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MADRAS RECORD OFFICE.

Government of Madras.

Public Works DEPARTMENT

Ord. 16 6 57

G.O. No. 1156 Press Mis.

Lr. No. 1015
Dated 16-6- 1857.

Not to be folded or roughly handled

Fort Saint George, Public Works Consultation of 16*th June* 1857.

No. 104. Read the following Extract from the Minutes of Consultation in the Ecclesiastical Department, dated 5th May 1857, No. 192.

Read the following letter from the Right Reverend the Lord Bishop.

(Here enter 9th April 1857.)

The Rules for the management of Out-station Cemeteries, as modified by Ext. Mins. Cons. 19th February last, No. 91, being approved by the Lord Bishop, the Right Honorable the Governor in Council directs that they be adopted, and that 250 Copies be struck off at the Government Press. Of these 100 Copies will be sent to the Venerable the Archdeacon for distribution to the Clergy of the Diocese.

2. Printed copies of the Rules will be also sent to the several Judges and Collectors, for observance within their respective range, and 50 Copies to the Adjutant General of the Army, for distribution to Officers Commanding subordinate Military Stations.

3. Copy of the Rules will be likewise forwarded to the Resident of Travancore for observance in that Province.

4. The Chief Engineer will be called upon, through the Department of Public Works, to submit the Plans and Estimates referred to in his letter of the 12th December last, No. 8814, for enclosing the Burial Grounds at Rajahmundry, Cocanada, and Juggernaickpooram.

(True Extract.)

(Signed) T. PYCROFT,
Chief Secretary.

No. 105. ORDER THEREON, No. 1156; dated 16th June 1857.

Ordered that the foregoing Extract be communicated to the Chief Engineer, with a request that he will submit the plans and estimates referred to in para. 4, for enclosing the Burial Grounds at Rajahmundry, Cocanada, and Juggernaickpooram.

(Signed) H. FORBES,
Acting Secretary to Government.

3-

In the Ecclesiastical Department.

No. 192.

Extract from the Minutes of Consultation, dated 5th May 1857,

Read the following letter from the Right Reverend the Lord Bishop.

(Here enter 9th April 1857.)

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(True Extract.)

T. PYCROFT

Chief Secretary.

To The Department of Public Works

5—

Order of Government, dated 24th of August 1844.

RULES for the Guidance of Church Committees, relative to Ecclesiastical Buildings and Supplies for Churches.

1. All Government Churches and Cemeteries at the principal Stations of Chaplaincies are under the exclusive charge and responsibility of the Church Committee of the Chaplaincy, consisting of the Chaplain and Lay Trustees, subject to the Regulations of Government, and to the Ecclesiastical jurisdiction of the Lord Bishop and Archdeacon.

2. The Church Committee are responsible that no alteration is made, whether in the Church or Church-yard, without the sanction of Government being first obtained, through the Archdeacon, or, in his absence, through the Acting Archdeacon or Special Commissary.

3. When any addition, alteration, or improvement to a Church or other Ecclesiastical Building is considered necessary, or any new building is required, the subject is to be brought, with full explanation, to the notice of the Bishop, who will, if approved by him, request the Archdeacon to submit the same for the consideration and orders of the Government, on whose approval the necessary Plans and Estimates will be called for from the Chief Engineer.

4. For all ordinary repairs to Ecclesiastical Buildings, the Church Committee will apply, if at the Presidency, to the Civil Architect—if in the Provinces, to the District Engineer, or (beyond the frontier) to the Executive Engineer who may be entrusted with the charge of the Works in the division—such Officers will proceed at once to comply with the applications, provided the expense does not exceed 50 Rupees, or if above that sum, will obtain the sanction of the Chief Engineer according to the rules. All trifling Articles within the same limit of fifty Rupees, will, on the application of the Church Committees in the Provinces, be supplied by the Collector or Commanding Officer, according as the Station is Civil or Military.

Including hangings for the Pulpit, Reading Desk, &c., and linen for the celebration of the Lord's Supper.

5 With the exception of the trifling Articles within the limit of 50 Rupees for Churches in the Provinces, referred to in the preceding Rule, and the Church Service Books, Tools, and Bells, referred to in Rules 7 and 8, all other Articles of Furniture at Madras or in the Mofussil requiring to be provided, repaired, or renewed, are to be obtained by Indent on the Commissariat; such Indents and Bills for any ordinary and usual Contingent Charges within four hundred (400) Rupees, are to be forwarded by the Church Committee direct to the Civil Auditor, with reference to the Notification of Government, Financial Department, No. 206, dated 9th May 1856, and the Indents, when passed, will be sent direct to the Commissariat Department. Indents and Contingent Charges exceeding 400 Rupees must be referred by the Church Committee through the Archdeacon, or in his absence, through the Acting Archdeacon or Special Commissary to Government.

6. The Church Committee are to satisfy themselves that the Articles supplied or the Work performed are of a proper pattern, and of unexceptionable quality, and, should they consider them inferior, they may decline to receive them, referring their objection, if necessary, to higher authority through the Archdeacon, or, in his absence, through he Acting Archdeacon or Special Commissary.

a 1 Folio, or large quarto Bible for the Reading Desk.
1 do. do. Prayer Book for do.
1 Octavo Prayer Book for the Clerk.
2 Books of Occasional Services (quarto) for the Lord's Table.
1 Blank Book for the entry of the publication of Banns.
1 Correspondence Book for the Chaplain.
1 do for the Church Committee.

b 1st Class Churches.

2 Mamootees.
2 Pickaxes.
1 Spade.
1 [illegible]barrow (to remove rubbish out of the Burial Ground).
1 Axe (to cut branches of trees).
Rope for three Coffins.

2nd and 3rd Class Churches.

2 Mamootees.
1 Pickaxe.
1 Spade.
1 Wheelbarrow.
1 Axe.
Rope for two Coffins.
Order of Government, No. 226, dated 19th October 1850.
Honorable Court's Despatch, Eccl. Dept., 16th July, No. 3 of 1856, para: 17.

c 1st Class Churches.
Triennially.

2 Fine Table Cloths. } For the celebration of the
6 Napkins, a foot square. } Lord's Supper
6 Towels, 3 feet by 2½.
Woollen Cloth for Peons' Belts at ¼ of a yard each.

Annually.

24 Dungery Towels or dusters.
24 Brooms.
6 Baskets or Sieves.
6 Goglets.

Monthly.

Cocoanut Oil ¼ an ollock per lamp for every Evening Service.
Cotton Wicks ¾ oz. per 30 lamps for every Evening Service.

2nd and 3rd Class Churches.
Triennially

2 Fine Table Cloths. } For the celebration of the
6 Napkins, a foot square } Lord's Supper.
6 Towels, 3 feet by 2½.
Woollen Cloth for Peons' Belts at ¼ of a yard each.

Annually.

12 Dungery Towels or Dusters.
24 Brooms.
6 Baskets or Sieves.
6 Goglets.

Monthly.

Cocoanut Oil ¼ an ollock per lamp for every Evening Service.
Cotton Wicks ¾ oz. per 30 lamps for every Evening Service.

d 1st Class Churches.

1 Chalice.
1 Paten.
1 Flagon.
2 Plates or Bags for the Collection of Alms.

2nd and 3rd Class Churches.

1 Chalice.
1 Paten.
1 Flagon.
1 Plate or Bag for the collection of Alms.
Iron chest or strong Teakwood Box with a Tin or Iron bottom.
Ex. Mins. Cons. 30th April 1857, No. 190.

7. *a* Church Service and other Books authorized for Chaplaincies are to be applied for by Indent on the Superintendent of Stationery forwarded direct to the Inspector General of Ordnance and Magazi. for previous sanction, the size and description of the Books being carefully specified.

8. *b* The supplies of tools and other implements for the Cemetery, as sanctioned by Government, as also a Bell for the Church will be procured by Indent on the Commissary of Ordnance, forwarded *direct* by the Church Committee to the Inspector General of Ordnance and Magazines for sanction.

9. *c* The periodical Supplies (triennial, annual and monthly,) sanctioned by Minute of Consultation, No. 79, dated 23rd of April 1850, are furnished on the Indent of the Church Committee forwarded direct to the Commissariat Department.

d Church Plate, as sanctioned by Ex. Mins. Cons. 4th February 1857 No. 70 and noted in the margin, will also be obtained by Indent on the Commissariat.

10. Coverings for the Communion Tables are henceforward to be supplied from England. Such Articles should, on the requisition of the Church Committee forwarded through the Archdeacon, or, in his absence, through the the Acting Archdeacon or Special Commissary, be included in an Indent to be furnished by the Commissary General for submission to the Honorable Court.

Honorable Court's Despatch, Eccl Dept., 23rd July, No. 11 of 1850, para: 38.

11. *All Indents* for Articles to be supplied in the country are to be forwarded *in triplicate*, and to contain a particular description of the Articles required, specifying the price, with the date of the last supply, and the cause of the deficiency.

12. All Indents, Letters, Proceedings, and other Papers emanating from a Church Committee are to be signed by *both* the Lay Trustees, *(unless for special reasons which are always to be assigned)* as well as the Chaplain; and all Indents, Letters, &c., received or sent, are to be entered in a Correspondence Book distinct from that of the Chaplain, and produced for examination at every Meeting of the Committee.

13. Ample provision being made for whatever alterations, or repairs, or supplies may be required, the Church Committee will be held responsible, as well to the Government as to the Ecclesiastical Authorities, for both the Church (including the Furniture) and the Cemetery—also, the Church Compound with its fences being kept at all times in a state of neatness and order becoming their sacred object.

7-

FORM.

Indent on the Commissary General for the undermentioned Articles required for ... *Church*

Articles.	No.	Supply or Repair.	Estimated value. Rs. A. P.	When last Supplied.	Cause of deficiency.	Remarks.

Station and date.

Chaplain.
Lay Trustees.

FORM.

Indent on the Superintendent of Stationery for the undermentioned Books required for ... *Church.*

Books.	No.	Size.	When last supplied.	Remarks.

Station and date.

Chaplain.
Lay Trustees.

FORM.

Indent on the Commissary General for the following proportion of Oil, &c. required for ... *Church during the month of*

Number of Lamps.	Number of Evenings the Lamps will be lighted.	Cocoanut Oil. Measures.	Cotton Thread. Ounces.

Station and date.

Chaplain.
Lay Trustees.

FORM.

Indent on the Commissary General for the undermentioned Articles for ... *Church*
(Vide Order of Government, No. 79, dated 23d April 1850.)

Articles.	No.	When last supplied.	Remarks.

Station and date.

Chaplain.
Lay Trustees.

FORM.

Indent on the Principal Commissary of Ordnance for the undermentioned Articles for Church.
(Vide Order of Government, No. 226, dated 19th October 1850.)

Articles	No.	When last supplied.	Remarks.

Station and date.

Chaplain,
Lay Trustees.

CHURCHES.

1ST CLASS.

Bangalore
Bangalore
Bellary
Cannanore
Jackatallah and Coonoor
Kamptee

Madras

Masulipatam
Mount
Ootacamund
Secunderabad
Trichinopoly
Vizagapatam

Trinity
St. Mark's
Trinity
St. John's

All Saints

Christ's Church
St. George's Cathedral
St. Mary's
St. Matthias'
St. Mary's
St. Thomas'
St. Stephen's
St. John the Baptist
St. John's.
St. John's

2ND CLASS.

Arcot
Calicut
Cuddalore
Jaulnah
Madras
Mangalore
Masulipatam
Mercara
Mootoocherry
Palamcottah
Poonamallee
Quilon
Rajahmundry
Seetabuldee
Tranquebar
Vellore
Waltair

St. Mary's

St. George's
Black Town
St. Paul's
St. John the Baptist

Christ's Church
St. Mary Magdelene
St. Thomas'

St. Paul's

3D CLASS.

Berhampore
Combaconum
Nellore
Palaveram
Palghautcherry
Pulicat
Tripasore
Tutacorin

Christ's Church
Christ's Church
St. Stephens'
Trinity

By Order of the Right Honorable the Governor in Council.

T. PYCROFT,
Chief Secretary.

Fort St. George, 30th April 1857.

To The Department of Public Works,
With reference to Consultation
30th April 1857 No. 190.

Secunderabad 27th May 1857

RULES relative to the management of *Out-station* Cemeteries in the several Districts of the Presidency of Fort St. George, sanctioned by the Right Honorable the Governor in Council on the 5th May 1857.

1. The Cemetery at all Zillah Stations, where there is no resident Chaplain, shall be under the charge of the Judge, and, in his absence, in that of the Sub Judge, where there is such an Officer; at any other Out-station in the District, it shall be similarly under the charge of the Collectors or any of his Covenanted Assistants, who may have his Head Quarters there; at any Military Station where there is no Chaplain resident and which is not a Zillah Station, nor the Head Quarters of the Collector of the District, nor of one of his Assistants, it shall be, in like manner, in charge of the Commanding Officer, subject in all these several cases to the Regulations of Government, and to the Ecclesiastical Jurisdiction of the Lord Bishop and Archdeacon.

2. All Cemeteries are to be maintained in a state becoming their sacred object, the paths and the interior of the ground generally kept properly clean, weeds and long grass cut, and, as far as practicable, suitable trees and shrubs planted. The walls and other enclosures, and the gate, are also to be kept in efficient repair.

3. All Out-station Cemeteries, *as well those disused, as those still in use,* are to be inspected annually by the Collector or one of his Assistants, and a brief Report of their condition made to Government through the Department of Public Works, with particular notice of the older Monuments and Grave Stones.

4. In each Cemetery, lines 10 feet apart, parallel with the paths, shall be marked out, within which all graves shall be dug, care being taken that the Graves are as near together as may be conveniently practicable.

No Monument shall be erected, the dimensions of which exceed 9 feet long, and 4½ broad; and the Officer in charge of the Cemetery shall be responsible for these Rules being strictly obeyed, and for the general cleanliness and neatness of the Cemetery.

5. In the absence of a Clergyman of the Church of England, or other person deputed by the Chaplain of the District, the Officer in charge of the Cemetery, or some suitable Officer appointed by him, shall read the Burial Service at the interment of all baptized persons who were Members of the Church of England, agreeably to the Book of Common Prayer; forwarding a Return of the same, *in duplicate,* by the first Post, one copy to the Registrar of the Archdeaconry, Madras, and the other, to be deposited in the Office of the Collector of the District.

Printed Forms of these Returns are to be obtained from the Registrar of the Archdeaconry for use in the various Out-stations.

6. A portion of each Out-station Cemetery, *if not consecrated,* shall be divided off by a pathway or gravel walk; *if consecrated,* a new piece of ground similarly defined shall be added, for the interment of all persons of Christian parentage who were *not* members of the Church of England (whether Protestant or Roman Catholic), and any person may be admitted to officiate therein, and any religious service used, which the parties may approve.

7. On the periodical visits of the Reverend Chaplain to his Out-stations, the key of the Cemetery shall be placed at his disposal by the Officer in charge, with a view to his personal inspection of it, and to his representation to the Officer in charge of it, and, if necessary, to Government through the Archdeacon, in the event of his observing, or becoming acquainted with, any irregularity, or want of attention to the present regulations.

By Order of the Right Honorable the Governor in Council,

FORT ST. GEORGE,
5th May 1857.

T. PYCROFT,
Chief Secretary

Ecc[l]. Cons: 24th Feby /57 N° 142
From Ecc[l]. Depart[t] 30th April /57.
C N° 1094 in Cons: 16th June
N° 92893.

29.7.05

Ext. Mins. Cons. Dated 18th Feby. 1859 C. N° 435 in Cons. 8th March 159 Nos 21-22.
8 8 5
Pro: of the Ecclesiastical Depart. D/29 September /59 C N° 2578 in Cons:

N° 104. 105

C 12 June

Public Works 1857 Depart[t].
Cons: 16th June
N° 1057

Extract from the Mins: of Cons: in the Ecclesiast[l] Department.

Dated 5th } May /57
Received 25th }

2. Enclos[s] in Cand[a] N° 192
From Chief Engr 13th May /57.
C N° 1431 in 4 Aug.

Directing the adoption of the Rules for the management of Out-Station Cemeteries, & the striking off 250 Copies of them at the Gov[t]. Press, & calling upon the Ch. Engr through the Dept. to submit the Plans & Estimates for enclosing the Burial Grounds at Rajahmundry, Cocanada, & Juggernaikpore.

With an order N° 1156. 16th June

N° 1156

Ordered that the foregoing Extract be communicated to the Chief Engineer, with a request that he will submit the Plans and Estimates referred to in para 4, for enclosing the burial grounds at Rajahmundry, Cocanada, and Juggernaikpore.

Fort St. George
16th June 1857

9 Copies to the Chief Engr