M.R.O. 1—77,006—8-6-37.

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(2) Date of repair_____

(3) Initials of the Referencer_____

MADRAS RECORD OFFICE.

Government of Madras.

Public works **DEPARTMENT.**

G.O. No. 2269 Press
347.348. Mis.

Dated 25-9- 1842.

Not to be folded or roughly handled

No. 347. Read the following letter from the Consulting Engineer for Railways, to the Secretary to Government, Public Works Department, dated Madras, 2nd September 1872, No. 460 :—

INCONVENIENCE having been experienced in this office through the want of a concise code of rules to regulate the travelling allowances of the officers of the Engineering Department on the Great Southern of India and Carnatic Railways, I have the honour to submit, for the sanction of Government, a draft of the rules which, with the concurrence of the Agents, it is proposed to bring into operation in supersession of all previous orders on the subject.

2. The rules now proposed are in assimilation with those in force on the Madras Railway.

ENGINEERING DEPARTMENT ALLOWANCE RULES.

1. *Nature of Allowances.*—Allowances are of three kinds :—

I.—Fixed or monthly allowance.

II.—Travelling allowance, (*a*) daily, (*b*) mileage.

III.—Leave allowance.

2. *Definition of Travelling.*—Travelling means an actual *bona fide* change of camp or halting place ; a ride out from camp or head-quarters of 6 miles and back the same morning does not constitute "travelling," nor entitle to draw travelling allowance.

3. *Mode of calculating distances.*—In calculating distances travelled, any distance under 5 miles is not to be counted ; 5 miles and above will be charged as 10 miles. Thus 14 miles will be counted as 10 miles, whereas 15 miles will be counted 20 miles.

4. *Definition of District.*—The term district means the length of line (varying from 10 to 20 miles) marked as such on the working surveys and sections, such lengths as are usually placed in immediate charge of one Assistant Engineer.

5. *Chief Engineer, fixed allowance.*—The Chief Engineer has a fixed allowance of Rupees 105 per mensem.

6. *Travelling allowance in marching.*—The Chief Engineer when travelling any distance above 5 miles otherwise than by rail is allowed Rupees 5 per 10 miles in lieu of all other allowances.

7. *Travelling allowance by rail.*—In proceeding on duty, the Chief Engineer will travel by rail when practicable, the actual expenses so incurred not exceeding fare for himself and two servants, luggage, tent, two horses, and carriage will be allowed in addition to Rupees 5 per diem, instead of fixed allowance for such days as he is actually and necessarily travelling or halting on duty en-route.

8. *Assistant Engineer.*—An Assistant Engineer (of any rank) on reporting himself at engineering head-quarters is granted a fixed allowance of Rupees 75 per mensem, which is increased to Rupees 105 per mensem if he is placed in charge of two or more districts, or on such special duty as may render it advisable. This is to cover all charges in marching, keeping up tents, horses, conveyances, etc., etc. Fourth-class Engineers will draw a special rate of Rupees 60 unless in independent charge when the allowance will be Rupees 75 per mensem.

9. An Engineer travelling otherwise than by rail on duty beyond the limits of his charge is allowed, instead of his fixed allowance, Rupees 3 per 10 miles, and in lieu thereof Rupees 3 per diem for the days upon which he halts on duty. Fourth-class Engineers will receive Rupees 2 per 10 miles, or per diem.

10. Engineers are to travel by rail whenever practicable, and when so travelling they are allowed Rupees 3 per diem, instead of fixed allowance, for such days as they are actually and necessarily travelling or halting on duty en-route, in addition to the actual railway charges so incurred not exceeding fare for himself, two servants, luggage, tent, one horse and a carriage to each Engineer.

11. *Allowance on Leave.*—Engineers of all grades employed on construction when on privilege or short sick leave will draw their fixed allowance or tentage, namely, Chief Engineer, Rupees 105 per mensem, and Assistant Engineers Rupees 75 per mensem for the first two months, after which no allowance will be granted. Engineers employed on permanent-way will not be entitled to any allowance for "tentage" during their absence from duty.

12. Engineers on furlough or returning to England on sick certificate will receive no allowance.

13. *Allowance to Subordinates.*—The following scale of allowances will be granted to all other subordinates of the department :—

Monthly salary.	Rate per diem or every 10 miles.		
	RS.	A.	P.
On Rupees 300 and over	2	8	0
,, ,, 200 and under 300	2	0	0
,, ,, 100 ,, ,, 200	1	8	0
,, ,, 50 ,, ,, 100	1	0	0
,, ,, 25 ,, ,, 50	0	8	0
,, ,, 15 ,, ,, 25	0	4	0
,, ,, 7 ,, ,, 15	0	2	0
under Rupees 7	0	1	0

14. The rate per diem is to apply when an employé is appointed to a district, or length, or when halting on duty in travelling, and the rate per 10 miles is to apply to any one travelling otherwise than by rail outside the limits to which he stands appointed.

15. They will be required to travel by rail whenever practicable, and their actual expenses will be defrayed by the Company in addition to the allowance for the days necessarily occupied in the journey.

16. In the case of a servant of the Company being required to travel by any special mode of conveyance, such as transit, the expenses of which shall be known to exceed the travelling allowance granted, instead of such allowance the actual cost of the special conveyance will be disbursed together with the travelling allowance per diem for the days necessarily occupied in so travelling.

17. In every case claims for travelling allowance must be supported by a statement showing date of departure, distance travelled, days halted, date of arrival at destination, and on what duty.

18. The Chief Engineer has power to withhold any of the afore-mentioned allowances, or to commute any variable one to a fixed monthly allowance provided such fixed allowance shall not exceed the full allowance of the class or grade.

(Signed) J. H. M. SHAW-STEWART, Lieut.-Colonel, R.E.,
Consulting Engineer for Railways.

No. 348. ORDER THEREON, 25th September 1872, No. 2,267.

RAILWAY, No. 67.

THE draft rules submitted with this letter to regulate the travelling allowances of the officers of the Engineering Department on the Great Southern of India and Carnatic Railways are approved subject to the sanction of the Government of India, which will be now applied for.

(Here enter No. 2,268, dated 25th September 1872.)

(True Extract.)

Colonel, R.E.,
Secretary to Government.

To the Consulting Engineer for Railways.
,, Examiner of Railway Accounts.

Proceedings of the Madras Government, Public Works Department, 25th September 1872.

Colonel, R.E.,
Secretary to Government.

Exd. E. C. Shunker.

Govt. of {1872} Madras.

PUBLIC WORKS.

To

THE SECRETARY TO THE GOVERNMENT

OF INDIA.

Dated September 25th.

Read. *Encl.*

G. O., 25th September 1872, No. 2,268

SEPTEMBER

No. 349

SUBMITTING, for sanction, draft rules to regulate the travelling allowances of the Engineering Officers on the Great Southern of India and Carnatic Railways.

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Engineering Department

Allowance Rules

Nature of allowances 1. Allowances are of three kinds: (1) Fixed or Monthly allowance. (2) Travelling allowance {(a) Daily (b) Mileage (3) Leave

Definition of travelling. 2. Travelling means an actual bonâ fide change of camp or halting place — a ride out from camp or Head quarters of 5 miles and back the same morning does not constitute "Travelling", not entitle to draw — travelling allowance.

Mode of calculating distances. 3. In calculating distances travelled, any distance under 5 miles is not to be counted; 5 miles and above will be charged as 10 miles — Thus 14 miles will be counted

counted as 10 miles, whereas 15 miles will be counted 20 miles.

4 The term District means Description of District
the length of line (varying from 11 to 20 miles) marked as such on the working surveys and sections such lengths as are usually placed in immediate charge of one Assistant Engineer.

5 The Chief Engineer has Chief Engineer
a fixed allowance of Rs: 105 per ... fixed allowance
mensem.

6 The Chief Engineer when Travelling allowance
travelling any distance above 5 in Travelling.
miles, otherwise than by Rail is allowed Rs: 5 per 10 miles in lieu of all other allowances.

In proceeding on duty Travelling allowance
the Chief Engineer will travel by Rail.
by Rail when practicable, the actual expenses as incurred not exceeding fare for himself and two

two servants, luggage, rent 5 two horses and carriage, will be allowed in addition to Rs: 5 per diem, instead of fixed allowance for such days as he is actually and necessarily travelling or halting on duty en route.

Assistant Engineer. 8 An Assistant Engineer (of any Grade) on Reporting himself at Engineering Head Quarters is granted a fixed allowance of Rs: 75 per mensem which is increased to Rs:105 per mensem if he is placed in charge of two or more Districts or on such special duty as may render it advisable. This is to cover all charges in travelling, keeping up tents, horses, Conveyances &c &c.

Travels

Fourth class Engineers will draw a special Rate of Rs: 60, unless in independent charge when the allowance will be Rs: 75 per mensem.

9 An Engineer travelling otherwise than by Rail on duty beyond the limits of his charge is allowed instead of his fixed allowance Rs: 3 per 10 miles, and in lieu thereof Rs: 3 per diem for the days upon which he halts on duty. Fourth class Engineers will receive Rs: 2 per 10 miles, or per diem.

10 Engineers are to travel by Rail whenever practicable, and when so travelling they are allowed Rs: 3 per diem instead of fixed allowance, for such days as they are actually and necessarily travelling or halting on duty, en route, in addition to the actual Railway charges so incurred not exceeding fare for himself, two servants, luggage, one horse and a carriage to each Engineer.

Allowance on Leave. 11 Engineers of all grades employed on construction when on furlough, or short sick leave, will draw their fixed allowance, or Lentage. Exp Chief Engineer Rs: 105 per mensem and Assistant Engineers Rs: 75 per mensem for the first two months, after which no allowance will be granted. Engineers employed on permanent way will not be entitled to any allowance for "Lentage" during their absence from duty.

12 Engineers on furlough or returning to England on sick certificate will receive no allowance.

13 The following scale of allowances will be granted to all other subordinates of the Department. Allowance to Subordinates

Monthly salary	Rate per diem for every 10 miles
On Rs: 300 and over	Rs: 2-8-0
" " 200 and under 300	" 2-0-0
" " 100 " " 200	" 1-8-0
" " 50 " " 100	" 1-0-0
" " 25 " " 50	" 0-8-0
" " 15 " " 25	" 0-4-0
" " 7 " " 15	" 0-2-0
under Rs. 7	0-0-1

14 The rate per diem is to apply when an employé is appointed to a District, or length or when he is on duty in travelling, and the rate per

10

10 miles is to apply to anyone travelling otherwise than by rail outside the limits to which he stands appointed.

15 They will be required to travel by rail wherever practicable, and their actual expenses will be defrayed by the Company in addition to the allowance for the days necessarily occupied in the journey.

16 In the case of a servant of the Company being required to travel by any special mode of conveyance, such as transit, the expenses of which shall be known to exceed the travelling allowance granted, instead of such allowance the actual cost of the special

special conveyance will be disbursed together with the travelling allowance per diem for the days necessarily occupied in so travelling.

17 In every case claims for travelling allowance must be supported by a statement showing date of departure, distance travelled, days halted, date of arrival at destination, and on what duty.

18 The Chief Engineer has power to withhold any of the aforementioned allowances or to commute any variable one to a fixed monthly allowance provided such fixed allowance shall not exceed the full allowance of the class or grade.

Lewis Call A.E.
Cons. Engineer for Railways

RAILWAY DEPARTMENT. CONSULTING ENGINEER'S OFFICE.

No. 460.

From Lewis Call J. A. M. Inst. C.E.
Consulting Engineer for Railways,

To Colonel G. W. Walker R.E.
Secretary to Government,
Public Works Department,
Fort Saint George.

SIR,

Inconvenience having been experienced in this Office through the want of a concise code of rules to regulate the travelling allowances of the officers of the Engineering department on the Great Southern of India and Carnatic Railways, I have the honour to submit for the sanction of Government a draft of the

rules which, with the concurrence
of the Agents, it is proposed to
bring into operation in supersession
of all previous orders on the subject.

2. The rules now proposed
are in assimilation with those
in force on the Madras Railway.

I have the honour to be
Sir
Your most obedient Servant
J. Macdonald Lieut to Col R.E.
Cons: Engineer for Railways

Madras
2nd Sept
1852

P. W. 1872 Railways
Proc. Govt. dated
No. 4292.

RAILWAY DEPARTMENT.

1872.

From

The Consulting Engineer
for Railways,

To

The Secretary to Government,
P. W. Department,
Fort Saint George.

Dated 22nd Sept. 1872.
Recd. 23rd

Encl: 1

No. 461-

No. 2267. 2268. 25-9-72

Submitting a code draft of the rules to regulate the travelling allowances of the Officers of the Engineering Department on the Great Southern of India and Carnatic Railways

No. 347

Noted to Ry. bill Sept. 72

No. 2267 of Ry. Dept. Rly.

Rly. Letter Madras Govt 10

Read the following

Rly. (R) letter dated 22 Sept 72

The draft rules submitted with this letter to regulate the travelling allowances of the Officers of the Engineering Department on the Great Southern of India and Carnatic Railways are approved subject to the sanction of the Government of India which will be

Shaw Stewart submits for sanction the accompanying draft of the rules which he had prepared in communication with the Agents of those Companies. The rules are in assimilation with those in operation on the Madras Railway, and His Excellency the Governor in Council has accorded to them a conditional approval, subject to the confirmation of the Right Honorable the Governor General

le now applied for.

No. of 2268.

To The Com.r & Engr. for Railways / Examiner Rly Accts.

Dep.t 30/9/72

To

The Secretary to the Government of India.

Sir,

The want of a concise Code of rules to regulate the travelling allowances of the Officers of the Engineering Department on the Great Southern of India and Carnatic Railways being much felt in the Consulting Engineer's Department, Lieutt Colonel Shaw

Decis 30/9/72 Litra 38 Beg

Ofgm 2267/1872

Ar 115

Cbo 4292

Govt. of {1872} Madras.

PUBLIC WORKS.

To The Consulting Engineer for Railways.

Dated

Recd. Encl.

G. O. 25th Jany. 2267-2268

Nos. 347-348 & 349

Travelling allowances - Rules

Draft rules to regulate the travelling allowances of the Engineering Officers of the G.S. of India Carnatic Rys., approved subject to the sanction of the Govt. of India.

Submitting for sanction draft rules to regulate the travelling allowances of the Engineering Officers of the G.S. of India & Carnatic Rys.

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