

Marine (1899) Department.

G.O., No. 527 Marine

DATED 12 June 1899.

M.H.  
954 m/24

[Despatch Abstract.]

Stationery

Pres: Civil Dept, drawing the attention of all officers to the remarks of the Govt of India in its resolution reviewing the reports on the administration of the Stationery offices in Madras, Bombay & Bengal for 1897-98, as regards the necessity for economical arrangements in the use of—, communicated to the Presidency Port Officer.

| G.O. | No. | Department. | Date.    | G.O. | No. | Department. | Date. |
|------|-----|-------------|----------|------|-----|-------------|-------|
| e    | 954 | Mar:        | 13-10-99 |      |     |             |       |

*Spare copies*

G.O., No. 635, 26th May 1899.

**MAY.** Presidency Post office.

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Drawing the attention of all officers to the remarks of the Government of India in its resolution reviewing the reports on the administration of the Stationery Offices in Madras, Bombay and Bengal for 1897-98, as regards the necessity for economical arrangements in the use of stationery.

## GOVERNMENT OF MADRAS.

## FINANCIAL DEPARTMENT.

READ—again the following papers :—

G.O., Nos. 892—897, Financial, dated 18th October 1898.

ABSTRACT.—Reviewing the Administration Report of the Stationery Department for 1897-98; and forwarding copies of the proceedings to the Governments of Bombay and India, to the Superintendents of Stationery of Bombay and Calcutta, to the Secretary to the Board of Revenue, Bengal.

G.O., No. 563, Financial, dated 2nd May 1899.

ABSTRACT.—Passing orders on certain proposals of the Superintendent of Stationery for the disposal of the surplus stock of stationery articles on hand to the book value of about Rs. 29,000, and addressing the Government of India regarding the sale of a portion of them by public auction.

READ—also the following paper :—

Resolution of the Government of India, Finance and Commerce Department (Accounts and Finance—Stores), dated Simla, 9th May 1899, No. 2088-S.R.

Read—the following communications forwarding the annual reports on the administration of the Stationery Departments in Bengal, Madras and Bombay for the year 1897-98 :—

Letter from the Government of Bengal, No. 6098 (Miscellaneous), dated the 30th November 1898.

Endorsement from the Government of Madras, No. 897 (Financial), dated the 18th October 1898.

Letters from the Government of Bombay, Nos. 5723 and 823, dated respectively, the 14th December 1898 and 17th February 1899.

Resolution—The values of the stock and of the receipts and issues of the three Stationery Offices in 1897-98 compare as follows with those recorded in 1896-97 :—

|                                                                                           | 1896-97.  | 1897-98.  |
|-------------------------------------------------------------------------------------------|-----------|-----------|
|                                                                                           | RS.       | RS.       |
| Value of stores in hand at the beginning of the year (at the valuation of the year) .. .. | 14,51,881 | 12,25,977 |
| Value of stores received or credited during the year .. ..                                | 33,02,451 | 41,86,002 |
| Total .. ..                                                                               | 47,54,332 | 54,11,979 |
| Value of stores issued during the year .. ..                                              | 35,03,018 | 41,41,906 |
| Balance at the close of the year .. ..                                                    | 12,51,314 | 12,70,073 |

2. These values are distributed between the three Stationery Offices as follows :—

|                | Opening Balance. |           | Receipts. |           | Issues.   |           | Closing Balance. |           |
|----------------|------------------|-----------|-----------|-----------|-----------|-----------|------------------|-----------|
|                | 1896-97.         | 1897-98.  | 1896-97.  | 1897-98.  | 1896-97.  | 1897-98.  | 1896-97.         | 1897-98.  |
|                | RS.              | RS.       | RS.       | RS.       | RS.       | RS.       | RS.              | RS.       |
| Calcutta .. .. | 8,21,105         | 6,95,721  | 23,74,970 | 29,26,351 | 24,75,017 | 29,41,253 | 7,21,058         | 6,80,819  |
| Madras .. ..   | 3,47,647         | 2,75,211  | 5,32,345  | 7,96,402  | 6,04,781  | 7,18,621  | 2,75,211         | 3,52,992  |
| Bombay .. ..   | 2,83,129         | 2,55,045  | 3,95,136  | 4,63,249  | 4,23,220  | 4,82,032  | 2,55,045         | 2,36,262  |
| Total .. ..    | 14,51,881        | 12,25,977 | 33,02,451 | 41,86,002 | 35,03,018 | 41,41,906 | 12,51,314        | 12,70,073 |

3. The following figures for the nine years ending 1897-98 show a progressive increase in the aggregate value of stores issued by the three Stationery Offices except in the years 1893-94 and 1896-97 :—

|               | RS.       |
|---------------|-----------|
| 1889-90 .. .. | 27,18,551 |
| 1890-91 .. .. | 29,30,276 |
| 1891-92 .. .. | 30,99,695 |
| 1892-93 .. .. | 32,01,557 |
| 1893-94 .. .. | 31,82,246 |
| 1894-95 .. .. | 32,93,229 |
| 1895-96 .. .. | 36,78,131 |
| 1896-97 .. .. | 35,03,018 |
| 1897-98 .. .. | 41,41,906 |

4. The increases during the four years ending 1892-93 were almost entirely confined to the Calcutta Office. Since that year there have been increases in all three offices :—

|               | Calcutta. | Madras.  | Bombay.  |
|---------------|-----------|----------|----------|
|               | RS.       | RS.      | RS.      |
| 1892-93 .. .. | 24,15,430 | 4,49,681 | 3,36,446 |
| 1893-94 .. .. | 23,75,259 | 4,63,174 | 3,43,813 |
| 1894-95 .. .. | 22,81,561 | 5,75,866 | 4,35,802 |
| 1895-96 .. .. | 25,97,305 | 6,48,940 | 4,31,886 |
| 1896-97 .. .. | 24,75,017 | 6,04,781 | 4,23,220 |
| 1897-98 .. .. | 29,41,253 | 7,18,621 | 4,82,032 |

The increase in the year under review was largely in the Calcutta Office, where the value of the issues was higher by Rs. 4,66,236 than in the preceding year. The value of stores issued by the Madras and Bombay Offices was higher by Rs. 1,13,840 and Rs. 58,812, respectively. The net result is an increase of Rs. 6,38,888.

5. The value of stores issued by the Calcutta Office to the Local Governments increased by Rs. 1,76,006, namely, Rs. 62,033 in issues to Bengal, Rs. 21,495 to the North-Western Provinces and Oudh, Rs. 26,601 to the Punjab, Rs. 35,586 to the Central Provinces and Rs. 31,198 to Lower Burma. In the value of stores issued to Officers and Departments of the Government of India there was an increase of Rupees 2,09,276, and in the issues to Postal and Telegraph Offices of Rs. 28,843. The increase generally is attributed to larger demands from the Government Presses and the greatly augmented requirements of the Military Department in connection with the operations on the North-West Frontier. The Governor-General in Council trusts that the Local Governments will continue to impress upon their officers the necessity for economical arrangements in the use of stationery.

6. The value of stores of Indian origin purchased during the last five years is stated in the following table which shows a satisfactory increase in 1897-98 :—

|                | 1893-94.  | 1894-95.  | 1895-96.  | 1896-97.  | 1897-98.  |
|----------------|-----------|-----------|-----------|-----------|-----------|
|                | RS.       | RS.       | RS.       | RS.       | RS.       |
| Calcutta .. .. | 18,50,817 | 17,70,657 | 19,62,036 | 18,50,176 | 21,80,300 |
| Madras .. ..   | 2,53,363  | 2,88,668  | 3,36,910  | 3,09,125  | 3,60,357  |
| Bombay .. ..   | 2,66,976  | 3,44,456  | 2,67,224  | 2,92,548  | 3,32,340  |
| Total .. ..    | 23,71,156 | 24,03,781 | 25,66,170 | 24,51,849 | 28,72,997 |

7. The saving effected by the substitution of Indian for imported stores in each of the last three years is estimated to have been :—

|               | RS.      |
|---------------|----------|
| 1895-96 .. .. | 3,80,038 |
| 1896-97 .. .. | 4,09,516 |
| 1897-98 .. .. | 2,87,701 |

8. These stores consist mainly of paper made at the Indian mills. The value of such paper has been as follows in the last five years:—

|         |         | Calcutta. | Madras.  | Bombay.  |
|---------|---------|-----------|----------|----------|
| 1893-94 | .. .. . | Rs.       | Rs.      | Rs.      |
| 1894-95 | .. .. . | 17,14,772 | 2,21,991 | 2,46,862 |
| 1895-96 | .. .. . | 16,26,630 | 2,51,741 | 3,37,421 |
| 1896-97 | .. .. . | 17,96,650 | 3,28,843 | 2,42,992 |
| 1897-98 | .. .. . | 17,11,347 | 3,00,379 | 2,72,597 |
|         |         | 20,07,719 | 8,66,603 | 3,10,534 |

9. The fact that there was a reduction in the saving effected by the substitution of Indian for imported stores while there was an increase in the purchases of articles of Indian manufacture is explained by the loss (Rs. 1,22,816) caused by the use of paper of the particular descriptions known as white printing, blotting, white cartridge, cream-wove, and azure-laid.

10. The large stocks in hand at the end of 1896-97 at the Stationery Offices in Madras and Bombay were noticed in paragraph 4 of the Resolution reviewing the stationery reports of that year. The Governor-General in Council observes with satisfaction that efforts have been and are being made to reduce the stocks to a lower level.

11. In consequence of representations that the prices paid for newspapers and periodicals by the Calcutta Stationery Office were unnecessarily high, tenders were invited for the supply of newspapers and periodicals, and the tender of Messrs. H. S. King and Company was accepted for 1899 although their rates were in the aggregate a little higher than those tendered by other firms, in consideration of the fact that they had until then been doing the business well. The question of future supplies has been reserved for further consideration.

12. The Governor-General in Council is pleased to observe that the working generally of all three Stationery Offices is satisfactory.

*Order*—Ordered, that the foregoing Resolution be communicated to the Governments of Madras, Bombay, and Bengal.

(By Order.)

(Signed) J. E. O'CONOR,  
Asst. Secy. to the Govt. of India.

ORDER—No. 635, Financial, dated 26th May 1899.

The attention of all officers will be drawn to the remarks in paragraph 5 of the foregoing resolution as regards the necessity for economical arrangements in the use of stationery.

(True Extract.)

To all Departments of the Secretariat. (Marine)  
„ the Superintendent of Stationery.  
„ all other Heads of Departments under the Chief Secretary.

*A. J. G. J. G.*  
for Chief Secretary.