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MADRAS RECORD OFFICE

Government of Madras

Public Works DEPARTMENT

G.O. No.	3488	Press
B.P. No.		Mis.
Dated	10-12-	1875
		195

Refm ad

Not to be folded or roughly handled

*Proceedings of the Madras Government, Public Works Department,
10th December 1875.*

Read the following papers :—

No. 150. Proceedings of the Government of India in the Military Department, dated Fort William, 17th November 1875.

From Major-General F. S. ROBERTS, c.b., v.c., r.a., Quartermaster-General, to Colonel H. K. BURNE, c.b., Secretary to the Government of India, Military Department, Simla. (No. 7,654, Transport—Railway, dated Army Head-quarters, Simla, the 23rd September 1875.)

With reference to Military Department No. 440* <sup>Transport
Railway</sup> of 18th June 1875,

* Herewith returned.

forwarding, for the opinion of the Commander-in-Chief, a communication from the Government of India in the Public Works Department, Accounts Branch, Guaranteed Railways, relative to the Railway Warrant Forms C and D, as revised by the Bombay Government, I am desired, in reply, to state, that, in His Excellency's opinion, it is most desirable that but one set of forms for general use throughout India should be adopted, and that this can be secured without the sacrifice of any useful information and detail in the warrants without unduly increasing the size of the forms.

2. The accompanying draft forms have been prepared to meet the requirements of all Presidencies and Railways, and it will be observed that the Bombay draft forms have been adhered to as closely as possible, and it is believed that they contain all that is necessary. The size of each will be that of Form D, *i.e.*, a quarter sheet of Royal Foolscap—the size of the Bombay forms is thought to be unnecessarily large.

3. Under the present system, the officer sending in a requisition for conveyance has to calculate and enter the number and description of vehicles he requires; but, as he cannot tell whether the Traffic Manager will be able to supply the particular vehicles, his calculations may turn out to have been so much labor lost, it will therefore save everybody much time and trouble if, instead of detailing the vehicles, the number of *seats* of each class are entered, it being left to the Railway authorities simply to fill in the description and capacity of the carriages that will be supplied, as they do at present.

4. The Military Department memorandum would have been replied to earlier, but it was hoped that a further communication would have been received in continuation of Military Department No. 695-S <sup>Transport
Railway</sup> of 25th July 1875. As, however, the new edition of the Transport Regulations is nearly ready, the Commander-in-Chief is of opinion that it is unnecessary to delay any longer, and I have been accordingly instructed to submit these draft forms for approval, and to solicit early sanction to their adoption. Should this next season's experience prove that modifications are necessary, they can be made hereafter.

Proceedings of the Madras Government, Public Works Department,
10th December 1875.

No. _____

FORM C.

Referred to in paragraph 26 of Transport of Troops by Railway.

RAILWAY WARRANT

QUARTERMASTER-GENERAL'S DEPT.

187____

To
SIR, The Station-master _____

Conveyance by Railway is required for the under-mentioned, proceeding on duty from _____ to _____ on presentation of this warrant.

1	2	3	4	5	6	7	8
Number of Entries.	Particulars.	Authorized and not to be exceeded.	Actually provided with conveyance.	Class of accommodation to be provided and charged for.	Rank and Names of Commissioned or Warrant Officers, and Nature of Duty to be here stated.	Rate.	Amount.
		No.	No.	1st at per			
1	Commissioned Officers first-class, Warrant Officers, and Senior Apothecaries.						
2	Wives of do. do. ...						
3	Children of do. do. ...						
4	Second-class Warrant and Native Commissioned Officers, Bandmasters, Army Schoolmasters and Schoolmistresses, Apothecaries, Assistant Apothecaries, Commissariat Inspectors, Gunstalls, Purveyors, Head, Second and Draftsmen, European, Eurasian and Native Clerks, Military Surveyors, Native Medical Pupils, Ministry of Native Artificers, Hospital Assistants, Staff Sergeants, Non-commissioned Officers and Rank and File British and Native.						
5	Wives of do. do. ...						
6	Children of do. do. ...						
7	Native establishments and public followers						
8	Officers' personal servants, exclusive of one attendant for each horse						
9	Do. followers, including horse attendant in excess of one for each horse.						
10	Wives of Native Rank and File, Native Medical Pupils, public and private followers						
11	Children of do. do. ...						
12	Horses, Officers' and Troops' with one attendant each (vide paragraph 13 of T. R., Part II, regarding extra chargers of Officers)						
13	Ponies, cattle, &c. ...						
14	Attendants in charge of ponies or cattle (only to be inserted when conveyed by passengers' trains)						
15	Soldiers' dogs to be paid for at special rate						
16	Government stores (to be specified in each case) chargeable to Government.						
17	Personal baggage allowed by the transport regulations						
18	Total baggage and stores to be conveyed on this requisition.						
19	Deduct from Railway Allowance 20 annas per ...						
20	Total chargeable to Government at 1 Pie per ...						
21	Excess being private baggage to be paid for on the spot by officer in charge at 1 Pie per ...						

NOTES.—When Officers and Warrant Officers travel, their names and ranks should be entered in this column, as also a copy of the order which authorized them to travel expeditiously at the public expense, and the name and rank of the officer who issued the order should be specified.

When details or individual troops travel, care should be taken to specify the corps to which they belong.

No addition or alteration of any sort is to be made to column 3 of this warrant, except by the authorized staff officer.

Officers to fill up column 4 themselves, and to be particular to enter the actual weight of their baggage and the number of servants travelling with them.

The entries in columns 7 and 8 will be filled up by the Station-master or Booking Clerk, the despatching Officer or Officer travelling under this warrant being responsible only for the conveyance actually provided.

* Wives and children of Native Rank and File and Native Medical Pupils are entitled to third-class accommodation—vide entries 10 and 11.

Certified that conveyance has been provided on this requisition for the numbers entered by me in column 4, and officers named in column 6.

Quartermaster-General or
Officer superintending despatch of troops.

Officer travelling or commanding, or
Officer superintending despatch of troops.

CREDIT NOTE.

To The Government of _____
Transfer to the credit of the _____ Railway Company the sum of Rupees _____ as particularized above.

Signature of Station-master.

Proceedings of the Madras Government, Public Works Department,
10th December 1875.

RULES FOR GUIDANCE IN ISSUING WARRANTS.

Para. 160, Section P., Part II., Transport Regulations.

I.—On all occasions of officers being ordered on duty, the General, Divisional or Garrison Order, &c., must specify the rank and name of the officer, the duty on which proceeding, the mode of travelling, and that the journey is, "on duty at the public expense."

II.—On the production of an order directing a commissioned or warrant officer to travel at the public expense, a Railway Warrant Form C will be granted by the officer of the Quartermaster-General's Department or other authorized staff officer.

III.—When an officer is directed to travel at the public expense by a General Order, the number and date only of the order need be quoted on the passage warrant.

IV.—When a local Commanding Officer issues an order directing an officer to travel at the public expense, a copy of the order will be entered on the warrant, the name and designation of the officer who issued the order being stated in full.

V.—When it is necessary to issue several warrants under the same local order, a copy of the order will be entered on one warrant, and reference made to it by number and date, and the number of the warrant on which it is copied in the others.

Number and date of the General Order or copy of the Division, District or Garrison Order, &c., on which _____ is travelling on duty at the public expense.

Baggage and Servants allowed by Government.

	Baggage.	Personal Servants, exclusive of those authorized.	Followers, allowed when Camp Equipage is taken.
General Officers Commanding Forces (discretionary).	lb. or maund.		
General Officers Commanding Divisions	720 ,, 9	12	6
Do. do. Brigades	640 ,, 8	9	5
Colonels	500 ,, 7	5	3
Lieutenant-Colonels	480 ,, 6	5	3
Majors (a)	480 ,, 6	5	3
Captains (a)	400 ,, 5	5	1
Subalterns	320 ,, 4	5	1
Officers' wives	320 ,, 4	...	...
" children above 12 years each	160 ,, 2	...	...
" " under " each	80 ,, 1	...	...
Native Commissioned and second-class Warrant officers, Army Schoolmasters and Schoolmistresses (c), Apothecaries, Assistant Apothecaries, Hospital Assistants and Apprentices (d), Staff Sergeants, whether regimental or departmental, European, Eurasian, Native Clerks, Commissariat Gunstalls, and Purveyors.	160 ,, 2	(5) 1	...
Troops, exclusive of the authorized Native establishments paid by Government.		10 per cent.	...
Sergeants and rank and file (British troops)	80 ,, 1		
Wives of Warrant and British Non-commissioned Officers, rank and file, Native Commissioned Officers, Apothecaries, Assistant Apothecaries, Hospital Assistants, Apprentices, European, Eurasian and Native Clerks, Commissariat Gunstalls, and Purveyors.	120 ,, 1 1/2		
Children of do. do. do.	20 ,, 1/2		
Native Non-commissioned Officers, rank and file, Native Medical Pupils, and guides, and authorized public and private followers.	40 ,, 1/2		
Wives of do. do. do.	40 ,, 1/2		
Children of do. do. do.	20 ,, 1/2		

When camp equipage is authorized to be taken, the scale laid down in G.O. No. 1, 129, dated 23rd December 1862, is to be adopted; the camp equipage must be weighed separately and entered on the warrant, and charged to Government under special sanction from the Quartermaster-General or other authorized staff officer.

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10th December 1875.*

- I.—The above scale is exclusive of the side arms of officers, and rifles or other arms and accoutrements in the case of troops.
- II.—Medical and other officers according to relative rank, including warrant officers having honorary commissioned rank.
- III.—Mounted officers are allowed, in addition, two attendants for each horse authorized to be conveyed free by rail. One attendant to be entered as accompanying the horse, the other to be included in the list of followers.
- IV.—The quantity of baggage allowed to regimental officers will be regulated by their regimental rank when travelling on regimental duty, and by their army rank when travelling on other duties.
- V.—Subaltern officers arriving in India for the first time to join their corps, and officers on first appointment to the Indian Medical Service are, when not moving with troops and when travelling by railway, entitled to have one additional maund of baggage conveyed at the public expense, making five maunds in all.
- VI.—An officer's wife who has been provided with a passage to India under the operation of the Royal Passage Warrant of 1865, is entitled, when completing her inland journey by rail, with her husband, and in continuation of the voyage by sea, to have baggage to the following extent conveyed at the public expense :—
- For herself and all children under 14 years of age ... 6 cwt.
- For each child above 14 years of age, an addition of ... }
- This weight is, however, only allowed in cases of first landing and on first arrival in the country until arrival at corps or station, subsequent moves being regulated by the above scale.
- VII.—When British Commissioned, Warrant, and Non-commissioned Officers, as well as soldiers (British or Native) and authorized followers, travel by rail at the public expense in course of relief or on duty of a permanent nature, and are allowed to take their families with them, passages at the public expense will also be allowed for their wives and children.

NOTE.

- (a) Majors and Captains in command, one follower additional.
- (b) Provided the salary of clerks, gumstahs and purveyors is Rupees 50 per mensem or upwards.
- (c) For baggage allowed to schoolmasters and schoolmistresses, see paragraph—

	Schoolmasters.		Schoolmistresses.	
	MDS.	SEERS.	MDS.	SEERS.
Married or unmarried, when moving with troops	4	8	4	8
Married without troops, if accompanied by wife	8	0	0	0
Do. do. not so accompanied	6	0	0	0
Do. schoolmistresses moving without troops	0	0	6	0
Unmarried without troops	4	8	4	8

Note.—The quantities as above to include professional books.

- (d) Hospital Assistants and Apprentices are not allowed conveyance for servants.

*Proceedings of the Madras Government, Public Works Department,
10th December 1875.*

No. _____ FORM D. *Railway Warrant.*
Troop Extra Trains.

Referred to in para.—Transport Regulations, Part II.

To the Traffic Superintendent

Requisition for the conveyance of _____ by troop extra train from _____
to _____ on the _____ day of _____ 18 _____, stopping at _____
till _____ and at _____ till _____
and at _____ till _____

The following carriage is required.	Carriages the Railway authorities will supply showing the accommodation in each.	Received.	Rate per Mile of Vehicles provided.	Amount.
No. in writing.				
1st-class seats	...			
2nd do.	...			
3rd do.	...			
Maunds				
Baggage, public	...			
Do. free	...			
Do. private (paid for)	...			
Horses	...			
Do. private (paid for by owner)	...			
Cattle, &c.	...			
Soldiers' dogs (paid for)	...			

When an officer commanding a body of troops or in charge of stores or cattle proceeding by rail, may find himself compelled, in the absence of the staff officer who signed the warrant, to alter it, in order to save expense or delay, he shall at his earliest opportunity make a report in writing to the officer who granted the warrant, describing the alteration, and his reasons for making them. A copy to be sent also to the Examiner of Commissariat Accounts for guidance in adjusting the same.

QUARTERMASTER-GENERAL'S DEPARTMENT, } Signature of Comdg. Officer of Regt. or Detcht.,
18 } or Officer supdg. despatch of troops.

CREDIT NOTE.

To the Government of _____
Transfer to the credit of the _____ Railway Company the sum of Rs. _____
as particularized above.

Officer Comdg. Regt. or Detcht.,
or Officer supdg. despatch of troops.

Station-master or Clerk,
18

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10th December 1875.

Certified that conveyance as specified in the column under has been furnished, and that the following were despatched—

Name of Regiment	Rank	Remarks
British Commissioned Officers		
Wives of do. do. do.		
Children of do. do. do.		
British Warrant and Non-commissioned officers and soldiers		
Wives of do. do. do.		
Children of do. do. do.		
Native Commissioned Officers		
Do. Non-commissioned officers and soldiers		
Wives of Native Commissioned and Non-commissioned officers		
Children of do. do. do.		
Public followers		
Private followers		
Wives of Native rank and file, and of followers public and private		
Children of do. do. do.		
Lying down accommodation for soldiers		
Horses (number of extra horses of officers (if any) to be shown distinct from those for which Government has to pay)		
Cattle, &c.		

Lying down certificate.

Certified that the above lying down accommodation was necessary, and has been provided.

Officer in medical charge.

The ranks of officers, &c., with the numbers of servants and horses conveyed by each should be specified below so as to correspond with the numbers entered in this certificate.

Ranks.	Number of Officers.	Number of servants.	Number of Horses.
Colonel			
Lieutenant-Colonel			
Major			
Captain			
Subalterns			
Medical officers			
Adjutant			
Quartermaster			
Extra chargers of officers			
Total			

Officer Commanding Regiment or Detachment,
or Officer superintending despatch of troops.

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10th December 1875.

REGULATIONS FOR GUIDANCE.

Scale and Class of Accommodation.

Officers.—Four to each compartment of an ordinary first-class carriage: six to each of the two compartments of an ordinary saloon carriage. If the construction of the carriage does not afford lying down space for the above numbers, they may, when a journey includes night travelling, be reduced to admit of such accommodation.

Officers' Wives.—Similar accommodation.

Officers' Children.—Children above twelve years of age to be reckoned as adults; between twelve and three years, two children as one adult; under three years free.

When necessary, an additional compartment may be provided to enable ladies and children to travel alone.

British Soldiers, Native Commissioned and Non-commissioned Officers.—Eight to each compartment of an ordinary composite or second-class carriage, and six to each compartment of an ordinary third-class carriage when on exceptional emergencies such are provided.

Wives of British Soldiers, Native Commissioned and Non-commissioned Officers.—Similar accommodation.

Children of British Soldiers, Native Commissioned and Non-commissioned Officers.—Children above twelve years are reckoned as adults; between twelve and three years, two as one adult; under three years free.

Native Rank and File.—Same accommodation as British Soldiers.

Wives and Children of Native Rank and File and Followers.—The same as that provided by the Railway Company for ordinary third-class passengers, children being reckoned as above.

Free Baggage.—A fixed allowance of 20 seers of baggage, exclusive of arms, and without reference to rank, per man, woman, and child, is carried free.

Extra Baggage.—Troops are allowed to carry baggage to a reasonable extent in excess of the authorized Government and free allowance, on payment beforehand at the rate of 1 Pie per maund per mile. Fractions of 5 seers are charged as 5 seers: fractions of less than 1½ Pies are omitted, and fractions of more than 1½ Pies are charged as 3 Pies.

Officers' Dogs.—The charges are the full tariff rates.

Soldiers' Dogs.—The charges for soldiers' dogs are calculated at the following rates for each line of railway about to be travelled over, and must be paid beforehand.

For any distance under 400 miles	8 Annas.
Do. above 400 and under 800 miles	12 "
Do. above 800 miles	1 Rupee.

In cases of employment of troop extra trains on exceptional emergencies when a sufficiency of second-class carriages are not available, third-class carriages may be supplied for British soldiers, their families, Native troops and others, provided such are equally protected from wind and weather, and are lighted at night in the same manner as second-class carriages.

The doors of passenger carriages in troop trains are to be locked on the off-side only.

Instructions regarding Troop Extra Trains.

I.—The following are the capacities of some of the carriages, brakes, wagons, &c., on the several lines of Railway.

Vehicles.	BENGAL.				MADRAS.		BOMBAY.	
	East Indian Rail- way.	Delhi and Punjab Railway.	Outh and Rohil- cund Railway.	Eastern Bengal Railway.	All Railways.	Great Indian Penin- sula Railway.	Bombay, Baroda and Central India Railway.	Scinde Railway.
Brakes +	4 Tons ...	3 Tons ...	...	...	...	24 Tons ...	24 Tons ...	...
Saloon carriage, 1st-class	...	...	...	20 Officers ...	...	12 Adults ...	12 Adults ...	...
1st-class	{ 4 Officers and 12 Soldiers or 23 Followers.	{ 14 Officers or 20 Soldiers ...	...	...	...	12 ...	12 ...	...
Composite	8 Officers ...	24 Officers ...	...	{ 12 Officers & 16 Soldiers ...	{ 34 Soldiers ...	{ 8 Officers ... 16 Soldiers or 24 Followers.	{ 8 Officers ... 16 Soldiers or 24 Followers.	...
1st-class	{ 32 Soldiers or 40 Followers.	{ 32 Soldiers ...	18 Officers ...	24 Officers ...	...	12 Adults ...	12 Adults ...	...
2nd-class	...	...	{ 32 Soldiers or 40 Followers.	32 Soldiers or 40 Followers.	{ 32 Soldiers ...	...	...	24 Officers ...
Do. each compart- ment.	...	...	...	...	...	...	...	24 Officers ...
2nd-class Saloon	...	...	...	...	...	...	...	24 Officers ...
3rd-class	{ 42 Soldiers or 54 Followers.	{ 30 Soldiers or 60 Followers.	30 Soldiers or 60 Followers.	40 Soldiers or 60 Followers.	40 Soldiers or 60 Followers.	...	...	24 Officers ...
Do.	{ 30 Soldiers or 60 Followers.	{ 40 Soldiers or 60 Followers.	...	...	...	...	...	24 Officers ...
Invalid...	12 Beds ...	8 Beds ...	...	...	...	...	...	24 Officers ...
Covered wagon +	8 Tons ...	6 Tons ...	7 Tons ...	9½ Tons ...	10 Beds ...	...	...	24 Officers ...
Ammunition wagon	8 " ...	5 " ...	...	...	...	...	...	24 Officers ...
Cattle wagon	6 Cattle ...	6 Cattle ...	...	8 Cattle ...	6 Cattle ...	...	...	24 Officers ...
Horse-box, double	6 Horses ...	6 Horses ...	...	...	...	...	...	24 Officers ...
Do., single	3 " ...	3 " ...	3 Horses ...	3 Horses ...	3 Horses ...	...	...	24 Officers ...

(a) — Old Pattern.

(b) — New Pattern.

(c) — Double-ended.

(a)—Old Pattern.

(b)—New Pattern.

(c)—Double-ended.

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10th December 1875.

II.—For a troop extra train or for an invalid carriage, the Railway authorities must have at least the following notice, namely :—

At Howrah, Allahabad, Madras and Bombay 48 hours.
At all other stations 96 ..

III.—The following are the maximum and minimum number of vehicles for a troop extra train.

In Bengal 33 maximum—20 minimum.

The maximum number of vehicles for troop extra trains between Allahabad and Jubbulpore is from Allahabad to Jubbulpore 23, and vice versa 28.

In Madras 20 maximum—12 minimum.

	Special Passenger.		Special Mixed.	
	G. I. P. Railway.	B. B. & C. I. Railway.	G. I. P. Railway.	B. B. & C. I. Railway.
In Bombay—				
Maximum	20	25	25	30
Minimum	16	16	8	8

In each case two brake-vans, and any further accommodation required for the conveyance of the free baggage, are to be supplied in addition without charge.

IV.—In submitting requisitions on the Railway authorities for the conveyance of horses, mules, or other Government cattle, despatching officers are to state the description of train required, i.e., passenger, goods or extra; otherwise the animals will be despatched by passenger trains, and full fares charged accordingly.

V.—The capacity of covered wagons on all lines of railway for the conveyance of soldiers' baggage and camp equipage may, as a guide only for despatching officers in making their requisitions for carriage, be calculated at 90 maunds, and that of brake-vans at 45 maunds. This arrangement, however, is not intended to change in any way the amount of payment to Railway Companies for the transport of baggage, or the way in which such payment is calculated.

VI.—Despatching officers are required to know the number of compartments in the several classes of passenger carriages on their respective lines of railway, in order that they may be able to frame a requisition for an extra train without delay.

VII.—Provision is to be made by the despatching officer, in concert with the railway officials, for the transit of all private baggage in excess of the regulations, which is to be made over to the Railway authorities to be loaded in a special wagon attached to the extra train for that purpose; such baggage previous to despatch is to be paid for by the Commanding Officer at Government contract rate, viz., 1 Pie per maund per mile.

VIII.—In cases of employment of troop extra trains on exceptional emergencies, when a sufficiency of 2nd-class carriages are not available, 3rd-class carriages may be supplied for British soldiers, their families, Native troops and others, provided such are equally protected from wind and weather, and are lighted at night in the same manner as 2nd-class carriages. When, however, British troops are provided with 3rd-class accommodation, six soldiers will be placed in a compartment instead of eight as in 2nd-class.

IX.—Despatching officers are held responsible that their requisitions do not exceed the amount of accommodation sanctioned by Government for the number of troops to be despatched; at the same time they must be careful that the Railway authorities provide accommodation to the full extent allowed by regulation.

*Proceedings of the Madras Government, Public Works Department,
10th December 1875.*

Extract from a letter from Colonel H. K. BURNE, c.b., Secretary to the Government of India, Military Department, to the Quartermaster-General. (No. 810-S, ^{Transport} ~~Railway~~, dated Simla, the 21st October 1875.)

PARA. 2. I am at the same time to acknowledge your letter, No. 7,654, dated 23rd September 1875, forwarding revised Forms C and D suitable for use throughout the Indian Railway system, and providing for requisitions being made in future for seats of each class, instead of, as heretofore, carriages.

3. The Government of India, I am to state, approve of these forms, and sanction their adoption in lieu of those hitherto in use.

4. His Excellency the Commander-in-Chief will perceive that, as regards through booking for individuals and detachments, no difficulties arise, and with the adoption of the Warrant Form C, the practice may be brought into force as soon as His Excellency considers it desirable.

No. 914.

Copy of the above forwarded to the Public Works Department, in continuation of No. 692-S, dated 26th July 1875.

By order,

(Signed) A. JOHNSON, Colonel,
Asst. Secy. to the Govt. of India.

No. 2,913 R.

Copy forwarded to the Government of Madras for information and guidance, with reference to its Nos. 3,075 and 3,112, dated 29th October and 3rd November 1875, respectively.

By order,

FORT WILLIAM,
30th November 1875. (Signed) W. C. FURNIVALL,
Under Secy. to the Govt. of India.

Nos. 151 to 153. ORDER THEREON, 10th December 1875, No. 3,488.

RAILWAY, No. 24.

COMMUNICATED to the Consulting Engineer for Railways and to the Military Department for information and guidance,

with reference to the under-mentioned orders:—

G.O., No. 3,074, dated 29th October 1875.

„ „ 3,111, „ 3rd November 1875.

(True Extract.)

Major-General, R. E.,
Secretary to Government.

To the Consulting Engineer for Railways.
„ Military Department.
„ Examiner of Railway Accounts.
Exd. E. C. Shunker.
Spare Copies

To The Station Master

Conveyance by Railway is required for the undermentioned, proceeding on duty from _____ on presentation of this warrant.

1.	2.	3.	4.	5.	6.	7.
Number of entries.	Particulars.	Authorized and Not	Actually provided	Time of departure and charge	Rank and name of commanding officer, and nature of duty to be performed.	
1	Commissioned officers, 1st class warrant officers and senior apprentices	✓	✓			
2	Wives of ditto					
3	Children of ditto					
4	Second class warrant and native commissioned officers, band masters, army schoolmasters and schoolmaster apprentices, assistant apothecaries, commissariat inspectors, post-office purveyors, post, social and private aides, Purveyors, Pensioners and Native clerks, military surveyors, draughtsmen, clerks, property of native artificers, hospital assistants, native medical pupils, hospital apprentices, European artificers, staff sergeants, non-commissioned officers and rank and file, British and Native					
5	* Wives of ditto					
6	* Children of ditto					
7	Native establishments and public followers					
8	One or more personal servants, exclusive of one attendant for each horse					
9	Ditto, followers, including horse attendants in excess of one for each horse					
10	Native followers					
11	Children of ditto					
12	Horses, officers' and troops' with one attendant each, (vide para. 131 T. R. Part II, regarding extra chargers of officers)					
13	Ponies, cattle, &c.					
14	Attendants in charge of ponies or cattle (only to be inserted when conveyed by passenger's trains)					
15	Soldiers' dogs to be paid for at special rate					
16	Government stores (to be specified in each case) chargeable to Government					
17	Personal baggage allowed by the transport regulations					
18	Total baggage and stores to be conveyed on this requisition					
19	Deduct free railway allowance 20 seers per man, woman or child above 3 years					
20	Total chargeable to Government at 1 pie per munda per mile					
21	Excess being private baggage to be paid for on the spot by officer in charge at 1 pie per munda per mile					

NOTES.—When officers and warrant officers travel, their names and ranks should be entered in this column, as also a copy of the order which authorized them to travel expeditiously at the public expense, and the name and rank of the officer who issued the order should be specified.

When details or individual troops travel, care should be taken to specify the corps to which they belong.

No addition or alteration of any sort is to be made to column 3 of this warrant, except by the authorized staff officer.

Officers to fill up column 4 themselves, and to be particular to enter the actual weight of their baggage and the number of servants travelling with them.

The entries in columns 7 and 8 will be filled up by the station master or booking clerk, the despatching officer or officer travelling under this warrant being responsible only for the conveyance actually provided.

* Wives and children of native rank and file and native medical pupils are entitled to 3rd class accommodation—vide entries 10 and 11.

Certified that conveyance has been provided on this requisition for the numbers entered by me in column 4, and officers named in column 6.

Quartermaster-General or
Officer superintending despatch of troops.

Officer travelling or commanding, or
Officer superintending despatch of troops.

CREDIT NOTE.

To The Government of _____ as particularized above.
Transfer to the credit of the _____
Signature of Station Master. _____
Signature of Commanding or Staff Officer. _____

Transport.
Railway.

*It is requested that the
above heading, with number
and date of this communica-
tion, may be quoted in
any subsequent correspon-
dence on this subject.*

Government of India,

MILITARY DEPARTMENT.

Fort William, the 17th November 1875.

From Major-General F. S. ROBERTS, C. B., V. C., R. A., Quartermaster-General,
to Colonel H. K. BURNE, C. B., Secretary to the Government of India, Mil-
itary Department, Simla,—(No. 7654, *Transport—Railway*, dated Army Head
Quarters, Simla, the 23rd September 1875.)

With reference to Military Department No. 440, * *Transport—Railway*, of 18th June 1875,

* Herewith returned. forwarding for the opinion of the Commander-in-Chief, a
communication from the Government of India in the Public
Works Department, Accounts Branch, Guaranteed Railways, relative to the railway
warrant forms C and D, as revised by the Bombay Government, I am desired, in
reply, to state that in His Excellency's opinion, it is most desirable that but one set
of forms for general use throughout India should be adopted, and that this can be
secured without the sacrifice of any useful information and detail in the warrants
without unduly increasing the size of the forms.

2. The accompanying draft forms have been prepared to meet the requirements
of all presidencies and railways, and it will be observed that the Bombay draft forms
have been adhered to as closely as possible, and it is believed that they contain all
that is necessary. The size of each will be that of form D, i. e., a quarter sheet of
Royal Foolscap—the size of the Bombay forms is thought to be unnecessarily large.

* 3. Under the present system, the officer sending in a requisition for convey-
ance has to calculate and enter the number and description of vehicles he requires;
but as he cannot tell whether the Traffic Manager will be able to supply the parti-
cular vehicles, his calculations may turn out to have been so much labor lost, it
will therefore save every body much time and trouble if, instead of detailing the
vehicles, the number of seats of each class are entered, it being left to the railway
authorities simply to fill in the description and capacity of the carriages that will
be supplied, as they do at present.

4. The Military Department memo. would have been replied to earlier, but
it was hoped that a further communication would have been received in continuation
of Military Department No. 695-S, * *Transport—Railway*, of 25th July 1875. As however the new
edition of the Transport Regulations is nearly ready, the Commander-in-Chief is of
opinion that it is unnecessary to delay any longer, and I have been accordingly
instructed to submit these draft forms for approval and to solicit early sanction to
their adoption. Should this next season's experience prove that modifications are
necessary, they can be made hereafter.

RULES FOR GUIDANCE IN ISSUING WARRANTS.

Para. 160, Section V, Part II, Transport Regulations.

I.—On all occasions of officers being ordered on duty, the General, Divisional or Garrison Order, &c., must specify the rank and name of the officer, the duty on which proceeding, the mode of travelling, and that the journey is, "*on duty at the public expense.*"

II.—On the production of an order directing a commissioned or warrant officer to travel at the public expense, a railway warrant form C, will be granted by the officer of the Quarter-master-General's Department or other authorized staff officer.

III.—When an officer is directed to travel at the public expense by a General Order, the number and date only of the order need be quoted on the passage warrant.

IV.—When a local Commanding Officer issues an order directing an officer to travel at the public expense, a copy of the order will be entered on the warrant, the name and designation of the officer who issued the order being stated in full.

V.—When it is necessary to issue several warrants under the same local order, a copy of the order will be entered on one warrant, and reference made to it by number and date, and the number of the warrant on which it is copied in the others.

Number and date of the General Order or copy of the Division, District or Garrison Order, &c., on which _____ is travelling on duty at the public expense.

This weight is, however, only allowed in case of first landing and on first arrival in the country until arrival at camp or station, where the move is being regulated by the above scale.

VII. When British commissioned, warrant, and non-commissioned officers, as well as soldiers (British or Indian) and authorized followers, travel by rail at the public expense in course of duty or on duty of a permanent nature, and are allowed to take their families with them, passages at the public expense will also be allowed for their wives and children.

Major and Captain in command, who follow or additional.

12.7 Provided the salary of clerks, assistants and purveyors is Rupees 50 per mensem or upwards.

(c) For further details, to a non-graduate school-instructor see para. ———

	lb. or mawd	Personal servants exclusive of horse attendants	Followers allowed when camp equi- page is taken
General Officers Commanding Forces (discretional)	720 " 9	12	6
General Officers Commanding Divisions	640 " 8	9	5
Do. do. Brigades	560 " 7	6	3
Colonels	480 " 6	5	2
Lieutenant-Colonels	480 " 6	5	1
Majors (a)	400 " 5	3	1
Captains (a)	320 " 4	3	1
Subalterns	320 " 4	...	...
Officers' wives	160 " 2	...	...
" children above 12 years each	80 " 1	...	...
" children under 12 years each	...	...	...
Native commissioned and second class warrant officers, army school-masters and school-mistresses (c), apo- thecaries, assistant apothecaries, hospital assis- tants and apprentices (d), staff sergeants, whether regimental or departmental, European, Eurasian, Native clerks, commissariat gomastahs and pur- veyors	160 " 2	(b) 1	...
Troops, exclusive of the authorized native establish- ments paid by Government	...	10 per	...
Sergeants and rank and file (British troops)	80 " 1	cent.	...
Wives of warrant and British non-commissioned officers, rank and file, native commissioned officers, apothecaries, assistant apothecaries, hospital assistants, apprentices, European, Eurasian, and Native clerks, commissariat gomastahs and pur- veyors	120 " 1½	...	...
Children of do. do. do.	20 " 1	...	...
Native non-commissioned officers, rank and file, native medical pupils, and guides, and authorized public and private followers	40 " 1	...	...
Wives of do. do. do.	40 " 1	...	...
Children of do. do. do.	20 " 1	...	...

When camp equipment is authorized to be taken, the scale laid down in G. O. No. 1129 dated 20th December 1862 is to be adopted; the camp equipment must be weighed separately and entered on the war-rank, and charged to Government under special sanction from the Quartermaster-General or other authorized staff officer.

When camp equipment is authorized to be taken into camp and down in C. O. No. 1129 dated 30rd December 1892 is to be sent, the camp equipment must be weighed separately and entered on the warrant, and assigned to Government under special sanction from the Quartermaster, and another authorized staff officer.

- I. The above scale is exclusive of the side arms of officers, and rifles or other arms and accoutrements in the case of troops.
- II. Medical and other officers according to relative rank, including warrant officers having honorary commissioned rank.
- III. Mounted officers are allowed, in addition, two attendants for each horse authorized to be conveyed free by rail. One attendant to be entered as accompanying the horse, the other to be included in the list of followers.
- IV. The quantity of baggage allowed to regimental officers will be regulated by their regimental rank when travelling on regimental duty, and by their army rank when travelling on other duties.
- V. Subaltern officers arriving in India for the first time to join their corps, and officers on first appointment to the Indian Medical Service are, when not moving with troops, and when travelling by railway, entitled to have one additional maund of baggage conveyed at the public expense, making five maunds in all.
- VI. An officer's wife who has been provided with a passage to India under the operation of the Royal Passage Warrant of 1865, is entitled, when completing her inland journey by rail, with her husband, and in continuation of the voyage by sea, to have baggage to the following extent conveyed at the public expense :—

For herself and all children under 14 years of age	...	...	6 cwt.
--	-----	-----	--------

For each child above 14 years of age, an addition of $\frac{1}{2}$ "

				School-masters.		School-mistresses.	
				mds.	acrs.	mds.	acrs.
Married or unmarried, when traveling with troops	...	...	...	4	8	4	9
Married without troops, if accompanied by wife	...	...	...	8	0	9	0
Ditto ditto not so accompanied	...	...	...	5	0	0	0
Ditto school-mistresses traveling without troops	...	...	...	0	0	6	0
Unmarried without troops	...	...	...	4	8	4	8

Notwithstanding the foregoing, the undersigned hereby certifies that the above information is true and correct.

(d) Chemical standards and apparatuses are not allowed conveyance for accounts.

No. _____
Troop extra trains.

Referred to in para. — Transport Regulations, Part II.

To the Traffic Superintendent _____

Requisition for the conveyance of _____ by troop extra train from _____
to _____ on the _____ day of _____ 18____, stopping at _____
till _____ and at _____ till _____
and at _____ till _____

The following carriage is required.	Carriages the Railway authorities will supply showing the accommodation in each.	Received.	Rate per mile of vehicles provided.	Amount.
No. in writing.				
1st Class seats ...	...			
2nd ditto ...	...			
3rd ditto ...	...			
Maunds.				
Baggage, public ...	...			
Do. free ...	...			
Do. private (paid for) ...	...			
Horses ...	...			
Do. private (paid for by owner) ...	...			
Cattle, &c. ...	...			
Soldiers' dogs (paid for) ...	...			

When an officer commanding a body of troops or in charge of stores or cattle proceeding by rail, may find himself compelled in the absence of the staff officer who signed the warrant to alter it, in order to save expense or delay, he shall at his earliest opportunity make a report in writing to the officer who granted the warrant, describing the alteration, and his reasons for making them. A copy to be sent also to the Examiner Commissariat Accounts for guidance in adjusting the same.

QUARTERMASTER-GENERAL'S DEPARTMENT,

18 ____

Signature of Comdg. Officer of Regt. or Detcht.,
or Officer supdy. despatch of troops.

CREDIT NOTE.

To the Government of _____

Transfer to the credit of the _____ Railway Company the sum of Rupees _____
as particularized above.

Officer Comdg. Regt. or Detcht.,
or Officer supdy. despatch of troops.

Station Master or Clerk,

18 ____

Certified that statements as specified on the other side has been furnished, and that the following were despatched: —

Name of Regiment.	No.	Baggage.	Maunds.
British Commissioned Officers		Baggage of officers, soldiers and followers ...	
Wives of do.		Canteen baggage ...	
Children of do.		Officers' mess ...	
British warrant and non-commissioned officers and soldiers		Sergeants' mess ...	
Wives of do.		Soldiers' cooking utensils ...	
Children of do.		Libraries and other regimental institutions	
Native commissioned officers		Soldiers' voluntary workshops ...	
Do. non-commissioned officers and soldiers		Hospital equipments ...	
Wives of native commissioned and non-commissioned officers		Regimental necessities ...	
Children of do.		Do. stores ...	
Public followers		Ammunition ...	
Private followers		Total amount of baggage and stores conveyed	
Wives of native rank and file, and of followers public and private		Deduct —	
Children of do.		Company's free allowance at 20 seers per each man, woman or child above three years for whom conveyance is certified ...	
Lying down accommodation for soldiers		Balance ...	
Horses (number of extra horses of soldiers to be shown distinct from those for which Government has to pay)		Excess being private baggage paid for on the spot by officer in charge, at one pie per maund per mile	
Cattle, &c.		The ranks of officers, &c., with the numbers of servants and horses conveyed by each should be specified below as to correspond with the numbers entered in this certificate.	

Lying down certificate.
Certified that the above lying down accommodation was necessary, and has been provided.

Officer in actual charge.

Officer Commanding Regiment or Detachment,
or Officer superintending despatch of troops.

REGULATIONS FOR GUIDANCE.

Scale and class of accommodation.

Officers.—Four to each compartment of an ordinary 1st class carriage; six to each of the two compartments of an ordinary saloon carriage. If the construction of the carriage does not afford lying down space for the above numbers, they may, when a journey includes night travelling, be reduced to admit of such accommodation.

Officers' wives.—Similar accommodation.

Officers' children.—Children above 12 years of age to be reckoned as adults; between 12 and 3 years, two children as one adult; under three years free.

When necessary, an additional compartment may be provided to enable ladies and children to travel alone.

British soldiers, Native commissioned and non-commissioned officers.—Eight to each compartment of an ordinary composite or second class carriage, and six to each compartment of an ordinary 3rd class carriage; when on exceptional emergencies such are provided.

Wives of British soldiers, Native commissioned and non-commissioned officers.—Similar accommodation.

Children of British soldiers, Native commissioned and non-commissioned officers.—Children above 12 years are reckoned as adults; between 12 and 3 years, two as one adult; under three years free.

Native rank and file.—Same accommodation as British soldiers.

Wives and children of Native rank and file and followers.—The same as that provided by the railway company for ordinary 3rd class passengers, children being reckoned as above.

Free baggage.—A fixed allowance of 20 seers of baggage, exclusive of arms, and without reference to rank, per man, woman and child, is carried free.

Entire baggage.—Troops are allowed to carry baggage to a reasonable extent in excess of the authorized Government and free allowance, on payment before-hand at the rate of one pie per pound per mile. Fractions of five seers are charged as five seers; fractions of less than $1\frac{1}{2}$ pies are omitted, and fractions of more than $1\frac{1}{2}$ pies are charged as three pies.

Officers' dogs.—The charges are the full tariff rates.

Soldiers' dogs.—The charges for soldiers' dogs are calculated at the following rates for each line of railway about to be travelled over, and must be paid before-hand.

For any distance under 400 miles	...	...	8 annas.
Ditto above 400 and under 800 miles	...	...	12 annas.
Ditto above 800 miles	...	...	1 Rupee.

In cases of employment of troop extra trains on exceptional emergencies, when a sufficiency of 2nd class carriages are not available, 3rd class carriages may be supplied for British soldiers, their families, Native troops and others, provided such are equally protected from wind and weather, and are lighted at night in the same manner as 2nd class carriages.

The doors of passenger carriages in troop trains are to be locked on the off-side only.

Vehicles.	BENGAL.					MADRAS.		BOMBAY.	
	East Indian Railway.	Delhi and Lucknow Railway.	South and Rohilkhand Railway.	Eastern Bengal Railway.	All Railways.	Great Indian Peninsula Railway.	Bombay, Baroda and Central India Railway.	Scinde Railway.	
Trucks	4 Tons	3 Tons	...	...	...	24 Tons	24 Tons	...	
School carriage, 1st class	...	...	...	...	...	12 Adults	12 Adults	...	
1st Class	...	...	...	...	...	12 Adults	12 Adults	...	
Campette	...	...	...	...	...	8 Officers or 16 Soldiers or 20 Followers	8 Officers or 16 Soldiers or 20 Followers	...	
1st Class	...	...	...	...	...	12 Adults	12 Adults	...	
2nd Class	...	...	...	...	...	12 Adults	12 Adults	...	
Do. each compartment	...	...	...	...	...	12 Adults	12 Adults	...	
2nd class Saloon	...	...	...	...	...	12 Adults	12 Adults	...	
3rd Class	...	...	...	...	...	12 Adults	12 Adults	...	
Do.	...	...	...	...	...	12 Adults	12 Adults	...	
Invalid	...	...	...	...	...	12 Adults	12 Adults	...	
Covered wagon	...	...	...	...	...	12 Adults	12 Adults	...	
Ammunition wagon	...	...	...	...	...	12 Adults	12 Adults	...	
Cattle wagon	...	...	...	...	...	12 Adults	12 Adults	...	
Horse-box, etc.	...	...	...	...	...	12 Adults	12 Adults	...	
Do. single	...	...	...	...	...	12 Adults	12 Adults	...	

11.—For a troop extra train or for an invalid carriage, the Railway authorities must have at least the following notice, namely:—

At Howrah, Allahabad, Madras and Bombay	...	...	48 hours.
At all other stations	...	...	96 "

111.—The following is the maximum number of vehicles for a troop extra train.

(a) In Bengal and Madras—4 maximum.

The maximum number of vehicles for troop extra trains between Allahabad and Jubbulpore is from Allahabad to Jubbulpore 24, and from Jubbulpore to Allahabad 20.

In Madras 22 maximum—12 minimum.

In Bombay—	Special passenger.		Special mail.	
	G. I. P. Railway.	B. & C. I. Railway.	G. I. P. Railway.	B. & C. I. Railway.
Maximum	20	25	25	30
Minimum	10	10	8	8

In each case two break vans, and any further accommodation required for the conveyance of the free baggage, are to be supplied in addition without charge.

IV. In all railway requisitions for the conveyance of horses, mules, or other animals, the railway authorities are to state the description of train required, i.e., passenger, goods or mixed, and the animals will be despatched by passenger trains, and full sleep reserved accordingly.

V. The railway authorities are to give in all lines of railway for the conveyance of soldiers' baggage and camp equipment, and to give only for despatching officers in making their requisitions for baggage, to be sent at all times, and that of break vans at 45 annas. This arrangement, however, is not to be made to the railway authorities, but the amount of payment to Railway Companies for the transport of baggage is to be paid by the Government.

VI. Despatching officers are required to have the number of compartments in the several classes of passenger carriages in their requisitions, in order that they may be able to frame a requisition for carriage train without delay.

VII. Particulars as to the number of compartments in the several classes of passenger carriages, which is to be made over to the railway authorities to be used in a special wagon attached to the extra train for that purpose; such baggage is to be sent by the Commanding Officer at Government Headquarters, and is to be sent by the railway authorities.

VIII. In cases of employment of troop extra trains on exceptional emergencies, when a sufficiency of 2nd class carriages are not available, 3rd class carriages may be supplied for British soldiers, their families, Native troops and others, provided such are equally protected from wind and weather, and are lighted at night in the same manner as 2nd class carriages. When however British troops are provided with 2nd class accommodation, six soldiers will be placed in a compartment instead of eight as in 2nd class.

IX. Despatching officers are held responsible that their requisitions do not exceed the amount of accommodation sanctioned by Government for the number of troops to be despatched; at the same time they must be careful that the railway authorities provide accommodation to the full extent allowed by regulation.

Extract from a letter from Colonel H. K. Burke, C. B., Secretary to the Government of India, Military Department, to the Quartermaster-General, No. 810-S, dated Simla, the 21st October 1875.)

PARA. 2. I am at the same time to acknowledge your letter No. 7654 dated 23rd September 1875, forwarding revised Forms C and D suitable for use throughout the Indian Railway system, and providing for requisitions being made in future for seats of each class, instead of, as heretofore, carriages.

3. The Government of India, I am to state, approve of these forms, and sanction their adoption in lieu of those hitherto in use.

4. His Excellency the Commander-in-Chief will perceive that, as regards through booking for individuals and detachments, no difficulties arise, and with the adoption of the Warrant Form C, the practice may be brought into force as soon as His Excellency considers it desirable.

No. 914.

Copy of the above forwarded to the Public Works Department, in continuation of No. 692-S dated 26th July 1875.

By order,

Asst. Secy. to the Govt. of India.

No. 915. To the Secy. to Govt., Fort St. George, Military Department.

No. 916. To the Secy. to Govt., Bombay, Military Department.

No. 917. To the Controller of Military Accounts.

Exd. G. C. Mookerjee.

1. H. 1875 Sept
No 4886

From
The Govt of India
To The Secy to Govt
Rly. Board.

Dated 20th Nov
Recd 9th Dec 1875.
No 3918 B.

Forwarding for information
and guidance copy of No. of
the Govt of India regarding
warman force & of
transport of troops by
Railway.

With order

10 Recpts.

Contd. No. 2115
Ry. Dept.
Ry. Accounts - 7

Approved to the Consulting Engineer for Railways
and to the Military Department for information and
guidance with reference to the undermentioned orders.
A. O. No 3094 dated 29th October 1875
" " 3117 3rd November 1875

[Signature]

No 150/3

No 2913 H

Copy forwarded to the Govt of Madras for information
and guidance with reference to its Nos 3075 and 3112 dated 29th
October and 3rd November 1875 respectively.

By Order

M. T. M. M. M.

Under Secy. to the Govt. of India

For William
Public Works Dept.
The 30th Nov 1875

7866

27

Govt. of India

PUBLIC WORKS

Copy to Mr. [unclear]
[unclear] to [unclear]
[unclear] [unclear]

1875
[unclear] 1875

[unclear]

3488

Forwarding for [unclear]
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[unclear] [unclear] [unclear]
[unclear] [unclear] [unclear]

Des. of the Govt of India
relative to Warrant forms
[unclear] for the [unclear] [unclear]
the [unclear] [unclear] [unclear] [unclear]
Military Dept.