1. Number of pages. 1–6
2. Date of repair. 6-9-37
3. Initials of Repairer. [illegible]

M.R.O. 1—82400—23-11-36

MADRAS RECORD OFFICE.

Government of Madras.

Public Works DEPARTMENT.

(Ex 15-12-5)

G.O. No. 12298 Press / Mis.

23-24

Dated 4 — 12 — 18 5.)

Not to be folded or roughly handled

PB
6-9-37

Fort Saint George, Public Works Consultation of 15th December 1857.

No. 23. Read the following Extract from the Minutes of Consultation in the Public Department, dated 20th November 1857, No. 1645.

Read the following letter from R. H. WILLIAMSON, Esq., Post Master General, Madras; to T. PYCROFT, Esq., Chief Secretary to Government, dated 6th November 1857, No. 2582.

SIR,

With reference to the marginal extract from the Rules for the management of the Post Office Department, I have the honor to submit for the information of the Right Honorable the Governor in Council copy of a letter, with enclosure, from the Acting Collector of Masulipatam, No. 37, dated 10th Ultimo, relative to the use by Public Officers at the Presidency of thick heavy paper as covers of service packets, and to request the favor of your moving His Lordship to call the attention of Heads of Departments to the unnecessary increase to the weight of the Mails in which the practice results, and to order that the rules of this Department on the subject be invariably attended to.

Extract from N. B., at foot of the Rule 36.

All Periodical Returns and Reports, and all letters not of an important or confidential nature are to be packed in covers open at each end.

Letters on the Public Service, not intended to be permanently retained on record are to be written on paper of the smallest size (compatible with clear and legible writing.)

From T. J. KNOX, Esq., Acting Collector of Masulipatam; to R. H. WILLIAMSON, Esq., Post Master General, Madras, dated 10th October 1857, No. 37.

SIR,

As Acting Post Master, I deem it my duty to bring to your notice the great additional weight that Tappal runners have to carry, because some of the Public Officers in Madras, will use neither light envelopes nor open covers, and will enclose each letter in a separate cover.

2. I enclose you a specimen cover which contained printed papers, that might have come in an open cover, and the Madras Post Office will show how numerous are the letters to my address as Collector at the beginning of each month from the Civil Auditor.

3. The monthly audit of pay bills has greatly increased the work of the Post Office besides annoying every Officer up-country.

Resolved that the attention of Heads of Offices be called to the order in question.

(True Extract and Copies.)

(Signed) T. PYCROFT,
Chief Secretary.

No. 24. ORDER THEREON, No. 2298; dated 9th December 1857.

Ordered to be communicated to the Chief Engineer.

(Signed) H. FORBES,
Acting Secretary to Government.

3B

PUBLIC DEPARTMENT.

No. 1645.

Extract from the Minutes of Consultation, under date the 20th November 1857.

Read the following letter from the Post Master General, Madras; to the Chief Secretary to Government in the Public Department, dated 6th November 1857, No. 2582.

SIR,

With reference to the marginal extract from the Rules for the management of the Post Office Department, I have the honor to submit for the information of the Right Honorable the Governor in Council copy of a letter, with enclosure, from the Acting Collector of Masulipatam, No. 37, dated 10th Ultimo, relative to the use by Public Officers at the Presidency of thick heavy paper as covers of service packets, and to request the favor of your moving His Lordship to call the attention of Heads of Departments to the unnecessary increase to the weight of the Mails in which the practice results, and to order that the rules of this Department on the subject be invariably attended to.

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(Signed) R. H. WILLIAMSON,
Post Master General.

From T. J. KNOX, Esq., Acting Collector of Masulipatam; to R. H. WILLIAMSON, Esq., Post Master General, Madras, dated 10th October 1857, No. 37.

SIR,

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3. The monthly audit of pay bills has greatly increased the work of the Post Office besides annoying every Officer up-country.

(Signed) T. J. KNOX,
Acting Collector.

(True Copy.)

(Signed) R. H. WILLIAMSON,
Post Master General.

Resolved that the attention of Heads of Offices be called to the order in question.

(True Extract and Copies.)

Chief Secretary.

To

The Public Works Department.

Exd. F. Cartledge.

for record and for communication to the proper Officers

Public Works 1857 Depat.
Dft Comm 15th Dec.
No. 2381.

No. 2298

Ordered to be communicated to the Chief Engineer.

Extract from the Mins: of Coms: in the Public Depat.

Dated 20th
Received 28th } Nov. 1857
No. 1645.

Fort St. George
9th Dec. 1857

Calling the attention of the Heads of Offices to the unnecessary increase to the weight of the Mails in which the practice of using thick heavy paper as Covers of Service Corr: Ret's results, and ordering that the rules of the Post Office Departt on the subject be invariably attended to.

No 2298 of 7th December
With an order of

No 23 & 24.

9 Copies to the Chief Engr. Dist: 11