

(1) Number of pages _____

(2) Date of receipt _____

(3) Initials of the Referee _____

MADRAS RECORD OFFICE.

Government of Madras.

DEPARTMENT.

G.O. No.	Press No.
Dated	18

Not to be folded or roughly handled

*Proceedings of the Madras Government, Public Works Department,
16th September 1870.*

No. 285. Read the following letter from the Acting Superintending Engineer, 5th Division, to the Secretary to Government, Public Works Department, dated Camp at Sooramungalum, 23rd August 1870, No. 99 :—

In forwarding the accompanying letter, No. 474, dated 8th instant, and its enclosure, from the Executive Engineer, Oosoor Range, I have the honour to suggest, in order to prevent the bickering that must otherwise inevitably occur, as also to save unnecessary manual labour in writing, that Government will be pleased to modify their Order, No. 1,708, of 16th July 1870, in so far as to permit ordinary routine matters to be conducted as heretofore by docket, while correspondence shall be by letter.

No. 286. ORDER THEREON, 16th September 1870, No. 2,233.

ESTABLISHMENT, No. 25.

His Excellency the Governor in Council is of opinion that the use of dockets, in lieu of letters, leads to a curtness of style, which sometimes has the appearance of discourtesy, and is calculated therefore to hinder the public service far more than this is advanced by reduction in the quantity of writing. The instructions contained in paragraph 6 of the Order in the Judicial Department of the 29th June last, No. 903, (G. O., Public Works Department, 16th July 1870, No. 1,708,) directing correspondence between officers of the Public Works Department and officers of the Revenue and Judicial Departments to be conducted by letter, should therefore be carefully conformed to by the officers of all these departments.

(True Extract.)

Colonel, R.E.,
Secretary to Government.

To the Acting Superintending Engineer, 5th Division.
To all other Superintending Engineers.
To the Revenue Department.
.. Judicial do.
To Major R. B. Kennedy.
To the Controller of Public Works Accounts.

Exd. S. T. Augustin.

Secretary Engineer.

N^o 4/4.

Copier Range Office,
Salcedo, 8th August 1870.

From, The Executive Engineer,
Copier Range

To, The Superintending Engineer,
5th Division.

Sir,

With reference to the account-
-pumping docket N^o 10 dated 28th July 1870,
from the Deputy Collector in charge of
the Treasury, Salcedo, I have the honor
to enquire whether he is a Revenue officer
or not. If he is, as well as I can make
out from G.O. N^o 11908 of 16th idem, commu-
-nicated to me with your endorsement
dated 27th idem, he should have addressed
me by letter, and not by docket.

I do not mean to state I have
any objection to the docket form of corres-
-pondence, but if I am not allowed to
address Mr. Johnson in that manner,
and if he is incorrect in addressing me,
so, it might be as well to bring the
subject to his notice. I have &c. &c.

(Signed) L. W. Taylor
Executive Engineer.

[True copy]

Richd. Roberts Captain R.E.
Adj. Superintg. Engineer, 5th Divⁿ.

Received of the
Hon. Secy. of the
Interior
the sum of \$100.00
for the purchase of
land in the
State of California
for the purpose of
establishing a
new town
in the
County of
San Diego
California
the 2/9

5

Enclosure in letter
No: 99 dated 23rd July
from the Hon. Secy. of the
Interior to the Secretary
of the Board.

MP 3335/10

[True Copy]

Revenue Department.
Salem Dy. Collector's Office.
From the Dy. Collector in ch.
of the Treasury,
Salem.
The Executive Engineer,
in ch. of Cassia Range,
Kistnagherry
M 335/70
Dated 28th July 1870.
Recd.

N^o 10.
Incl: 2 Bundles.
Your letter N^o 34 dated
25th June 1870.—
The printed forms
therein mentioned have been
despatched to your address
by this day's (Friday) post.
[Signed] W. Johnston
Dy. Collector.
[True Copy]
Richd. Roberts Captain R.E.,
Dy. Superintending Engineer.

N^o 99.

Superintending Engineer's Office, 5th Division,
Camp Seranungaluni, 23rd August 1870.

From, Captain R. A. Roberts R.E.,
Dy. Superintending Engineer, 5th Divn.,
To, Colonel Charles A. Os, R.E.,
Secretary to Government, P.W.D.

Sir,

In forwarding the accompany-
ing letter N^o 44 dated 8th instant, and
its enclosure from the Executive Engineer,
Cassia Range, I have the honor to
suggest, in order to prevent the hitch-
ings that must otherwise inevitably occur,
as also to save unnecessary material
labor in writing, that Government will in
the future modify their order N^o 1708
of 16th July 1870, in so far as to permit
ordinary routine matters to be conducted
as heretofore by docket, while, correspon-
dence shall be by letter.—

I have the honor to be,
Sir,

Your most obedient servant.
Richd. Roberts Captain R.E.,
Dy. Superintending Engineer.

PHD
No 2233
Proceedings of the Madras Govt.
Read the following

From the Agents of the } P.R. No 99 of 23 Aug 1900.
the }
the }

His Excellency
the Governor in
Council is of opinion
that the use of dockets,
in lieu of letters, leads
to a coarseness of style,
which sometimes has
the appearance of
disrespect, and is
calculated therefore
to hinder the public

Noted
B. A.
100

11/15/00
To the Secretary to Govt.
5th Division.
Dated 23-2-00
No. 253 of 23-2-00

No 99.
Enclosure 2-00
26 Aug 1900

Circulated for order, with
reference to para 6 of G.O. dated 29 Jan 1900.
Sd/-, Judicial Department.

W. H. B.
26 Aug 1900

1/2-95
Suggesting that Government
will modify their order
No 1708 of 16 July 1890
in so far as to permit
ordinary routine matters
to be conducted as before
- before by docket, while
correspondence shall
be by letter.
No 253 of 23-2-00
Circulated.

As matter of fact it has been
of the relation between of these concerns
I think that the use of the docket for
is harmful. It is in my opinion
the limits will not be the same
may not be found.

Secretary to Govt. Madras

Service far more than
 this is advanced by
 reduction in the quantity
 of writing. The in-
 structions contained
 in para 6 of the order
 in the Judicial De-
 partment of the 29th
 June last No. 903
 (G.O. Public Works Department
 16th July 1870 No. 1708),
 directing correspondence
 between Officers of
 the Public Works Depart-
 ment and Officers
 of

of the Revenue and
 Judicial Departments
 to be conducted by
 letter, should therefore
 be carefully conformed
 to by the Officers of
 all these Departments.

M. 9/9/70

200
 74
 To
 130 The S. Engrs 5th Div ✓
 All other Superintdts ✓
 21 Revenue Dept ✓
 11 Judicial Dept ✓
 Major Kennedy ✓
 Controller ✓
 Recd 17/9/70

C. B.

James K. Ingalls,
Washington D.

Op 3335.

Govt. of 1870 Madras.

PUBLIC WORKS.

To
The Acting Superintendent
Eng^r 5th Division

Dated

Recd.

16 Sept 2233

Nos. 285-286

Correspondence. Raising orders
on the letter from the Superint^d
of the 3rd Divⁿ requesting that
G.O. No 1708 of 1870 may be
modified so as to permit
ord^r many routine matters
to be conducted by docket
while correspondence
shall be by letter.