

(1) Number of pages 10

(2) Date of repair 5-15-63

(3) Initials of the Referencer _____

MADRAS RECORD OFFICE.

Government of Madras.

Public Works DEPARTMENT.

G.O. No. <u>3140</u>	Press Mis.
<u>190-171</u>	
Dated <u>10-10-1867</u>	

Not to be folded or roughly handled

*Proceedings of the Madras Government, Public Works Department,
10th October 1867.*

No. 190. Read the following letter from the Controller of Public Works Accounts, to the Secretary to Government, Public Works Department, dated Madras, 2nd October 1867, No. 2,590 :—

1. With reference to G. O. No. 2,341, dated 2nd August 1867, I have the honor to inform you that I consider it unnecessary to retain the records of this office prior to the introduction of the new system of accounts into Range Offices, viz., prior to May 1865, with the exception of such papers as may prove useful for statistical purposes, &c.

2. I would propose to return to Range Officers all vouchers for payments since May 1865, for safe custody, and to continue to do so month after month after the examination of them by this office.

3. I would further recommend the destruction of all correspondence between this office and Range Officers and Superintending Engineers on general topics for 1864-65 and 1865-66, retaining those of 1866-67 till the close of the year 1867-68, when they also may be destroyed.

4. With regard to periodical accounts of all kinds, I consider that if those for the past two years are retained, those referring to the years prior to that period may be destroyed.

5. Under any circumstances it will be necessary that the records be carefully examined, and a list made of them in a systematic form, with a column for orders by me; for this duty I am not able to spare a single individual from the present members of my office, who have each and all more than they can go through in the manner in which I think the accounts should be handled, and I have therefore to request you will be so good as to move His Excellency in Council to sanction the employment of an intelligent man on Rupees 50 per month for three or four months, not only to prepare the required list, but to arrange the records in a methodical manner for easy reference for the future.

ORDER THEREON, 10th October 1867, No. 3,140.
No. 191.

ESTABLISHMENT, No. 29.
The Government approve of the arrangements proposed in this letter for preventing an accumulation of unnecessary records in the Office of the Controller of Public Works Accounts, and they authorize the employment of a Clerk on a salary of Rupees 50 per mensem for a period not exceeding four months, as recommended in paragraph 5, the charge being met from the current year's Budget allotment for temporary establishments.

(True Extract.)

 Colonel, R. E.,
Secretary to Government.

To the Controller of Public Works Accounts.
" Accountant General.
" Superintending Engineers.
To Captain Kennedy.
Exd. S. T. Augustin.

No.
MEMORANDUM.

original letter

Requested for reference the undermentioned ~~work~~

From the Controller of T.M. Accounts.

To The Secretary of Government

Mr. Dep^y No 2590 of 2nd of

October 1867

will be returned

OFFICE OF THE CONTR. OF PUBLIC
WORKS ACCOUNTS,
Madras, 11 August 1873.

R. Hanley

Manager,

To

The Registrar of the

Mr. Secretary

Office of the Controller of P. & M. Accounts
Madras 2 October 1867

No. 2590.

From

The Controller of P. & M. Accounts

To

The Secretary to Government
Public Works Department
Fort St George

Sir

With reference to G.O. No. 2341 dated 2nd August 1867, I have the honor to inform you that I consider it unnecessary to retain the records of this Office, prior to the introduction of the new system of accounts into Range Offices vizt: prior to May 1865, with the exception of such papers as may prove useful for statistical purposes &c.

I would propose to return to Range Officers all vouchers for payments since May 1865, for safe custody, and to continue to do so month after month, after the examination of them by this Office.

I would further recommend the destruction of all correspondence between this Office and Range Officers and Superintending Engrs. - more on general topics for 1864/65-1865/66, retaining those of 1866/67 till the close of the year 1867/68 when they also may be destroyed.

With regard to periodical accounts of all kinds, I consider that if those for the past two years are retained, those referring to the years prior to that period may be destroyed.

Under any circumstances it will be necessary that the records be carefully examined, and

Yours faithfully,
J. Capt. Remondy
21/10/67

and a list made of them in a systematic form,
with a column for orders by me - for this duty
I am not able to spare a single individual from
the present members of my Office, who have each
and all more than they can go through in the
manner in which I think the accounts should
be handled, and I have therefore to request you
will be so good as to move the Council in
Council to sanction the entertainment of an in-
telligent man on Rs 500 per month for 3 or 4
months not only to prepare the required list but to
arrange the records it may be decided upon to
keep in the new Record Room, in some methodi-
cal manner for easy reference for the future.

I have the honor to be

your most obedient servant

W. M. M. M.
(Controller of P. W. Accounts)

Compt. J. B. W.

Recd by Capt. Kennedy 11/10/67 M.

P. W. Dept.

Q

No 3140

Proceedings of the Madras Government
Under date the 10 October 1907
Read the following

from the Controller of
P. W. Accts. (P. W. No 2590 of 2nd Oct 1907)

The Government approve
of the arrangements proposed
in this letter for preventing
an accumulation of unnecessary
records in the office of the
Controller of P. W. Accounts, and
they authorize the employment
of a clerk on a salary of
Rs 50 per mensem for a
period not exceeding four months,
as recommended in para 5, the
charge being met from the
current year's Budget allotment
for temporary establishments.

N.
J.P.

W.M.

To the Controller of P. W. Accts.
Capt. Kinross
11/10/07 W.

to the Controller of P. W. Accts.
11/10/07

to the Controller of P. W. Accts.
11/10/07

to the Controller of P. W. Accts.
11/10/07

to the Controller of P. W. Accts.
11/10/07

to the Controller of P. W. Accts.
11/10/07

to the Controller of P. W. Accts.
11/10/07

to the Controller of P. W. Accts.
11/10/07

No 3140-10-10-1907

1907-10-10-1907

P. W. 1867. Department.
Proc. of Govt. for October
No. 2146

PROCEEDINGS OF GOVERNMENT of *Madras*

Dated *10th October 1867*

*Approving of certain
proposals for procuring the
accumulation of Records in
the office of the Controller of
P. W. Accounts.*

*Authorizing the
temporary sub-statement of a
clerk on a salary of Rs 50 per
month for the assortment &
of records in the Controller's
office.*

No 190-191

2.1.1867