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MADRAS RECORD OFFICE.

Government of Madras.

Public Works DEPARTMENT.

G.O. No. 335A Press Mis.-

458-459.

Dated 28-2- 1862.

Not to be folded or roughly handled

EXAMINER,
P. W. ACCOUNTS.
21 MAY 1897

CIRCULAR No. 6 of 1862.

EXTRACT FROM THE PROCEEDINGS OF THE RIGHT HON'BLE THE GOVERNOR GENERAL OF INDIA IN COUNCIL.

PUBLIC WORKS DEPARTMENT,
Fort William, 23rd January 1862.

Read the following papers regarding the entertainment of temporary Establishments by the Local Governments:—

Financial Department Resolution	No.	4790,	dated	1st June 1860.
"	"	6169,	"	11th July "
"	"	4795,	"	8th June "
"	"	7417,	"	14th August "
P. W. D.	"	1690,	"	18th May 1861.
Financial Department	"	6670,	"	6th June "

Resolution by the Govt. of India, P. W. Dept.

The Government of India has lately had under consideration the existing rules regarding Public Works Establishments, and the modifications in them which have become necessary in consequence of the introduction of the new Budget system, and of the transfer of the patronage of the Department in the larger Provinces under the Government of India to their respective Governments.

2. Heretofore the sanction to an increase in any branch of the Establishment has been given on a consideration of the merits of the proposal, grounded on the evidence adduced for the necessity for such increase, and without reference to the scale of the other branches of the Establishment, or to any fixed limit of expenditure.

3. It was prescribed that these proposals should be first considered and sanctioned in this Department, and finally sanctioned in the Financial Department; and since the peculiar nature of the Public Works organization demanded that Establishments should frequently be organised for sudden emergencies, and it was always necessary that they should be capable of contraction as well as of expansion as the expenditure on works diminished or increased, it was therefore provided, in framing the Code, that in addition to the regular sanctioned Establishments of the Department, temporary Establishments might be entertained under certain rules.

4. These rules secured the elasticity in the system, which it is still necessary to maintain, but they are open to the objection that under them large

Establishments, have come into existence, in some Divisions considerably larger than the permanent ones, which are often in practice permanently kept up, but which never come under the review of either the Local or Supreme Government. It thus becomes impossible to compare accurately the relative cost of Establishments and works in different Provinces, or even in different Divisions of the same Province.

5. The Code Rules are perhaps also open to objection in that they permit the charge of parts of the Establishments upon the same work in more than one way at the same time.

And the new Budget Rules appear to require that some alteration should be made in this respect. Under those rules not only is the sanction to expenditure on each description of service strictly limited, but the expenditure on each sub-division of that service is also limited; it is compared annually with the amount sanctioned for it, and it appears very desirable that the charges to be compared with the amount sanctioned for Establishments should include every description of Establishment, whether permanent or temporary.

6. The Governor General in Council is therefore pleased to lay down the following rules upon the subject, by which Establishments of all kinds will in future be exhibited in the monthly Establishment Bills, and by which, while ample means are provided for varying their strength according to the requirements of the service, and while considerably greater latitude than now obtains is given to the Heads of Local Administrations and the Officers of the Department in entertaining persons temporarily, the means will be afforded for effecting a strict appropriation audit on this head of expenditure.

7. These rules will undoubtedly lead at first to an apparent increase of Establishment charges, but it is absolutely necessary that both the Local and Supreme Governments should have a clearer and truer view than they have at present of the proportionate cost of Establishments, much of which it is believed, in many if not in all the Provinces, now escapes scrutiny. By thus bringing the true state of the case under review, a juster comparison can be made of the proportion borne by such charges under different Governments and different Divisions, and inquiry with a view to reduction will be more justly directed.

RULES REGARDING ESTABLISHMENTS.

I. All Establishments, whether permanent or temporary, will in future be kept entirely separate from the accounts of works, and will be charged for in the monthly Establishment Bills; temporary Establishments being distinguished by entry in red ink.

The charges for the pay of all temporary Establishments will be subject to preaudit in the same manner as that for permanent Establishments.

II. Establishments are divided into—

Engineer.
Upper Subordinate.
Lower Subordinate.
Work.
Office.

The three first of these divisions require no particular remark.

Work Establishments will include mistrees who are regular servants of Government, but are not included in the grades of the Lower Subordinate Establishment; guards, chuprassees not attached to Offices, classees, chokedars, and other inferior servants.

Office Establishments will henceforward be held to include all writers, draftsmen, mohurrirs, and duftrees, engaged in clerical duties, (whether in an Executive Office, or detached) Office peons and servants, Office-rent and contingencies.

III. A fixed sum will be allotted in the Budget of each Province for Establishments, and a fixed maximum scale will be laid down from time to time for each class of Establishment, up to which the Local Government may sanction, (under the conditions of Notification No. 117 of the 13th May 1861, para. 8,) provided that the total Budget assignment for Establishments be not exceeded.

IV. The maximum scales mentioned in Rule III. will, as regards the Engineer and Upper Subordinate Departments, be determined after consideration of the replies now awaited to Circular Resolution No. 83 of this Department, dated 12th September, 1861 and Circular No. 95 of 25th October 1861.

The maximum scale of Lower Subordinate Establishment has already been laid down in Circular No. 76 of 1861, for the Administrations noted in the margin, and it will shortly be fixed for the N. W. P., Hyderabad and Mysore.

Bengal. Punjab. Oudh. Straits | Pegu. T. and M. Provinces. Nagpoor. Settlements

For permanent Office and Work Establishments the scales now sanctioned and drawn for in preaudited Establishment Bills will continue in force. Contingencies may be passed to the extent allowed by existing rules.

V. Establishments required in addition to these sanctioned scales may be temporarily entertained under the conditions laid down in Rules VI. to XI., to such extent as may be necessary, provided the total Budget grant for Establishments be not exceeded.

VI. It is to be distinctly understood that no person employed on the temporary Establishment is entitled to pension, or to any portion of salary when absent from duty for more than one month at a time, and that a person transferred from the temporary to the permanent Establishment, will not be allowed to count the time passed on the former towards pension or increase of pay.

VII. Executive Engineers may entertain permanent Office and Work Establishments to the extent of the scale authorised, and temporary *Work* Establishment to the extent of the amount allotted for their respective Divisions by the Local Governments out of the Budget grant on that head of service, the charges for such temporary Establishment being subject to the usual final audit in their monthly accounts, besides the preaudit for payment provided in Rule I.

VIII. Temporary increases to Office Establishments require the sanction of the Local Government.

IX. Superintending Engineers may entertain Sub-Overseers of the 3rd Class to the extent authorised by the Local Government for their Circles, and temporary Sub-Overseers within the limits of the Budget grant for their Circles.

X. Temporary appointments to the Upper Subordinate Establishment may be made by the Heads of all Local Governments and Administrations within the Budget limits.

XI. Temporary appointments to the Engineer Establishment, that is, appointments of persons properly qualified under the Rules laid down in pages 17—20 of the Code in excess of the sanctioned scale, but within the Budget limits, may be made by the Governments of Bengal, the N. W. P., and the Punjab, but such appointments under the other Local Administrations can only be made by the Government of India.

XII. The appointment of persons to the temporary Establishment as 'Inspectors of Works,' or under other titles not recognised in the Department, is prohibited. All persons temporarily appointed will be held to belong to the grade the pay of which they receive.

XIII. In making reductions, all temporary Establishments are to be first reduced, before any permanent servants of the same grade are transferred to other Provinces or dismissed.

XIV. All proposals for the increase of the permanent maximum scale of any branch of Establishments should be submitted whenever necessary, and will be considered on a review of the whole of that branch of the Establishment of a Province, the proposal being accompanied by the usual Tabular

cement. But any sanction to an increase will not come into operation il the following year, unless Budget limits admit of it.

XV. No increase upon the total expenditure of Establishments in any , beyond the Budget grant for that purpose, is permitted, except upon a nsideration of the Budget by the Government of India.

XVI. Savings in Establishments upon the total Budget grant may pplied to the Reserve of that year, to be expended at the discretion of Local Government.

XVII. Local Governments are empowered to authorize the entertain- t of temporary Establishments of classes and other inferior servants he purpose of executing Surveys within their powers of sanction, each ey being considered as a minor work, and duly estimated and account- or accordingly; the pay of such Survey Establishments is not however to isbursed without the usual preaudit of the Pay Bill.

XVIII. The Local Governments in preparing their Budget of Estab- ent charges must be in possession of full details of such charges in Division, prepared in forms similar to the accompanying. But the ission of these detailed forms to the Government of India is not required, s in any particular case there should be ground to call for it specially.

XIX. The term Local Government here used is intended, where not wise specified, to include all the minor Administrations under the immediate orders of the Government of India.

XX. These Rules will come into operation on the 1st May 1862, and be applicable to persons who may be in temporary employ at that date, ll as to those who may be entertained afterwards.

8. The date at which these orders are issued does not admit of the gets for 1862-63 being prepared in accordance with them; but as there od reason to suppose that the total charges for Establishments are nearly where susceptible of reduction, and as the total charges in each Pro- for extra Establishments heretofore borne on works do not in all bility bear any considerable ratio on the whole to the charges for regular lishments, it does not appear that there is any call to re-adjust the et on account of these rules. But should it appear likely that the Budget y Province will be exceeded in the item Establishments from these s, a revised Estimate for that part of the Budget should be submitted.

GOVERNMENT OF BENGAL,

For 186*-6*

Detail of the Charges in Part III. of the Budget.

			No. of each grade.	Salary per Month.	Salary per Year.	Total of each grade.	Total of each Division.	Grand Total.
				Rs.	Rs.	Rs.	Rs.	Rs.
		Brought forward ...	...	...	...	...	...	3,24,000
*	*			*			*	
		DINAPOOR DIVISION.						
Engineer		Executive Engineer, 2nd Class ...	1	750	9,000			
		Assistant Engineer, " ...	1	200	2,400			
		Ditto, Military Allowances ...	1	141	1,692	13,092		
Upper Subordinate ...		Supervisor	1	200	2,400			
		Assistant Overseers	2	80	1,920	4,320		
Lower Subordinate ...		Sub-Overseers, 1st Class ...	1	40	480			
		" " ...	1	60	720			
		" 2nd Class ...	1	30	360			
		" 3rd " ...	3	15	540	2,592		
		Store-keeper at Dinapoor... ...	1	25	300			
		" at Buxar	1	16	192			
Work ...		Carpenter mistrees for 6 months...	2	15	180			
		Store Chokedar	1	5	60			
		" at Buxar	1	5	60			
		Peons (2 for Executive Engineer, 1 for Assistant, 1 for Supervisor)	4	5	240			
		Extra ditto	...	...	120	660	24,586	24,586
Office		Rent	...	25	300			
		Head Clerk	1	80	960			
		Clerk	1	40	480			
		"	1	30	360			
		Extra	...	...	500			
		Draughtsmen	1	25	300			
		Mohurrirs	4	12	576			
		Duftrees	1	8	96			
		Contingencies	...	...	350	3,922		
		PATNA DIVISION.						
Engineer ...		Executive Engineer, 4th Class ...	1	500	6,000			
		Probationary Assistant Engineer (for six months).	1	120	720			
		Assistant Engineer, 2nd Class (for six months).	1	200	1,800	8,520		
Lower Subordinate ..		Sub-Overseer, 2nd Class	6	30	2,160			
		Carried forward ...	...	...	...	2,160	8,520	3,48,586

Enter Stations of the Assistants and Subordinates.

7d

GOVERNMENT OF BENGAL, P. W. D.

Abstract of charges in Part III. of the Budget for 186-6**.

	Engineer.	Upper Subordinate.	Lower Subordinate.	Work.	Office.	Total.	Rs.
	Rs.	Rs.	Rs.	Rs.	Rs.		
Chief Engineer * * * *	*	*	*	*	*	*	*
1st *Circle.* * *	*	*	*	4,180 *	21,310 *	1,07,650 *	*
2nd *Circle.* * * (and so on)	*	*	*	..... * 660 *	3,800, * 3,923 *	19,800 * 24,586 *	*
5th *Circle.* Superintending Engineer ... * *	16,000 *	..... *	..... *	5,010 *	18,200 *	85,840 *	*
Dinapoor Division ... * *	13,092 *	4,320 *	2,592 *	21,650	2,41,000	2,29,250	
Ramgurh Division (and so on) * *	*	*	*	32,660	3,610		
Total 5th Circle ...	45,000	10,450	7,180				
Total 1st Circle ... * *	* 61,500 *	* 11,210 *	* 9,450 *				
" 2nd Circle (and so on) * *	*	*	*				
" 5th Circle ... * *	* 45,000 *	* 10,450 *	* 7,180 *				
Total	5,40,000	1,18,400	66,800				
Sanctioned maximum Permanent Establishment	5,81,000	1,20,600	64,000				
Excess, due to proposed Temporary Establishment ...	.....	.....	2,800				

Govt. of Bengal.
" N. W. Provinces.
" Punjab.
Govr. Straits Settlements.
Chief Commr., Oudh.
" " Central Provinces.
Commr., Pegu.
" T. and M. Provinces.
" Mysore.
Resident at Hyderabad.
Commr. of Coorg.
G. G.'s Agents Central India, Rajpootana.

Ordered that the foregoing Resolution be forwarded to the Local Governments and Adminstrations noted in the margin.

Ordered also that copies be sent for information to the Govt of Madras & Bombay and to the Financial Department.

H. YULE, *Lieut. Col.*,
Secy. to the Govt. of India.

Copy forwarded for information to the Govt of Madras.

H Yule Lieut Col
Secretary to the Govt of India

1557/1855

1557/1855

25/5/63 J.J.
26-11-01
13-12-01

Fremantle Gov.t Valua
Cir: 377 of 1863 –

From Do — Do of
4 Feby 1863 Cir: 28

How will these rules
apply to our temporary
Establishment –

C.M. 21/4/63

C10 4 Feby 12 –

No. 458 & 459.

Public Works 1862 Dept.
Pro: of Govt for Feby.

No. 321

Circular –

From the Secretary to the
Government of India

Dated 28 Jany/62
Received 6th Feby/63 –

No. 6.

Have Copies Dept.s to Supd.g
Engr. of Dist. to the 28th May
1863.

Laying down certain
Rules with regard to
the Bath Light –

No. 333

Will Recorded.
Hor 1 & 1/2 pm
28 Feby/62

7 fr. 25. 2. 63 – 4496 PW
7 – 16. 3. 63. 4644 PW