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MADRAS RECORD OFFICE.

Government of Madras.

Public Works DEPARTMENT.
Can 18/1/60

G.O. No.	<u>67</u>	Press Mis.
<u>136-37</u>		
Dated	<u>9-1-</u>	<u>18/60.</u>

Not to be folded or roughly handled

*Proceedings of the Madras Government, Public Works Department,
for the month of January 1860.*

No. 136. Read the following letter from J. J. FRANKLIN, Esq., Superintendent of Marine; to T. PYCROFT, Esq., Chief Secretary to Government, dated 28th December 1859, No. 5179.

In prosecution of the orders noted in the margin, I have the honor to report that I have prepared the subjoined rules for observance in landing Government consignments, which are based on those furnished to the late Marine Board, in Extract Minutes of Consultation of the 9th July 1839, No. 2995. They have been forwarded to the Inspector General of Ordnance and Magazines, the Mint Master and the Master Attendant, who have all expressed their concurrence in the arrangements proposed. I have therefore to solicit the sanction of Government thereto.

2. I have still to report what extra establishment will be required for the landing officer, but desire before offering any suggestions on this point to watch for a time the working of the system.

RULES TO BE OBSERVED IN DISCHARGING GOVERNMENT CONSIGNMENTS.

1. On the arrival of a vessel with consignments for Government, the 2nd Assistant Master Attendant will proceed on board, and in company with the Master, who is to be requested in writing, to attend, examine the hatches and the stowage of the cargo, more particularly noticing bales of clothing or other perishable articles. He will submit a report thereon to the Master Attendant.

2. He will then arrange for the discharge of the Government cargo, being careful to intimate previously to the departments concerned when any of their stores are likely to reach the shore, in order that a trusty subordinate may be sent to take charge of them.

3. Marine, Mint, Clothing and Medical stores will be taken charge of by the Master Attendant and placed in security in the Marine godown till removed. Other stores will be taken charge of at once by the departments concerned.

4. Military Stores are to be landed at the Light house.

Stationery do.

Mint... ..

Marine... ..

Medical... ..

Clothing... ..

} Marine yard.

Public Works Stores... .. Abercrombie's battery.

Electric Telegraph,, ... Electric Telegraph office.

Commissariat ,, ... Custom House.

5. The 2nd Assistant will supply the Master with a duplicate boat note book, and no boat is to be sent from a ship with Government stores without being furnished with a note clearly shewing the articles with which it is loaded, counterpart being entered on that portion of the page that remains in the book.

6. On reaching the shore, the subordinate to receive the stores will at once compare them with the boat note and bring to the notice of the 2nd Assistant any discrepancy he may observe, or any damage not mentioned in the boat note.

7. As a general rule, stores for different departments are not to be sent in the same boat, and the 2nd Assistant is to be particularly careful in seeing that the stores are sent to and landed at the places indicated in the 3rd paragraph of these rules.

8. It will be the duty of the beach Kanakapillais of the Master Attendant's department to attend to the unloading of the boats, and to see that the stores are placed on the beach out of the reach of the surf; Government lascars, or when these are not available, hired coolies being employed to assist the boatmen in removing from their boats any heavy articles.

9. In the event of any bale, package, &c. exhibiting outward signs of damage, or of having been tampered with, the 2nd Assistant is to bring the circumstance to the notice of the Master or Chief Mate, and such stores are to be landed by themselves under the direct supervision of the

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2nd Assistant, the boat note minutely describing marks and numbers as well as the condition in which they leave the ship's side. Previous to discharging such stores, he will acquaint the Master Attendant with his intention, and it will be the duty of the latter officer to arrange for their being immediately placed out of danger of further damage, and within 24 hours, or as soon after as possible, to assemble a committee of survey on them composed of himself or 1st Assistant, the Collector or Sub Collector of Sea Customs, and an officer of the department to which they belong. The Master Attendant will notify to the Master the time and place at which the committee are to assemble, and request him to be present to watch the proceedings and to give such information as they may require.

10. On the completion of the survey the committee, after entering in their report full particulars of the extent and nature of the damage, will hand it to the Master Attendant, who having satisfied himself that the damage certified took place on board, and not after the goods had left the ship, will forward it for adjustment of the loss to the Superintendent of Marine, with the originals or copies of the boat notes and the certificate of stowage from his 2nd Assistant.

11. The discharge of a consignment having been effected, the Master Attendant will at once call on the several departments concerned for receipts of the number of bales, cases, &c. delivered to them which, with the exceptions above noticed, are to be furnished without scrutiny of their contents; and these having been received, he will surrender the bill of lading to the agents with an endorsement, if necessary, particularizing any damage or short delivery.

12. The Superintendent of Marine will then pass the freight bill making, if the circumstances of the case require it, such deductions as may be authorized by the tender and bill of lading, which are those obtaining in all mercantile transactions of a similar nature.

No. 137.

ORDER THEREON, 9th January 1860, No. 67.

The rules submitted by the Superintendent of Marine with this letter are approved.

2. The Superintendent probably intends to draw up other rules respecting the shipping of goods.

(Signed) T. PYCROFT,
Chief Secretary.

Rules to be observed in discharging Government
Consignments.

1 On the arrival of a vessel with consignments for Government the 2^d Assistant Master Attendant will proceed on board and in company with the Master, who is to be requested in writing to attend, examine the hatches and the stowage of the cargo, more particularly noticing bales of clothing or other perishable articles. He will submit a report thereon to the Master Attendant.

2 He will then arrange for the discharge of the Government Cargo, being careful to intimate previously to the departments concerned when any of their stores are likely to reach the shore, in order that a trusty subordinate may be sent to take charge of them.

3 Marine, Mint, Clothing and Medical stores will be taken charge of by the Master Attendant and placed in security in the Marine godown till removed. Other stores will be taken charge of at once by the Departments concerned.

4 Military stores are to be landed at the Light House.

Stationery	 do
Mint	} ... Marine Yard.
Marine	
Medical	
Clothing	

Public Works stores — Abercrombie's Battery
Electric Telegraph " — Electric Telegraph Office
Commisariat..... — Custom House.

5. The 2^d. Assistant will supply the Master with a duplicate boat note book, and no boat is to be sent from a ship with Government stores without being furnished with a note clearly shewing the articles with which it is loaded, counterpart being entered on that portion of the page that remains in the book.

6. On reaching the shore the subordinate to receive the stores will at once compare them with the boat note and bring to the notice of the 2^d. Assistant any discrepancy he may observe or any damage not mentioned in the boat note.

7. As a general rule stores for different departments are not to be sent in the same boat, and the 2^d. Assistant is to be particularly careful in seeing that the stores are sent to and landed at the places indicated in the 3^d. para of these Rules.

8. It will be the duty of the Beach Kamahapillais of the Master Attendant's department to attend to the unloading of the boats, and to see that the stores are placed on the beach out of the reach of the surf. Government labourers or when these are not available, hired coolies being employed to assist the boatmen in removing from their boats any heavy articles.

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9. In the event of any bale, package &c.^{ca} exhibiting outward signs of damage, or of having been tampered with, the 2^d. Assistant is to bring the circumstance to the notice of the Master or Chief Mate, and such stores are to be landed by themselves under the direct supervision of the 2^d. Assistant, the boat note minutely describing marks and numbers as well as the condition in which they leave the ship's side. Previous to discharging such stores he will acquaint the Master Attendant with his intention, and it will be the duty of the latter Officer to arrange for their being immediately placed out of danger of further damage, and within 24 hours, or as soon after as possible, to assemble a Committee of Survey on them composed of himself or 1st. Assistant, the Collector or Sub Collector of Sea Customs, and an Officer of the department to which they belong. The Master Attendant will notify to the Master the time and place at which the Committee are to assemble, and request him to be present to watch the proceedings and to give such information as they may require.

10. On the completion of the survey the Committee, after entering in their report full particulars of the extent and nature of the damage, will hand it to the Master Attendant, who having satisfied himself that the damage certified took place on board, and not after the goods had left the ship, will forward it for adjustment of the loss to the Superintendent of

of Marine with the Originals or Copies of the
boat notes and the certificate of stowage from his
2^d Assistant.

11. The discharge of a consignment having
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once call on the several departments concerned
for receipts of the number of bales, cases &c^o delivered
to them which, with the exceptions above noticed,
are to be furnished without scrutiny of their contents;
and these having been received, he will surrender
the bill of lading to the Agents with an endorsement,
if necessary, particularizing any damage or short
delivery.

12. The Superintendent of Marine will
then pass the freight bill making, if the circumstances
of the case require it, such deductions as may be
authorized by the Tender and Bill of Lading, which
are those obtaining in all mercantile transactions
of a similar nature.

Copy in margin to be
sent to the
Aug 11/60 11.55

Q. 3398/57

No 5179 77
From
The Superintendent of Marine
To
The Chief Secretary to Government
Fort Saint George
Sir,

In prosecution of the orders noted in
margin I have the honor to report that I have
prepared the subjoined rules for observance in
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Madras
Marine Sup^t Office
28th December 1859

I have the honor to be
Sir
Your Most Obedient Serv^t
J. M. M.
Superintendent of Marine

