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MADRAS RECORD OFFICE

Government of Madras

Public works DEPARTMENT

G.O. No.	894	Press
B.P. No.		Mis.
766-787		
Dated	30-3-1874	195

Not to be folded or roughly handled

No. 786. Read the following letter from Major J. G. STEEL, R.E., Officiating Under Secretary to the Government of India, Public Works Department, (Establishment—Railway,) to the Consulting Engineer to the Government of India for Guaranteed Railways, Calcutta; the Chief Engineer, Punjab Northern State Railway; the Officiating Chief Engineer, Indus Valley State Railway; the Superintending Engineers, Northern Bengal State Railway, Delhi and Agra Districts, Rajpootana State Railway, Holkar State Railway, Neemuch State Railway, Western Rajpootana State Railway Survey, and Sindia State Railway Survey; the Resident at Hyderabad; the Controller, Rajpootana State Railway; the Controller of Public Works Accounts, Central India; the Deputy Controllers, Indus Valley State Railway, Punjab Northern State Railway, and Holkar State Railway, dated Fort William, 5th February 1874, Nos. 101—116 E—R:—

I AM directed to forward, for information and guidance, a set of rules for overtime and other allowances to men employed in the Locomotive Department of State Railways, which have received the approval of His Excellency the Governor General in Council, and are to be followed on all State Railways.

STATE RAILWAYS.

Rules for overtime and other allowances to men employed in the Locomotive Department.

1. No overtime will be allowed to Superintendents, Foremen, Inspectors, or others of a similar class, in receipt of a regular monthly salary, but on exceptional occasions the Head of the Department concerned may, if he thinks fit, recommend the grant of a bonus to any such person as a reward for special exertions.

2. It will rest with the officer in control of the railway to sanction this bonus or not, as he thinks proper, subject to any rules on the subject that may be laid down by the Government of India.

3. The work of mechanics, fitters and others employed in workshops will be so arranged as to give them from 8 to 9 hours' work per day. For all work beyond such hours as may be fixed as the ordinary workshop hours, and for all work required to be done on Sundays, they will receive overtime.

4. (a).—The work of drivers, firemen, and others employed in the running establishment will be so arranged by the Head of the Department concerned as to give them from 8 to 9 hours' work a day. Overtime will be allowed when additional work is required to be performed, extending beyond the regular day's work, but will not be allowed for performance of the regular day's work. All work required to be done on Sundays will, however, be paid for as overtime.

(b).—When in extreme cases, such as an accident, special exertions are made or exposure incurred in the performance of the *ordinary day's work*, a bonus may be proposed by the Head of the department, and dealt with as in Rule 2.

(c).—When overtime allowances are admissible under Rule 4 (a), they will be given for all time in excess of eight hours spent in continuous work, both ordinary and extraordinary.

5. All overtime is to be paid at the ordinary rate. A day's pay will be calculated at one-thirtieth of a month.

An hour's pay at one-eighth of a day.

6. Fractions of a quarter of an hour will be reckoned as a quarter of an hour, and these quarters will be added together at the end of the month, and the number of hours divided by 8 to arrive at the number of days' overtime, but in the monthly *total*, fractions of an hour will be reckoned as an hour.

7. In case the *ordinary* work shall have been less than 160 hours during the month, the deficiency will be deducted from any overtime otherwise due.

*Proceedings of the Madras Government, Public Works Department,
30th March 1874.*

8. In calculating the number of hours of overtime worked by native employes, any holidays granted to them during the month will be deducted, at the rate of 8 hours per day.

9. It will be open to the Head of the Department to arrange for contracts or mileage rates for running, so as to dispense with overtime.

10. Allowances will be made for absence on duty from head-quarters for more than 24 hours at the following rates:—

Foreman	...	...	...	...	...	2 Rupees per day.
Driver	...	...	...	...	...	1 Rupee ..
Fireman	...	...	...	...	...	8 Annas ..

11. Absence from work under medical certificate will be allowed to an extent of one month in 12 on full pay. Other leave will be admissible only under such general rules as are in force from time to time.

12. No pay will be allowed in cases of absence from sickness caused by intemperance or impropriety of conduct.

13. Rent will be charged at rates not exceeding 10 per cent. of the tenant's pay, or 7½ per cent. of the cost of the building or portion of building occupied.

14. Oil and fuel premia, if given, may be discontinued when found to be undesirable.

Nos. 117—118 E—R.

Copy forwarded to the Governments of Madras and Bombay, in the Public Works Department (Railway), for information.

(Signed) J. G. STEEL, Major, R.E.,
Offg. Under Secy. to the Govt. of India.

No. 787.

ORDER THEREON, 30th March 1874, No. 894.

RAILWAY, No. 95.

COMMUNICATED to the Consulting
Engineer for Railways.

(True Extract.)

Colonel, R.E.,

Secretary to Government.

To the Consulting Engineer for Railways.

Exd. S. T. Austin.

Spare Copies

GOVERNMENT OF INDIA.

PUBLIC WORKS DEPARTMENT.

ESTABLISHMENT.

Railway.

To

THE CONSULTING ENGINEER TO THE GOVERNMENT OF INDIA FOR GUARANTEED RAILWAYS, CALCUTTA.

THE CHIEF ENGINEER, PUNJAB NORTHERN STATE RAILWAY.

THE OFFICIATING CHIEF ENGINEER, INDUS VALLEY STATE RAILWAY.

THE SUPERINTENDING ENGINEERS, NORTHERN BENGAL STATE RAILWAY, DELHI AND AGRA DISTRICTS, RAJPOOTANA STATE RAILWAY, HOLKAR STATE RAILWAY, NEEMUCH STATE RAILWAY, WESTERN RAJPOOTANA STATE RAILWAY SURVEY, AND SINDIA STATE RAILWAY SURVEY.

THE RESIDENT AT HYDERABAD.

THE CONTROLLER, RAJPOOTANA STATE RAILWAY.

THE CONTROLLER OF PUBLIC WORKS ACCOUNTS, CENTRAL INDIA.

THE DEPUTY CONTROLLERS, INDUS VALLEY STATE RAILWAY, PUNJAB NORTHERN STATE RAILWAY, AND HOLKAR STATE RAILWAY.

Nos. 101—116 E—R.

Dated February 5, 1874.

Received — 18th

Rules for overtime and other allowances to men employed in the Locomotive Department of State Railways.

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GOV. OF INDIA
PUBLIC WORKS.

The Genl. Engineer
for Railways

Dated

Recd.

Encl.

W. B. Williams Esq. 894

Nov. 786-787.

Letter from the Gov^r
of India forwarding
for information & guidance
a set of Rules for over
time and other allowance,
to men employed in the
Locomotive Dept^t of State
Railways, Com^d to the
Cong. En. for Rys.