH THE ENTRIES IN THE LEAVE AND SERVICE REGISTERS ARE POSTED.

FOR ALL EMPLOYEES APPOINTED IN THE DISTRICT, SERVICE BOOKS ARE MAINTAINED; THE ENTRIES IN WHICH ARE MADE BY THE DISTRICT OFFICERS.

IN BOTH CASES, THE REQUIRED DATA IS THUS AVAILABLE

TO THE AUTHORITIES MAKING THE APPOINTMENTS.

3. FOLLOWING THIS PRINCIPLE, IN THE PROVINCES UNDER THE DIRECT CONTROL OF THE GOVERNMENT OF INDIA, WHERE THE APPOINTMENTS OF OVERSEERS ARE MADE BY GOVERNMENT (VIDE P.W.CODE CHAP.I.II.8) THE RECORD OF THE SERVICE OF THE OVERSEERS IS KEPT BY THE EXAMINER IN A LEAVE AND SERVICE REGISTER, AND ALL LEAVE, TRANSFERS, ETC. ARE NOTIFIED IN THE GAZETTE.

4. IN THIS PRESIDENCY, THE OVERSEERS ARE APPOINTED BY THE DISTRICT ENGINEERS, BUT THE RULES PREVOLUCATED BY THE GOVERNMENT OF INDIA WITH REGARD TO THE RECORD OF THE SERVICES OF THE WHOLE OF THE UPPER SUBORDINATES WAS ACCEPTED BY THIS GOVERNMENT IN THEIR ENTIRETY (VIDE G.O.NO. 2004 OF THE 16TH. SEP. 1874.) AS APPLICABLE TO OVERSEERS, THUS PRODUCING THE INCONSISTENCY BROUGHT TO NOTICE BY THE DISTRICT ENGINEER, CHINGLEPUT.

5. THE LEAVE AND SERVICE REGISTER OF THE OVERSEERS IS NOW KEPT AT HEAD QUARTERS BY THE EXAMINER, IT IS CONSEQUENTLY NOT AVAILABLE TO THE AUTHORITIES MAKING THE APPOINTMENT, AND FROM THE TRANSFERS, LEAVE, APPOINTMENTS, ETC. OF THE OVERSEERS NOT BEING NOTIFIED IN THE GAZETTE, THE MAINTENANCE OF THE RECORD AT ALL BECOMES A WORK OF SOME DIFFICULTY.

6. IT WOULD APPEAR ADVISABLE IN RESPECT TO THE OVERSEERS EITHER TO KEEP SERVICE BOOKS IN THE DISTRICT, OR ELSE, WHILE CONTINUING THE PRESENT SYSTEM OF MAINTAINING LEAVE AND SERVICE REGISTERS AT HEAD QUARTERS, TO NOTIFY

THE APPOINTMENTS, TRANSFERS, LEAVE, ETC. OF THE OVERSEERS IN THE SAME WAY AS THOSE OF THE UPPER SUBORDINATES. THE LATTER IS PROBABLY THE MOST ADVISABLE, AS IT WOULD AVOID A CHANGE IN THE RECORD ON THE OVERSEER'S PROMOTION TO SUPERVISOR.

7. THE DISTRICT ENGINEER'S REMARKS ALSO LEAD ME TO SUGGEST THE ADVISABILITY OF INTRODUCING DEFAULTER'S BOOKS, AS PRESCRIBED IN THE P.W.CODE CHAP.IV.I.24, FOR THE CONTINUOUS RECORD OF ALL PUNISHMENTS, REPRIMANDS, ETC. IN ORDER THAT, ON AN APPOINTMENT OR TRANSFER, A DISTRICT ENGINEER MIGHT HAVE SOME OFFICIAL KNOWLEDGE OF THE CHARACTER OF THE SUBORDINATE JOINING HIS DISTRICT.

8. IN CONCLUSION, I ENCLOSE A COMPARATIVE STATEMENT SHOWING THE DIFFERENCES OF PRACTICE IN REGARD TO NOTIFICATIONS, DIFFERENCES VERY REMARKABLE WHEN IT IS CONSIDERED THAT THE RULES FOR THE RECORD OF SERVICE, BASED ON THESE NOTIFICATIONS, ARE PRECISELY THE SAME. SHOULD GOVERNMENT APPROVE OF CONTINUING THE PRESENT SYSTEM OF MAINTAINING LEAVE AND SERVICE REGISTERS FOR OVERSEERS AT HEAD QUARTERS, IT WOULD BE VERY ADVISABLE TO ADOPT THE CORRESPONDING SYSTEM OF NOTIFYING THE DATA ON WHICH THESE LEAVE AND SERVICE REGISTERS ARE PRACTICALLY BASED.

I HAVE THE HONOR TO BE

SIR,

YOUR MOST OBEY. SERV.,

Henry Gordon

EXAMINER, P.W. ACCOUNTS.

ENCLOSURE NO. 1.

COPY OF A LETTER FROM THE SUPERINTENDING ENGINEER,
CHINGLEPUT, TO THE EXAMINER, P. W. ACCOUNTS, NO. 1052 DATED 9TH
AUGUST 1870.

I HAVE THE HONOR TO OBSERVE THAT THE SERVICE REGIS-
TER WHICH YOU INFORMED ME IN YOUR NO. 0823 DATED 20TH OCTO-
BER 1874 WOULD BE KEPT BY YOU APPEARS TO DIFFER VERY
CONSIDERABLY FROM THAT DRAWN UP AND SUPPLIED BY YOUR OFFICE
TO THE MEMBERS OF THE ESTABLISHMENT.

2. THE EFFECT IN ONE INSTANCE IS WHAT I EXPECTED; A SUB-
ORDINATE WHOSE I PUNISHED DESIGNED HIS POST, AND HAS PRO-
CURED EMPLOYMENT IN ANOTHER DISTRICT AND I HEAR HAS PRO-
DUCED A REGISTER WITH TESTIMONIALS FROM HIS RANGE OFFICER
IN WHICH THE PUNISHMENT INFLICTED BY ME IS NOT EVEN ENTER-
ED.

3. SEE ALSO FORM NO. 73 IN CODE OF REGULATIONS FOR THE
PUBLIC WORKS DEPARTMENT.

ENCLOSURE NO. 2.

COPY OF A LETTER FROM THE EXAMINER, P. W. ACCOUNTS, TO
THE SUPERINTENDING ENGINEER, CHINGLEPUT, NO. 115. C. N. DATED
2ND. OCTOBER 1876.

WITH REFERENCE TO YOUR LETTER NO. 1052 DATED 8TH.
AUGUST 1870, I HAVE THE HONOR TO REMARK THAT THE ORDERS
REGARDING SERVICE BOOKS AND SERVICE REGISTERS ARE

ENTIRELY BEYOND MY POWERS TO MODIFY OR ALTER IN ANY WAY.

2. AS THE ORDERS NOW STAND, ILAVI AND SERVICE REGISTERS HAVE TO BE KEPT IN THE EXAMINER'S OFFICE IN FORM NO. 73 FOR ALL MEMBERS OF THE ENGINEER, CONTROL, UPPER SUBORDINATE, AND ACCOUNT ESTABLISHMENT, OR FOR ESTABLISHMENTS HOLDING ANALOGOUS POSITIONS. VIDE CODE CHAI. XX. VI. 27.

3. FOR ALL MEMBERS OF THE DEPARTMENT ENTITLED TO PENSION, BELONGING TO THE LOWER SUBORDINATE, PLTY AND OFFICE ESTABLISHMENTS, SERVICE BOOKS ARE MAINTAINED IN THE OFFICES OF THE DIVISIONS TO WHICH THEY BELONG. VIDE CODE XX. VI. 27. A.

4. THESE ARE THE ORDERS, AND SO LONG AS THEY REMAIN ON THE STATUTE BOOK, IT IS NECESSARY FOR ME TO OBEY THEM.

Q89-1-64 h. 80.
" 1-6-64 " 1595
" 16-9-74 " 2631

P.W.D

18 NOV 76

NA 8373

REC'D THE EXAMINER,

P.W. ACCOUNTS.

TO THE SECRETARY TO GOVT.

P.W. DEPARTMENT.

O. 288. W.

DATED. 14TH. NOV. 1876.

RECD.

ENCLOS. 3.

FORWARDS CORRESPONDENCE
RELATIVE TO THE DISTRICT ENGR. CHIN-
GLEPUT AND HIS SELF REGARDING
THE PRESENT SYSTEM OF RECORDING
THE SERVICES OF THE OVERSEER
ESTABLISHMENT.

Notifications.

Other Provinces

Transfers

All transfers of Members of Engineer and upper subordinate Establishments, excepting within Government, Public Works Code I. ii. 15

Joining Appointments

The dates on which officers of Engineer and upper subordinate Establishments take over charge of all officers, and join appointments. Public Works Code IX. ii. 11 and I. ii. 15.

Relief from duty.

The dates on which officers

Madras

Transfers

All transfers (temporary or permanent) from Districts to Districts of Members of the Engineer and upper subordinate Establishments (except Superintendents and Messengers), are notified in the Gazette.

Joining Appointments.

The dates on which officers of the Engineer and Members of the upper subordinate Establishments take over charge of officers and join appointments are understood to be reported by District Engineers to Government, but they are not notified in the Gazette.

Relief from duty

In this case also the dates

Officers of Engineers and upper
subordinate Establishments
give over charge of all officers
IV. ii. 4.

Leave

All privilege leave IV. i. 7.
Dates of departure of officers of
Engineers Establishments, or
return from leave of any kind,
(except privilege leave) leave
granted to upper subordinates
and accountants, except privilege
leave as above IV. i. 16

are understood to be reported
to Government, but they
not notified in the Gazette

Leave

All leave granted
officers of the Engineer Com-
ments and sub Engineers
notified by Government
Gazette.

Leave granted to
visitors and overseers is also
notified in the Gazette
Chief Engineer or District
Engineers.

Dates of departure or
return from leave, are
understood to be reported
Government, but they
notified in the Gazette.

Leave to accountants
is now notified by the
Examiner, in the Gazette.

It is also the practice in
these Provinces to notify in the
Local Gazettes, the appointments,
transfers, and leave of clerks,
Draftsmen, and lower subor-
dinates, who are organized
in different Provincial Estab-
lishments with reference to
order I. ii. 55; but no formal
orders exist to this effect.

There are no rules in the
Local Circular or Leave books
or Circular orders, on the subject
of notifications of personal
matters in Government Gazette.

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Appointments, transfers,
and leave of clerks, Draftsmen
and lower subordinates, are
notified in the Gazette, there
being no Provincial Establishments

Lowry Gordon

Examiner P. W. Account.

P.W.D.
18 NOV 26
No. 5378

Extra
Public Works Dept.
No 3216

Proceedings of the Madras Government

Under date the 29 Nov/16

Read the following

From

The Examiner of

P. W. Accounts

No. 288 Wd/14 Nov/16

As it appears from the letter from the Examiner of Public Works Accounts that the maintenance by him of the Service Registers of Officers and Upper Subordinates will be facilitated by notification in the Gazette of all appointments, postings, transfers &c to the same extent as obtains in the Provinces immediately

under

under the Government of India His Grace the Governor in Council directs that arrangements with this view be made without delay.

2. The following occurrences will accordingly be notified in future.

Transfers

All transfers of Members of Engineer and Upper Subordinate Establishments, excepting within Districts.

Joining Appointments

The dates on which Officers of Engineer and Upper Subordinate Establishments take over charge of all Offices, and join

appointments.

Relief from duty

The dates on which Officers of Engineer and Upper Subordinate Establishments give over charge of all Offices.

Leave

All privilege leave. Dates of departure of Officers of Engineer Establishment, or return from leave of any kind, (except privilege leave). Leave granted to Upper Subordinates and Accountants.

3. District Engineers will be expected to report promptly to the Chief

Engineer

Engineer all events in
the Executive Branch
requiring notification
and to the Examiner those
in the Accounts Branch.
The notifications will
then be inserted under the
supervision of these Officers.

M.W.

73

Govt. of 1876 India.

PUBLIC WORKS.

To

Mr. Secy of P. W. A.

Dated

Issued

Recd

Ln:1

G O. 29th Decr 1876. No. 32/6

Nos.

System of recording the
services of the persons
Establishment —

Passing records on letter
from the Examiner of
Accounts submitting correct
condence and the
present —

But in P.W.