

Marine (1899) Department.

G.O., No.. 955 Marine

DATED 13-10-1899.

[Despatch Abstract.]

Transmission of useful papers
to the India Office.

Pro Indl Sept commg letter from
the Govt of India requesting that care
may be taken to avoid the —
repeated

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following paper:—

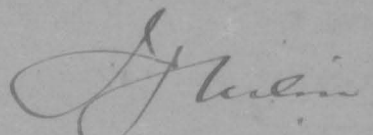
From H. HESELTINE, Assistant Secretary to the Government of India, Finance and Commerce Department, to the Secretary to the Government of Madras, dated Simla, 19th August 1899, No. 3760-P.

I am directed to inform you that complaints have been received from the India Office that much waste paper is sent home with the medical cases of officers and that these reports are not the only ones so overloaded. It is said that the medical cases of officers are sometimes sent home in duplicate and even triplicate, and that the covering letter is at times needlessly bulky. All that is needed by the India Office in these cases is one copy of the case with a covering letter on a single page. I am to request that in future care may be taken to avoid putting spare sheets into any collection of papers sent to the India Office and to keep down, in every possible way, the bulk of such collections.

ORDER—No. 1018, Financial, dated 21st September 1899.

Communicated to all departments of the Secretariat.

(True Extract.)


for Chief Secretary.

To all departments of the Secretariat. (marine).
" the Accountant-General.
" the Surgeon-General.

Exd. C. M. Thambuswamy.

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