

- (1) Number of pages _____
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MADRAS RECORD OFFICE

Government of Madras

Public works DEPARTMENT

G.O. No.	904	Press
B.P. No.		Mis.
544 545		
Dated	22 3	1873.

Not to be folded or roughly handled

*Proceedings of the Madras Government, Public Works Department,
22nd March 1873.*

No. 544. Read the following endorsement of the Chief Engineer for Irrigation, dated Lockinsula, 24th February 1873, No. 83 :—

From the Acting Manager of the Madras Irrigation and Canal Company, to the Chief Engineer for Irrigation and Joint Secretary to Government, dated Madras, 14th February 1873, No. 32.

I HAVE the honour to inform you that among the records of this Office there is a large quantity of books and papers which are not likely to be of any further use to the Company or to any one, and which only encumber our shelves and presses and occupy valuable space.

2. It has suggested itself to me that the time has arrived when our documents may with advantage be carefully weeded, and all such as are not required as permanent records destroyed, but as the Government have an interest in our documents I will not act without your concurrence.

3. There are also in the Mofussil Offices large masses of papers, the bulk of which probably are useless, and I would suggest, for your consideration, whether these may not be dealt with in a similar way.

SUBMITTED for the orders of Government. It appears to be desirable to authorize the destruction of a considerable part of the large mass of papers which must have accumulated in the Company's Head and other Offices during the past fourteen years.

2. As all important correspondence with the Government has, for many years past, been printed in full in the Government Proceedings, it does not appear to be necessary to retain any of the correspondence in manuscript which has passed between the Agent and Manager and this Office.

3. The Manager may, it is thought, be allowed to use his discretion in destroying correspondence between the Head Office and the Divisions.

4. With regard to accounts greater care may be necessary in making the selection, and the Government Examiner might with advantage be consulted. In this respect also, however, there must be a great number of vouchers which have undergone repeated examination before being made use of in preparing the general accounts, and, as they are not likely to be again required, they may be destroyed.

5. A proposal for the removal of the Head Office to Kurnool has been submitted for sanction, and, should this arrangement be approved, it will be advisable to take to Kurnool only such records as are of permanent value, or as are likely to be required for future use.

(Signed) J. MULLINS, Lieut.-Colonel, R. E.,
Chief Engineer for Irrigation.

No. 545. ORDER THEREON, 22nd March 1873, No. 904.

IRRIGATION, No. 24.

THE Government approve of the destruction of the manuscript correspondence on record in the Head and other Offices of the Madras Irrigation and Canal Company, in accordance with the

Proceedings of the Madras Government, Public Works Department.
22nd March 1873.

recommendations made in paragraphs 2 and 3 of the endorsement of the Chief Engineer for Irrigation.

2. The Government Examiner of Accounts will confer with the Acting Manager, Madras Irrigation and Canal Company, as to the vouchers and other accounts which may be considered to be no longer of any value, and he will report up to what date he considers that they should be destroyed, and will at the same time state what description of documents it is intended to destroy, and what to retain for permanent record.

(True Extract.)

(Signed) G. W. WALKER, Colonel, R.E.,
Secretary to Government.

To the Chief Engineer for Irrigation.

„ Manager of the Madras Irrigation and Canal Company.

„ By order of Mr. H. C. Lock, Assistant.

Exd. S. T. Austin.

Enclosure
one.

N-83
Submitted for the orders of Government.
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P. W. 1873 Depart.

N^o 1504.

From.

The Chief Engineer
for Irrigation.

Dated 24th February
Recd 7th March 1873.

N^o 83.

En: 1.

Submitting
a letter from the M^r.
Managers, Madras
Irrigation & Canal
Company, proposing
the destruction of
certain useless records
in the Head and
other offices.

N^o 524.25

610 Mar 73 P.

N^o 904 P. H. D. En.
Proceedings of the Madras Government

From.

The Chief Engineer
for Irrigation

Read the following:-

(H. E. En. 83 of 24th Feb 1873)

The Government ap-
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of the manuscript corres-
pondence on record in the
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Canal Company in accor-
dance with the recom-
mendations made in
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Eng^r for Irrigation.

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& will at the same time
state what description of
documents

documents it is intended
ed to destroy and the re-
tain for permanent re-

by 25/2

W.M.

[Faint, mostly illegible handwritten notes in the left margin.]

The Chief for the...
Examiner of...

10 Mar 73
10 Mar 73

C/1504

Govt. of 1873 Madras.

PUBLIC WORKS.

The Chief Engineer for
Irrigation

Deled

Recd.

Encl.

G. O. 22nd March 1873 No. 904.

Nos. 544 & 545

Records. Issuing in-
structions for the des-
truction of certain
Records in the Office
of the R. S. Co.



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W.M.

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The Chief for the Public
Examiner of the
Account

10 Mar 73
10 Mar 73

C/1504

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