Date of repair 7-8-83
Initials of Repairer

M.R.O. [illegible]

MADRAS RECORD OFFICE.

Government of Madras.

Public Works DEPARTMENT

G.O. No. 613 Press Mis.

613

Dated 18[illegible]

Not to be folded or roughly handled.

Fort Saint George, Public Works Consultation of 8*th September* 1857.

Read the following letters.

No. 10. From Colonel C. E. FABER, Chief Engineer; to H. FORBES, Esq., Acting Secretary to Government, dated 14th August 1857, No. 2940.

SIR,

With reference to Extract Minutes Consultation 6th August 1857, No. 1534, I have the honor to submit the following observations for the favorable consideration of Government.

2. In my letter dated 13th August 1856, No. 5753, I entered very fully into an examination of the work performed by the several Departments of the Central office. The remarks in para. 25, will have shown the Government that the distribution of clerks originally sanctioned for particular Departments was found unsuitable in some instances, and that in consequence, re-arrangements had to be made to carry on the duties of the office. The necessity for further adjustments of this kind became evident as the office grew in experience, and from the earlier months of the past year, the work of the Proceedings Department has been managed entirely by the following establishment viz.

	Rs.
1 Head Clerk	60
1 Examiner	40
2 Readers at 20 Rs.	40
2 Indexers at 60 and 40	100
2 Overseers at 30	60
1 Reference picker	30
12 Copyists { 3 at 30	90
12 Copyists { 9 at 20	180
Total Rupees...	600

which is its strength at the present moment; the former Manager of the Proceedings Department (who was so merely in name) and two Clerks, having been withdrawn to the Current Department where their services were more needed, after the arrears that then existed in the Proceedings Department had been brought up. The order of Government under reply will, therefore, be considered as having reference to the establishment now bona fide working in the Proceedings Department the amount of which, as shewn above, is 600 Rupees per mensem.

3. In directing the discontinuance of the office and broken sets of Proceedings, and the substitution of a weekly list of disposals, I take it for granted that it is the intention of Government that I should have the assistance necessary to enable me to carry out these orders, out of the sum proposed to be discontinued. The amount of work involved in the preparation of this list will be seen from the accompanying paper for the 1st week of August, and I have to submit that it is fully sufficient for the employment of three Clerks, one to prepare the original, and two to transcribe the same. Should Government admit the correctness of this opinion, I would respectfully solicit permission to retain three Clerks on 60, 30 and 20 Rupees per mensem for the above purpose.

4. In the next place, I must hope to be allowed also some equivalent for the loss of the services of so large an establishment of Clerks frequently employed hitherto in copying papers which had accumulated both in the Current and Audit Departments, and but for whose timely assistance, those arrears would inevitably have accumulated still more, to the exceeding inconvenience and derangement of the office. It is needless for me to dwell upon the fact that in all large offices, assistance is occasionally rendered by one Department to another, and this has perhaps been more frequently the case in the Central office than in any other, owing to the many changes that have taken place in the conduct of Public Works in the Provinces, which have prevented the business of the various Departments from assuming the character of permanence which otherwise it must have done. Hence it has not been possible hitherto to fix with certainty what ought to be the permanent strength of each Department. I estimate the assistance rendered by the 21 subordinates of the Proceedings Department on the various occasions, on which their services have been called into requisition for copying, examining, or indexing files

of papers, reports and statements both in the Current and Audit Departments, as fully equal to the fixed services of three permanent Clerks, and I have therefore to request the permission of Government to retain the services of such three Clerks on 40, 30 and 20 Rupees on this account.

5. With these exceptions amounting to Rupees 200 per mensem, the rest of the Proceedings Department is to be considered under the orders of Government now acknowledged liable to summary displacement, thus representing a saving of Rupees 400 per mensem; but adverting to the indispensable increase solicited in my letter of the 13th August 1856, No. 5753, being at length speedily sanctioned (the matter having been already transferred from the Public Works to the Financial Department of the Government of India) I would respectfully submit for the consideration of Government whether it would not be highly advisable to distribute the parties subject to elimination among the different Departments of the office in the manner finally decided on by Government as detailed in their letter to Colonel Baker, of 4th December 1856, No. 2253. This would be a most important assistance to the office at the present time and particularly to the Audit Department, wherein, owing to its present numerical weakness, it is found most difficult to bring up the Journal and Ledger, and to prepare the monthly returns required by the new rules; and where no less than 2187 bills have accumulated within the last three months, and now await examination and audit.

Vide report of 13th August 1856, No. 5753.

6. In para. 9, of the orders under reply, Government require me to report what reduction can be effected in consequence of the discontinuance of the Collections. I beg to state in answer that the Collections have been called for only on few occasions since the establishment of this office, and that the requisitions were met on those occasions by a temporary cessation of the proceedings, and by the employment of that department in the above work, in conjunction with 12 Volunteers. No part of the establishment was set apart for that duty, and hence the discontinuance of the Proceedings Department virtually involves that of the Collections, which it would be altogether impossible in future to supply with the few Clerks that will belong to the copying Department, after those of the Proceedings branch have been dispensed with.

7. I propose to address Government separately with reference to para. 4, in connection with previous orders on the same subject.

No. 11. From Colonel C. E. FABER, Chief Engineer; to H. FORBES, Esq., Acting Secretary to Government, dated 17th August 1857, No. 2994.

SIR,

As stated in para. 7 of my letter of the 14th Instant, No. 2940. I now proceed to reply to para. 4 of Extract from the Minutes of Consultation 6th August 1857, No. 1534, and to para. 5 of a previous order of Government No. 1370, dated the 17th July 1857, requiring a report on the progress made in bringing up the arrears of Proceedings of the late Board of Public Works, undertaken on an estimate of Rupees 16,020 sanctioned by the Government of India on the 22nd March 1856. In entering upon this report it is gratifying to me to be able to state, that the progess made in the transcription of the Proceedings has been very satisfactory, and that if permitted to continue the completion of the entire work may be looked for at an expense considerably below the authorized amount.

2. The following statement exhibits the amount of work already performed.

Proceedings of 1846 1st and 2nd Sets completed with rough and fair Index in duplicate.
Do. 1847 1st and 2nd Sets completed with rough Index.
Do. 1848 1st and 2nd Sets completed with rough Index.
Do. 1849 1st and 2nd Sets completed with rough Index up to 31st October.
Do. 1850 1st and 2nd Sets completed up to September. The Sets for October November and December are being copied.
Do. 1851, 1852 and 1853 } The Proceedings of these years were written up in the old Office of Public Works, with a few omissions which have been supplied.

3. The following work remains to be done to render the above transcription complete and available for use and reference.

1847 Fair Index.
1848 Fair do.
1849 Rough Index for November and December and Fair Index for the whole year.
1850 1st and 2nd Sets for October November and December, now in the hands of the Copyists and will be completed in 3 weeks.
1851, 1852, 1853 } Rough and fair Index.

4. The Proceedings of the period from January 1854, to July 1855, or one year and nine months, are the only portion of the arrears which have not yet been undertaken and which therefore remain to be brought up.

		Rs.
5. The amount sanctioned by the Government of India for bringing up the whole of the arrears is..		16,020
The amount disbursed for temporary establishment in the months of May, June and July 1856, to prepare the Proceedings for transcription at 120 Rupees per month is..	360	
Do. For temporary establishment for writing up arrears from August 1856, to July 1857, being 12 months at 745 Rupees per month	8,940	
Total......		9,300
Balance remaining available......		6,720

6. The Proceedings for the months of October, November, and December 1850, will as already observed, be completed within 3 weeks, or by the end of the present month. What will then remain to render the work available for use and reference is so little, that I do not think that Government will consider it expedient to save this expense, when by so doing the Indexes will remain uncomplete, and most of what has already been accomplished will thereby be rendered comparatively of little or no use.

7. The transcription of the arrears not yet commenced upon, may of course be abandoned; but I would respectfully observe that, the Government of India in ordering the discontinuance of the Chief Engineers Proceedings, do not seem to have contemplated that of the Proceedings, of the late Board of Public Works, which are being worked up on a separate and independent estimate, and not by the Establishment of the Office now ordered to be discontinued.

Para, 25, communicated with Extract Minutes Consultation 17th July 1857 No. 1370.

8. The Honorable Court also in their recent despatch on the subject, approve of the means adopted for bringing up the late Board's arrears, and it does not appear to have been at all intended by them, that any portion of it should be discontinued before the completion of the whole.

9. Under these circumstances, and in connection with the small further expense which he completion of the work on hand will involve, the Right Honorable the Governor in Council may perhaps consider it proper to direct, that it should be proceeded with, so as to render the whole available for use and reference.

10. The additional expense required for this purpose is as follows

	Rs.
Salary of present Establishment for 2 months, viz. August and September 1857 to bring up the arrears to July 1855, at Rupees 745 per mensem....	1,490
Do. of a reduced Establishment for 3 months, viz. from October to December 1857, to fair copy Indexes &c. and completing proceedings @ Rupees 400	1,200
Total..............	2,690

which being deducted from the available surplus on 1st August viz. Rupees 6,720, leaves a saving of Rupees 4,030, to be ultimately effected from the amount sanctioned.

11. As respects the necessity for having the proceedings of the late Board of Public Works brought up, I trust I may be permitted to mention, that many of the records of the old Department are defaced and injured by use, and as no printed copy of them exists, it seems desirable that the original documents should be transcribed for preservation, either *separately* or together in a volume in the shape of Proceedings, and the latter seems the better course.

12. I trust that in making this recommendation, as well as that contained in my letter of the 14th Instant, I shall not be impugned for want of co-operation in any economical plan which may be thought expedient for the benefit of the public service at the present conjuncture. I beg to assure the Government that it is my own most sincere desire to effect every retrenchment possible, but whilst making this avowal, I cannot forget the great responsibilities of my position nor that, if the means of an efficient discharge of duty be withheld from the Department Public Works, delay, dissappointment and discredit must inevitably ensue. It may too be pointed out with all possible deference, that diminished means and facilities, resulting from reduced establishments, by no means ensure a corresponding abatement in the *requirements* of higher authorities, and I apprehend, that the Chief Engineer may be expected to fulfil the engagements of his position withasmuch efficiency, as if he had never been compelled to represent the inadequacies of his establishment, nor been obliged, from the very first, to contend against a numerical insufficiency which being after close scrutiny fully admitted by His Lordship in Council, still continues to be unrelieved by the Government of India.

No. 12. From Colonel C. E. FABER, Chief Engineer; to H. FORBES, Esq., Acting Secretary to Government, dated 21st August 1857, No. 3085.

SIR,

The Civil Auditor* having called upon me to furnish him with the particulars which make up the amount of the Establishment ordered to be discontinued in Extract Minutes Consultation 6th August 1857, No. 1534, with the view of a corresponding deduction being made from the abstract of this office. I have the honor to solicit, that you will be pleased to lay the matter before the Right Honorable the Governor in Council, and obtain His Lordship's sanction for the enforcement of the above order being held in abeyance, until the decision of Government has been passed upon my letter of the 14th Instant†.

* In letter dated 18th August 1857, herewith submitted in original to be returned.

† No. 2940.

No. 13. ORDER THEREON, No. 1673; dated 2nd September 1857.

In the first letter above recorded, the Chief Engineer replies to Extract Minutes Consultation dated 6th August 1857 No. 1534, in which he was requested to report what reduction he would be able to effect in his Establishment in consequence of the discontinuance of the Collections. Colonel Faber states that no part of the establishment was set apart for copying Collections; that the duty has been performed by the Proceedings Department, and that therefore the discontinuance of that Department virtually involves that of the Collection Department.

2. Colonel Faber's letter would imply that no consideration whatever was had to the preparation of the Collections in the formation of the Central Office. Such was not however the case. In the list of the establishment submitted with that Officer's letter dated 17th May 1855, separate provision was made for the Collection Department to the extent of 13 Clerks, at a monthly cost of Rupees 450, and no material alteration appears to have been afterwards made in this respect, though the final division of the office into particular Departments was at that time postponed. The Government are however aware that the list was prepared at a time when

no knowledge of the extent of the duties of the office had been obtained, and as Colonel Faber states that Collections have been prepared in the Proceedings Department, and that no separate provision was made for them in the recent classification of the office, they will not urge a separate reduction on account of this branch of the work, which has now been discontinued.

From Chief Engineer 13th August 1856.

3. Colonel Faber sets down 600 Rupees as the cost of the Proceedings Department, instead of 760 according to the classification of August 1856. He explains that the distribution of Clerks originally sanctioned for particular Departments was found unsuitable in practice; that in consequence new arrangements had to be made to carry on the duties of the Office, and that from the earlier months of the past year, the work of the Proceedings Department has been managed entirely by a strength of 21 individuals at a cost of Rupees 600.

4. The Government cannot assent to this change in the cost of the Proceedings Department. By Colonel Faber's own shewing the distribution of the Office establishment in August 1856, was made, after experience of what was necessary had been obtained, and if, as he states, the work of the Proceedings Department was from the earlier months of 1856, performed by 21 individuals at a cost of 600 Rupees, there was no occasion to have apportioned 760 Rupees for that Department in the distribution made in August of that year. The Government moreover observe that the chief, if not the sole cause of the changes made appears to have been a wish to transfer the Manager* of the Proceedings Department to the Current branch. Colonel Faber remarks that the requirements of the Current Department rendered this transfer necessary, but this the Government must question. The Current Department had already two highly paid Managers, viz. the General Manager* and the Manager of the copying branch,† and it could hardly have needed more supervisors. The Current as well as all the copying branches of all Departments of the Secretariat have been managed only by Clerks paid between 50 and 80 Rupees a month, even before the introduction of printing. All the addition that was represented in the Chief Engineer's letter of the 13th August 1856, as necessary for the Current Department was four Copyists and two Readers, at an increase in expenditure of Rupees 73, and the Government are willing to allow this sum from the Proceedings Department till the final orders from the Supreme Government are received on the application for an increase to the Central office, because Colonel Faber remarks in para. 4 of his letter, that the discontinuance of the Proceedings Department will deprive the Current and Audit Departments of the assistance which they occasionally derived from the copyists of the former, and Colonel Faber is also authorized to retain 2 Copyists for the Audit Department on the same terms. The Chief Engineer next proposes to retain three servants from the Proceedings Department at 60,30 and 20 Rupees per mensem, to prepare the weekly list called for in the order of Government, dated 6th Ultimo, No. 1534. He adds that one of them will prepare the original copy, and the other two transcribe the same. There appears to be no necessity to employ a clerk at 60 Rupees to prepare the original of this list. If the Registers in the Current Department are properly kept, the list will be no more than a copy of the abstracts entered in them and these copies, a copyist of ordinary intelligence will be able to make without any difficulty. The Government will allow the Chief Engineer to retain three copyists, one on 30 Rupees and two on 20 Rupees each per mensem, for the preparation of this list.

* Salary Rupees 130.

* Salary Rupees 150

† Do. „ 105

	Present.			Proposed.		
	No.	Rate of pay.	Total.	No.	Rate of pay.	Total.
Copyists	2	40	80	2	40	80
Do.	3	30	90	3	30	90
Do.	5	20	100	2	20	40
Do.	..	...	...	7	15	105
Total...	10	...	270	14	...	315
Readers	...	...	..	2	14	28
Total...	10	..	270	16	..	343
	...	...	..	10	..	270
Increase	...	...	...	6	...	73

5. Lastly, Colonel Faber requests that the sum actually saved by the discontinuance of the Proceedings Department may be distributed among the servants of the other Departments as the subject of the increase to the Central office has been transferred from the Public Works to the Financial Department of the Government of India. The Government cannot comply with this request in anticipation of the orders of the Supreme Government.

			Rs
Total of the Proceedings Department			760
To be retained.			
For the weekly list	1 copyist	30	
	2 do. at 20 each	40	
		70	
Four copyists and 2 readers to assist the Current Department till the sanction of the Government of India is received for the increase required for the Central office.		73	
Two copyists for Audit Department		30	
		—	173
Total..			587

6. Under the arrangements above ordered, the Chief Engineer will without any further delay discontinue the Proceedings Department, retaining only 173 Rupees of the total sum of Rupees 760 set down for that Department in the Tabular Statement submitted to the Government, and effecting a saving of Rupees 587, as pointed out in the margin. The sum of Rupees 173 is to be distributed among 9 Copyists and 2 Readers in the manner already explained.

7. In the second letter above recorded, the Chief Engineer reports the progress made in bringing up the arrears of the Proceedings of the late Board of Public Works, for which the Government of India sanctioned the disbursement of Rupees 16,020 and requests permission to complete the entire work at an expense considerably below the authorized amount. The Proceedings of the years 1846 to 1853 have been copied with a few exceptions, and the work remaining to be done consists in the preparation of the rough and fair Indexes for the Proceedings of seven years, and the copying of portions of the Proceedings of 1849 and 50. The portion of the authorized amount disbursed in the employment of the temporary Establishment up to July last amounted to Rupees 9,300. There remains a balance of Rupees 6,720, and Colonel Faber states that he will be able to complete the Indexes, and bring the arrears up to July 1856 at a cost of Rupees 2,690, leaving a saving of Rupees 4,030. He remarks also that the records of the late Board of Public Works are defaced, and injured by use, and as no printed copy of them exists, it seems desirable that the original documents should be transcribed for preservation. The Government are also of opinion that good and complete Indexes for the Proceedings should be available, and that the records of the late Board of Public Works, which are represented to be in a bad state, should be transcribed, and they therefore authorize the completion of the work at the reduced cost proposed by the Chief Engineer.

Extract Minutes Consultation, dated 15th April 1856 No. 519.

8. Colonel Faber's first two communications having been disposed of, his third letter, dated 21st August No. 3085, requesting the Government to instruct the Civil Auditor to postpone carrying out the instructions contained in Extract Minutes Consultation, dated 6th Ultimo in regard to the reduction of the Establishment of the Central office needs no orders.

(Signed) H. FORBES,

Acting Secretary to Government.

No 2940 Central Office of Public Works

From

The Chief Engineer,

To

The Secretary to Government D. P. W.

Sir,

With reference to Extract Minutes Consultation 6th August 1857, No. 1534, I have the honor to submit the following observations for the favorable consideration of Government.—

2 In my letter dated 13th August 1856, I entered very fully into an examination of the work performed by the several Departments of the Central Office. The remarks in para 25, will have shown the Government that the distribution of Clerks originally sanctioned for particular departments was found unsuitable in some instances, and that in consequence, re-arrangements had to be made No. 5753.

3085

made to carry on the duties of the Office. The necessity for further adjustments of this kind became evident as the Office grew in experience, and from the earlier months of the past year, the work of the proceedings Department has been managed entirely by the following establishment viz:

		Rs
1 Head Clerk		60
1 Examiner		40
2 Readers at 20 Rs		40
2 Indexers at 60 & 40.		100
2 Overseers at 30		60
1 Reference picker		30
12 Copyists	3 at 30	90
	9 at 20	180
	Total Rupees	600

which is its strength at the present moment, the former manager of the proceedings Department (who was so merely in name) and two Clerks, having been withdrawn to the Current Department where their services were more needed, after the arrears that then existed in the proceedings Department had been brought up. The order of Government under reply will, therefore, be considered as having reference to the establishment now bonâ fide working in the proceedings Department the amount of which, as shown above, is 600 Rupees per mensem.

3. In directing the discontinuance of the Office and broken Sets of proceedings, and the substitution of a weekly list of disposals, I take it for granted that it is the intention of Government that I should have the assistance necessary to enable me to carry out these orders, out of the sum proposed to be discontinued. The amount of work involved in the preparation of this list will be seen from the accompanying paper for the 1st week of August, and I have to submit that it is fully sufficient for the employment of three Clerks, one to prepare the original,

and two to transcribe the same.

Should Government admit the correctness of this opinion, I would respectfully solicit permission to retain three clerks on 60,30 & 20 Rupees per mensem for the above purpose.-

4. In the next place, I must hope to be allowed also some equivalent for the loss of the services of so large an establishment of clerks frequently employed hitherto in copying papers which had accumulated both in the Current and Audit Departments, and but for whose timely assistance, those arrears would inevitably have accumulated still more, to the exceeding inconvenience and derangement of the Office. It is needless for me to dwell upon the fact that in all large Offices, assistance is occasionally rendered by one department to another, and this has perhaps been more frequently the case in the Central Office than in any other, owing to [illegible] many changes that have taken place in the conduct of public works in the Provinces, which have prevented the business of the various departments from assuming the character of permanence which otherwise it must have done. Hence it has not been possible hitherto to fix with certainty what ought to be the permanent strength of each department. I estimate the assistance rendered by the 21 subordinates of the proceedings Department on the various occasions, on which their services have been called into requisition for copying, examining, or indexing files of papers, reports and statements both in the Current and Audit Departments, as fully equal to the fixed services of three permanent clerks, and I have therefore to request the permission of Government to retain the services of such three clerks on 40, 30 and 20 Rupees on this account.-

5. With these exceptions amounting to Rupees 200 per mensem, the rest of

the proceedings Department is to be considered under the orders of Government now acknowledged liable to summary displacement, thus representing a saving of Rupees 400 per mensem; but adverting to the indispensable increase solicited in my letter of the 13th August 1856 No. 5753. being at length speedily sanctioned, the matter having been already transferred from the Public Works to the Financial department of the Government of India) I would respectfully submit for the consideration of Government whether it would not be highly advisable to distribute the parties subject to elimination among the different Departments of the Office in the manner finally decided on by Government as detailed in their letter to Colonel Baker of 4th December 1856. No. 2253. This would be a most important assistance to the Office at the present time and

particularly

particularly to the Audit Department, wherein, owing to its present numerical weakness, it is found most difficult to bring up the Journal and Ledger, and to prepare the monthly returns required by the new rules; and where no less than 2187 bills have accumulated within the last three months, and now await examination and audit.–

6. In para 9 of the orders under reply, Government require me to report what reduction can be effected in consequence of the discontinuance of the Collections. I beg to state in answer that the Collections have been called for only on few occasions since the establishment of this office, and that the requisitions were met on those occasions by a temporary cessation of the proceedings, and by the employment of that department in the above work, in conjunction with 12 Volunteers– No part of the establishment was set apart for that duty, and hence the discontinuance of the

Vide Report of 13th Augt. 1856 No. 5753.

proceedings department virtually involves that of the Collections, which it would be altogether impossible in future to supply with the few clerks that will belong to the copying Department after those of the Proceedings branch have been dispensed with.—

7. I propose to address Government separately with reference to para 4, in connection with previous orders on the same subject.—

Central Office of P.W.
Fort Saint George
14 August 1857.—

I have the honor to be,
Sir
Your Most Obedient Servant

[illegible] Colonel
Chief Engineer.—

C 28 Aug. 51 Cop.

[illegible] of distributing the portion assigned

considerably below the authorized amount

2 The following statement exhibits the amount of work already performed.—

Proceedings of 1846 — 1st and 2d sets completed with rough and fair Index in duplicate

Do — 1847 1st and 2 sets complete with rough Index

Do — 1848 1st and 2 sets complete with rough Index.

Do. 1849 1st and 2 sets completed with rough Index up to 31st Octr

Do 1850 1st and 2 sets complete up to September. The sets for Octr November & Decr are being copied

Do 1851, 1852 and 1853 { The proceedings of these years were written up in the old office of P. W. with a few omissions which have been supplied.—

3 The following work remains to be done to render the above transcription complete and available for use & reference

1847 Fair Index

1848 Fair Do

1849 Rough Index for November and Decr and fair Index for the whole year

1850 1st and 2nd sets for October Novr and Decr, now in the hands of the Copyists and will be completed in 3 weeks.

1851 }
1852 } Rough and fair Index.
1853 }

4 The proceedings of the period from January 1854 to July 1855, or one year and nine months, are the only portion of the arrears which have not yet been undertaken, and which therefore remain to be brought up.—

5 The amount sanctioned by the Govt of India for bringing up the whole of the arrears is Rupees 16,020

The amount disbursed for temporary Establishment in the months of May, June and July 56 to prepare the proceedings for transcription at 120 Rs per month is Rs 360

Do for Temporary Establisht for writing up arrears from Augt 1856 to July 1857 being 12 months at 745 Rupees per month Rs 8940

Total — 9300

Balance remaining available — 6720

6 The proceedings for the months of October, November, and December 1850, will as already observed, be completed within 3 weeks, or by the end of the present month.- What will then remain to render the work available for uses and reference is so little, that I do not think that Government will consider it expedient to save this expense, when by so doing the Indexes will remain incomplete, and most of what has already been accomplished will thereby be rendered comparatively of little or no use.-

7.- The transcription of the arrears not yet commenced upon, may of course be abandoned; but I would respectfully observe that, the Government of India in ordering the discontinuance of the Chief Engineers Proceedings, do not seem to have contemplated that of the Proceedings of the late Board of Public Works, which are being worked up on a separate and independent Estimate, and not by the Establishment of the Office now ordered to be discontinued

8. The Honorable Court also in their recent despatch on the subject, approve of the means adopted for bringing up the late Boards arrears, and it does not appear to have been at all intended by them, that any portion of it should be discontinued before the completion of the whole.-

para 25 communicated with E.M.C. 17 July /57 No 1370-

9 Under these circumstances, & in connection with the small further expense which the completion of the work on hand will involve, the Right Honorable the Governor in Council may perhaps consider it proper to direct, that it should be proceeded with, so as to render the whole available for use and reference

10 The additional expenses required for this purpose is as follows

Salary of present Establisht. for 2 months, viz Augt. & Sept 1857 to bring up the arrears to July 1855 at Rs 745 per mensem-	Rs. 1490
Do of a reduced Establishment for 3 months, viz from Octr. to Decr. 1837, to fair copy Indexes &c, and completing proceedings @ Rupees 400	1200
Total ----	2690

which being deducted from the available

surplus on 1st August, viz Rupees 6720, leaves a saving of Rs4030 to be ultimately effected from the amount sanctioned.

11 As respects the necessity for having the proceedings of the late Board of Public Works brought up, I trust I may be permitted to mention, that many of the records of the old Department are defaced and injured by use, and as no printed copy of them exists, it seems desirable that the original documents should be transcribed for preservation, either separately or together in a volume in the shape of proceedings and the latter seems the better course.

12 I trust that in making this recommendation, as well as that contained in my letter of the 14th Instant, I shall not be impugned for want of co operation in any economical plan which may be thought expedient for the benefit of the public service at the present conjuncture. I beg to assure the Govt, that it is my own most sincere desire to effect every retrenchment possible, but whilst making this avowal, I cannot forget the great responsibilities of my position, nor that, if the means of an efficient discharge of duty be withheld from the D.P.W., delay, disappointment and discredit must inevitably ensue. It may too be pointed out with all possible deference, that diminished means and facilities, resulting from reduced establishments, by no means ensure a corresponding abatement in the requirements of higher authorities, and I apprehend, that the Chief Engineer may be expected to fulfil the engagements of his position with as much efficiency, as if he had never been compelled to represent the inadequacies of his establishment, nor been obliged, from the very first, to contend against a numerical insufficiency which being, after close scrutiny fully admitted by His Lordship in Council, still continues to be unrelieved by the Govt of India.

I have the honor to be
Sir,
Your most Obedt St
[illegible] Colonel
Chief Engineer

Central Office of P.W.
Fort St George
17th Augt 1857

E. Gray

Cons 11th Augt 57 No 39-40
" 25th July " " 19
" 18th April 56 34-35

No 11.

..et remaining to be done
..nd observing that as a
..mall further expense of
Rs 2690 will be involved i..
the completion of the Prog...
..and it should be proceeded
with, and that a sum of Rs
..030 will still be effected
..28th Augt 1857

Public Works 1857 Department
No 10 on 18th September

No 1130

From

The Chief Engr

To

The Secretary to Govt

Dated 17
Received 18th } August 57
S. P. No 1873
2 Sheets No 2994

Replying to Para 4 of
E. M. C. 6th August 57 No 153..
and to Para 5 of a previous Order
of Govt No 1270 of 14th July 57
requiring a Report on the Pro-
gress made in bringing up the
arrears of Progs of the late Bd of ..
Reporting satisfactory progress
in the transcription of the same,
exhibiting the amount of work
already performed and

Set

No 3085

Central Office of P.W.
Fort Saint George
21st August 1857

From

The Chief Engineer;

To,

The Secretary to Government,
Public Works Department,

Encl. 1

In letter of 18th Augt 57 herewith submitted in original to the [illegible]

Sir,

The Civil Auditor* having called upon me to furnish him with the particulars which make up the amount of the establishment ordered to be discontinued in Extract Minutes Consultation 6th August 1857, No 1531, with the view of a corresponding deduction being made from the abstract of this office. I have the honor to solicit, that you will be pleased to lay the matter before the Right Honorable the Governor in Council, and obtain His Lordships sanction for the enforcement of the above order being held in abeyance, until the decision of Government has been passed upon my letter of the 14th instant*

I have the honor to be
Sir
Your most Obed Servt
W. D. Peter Colonel
Chief Engineer.

No 2940
Central Office of P.W.
Fort St George 21st Augst 1857

3085

1012.

28 Aug to 18 Sept

17 Aug 57 3099

Public Works No. 13 Dept
23rd Sept
No. 1671

From
The Chief Engineer

To
The Secretary to Government
Public Works Dept

Dated 15 August 1857
Recd 27
No 15/1673 No 3085
Dated 28 Sept
Enclo 1 Enclosure

Requesting the sanction of Government to the number of the Chief Auditor & to hold in abeyance the orders of Government directing the discontinuance of the Accounting Department of this office until the decision of Government is obtained on a letter from the Department dated the instant No 2940.

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of Proposed Offices and Salaries in the new
ment of the Chief Engr. in the Depart.t of Pub. W.

signation	Class	Salary	Duties
nanted Assistant		350	To assist the Chief Engr. in his correspondence & tabulate returns & prepare comparative statements &c
nanted Assistant		250	To have the management of the entire Depart.t & be responsible for its internal economy & available for the general controlling duties of the Department.
Manager	1st	150	Superintending the Special Depart.t
Do	2nd	130	Do Current Depart.t
Do	3rd	105	Do Proceedings Depart.t
Clerks			
Clerk	1st	80	Superintending Collection Depart.t
Do	1st	80	Head Examiner special Do
Do	1st	80	Examiner Proceedings Depart.t
Do	2nd	60	Assistant Examiner special Do
Do	2nd	60	Do Do Do Do
Do	2nd	60	Examiner Current Depart.t
Do	2nd	60	Assistant Proceedings Do
Do	2nd	60	Examiner Collection Do
Do	3rd	40	Assistant Examiner special Do
Do	3rd	40	Assistant Special Do
Do	3rd	40	Do Do Do
Do	3rd	40	Do Do Do
Do	3rd	40	Assts. Current Depart.t
Do	3rd	40	Do Do Do
Do	3rd	40	Do Do Do
Do	3rd	40	Do D Do
Do	3rd	40	Do Proceedings Depart.t
Do	3rd	40	Do Do Do
Do	3rd	40	Do Do Do
Do	3rd	40	Do Collection Depart.t
Do	3rd	40	Do Do Do
Do	3rd	40	Do Do Do
		2055	

No	No	Designation	Class	Salary	Duties
	27			2,885	
	1	Clerk	4th	30	Assist Special Depart
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Do
	1	Do	4th	30	Do Current Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Proceedings Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Collection Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	Do Do Do
	1	Do	4th	30	
	1	Do	5th	20	Madras Special Depart
	1	Do	5th	20	Do Agency Depart
	1	Do	5th	20	Asst Current Depart
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Do Do
	1	Do	5th	20	Do Proceedings Do
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Collection Do
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Do Do
	1	Do	5	20	Do Do Do
	1	Do	5th	20	Do and entering Estimates &c in the Estimate Depart
	1	Do	5	20	Do Do Do
	60			2,885	

No	Designation	Class	Salary	Duties
60			2,885	
1	Clerk	5th	20	Copyist & entering Estimates &c in the Estimate Depart
1	Do	5th	20	Do Do Do
1	Do	5th	20	Do Do Do
	Estimate Makers			
1	Estimate Maker	1st	120	Superintending the Depart & finally examining all Estimates
1	Do	2nd	95	Assists in the above duties
1	Do	3rd	70	
1	Do	3rd	70	
1	Do	4th	50	
1	Do	4th	50	Examining checking & correcting Estimates,
1	Do	5th	30	Bills & Statements checking data lists &c &c
1	Do	5th	30	
1	Do	6th	20	
1	Do	6th	20	
	Audit Depart			
1	Accountant	1st	300	General Superintendence
1	Do	2nd	200	Assisting in Do
1	Do	3rd	120	
1	Do	4th	100	
1	Do	5th	70	
1	Do	5th	70	
1	Do	5th	70	
1	Do	5th	70	
1	Do	6th	50	
1	Do	6th	50	
1	Do	6th	50	
1	Do	6th	50	General duties connected with the
1	Do	6th	50	final Examination of accounts
1	Do	6th	50	
1	Do	6th	50	
1	Do	7th	35	
1	Do	7th	35	
1	Do	7th	35	
1	Do	7th	35	
1	Do	7	35	
1	Do	7	35	
94			4,850	

N	Designation	Class	Salary	Duties
94			4,850	
	~~Record~~ Keepers &c			
1	Record Keeper	1st	150	Charge of [illegible] & responsible for
1	Do	2nd	85	Indents [illegible]
1	Do	3rd	40	Examine [illegible]
1	Do	4th	30	
1	Do	4th	30	Assist in [illegible]
1	Do	5th	20	
1	Do	5th	20	
	Draftsmen			
1	Draftsman	1st	140	[illegible]
1	Do	2nd	110	[illegible]
1	Do	3rd	80	
1	Do	4th	65	
1	Do	4th	65	
1	Do	4th	65	
1	Do	5th	50	
1	Do	5th	50	
1	Do	5th	30	
1	Do	6th	30	
1	Do	6th	30	Reducing enlarging copying [illegible]
1	Do	6th	30	Copying Plans Maps &c
1	Do	7th	20	
1	Do	7th	20	
1	Do	7th	20	
1	Do	7th	20	
1	Do	7th	20	
1	Do	7th	20	
1	Do	7th	20	
1	Do	7th	20	
	Apprentices			
1	Apprentices		7	
1	Do		7	
1	Do		7	
127			6,161	

N	Designation	Class	Salary	Duties
127			6,161	
1	Apprentice		7	
1	Do		7	
1	Do		7	
1	Do		7	
1	Do		7	
1	Do		7	
1	Do		7	
1	Do		7	
1	Do		7	
	Moochies.			
1	Moochy	1st	15	
1	Do	2nd	10	
1	Do	2nd	10	
1	Do	3rd	7	
1	Do	3rd	7	
1	Do	3rd	7	
1	Do	3rd	7	
	Peons.			
1	Peon	1st	12	
1	Do	2nd	7	
1	Do	2nd	7	
1	Do	2nd	7	
1	Do	2nd	7	
1	Do	2nd	7	
1	Do	2nd	7	
1	Do	3rd	6	
1	Do	3rd	6	
1	Do	3rd	6	
1	Do	3rd	6	
1	Do	3rd	6	
	Lascars			
1	Lascar	1st	8	
1	Do	1st	8	
1	Do	2nd	7	
155			6394	

N°	Designation	Class	Salary	Duties
155			6394	
1	Lascar	2d	7	
1	D°	2d	7	
1	D°	2d	7	
1	D°	2d	7	
1	D°	2d	7	
1	D°	2d	7	
1	D°	2d	7	
1	D°	2d	7	
1	D°	2d	7	
	Sweepers			
1	Sweeper	1st	3	
1	D°	1st	3	
1	D°	2d	2-8-	
1	D°	2d	2-8-	
1	D°	2d	2-8-	
1	D°	2d	2-8-	
170	Total of the Central Office of Public Works		6473-	

To be kept with
E.M.C. 2 Sep 57
No 1673
P.W.D.

Public Works Dept

No 1673

Extract from the Minutes of Consultation

Under date the 2d Sept ~~14th August~~ 1857.

Read the following letters.

From the Chief Engineer — Here enter 14th August 1857 No 2940/

From — Do — Do — Here enter 17th — " — " No 2994/

From — Do — Do — Here enter 21st " — " " 3085/

4/16

In the first letter above recorded the Chief Engineer replies to Extract Minutes Consultation dated 6th August 1857 No 1534, in which he was requested to report what reduction he would be able to effect in his Establishment in consequence of the discontinuance of the Collections. Colonel Faber states that no part of the establishment was set apart for copying Collections; that the duty has been performed by the Proceedings Department, and that therefore the discontinuance of that Department virtually involves that of the Collection Department.

2. Colonel Faber's letter would imply that no consideration whatever was had to the preparation of the

Collections

Collections in the formation of the Central Office. Such was not however the case. In the list of the Establishment submitted with that Officer's letter dated 17 May 1855, separate provision was made for the Collection Department to the extent of 13 Clerks, at a monthly cost of Rupees 450, and no material alteration appears to have been afterwards made in this respect, tho' the final division of the Office into particular Depts. was at that time postponed. The Govt. are however aware that the list was prepared at a time when no knowledge of the extent of the duties of the Office had been obtained, and as Colonel Faber states that Collections have been prepared in the Proceedings Department, and that no separate provision was made for them in the recent classification of the Office they will not urge —— a separate reduction on account of this branch of the work, which has now been discontinued.

3. Colonel Faber sets down 600 Rupees as the cost of the Proceedings Department instead

From Chf Engr 13 Augt 1856

instead of 700 according to the classification of August 1856. He explains that the distribution of Clerks originally sanctioned for particular Departments was found unsuitable in practice; that in consequence new arrangements had to be made to carry on the duties of the Office, and that from the earlier months of the past year, the work of the Proceedings Department has been managed entirely by a strength of 21 individuals at a cost of Rupees 600.

4. The Government cannot assent to this change in the cost of the Proceedings Department. By Colonel Faber's own shewing the distribution of the Office Establishment in August 1856 was made, after experience of what was necessary had been obtained, and of,

as

as he states the work of the Proceedings Department was from the earlier months of 1856, performed by 21 individuals at a cost of 600 Rupees, there was no ~~[illegible]~~ occasion to have apportioned 760 Rupees for that Department in the distribution made in August ~~alluded to, which it must be remarked, was settled in one of the latter~~

~~months~~ of that year. The Government moreover observe that the chief, if not the sole, cause of the changes made appears to have been a wish to transfer the Manager+ of the Proceedings Department to the current branch. Colonel Faber remarks that the requirements of the current Dept. rendered this transfer necessary but this the Government must question.

The

+ Salary Rs 130.

° Salary Rs 150.
⊗ Do — 115

The Current Department had already two highly paid managers° viz the General Manager and the ⊗Manager of the copying branch, and it could hardly have needed more supervisors. The current as well as all the copying branches of all Departments of the Secretariat have been managed only by clerks paid between 50 and 80 Rs a month even before the introduction of printing. All the addition that was represented in the Chief Engineer's letter of the 13th August 1856 as necessary for the current Department was four Copyists and two readers, at an increase in expenditure of Rs 73, and the Government are willing to allow this sum from the Proceedings Department till the final orders from the

Supreme

	Present			Proposed		
	No	Rate of Pay	Total	No	Rate of Pay	Total
Copyists	2	40	80	2	40	80
Do.	3	30	90	3	30	90
Do	5	20	100	2	20	40
Do.	"	"	"	7	15	105
Total	10	.	270	14	.	315
Readers	"	"	"	2	14	28
Total	10	.	270	16	.	343
				10	.	270
Increase	"	"	"	6	.	73

Supreme Government are received on the application for an increase to the Central Office, because Colonel Faber remarks in para 4 of his letter, that the discontinuance of the Proceedings Department will deprive the Current and Audit Depts of the assistance which they occasionally derived from the copyists of the former; & Colonel Faber is also authorized to retain 2 Copyists fm the Audit Department on the same terms. The Chief Engineer next proposes to retain three servants from the Proceedings Depart at 60-30 & 20 Rupees per mensem, to prepare the weekly list called for in the order of Government dated 6th Instant No 1504. He adds that one of them will prepare the original copy, and the ther two transcribe the same.

The

There appears to be no necessity to employ a clerk at 60 Rupees to prepare the original of this list. If the Registers in the Current Department are properly kept, the list will be no more than a Copy of the abstracts entered in them and these Copies, a Copyist of ordinary intelligence will be able to make without any difficulty. The Government will allow the Chief Engineer to retain three Copyists, one on 30 Rs, & two on 20 Rs each per mensem, for the preparation of this list.

* * *

5. Lastly, Colonel Faber requests that the sum actually saved by the discontinuance of the Proceedings Department may

be distributed among the servants of the other Depts, as the subject of the increase to the Central Office has been transferred from the Public Works to the Financial Depart of the Government of India. The Government cannot comply with this request in anticipation of the orders of the Supreme Government.

5. Under the arrangement above ordered, the Chief Engineer will without any further delay discontinue the Proceedings Department, retaining only 173 Rs of the total sum of Rs 760 set down for that Department in the Tabular Statement submitted to the Government, and effecting a saving of Rupees 587 as pointed out in the margin. The sum of Rs 173 is to be distributed among 9 Copyists and 2 readers in the manner already explained.

		Rs
Total of the Proceedings Dept.		760
To be retained		
For the weekly list { 1 copyist	30	
2 do @ 20 each	40	
	70	
Four Copyists and 2 Readers to assist the Current Department till the sanction of the Govt of India is received for the increase required for the Central Office	73	
Two Copyists for Audit Dept.	30	
		173
		587

Ex Mint Cons. dated 15 April 1856 No 819

7. In the second letter above recorded the Chief Engineer reports the Progress made in bringing up the arrears of the Proceedings of the late Board of Public Works, for which the Government of India sanctioned the disbursement of Rs 16,020 and requests permission to complete the entire work at an expense considerably below the authorized amount. The proceedings of the years 1846 to 1853 have been copied with a few exceptions, and the work

remaining to be done consists in the preparation of the rough and fair indexes for the proceedings of seven years, and the copying of portions of the proceedings of 1849 & 50. The portion of the authorized amount disbursed in the employment of the temporary Establishment up to July last amounted to Rupees 9300. There remains a balance of Rupees 6720, and Colonel Faber states that he will be able to complete the indexes and bring the arrears up to July 1855, at a cost of Rupees 2690, leaving a saving of Rupees 4030.

The

He remarks also that the records of the late Board of Public Works are defaced, and injured by use, and as no printed copy of them exists it seems desirable that the original documents should be transcribed for preservation.

The Government are also of opinion that good and complete indexes for the proceedings should be available and that the records of the late Board of Public Works, which are represented to be in a bad state, should be transcribed, and they therefore authorize the completion of the work at the reduced cost proposed by the Chief Engineer.

8. Colonel Faber's first two communications having been disposed of, his third letter — dated 21st August No. 3085 requesting the Govt. to instruct the Civil Auditor to postpone carrying out the instructions contained in Ex. Min. Cons. dated 6 Idem in regard to the reduction of the Establishment of the

the Central Office needs no orders.

9 Copies to the Chief Engr. Dist 2.
1 — Acct. Genl.
1 — Civil Auditor

Pr. Cons: 15th April /58
No 34-35

54

Public Works 1857 Deptt.
Do. to Cons 8th September

No. 167.

Extract Minos of Cons.
Of 2d September 1857

From Chief Engineer of the
Soil. 5 7 C. No. 1808 ,, 29 Oct.

From Do. 14th Jany /58 C. No. 91 in Cons
of Feb.

Authorizing that the
records of the late Bd of
— of Pub. Works be tran-
scribed at the reduced cost
proposed by the Ch. Engr.
of Rs 2670 —

No. 10 at 13.

22d Augt. R1 Sesp.