

(1) Number of pages _____

(2) Date of repair _____

(3) Initials of the Referencer _____

MADRAS RECORD OFFICE.

Government of Madras.

P. W. DEPARTMENT.

G.O. No.	34 02-03	Press
		Mis.
Dated	29-10-1868.	

Not to be folded or roughly handled

[Handwritten signature]

*Proceedings of the Madras Government, Public Works Department,
29th October 1868.*

No 621. Read the following letter from the Acting Controller of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 22nd October 1868, No 3,112 —

Enclosure
One Tabular Statement.

Letter from the Controller of Public Works Accounts, to the Secretary to Government, Department Public Works, dated 14th Feb 1868, No 4,203

Government Order thereon, dated 28th February 1868, No 664.

Government Order, dated 26th June 1868, No 2,032.

Letter from the Acting Controller of Public Works Accounts, to the Secretary to Government, Public Works Department, dated 6th July 1868, No 1,000.

Government Order thereon, dated 20th July 1868, No 2,294

Government Order, dated 25th September 1868, No 3,032

1. With reference to the correspondence marginally noted, I have the honor to offer the following remarks for the consideration and orders of Government.

2. The experience which I have gained of the actual working of this Office during the past four and a half months has satisfied me that, if relieved of all the copying work which now devolves upon them, and of the task of assisting in the compilation of general statements which are very frequently required, the Auditor and two Sub-Auditors, who are attached to each division, can thoroughly and efficiently perform the duty of auditing and booking the expenditure on Public Works in the several Ranges of this Presidency. Under existing arrangements, memoranda of observations and objections, and numerous other papers are prepared daily by Divisional Auditors and their assistants, and it is the duty of the same parties to make as many fair copies of those documents as are required for communication to Range Officers. The Auditors cannot spare the time that is necessary for the performance of this duty, and hence, papers are, in many cases, despatched from the Office in a slovenly and unsatisfactory style. I propose, therefore, that the Auditors be relieved of all copying work, and that to prevent an accumulation of arrears in the Current Department, it be strengthened by the appointment of three additional Copyists at an aggregate cost of Rupees 120 per mensem.

3. In order to relieve Divisional Auditors of the duty of assisting in the compilation of general returns, it is absolutely necessary that an additional Accountant,* competent to perform the work

* Salary Rupees 150 per mensem. intelligently and expeditiously, should be entertained. Since joining this Office, I have frequently observed that the time of Divisional Auditors is occupied with duties which should properly be undertaken by other agency, and the consequence is that the audit and booking of the accounts are often seriously delayed, and it is found impossible to grant the monthly clearances until long after they have become due

4 The Reference Department is now in charge of two ill-paid Clerks on salaries of Rupees 25 per mensem, respectively. These men are altogether unequal to the charge of so important a branch of the Establishment, and the result of the present arrangement is that the greatest difficulty is experienced in tracing papers appertaining to past years. To add to this difficulty no Indexes have hitherto been

*Proceedings of the Madras Government, Public Works Department,
29th October 1868.*

maintained, and I am apprehensive that, if this department is not speedily placed on a footing of efficiency, the despatch of business in the Office will be very greatly impeded. To facilitate the work of the Reference Branch, the maintenance of an Analytical Index is indispensable, and it is equally necessary that, as in all other Public Offices, the Record Department should be presided over by a person in whom full reliance can be placed for the satisfactory arrangement of the records, and for the completeness of all files which may be collected by those working under his directions. Entertaining these views, I respectfully propose that the following additions be made to the Reference Department —

1 Indexer	
1 Superintendent	Rup'es 100
1 Reference Picker	„ 70
1 Do	„ 30
	„ 20

5 Much has already been done towards the destruction of unnecessary records, and knowing it to be the desire of Government that a mass of useless papers should not be allowed to accumulate, I will take measures, from time to time, for destroying all such records as are not absolutely required for reference.

6 The present and proposed distribution of the Establishment is given below, and a Tabular Statement, in the prescribed form, accompanies this letter.

*Proceedings of the Madras Government, Public Works Department,
29th October 1868.*

Present			Proposed		
1 Head Accountant and Manager	RS 350	350	1 Head Accountant and Manager	RS 350	350
AUDIT BRANCH			AUDIT BRANCH		
1st Division			1st Division		
1 Accountant, 4th Grade	110		1 Accountant, 4th Grade	110	
1 Assistant, do.	40		1 Assistant, do	40	
1 Do, do	16	166	1 Do, do	16	166
2nd Division			2nd Division		
1 Accountant, 4th Grade	110		1 Accountant, 4th Grade	110	
1 Assistant, do	45		1 Assistant, do	45	
1 Do, do	30	185	1 Do, do	30	185
3rd Division			3rd Division		
1 Accountant, 5th Grade	80		1 Accountant, 5th Grade	80	
1 Assistant, do	60		1 Assistant, do	60	
1 Do, do	50	190	1 Do, do	50	190
4th Division			4th Division		
1 Accountant, 4th Grade	110		1 Accountant, 4th Grade	110	
1 Assistant, do	60		1 Assistant, do	60	
1 Do, do	45	215	1 Do, do	45	215
5th Division			5th Division		
1 Accountant, 5th Grade	80		1 Accountant, 5th Grade	80	
1 Assistant, do	30		1 Assistant, do	30	
1 Do, do	30	140	1 Do, do	30	140
6th Division			6th Division.		
1 Accountant, 4th Grade	110		1 Accountant, 4th Grade	110	
1 Assistant, do	50		1 Assistant, do	50	
1 Do, do	35	195	1 Do, do	35	195
7th Division			7th Division.		
1 Accountant, 4th Grade	110		1 Accountant, 4th Grade	110	
1 Assistant, do	60		1 Assistant, do	60	
1 Do, do	45	215	1 Do, do	45	215
8th Division			8th Division		
1 Accountant, 5th Grade	80		1 Accountant, 5th Grade	80	
1 Assistant, do	40		1 Assistant, do	40	
1 Do, do	25	145	1 Do, do	25	145
Civil Officers			Civil Officers.		
1 Accountant, 4th Grade	110	110	1 Accountant, 4th Grade	110	110
APPROPRIATION BRANCH.			APPROPRIATION BRANCH.		
1 Accountant, 3rd Grade	150		1 Accountant, 3rd Grade	150	
1 Assistant, do	60	210	1 Assistant, do	60	210

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29th October 1868.*

Present		Proposed	
BOOK AND STATISTICAL BRANCH.		BOOK AND STATISTICAL BRANCH	
1 Accountant, 2nd Grade	225	1 Accountant, 2nd Grade	225
1 Do, 3rd do	150	2 Accountants, 3rd at 150 each	300
1 Do, 5th do	80	1 Do, 5th do	80
1 Assistant, do do	50	1 Assistant, do	50
1 Do, do do	45	1 Do, do	45
SALARY BRANCH		SALARY BRANCH	
1 Accountant, 3rd Grade	150	1 Accountant, 3rd Grade	150
1 Do, 5th do	80	1 Do, 5th do	80
1 Assistant, do do	50	1 Assistant, do	50
1 Do, do do	30	1 Do, do	30
CURRENT BRANCH		CURRENT BRANCH	
1 Examiner ..	45	1 Examiner ..	45
1 Register-keeper ..	40	1 Register-keeper ..	40
1 Clerk to register Indents and supply forms ..	35	1 Clerk to register Indents and supply forms ..	35
1 Copyist... ..	35	3 Copyists, at 40 Rs each	120
1 Do	30	1 Copyist. .	35
1 Despatcher ..	20	1 Do	30
2 Copyists, at 16 Rupees each	32	1 Despatcher	20
1 Reader	15	2 Copyists, at 16 Rs each	32
	252	1 Reader	15
RECORD BRANCH.		RECORD BRANCH.	
2 Reference-pickers, at 25 Rs each	50	1 Indexer	100
	50	1 Superintendent of records	70
OFFICE SERVANTS		1 Reference-picker	30
2 Moolchies, at 6 Rs each	12	2 Do at 25 Rs each	50
2 Peons " 7 " "	14	1 Do ..	20
6 Do " 6 " "	36		270
1 Sweeper	5	OFFICE SERVANTS	
	67	2 Moolchies, at 6 Rs. each	12
Total	3,350	2 Peons " 7 " " ..	14
		6 Do " 6 " " ..	36
		1 Sweeper.	5
			67
		Total ..	3840

*Proceedings of the Madras Government, Public Works Department,
29th October 1868.*

BOMBAY.—Rupees 5,952, as per Establishment List corrected up to 1st August 1867.
BENGAL.—Rupees 5,500, as per current year's Budget, exclusive of temporary Establishment and Establishment for Irrigation Accounts, Extraordinary, estimated at Rupees 1,250 per mensem
PUNJAB —Rupees 4,002, as per current year's Budget, exclusive of temporary Establishment, for which Rupees 2,400 are provided
MADRAS —Rupees 3,840, according to scale now proposed.

7. The Government will observe that the cost of the additions which I have recommended amounts in the aggregate to Rupees 490 per mensem; and, in soliciting sanction to this increase, I would observe that the scale of Office Establishment for the Controller of Public Works Accounts, Madras, is still considerably below that authorised for Bombay and for the Provinces more immediately under the Government of India.

No. 622. ORDER THEREON, 29th October, 1868, No. 3,402.

ESTABLISHMENT, No. 39.

1. In this letter the Controller of Public Works Accounts submits, in pursuance of the orders of the Government of India, No. 631A, dated 27th August 1868, certain proposals for increasing the strength of his Office Establishment. The Controller shows that, as the maintenance of Sub-Journals is to be continued, it is absolutely necessary, in order to ensure a thorough and efficient audit and booking of the Public Works Expenditure in this Presidency, that Divisional Auditors and their assistants should be at once relieved of all copying work and of the duty of assisting in the compilation of general returns which are represented to be very frequently required. To afford this relief the Controller recommends the entertainment of an additional Accountant and three additional Copyists, at an aggregate cost of Rupees 270 per mensem.

2. The Government were not prepared to hear that Indexes, which are indispensable to the efficiency of an Account and Audit Department, had not heretofore been maintained in the Controller's Office, as reported in paragraph 4. To supply this want, Mr. Brock strongly recommends the immediate entertainment of an Indexer on a monthly salary of 100 Rupees, and looking to the inefficiency of the Reference Branch of his Office, as at present constituted, and to the necessity for speedily placing that department on a thoroughly satisfactory footing, he proposes the following additions:—

1 Superintendent at Rupees 70
 2 Reference Pickers at „ 50

Rupees 120

3. The Government are satisfied that these proposals have been submitted after a careful consideration of the wants of the Controller's Office, and being of opinion that the additions recommended by Mr. Brock are not larger than are absolutely necessary to ensure thorough efficiency, His Excellency the Governor in Council will recommend the Controller's application for the favorable consideration and early sanction of the Government of India.

Proceedings of the Madras Government, Public Works Department,
29th October 1868.

4 The entire cost of the Controller's Establishment, according to the scheme now submitted, will be Rupees 3,840, or Rupees 490 per mensem in excess of the present scale.

5. Ordered that the following letter be sent.

(Here enter No. 3,403, 29th October 1868.)

(True Extract.)

(Signed) CHARLES A. ORR, Colonel, R. E.,
Secretary to Government

To the Controller of Public Works Accounts.
.. Accountant General.

Edw F. R. Bantleman.

Cert. of 1868} 21/10/68.

PUBLIC WORKS.

To

THE CONTROLLER OF PUBLIC WORKS

ACCOUNTS

&c. &c. &c.

Dated October, 29/68

Recd

G O, 23th October 1868, No 3403

OCTOBER.

Nos. 621-622

End F. R.

Establishment — Passing orders on the letter from the Controller of Public Works Accounts submitting certain proposals for increasing the strength of his Office.

PUBLIC WORKS DEPARTMENT.

FORT ST. GEORGE,

29th October 1868.

No. 3,403.

No. 623.

To

THE SECRETARY TO THE GOVERNMENT OF INDIA,

PUBLIC WORKS DEPARTMENT.

SIR,

ESTABLISHMENT, No. 40

1. Adverting to paragraph 4 of your letter No. 631A, of the 27th August 1868, I am directed by the Right Honor-

able the Governor in Council to forward for the consideration of the Government of India a copy of a letter from the Controller of Public Works Accounts, in which that Officer applies for certain additions to his Office Establishment, involving a monthly expenditure of Rupees 490 in excess of the present scale.

2. The Government of India having determined that Sub-Journals shall continue to be maintained in this Presidency, the Controller shows that, to do this simultaneously with the efficient and thorough audit of Public Works Expenditure, it is indispensably necessary that some relief should be afforded to Divisional Auditors and their assistants, and, after a careful consideration of the matter, he recommends that they may be relieved of all copying work, and of the duty of assisting in the compilation of general returns which are very frequently required from the Controller's Office. In order to this, the Controller requests sanction to the entertainment of an additional Accountant and three additional Copyists, at an aggregate cost of Rupees 270 per mensem.

3 The Controller further recommends the following additions to the Reference Branch of his Office, which is at present on an unsatisfactory footing:—

	RS.
1 Indexer	100
1 Superintendent of records	70
2 Reference Pickers	50
Total	220

4. The necessity for these additions is clearly explained in paragraph 4 of the Controller's letter, and this Government, satisfied that the proposed increases are not more than are indispensable to ensure thorough efficiency in all branches of the Con-

5 A Tabular Statement, in the prescribed form, accompanies this letter, and I am to add that provision for the additional outlay will be made in the outgoing Budget.

I have the honor to be,
Sir,
Your most obedient servant,
(Signed) CHARLES A. ORR, Colonel, R. E.,
Secretary to Government.

STATEMENT showing the proposed Establishment of the Office of Controller of Public Works Accounts

[illegible]

MADRAS,
22nd October 1868.

(Signed) S. BROCK,
Acting Controller of Public Works Accounts.

Exd. F. R. Bantleman.

Cont. of 1868 Bindings.

PUBLIC WORKS.

THE SECRETARY TO THE GOVERNMENT
OF INDIA.

Date / October, 2017

Rec 1

G. O., 24th October 1863, No 340

OCTOBER.
No. 623

Establishment Copy of a letter from the Controller of Public Works Accounts, applying for certain Licenses Office—, forwarded to the Government of India with the opinion of the Madras Government thereon.

—Aunt's Child 1890, 1891, 1892

[The page contains several lines of extremely faint, illegible handwriting.]

Enclosure in a letter from
the Acting Controller G. W. :
Account of the spending to
Government of Mr. Doan's
No. 3112, dated 29th October 1868.

L. S. Allen

[illegible]

Statement showing the proposed Establishment of the Office of Controller of Public Works Accounts. —

Extract from
Hornbush
of the Govt
of India.

Office to which the
Proposition refers.

Nature of Charges.		Permanent.		Temporary.		Casual or Extraordinary	Grounds of Proposition	Local Government's recommendation.	Order of Government.	
		Increase per month	Decrease per month	Increase per month	Decrease per month				Home Dep't	Financial Dep't
Present Scale.	Proposed Scale			Period	Period				Remarks	Orders.
1. Head Accountant Rs. 350	1. Head Accountant Rs. 350									
1. Accountant Rs. 225	1. Accountant Rs. 225									
3. D. Rs. 150	4. D. Rs. 150									
6. D. Rs. 110	6. D. Rs. 110									
5. D. Rs. 80	5. D. Rs. 80									
4. Assist. D. & Clerk Rs. 60	4. Assist. D. & Clerk Rs. 60									
4. D. Rs. 50	4. D. Rs. 50									
5. D. Rs. 45	5. D. Rs. 45									
3. D. Rs. 40	6. D. Rs. 40									
3. D. Rs. 35	3. D. Rs. 35									
5. D. Rs. 30	6. D. Rs. 30									
3. D. Rs. 25	3. D. Rs. 25									
1. D. Rs. 20	2. D. Rs. 20									
3. D. Rs. 16	3. D. Rs. 16									
1. D. Rs. 15	1. D. Rs. 15									
Office Servants Rs. 67	Office Servants Rs. 67									
	1 Indexer Rs. 100									
	1 Supd. of Records Rs. 70									
Rupees - 3350	Rupees - 3840									
	490									

Vide Acting Controller's Letter No. 3112, dated 22nd October 1868.

76:1. *Asplena contraria* Litter No 3112. ^a dated 22nd October 1868.

Office of the Controller
of Public Works Accounts
Madras 22nd October 1868.

S. Koch
As Controller of P. W. Accounts

Office of the Controller of
Public Works Accounts
Madras 22nd October 1868

N^o 3112.

From, The Acting Controller of Public Works Accounts
To, The Secretary to Government
Public Works Department
Fort St. George.

Enclosure (in)
Tribunal Statement.

Sir,

With reference to the correspondence marginally noted, I have the honor to offer the following remarks for the consideration and orders of Government.

Letter from the Controller of Public Works Accounts, to the Secretary to Government, D. W. dated 14th February 1868, N^o 4203.
Government Order thereon, dated 28th February 1868, N^o 664.
Government Order, dated 26th June 1868, N^o 2032.
Letter from the Acting Controller of Public Works Accounts, to the Secretary to Government, P. W. D. dated 6th July 1868, N^o 1000.
Government Order thereon, dated 20th July 1868, N^o 2294.
Government Order, dated 25th September 1868, N^o 3032.

2. The experience which I have gained of the actual working of this office during the past four and a half months has satisfied me that, if relieved of all the copying work

work which now devolves upon them, and of the task of assisting in the compilation of general statements, which are very frequently required, the Auditor and two Sub-Auditors who are attached to each Division can thoroughly and efficiently perform the duty of auditing and booking the expenditure on Public Works in the several Ranges of this Presidency. Under existing arrangements, Memoranda of Observations and objections and numerous other papers are prepared

daily by Divisional Auditors and their Assistants, and it is the duty of the same parties to make as many fair copies of those

those documents as are required for communication to Range Officers. The Auditors cannot spare the time that is necessary for the performance of this duty, and hence papers are, in many cases, despatched from the Office in a slovenly and unsatisfactory style. I propose, therefore, that the Auditors be relieved of all copying work, and that to prevent an accumulation of arrears in the Current Department, it be strengthened by the appointment of three additional copyists at an aggregate cost of Rupees 120 per mensem.

3. In order to relieve Divisional Auditors of the duty of assisting in the compilation of General Returns, it is absolutely necessary that an additional

additional Accountant, competent to perform the work intelligently and expeditiously, should be entertained.

* Salary Rupees 150
per mensem.

Since joining this office, I have frequently observed that the time of Divisional Auditors is occupied with duties which should properly be undertaken by other agencies, and the consequence is that the audit and booking of the accounts are often seriously delayed, and it is found impossible to grant the monthly clearances until long after they have become due.

4. The Reference Department is now in charge of two ill-paid Clerks on salaries of Rupees 25 per mensem respectively.

These

10
These men are altogether unequal to the charge of so important a branch of the Establishment, and the result of the present arrangement is, that the greatest difficulty is experienced in tracing papers appertaining to past years. To add to this difficulty, no Indexes have hitherto been maintained, and I am apprehensive that, if this Department is not speedily placed on a footing of efficiency, the despatch of business in the Office will be very greatly impeded. To facilitate the work of the Reference Branch, the maintenance of an analytical Index is indispensable, and it is equally necessary that, as in all other Public Offices, the Record Department should be presided over by a person in whom full reliance can be placed for the satisfactory arrangement of the records, and for the completeness

completeness of all files which may be collected by those working under his directions. Entertaining these views, I respectfully propose that the following additions be made to the Reference Department.

1 Indexer	Rs. 100
1 Superintendent	70
1 Reference Ticker	30
1 d. d.	20

5. Much has already been done towards the destruction of unnecessary records, and knowing it to be the desire of Government that a mass of useless papers should not be allowed to accumulate, I will take measures from time to time for destroying all such records as are not absolutely required for reference.

6. The present and proposed distribution of the Establishment is given below, and a Tabular Statement, in the prescribed form, accompanies this letter.

Present.				Proposed.			
<u>Audit Branch</u>				<u>Audit Branch</u>			
<u>1st Division</u>				<u>1st Division</u>			
1 Head Accountant and Manager	350	350		1 Head Accountant and Manager	350	350	
1 Accountant 4 th Grade	110			1 Accountant 4 th Grade	110		
1 Assistant d. d.	40			1 Assistant d. d.	40		
1 d. d.	16	166		1 d. d.	16	166	
<u>2nd Division</u>				<u>2nd Division</u>			
1 Accountant 4 th Grade	110			1 Accountant 4 th Grade	110		
1 Assistant d. d.	45			1 Assistant d. d.	45		
1 d. d.	30	185		1 d. d.	30	185	
<u>3rd Division</u>				<u>3rd Division</u>			
1 Accountant 5 th Grade	80			1 Accountant 5 th Grade	80		
1 Assistant d. d.	60			1 Assistant d. d.	60		
1 d. d.	50	190		1 d. d.	50	190	
<u>4th Division</u>				<u>4th Division</u>			
1 Accountant 4 th Grade	110			1 Accountant 4 th Grade	120		
1 Assistant d. d.	60			1 Assistant d. d.	60		
1 d. d.	45	215		1 d. d.	45	215	
<u>5th Division</u>				<u>5th Division</u>			
1 Accountant 5 th Grade	80			1 Accountant 5 th Grade	80		
1 Assistant d. d.	30			1 Assistant d. d.	30		
1 d. d.	30	140		1 d. d.	30	140	
<u>6th Division</u>				<u>6th Division</u>			
1 Accountant 4 th Grade	110			1 Accountant 4 th Grade	110		
1 Assistant d. d.	50			1 Assistant d. d.	50		
1 d. d.	35	195		1 d. d.	35	195	
<u>7th Division</u>				<u>7th Division</u>			
1 Accountant 4 th Grade	110			1 Accountant 4 th Grade	110		
1 Assistant d. d.	60			1 Assistant d. d.	60		
1 d. d.	45	215		1 d. d.	45	215	
<u>8th Division</u>				<u>8th Division</u>			
1 Accountant 5 th Grade	80			1 Accountant 5 th Grade	80		
1 Assistant d. d.	40			1 Assistant d. d.	40		
1 d. d.	25	145		1 d. d.	25	145	
<u>Civil Officers</u>				<u>Civil Officers</u>			
1 Accountant 4 th Grade	110	110		1 Accountant 4 th Grade	110	110	
<u>Appropriation Branch</u>				<u>Appropriation Branch</u>			
1 Accountant 3 rd Grade	150			1 Accountant 3 rd Grade	150		
1 Assistant d. d.	60	210		1 Assistant d. d.	60	210	
2121				2121			

Book and Statistical Branch

2121

1 Accountant 2 ^d Grade	225	"
1 " " 3 ^d " "	150	"
1 " " 5 ^d " "	80	"
1 Assistant " "	50	"
1 " " " "	45	" 550

Salary Branch

1 Accountant 3 ^d Grade	150	"
1 " " 5 ^d " "	80	"
1 Assistant " "	50	"
1 " " " "	30	" 310

Current Branch

1 Examiner	45	"
1 Register Keeper	40	"
1 Clerk to register Indents and supply forms	35	"
1 Copyist	35	"
1 " " " "	30	"
1 Despatcher	20	"
2 Copyists @ 16 Rs. each	32	"
1 Peon	15	" 252

Record Branch

2 Record keepers at 25 Rs. each	50	" 50
------------------------------------	----	------

Office Servants

2 Mohettes @ 6 Rs. each	12	"
2 Peons @ 7 Rs. each	14	"
6 " " @ 6 " "	36	"
1 Sweeper	5	" 67

Total Rupees 3350

Book and Statistical Branch

2121

1 Accountant 2 ^d Grade	225	"
2 " " 3 ^d " "	300	"
1 " " 5 ^d " "	80	"
1 Assistant " "	50	"
1 " " " "	45	" 700

Salary Branch

1 Accountant 3 ^d Grade	150	"
1 " " 5 ^d " "	80	"
1 Assistant " "	50	"
1 " " " "	30	" 310

Current Branch

1 Examiner	45	"
1 Registerkeeper	40	"
1 Clerk to register Indents and supply forms	35	"
3 Copyists @ 16 Rs. each	48	"
1 Copyist	35	"
1 " " " "	30	"
1 Despatcher	20	"
2 Copyists @ 16 Rs. each	32	"
1 Reader	15	" 372

Record Branch

1 Indexer	100	"
1 Superintendent of Records	70	"
1 Reference picker	30	"
2 Record keepers @ 25 Rs. each	50	"
1 Reference picker	20	" 270

Office Servants

2 Mohettes @ 6 Rs. each	12	"
2 Peons @ 7 Rs. each	14	"
6 " " @ 6 " "	36	"
1 Sweeper	5	" 67

Total Rupees 3840

7. The Government will observe that the cost of the additions which I have recommended amounts in the aggregate to Rupees 490 per mensem,

Bombay - Rs. 5952, as per Establishment List corrected up to 1st August 1867.
Bengal - 5500, as per current year's Budget. Exclusive of temporary Establishment and Establishment for Irrigation Accounts - Extraordinary - estimated at Rs. 1250 per mensem.
Bihar - 4002, as per current year's Budget. Exclusive of temporary Establishment for which Rs. 2400 are provided.
Madras - 3840, according to scale now proposed.

and, in soliciting sanction to this increase, I would observe that the scale of office Establishment for the Controller of Public Works Accounts

Madras is still considerably below that authorized for Bombay and for the Provinces more immediately under the Government of India.

I have the honor to be,

Sir,

Your most obedient servant

S. Hoof

Acting Controller of P.W. Accounts.

The

Due

Public Works Department

No 3402

Proceedings of the Madras Government
Under date the 29 Oct 1868

Read the following

13

From The Ag Controller P.W. Accounts
A.E. No. 3112 of 22 Oct 1868

In this letter the
Controller of Public Works
Accounts submits, in pur-
suance of the orders of the
Government of India, No.
631 A, dated 27 Aug 1868,
certain proposals for in-
creasing the strength of his
Office Establishment. The
Controller shows that, as
the maintenance of Sub
Journals is to be continued,
it is absolutely necessary,
in order to ensure a
thorough

N.
W.
A.A.

To The Secretary to Government
Public Works Department
Fort St. George.

From The Acting Controller
Public Works Accounts

Dated 22 Oct 1868

No. 3112

Encl 1

Soliciting an increase
to his Office Establishment.

No. 3402 & 3403-29 Oct 1868

thorough and efficient audit
and bookkeeping of the Public
Works Expenditure in
this Presidency. That
Divisional auditors and
their assistants should be
at once relieved of all
copying work and of the
duty of assisting in the
compilation of general
returns which are re-
presented to be very fre-
quently required. To
afford this relief the
Controller recommends
the entertainment of an
additional Accountant
and three additional
Copyists at an aggregate
cost of Rs. 270 per mensem.

The

The Govt. were not
prepared to hear that in-
dies which are indispen-
sable to the efficiency of
an account and audit
Department had not
heretofore been main-
tained in the Controller's
Office as reported in para 4.
To supply this want, Mr.
Brock strongly recom-
mends the immediate
entertainment of an
Indexer on a monthly
salary of 100 Rs., and
looking to the inefficiency
of the reference branch
of this Office, as at pre-
sent constituted, and
to the necessity for speedily
placing

placing that Dept.
on a thoroughly satisfactory footing, he proposes the following additions:

- 1 Superintendent @ Rs. 70
- 2 Reference Pickers: 50
- 3 Shal 120

The Govt. are satisfied that these proposals have been submitted after a careful consideration of the wants of the Controller's Office, and being of opinion that the additions recommended by Mr. Brock are not larger than are absolutely necessary to ensure thorough efficiency, His Excellency the Governor in

in Council will recommend the Controller's application for the favorable consideration and early sanction of the Govt. of India.

The entire cost of the Controller's establishment according to the scheme now submitted will be Rs. 3,840, or Rs. 490 per mensem in excess of the present scale.

To the Controller.
~~and Genl~~
D.O.
3

Ordered that the following letter be sent -

No 3403

To The Secretary to the
Govt. of India.
P.W. Dept.

Sir,

Adverting to
para 4 of your letter No
131. D of the 27th Aug: 1868,
I am directed by the
Right Honorable the
Governor in Council
to forward, for the con-
sideration of the Govt.
of India, a copy of a letter
from the Controller of
Public Works Accounts,
in which that Officer
applies for certain ad-
ditions to his Office Es-
tablishment involving

a

a monthly expenditure
of Rs. 490 in excess of the
present scale.

The Govt. of India
having determined that
Sub. Journals shall
continue to be main-
tained in this Presidency,
the Controller shows that,
to do this simultaneously
with the efficient and
thorough audit of Public
Works Expenditure, it is
indispensably necessary
that some relief should
be afforded to Divisional
Auditors and their Assist-
ants, and after a careful
consideration of the matter,

he

he recommends that they may be relieved of all copying work and of the duty of assisting in the compilation of General Returns which are very frequently required from the Controller's Office.

In order to this the Controller requests sanction to the subordination of an additional Accountant and three additional Copyists at an aggregate cost of Rs. 270 per annum.

The Controller further recommends the following additions to the Reference branch of his Office which is

at

at present on an unsatisfactory footing:-

1 Indexer.....	Rs. 100
1 Supt. of Records.....	70
2 Reference Pickers.....	50

That Rs. 220

The necessity for these additions is clearly explained in para 4 of the Controller's letter, and this is satisfied that the proposed increases are not more than are indispensable to ensure thorough efficiency in all branches of the Controller's Office, direct me to convey their
Shony

Strong recommendation
that the ^{Application was made for an additional total of}
~~the sum of Rs. 15,000~~

~~a further sum of~~

~~this sum~~ may receive

the favorable considera-

tion and early sanction

of the Right Honorable

the Governor General

in Council.

A tabular state-

ment in the prescribed

form accompanies

this letter, and I am

to add that provision

for the additional outlay

will be made in the

outgoing Budget.



Recd 30/10/08 into a tabular
statement & copy of Govt 3402/08

14

Cuo 4112

Govt. of 1868 Madras.

PUBLIC WORKS.

To The Controller of Public
Works Accounts

&c. &c. &c.

Dated October th.

Recd.

10. 1

G. O. 29th October 1868, No. 340243403

OCTOBER.

Nos. 621-622 & 623

Establishment. Papering orders on
the letter from the Comr of Works
submitting certain proposals for
increasing the strength of his Office

Establishment. Copy of a letter from
the Comr of Works applying for
further additions to his Office.
Ordered to the file of Indian & the
Chairman of the Madras Corporation.