

(1) Number of pages _____

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MADRAS RECORD OFFICE

Government of Madras

Marine

DEPARTMENT

G.O. No. 533.

B.P. No.

Press

Mis.

Dated

4-8

1896
195

Not to be folded or roughly handled

GOVERNMENT OF MADRAS.

PENSION DEPARTMENT.

Read—the following Proceedings of the Board of Revenue (Separate Revenue),
Mis. No. 1775, dated 30th April 1896 :—

Read—endorsement of the Deputy Commissioner, Southern Division, dated 31st
January 1896, No. 433, submitting copy of Calicut Assistant Commissioner's
letter requesting instructions as to what is to be done when the original or
copies of suspension orders, &c., are not forthcoming in the offices concerned
to file with the service books, and Board's reference thereon to the Accountant-
General, Madras, dated 14th March 1896.

Read—also the following letter from F. C. HARRISON, Esq., Officiating Accountant-
General to the Government of Madras, to the Secretary to the Commissioner
of Salt, Abkari and Separate Revenue, dated 1st April 1896, No. 3-
I.A.E. :—

With reference to Board's Reference on General Register No. 1226, dated the
14th March 1896, I have the honour to state that in the cases in which the originals
or copies of all orders relating to suspension, &c., are not forthcoming in the records
of the offices concerned, statements in writing may be obtained from the individuals
concerned and their contemporaries as to the cause and duration of suspension, &c.,
and attached to the service books.

2. As it is desirable that these instructions should be carried out by all Heads of
offices generally a reference to Government on the subject is suggested.

Resolution—Mis. No. 1775, dated 30th April 1896.

With reference to paragraph 16 of the circular of the Collector of Trichinopoly,
communicated with G.O., Mis. No. 4849, Revenue, dated 10th December 1894, the
Assistant Commissioner, Calicut Sub-division, raised the question as to what should be
done in cases in which entries as to suspension, &c., have already been made in the
service books, but copies of the orders cannot be attached to the service registers in the
absence of records. The Accountant-General was requested to favour the Board with
his opinion as to whether, in the cases referred to, statements in writing may be obtained
from the individuals concerned and their contemporaries as to the cause and duration
of the suspension, &c., for attachment to the service books. The letter read above is
his reply, in which he agrees with the views of the Board, but suggests a reference to
Government as these instructions should be carried out by all heads of offices generally.
The Board accordingly requests that Government will be pleased to issue instructions
on the subject for the guidance of all officers.

(True Extract.)

(Signed) EDMUND MILLETT,
Assistant Secretary.

To the Secretary to Government, Revenue Department.
Copy to the Deputy Commissioner, Southern Division.

Endorsement No. 1020-R.

Transferred to the Pension Department.

OOTACAMUND,
15th May 1896.(Signed) A. T. ARUNDEL,
Ag. Secretary to Government.

READ—also paragraph 5 (e) of the Accountant-General's circular without date in connection with pension applications instructing that "in all cases of suspension or dismissal, a true copy of the correspondence relating thereto should be forwarded in addition to the short explanation required under head 3 of the third page of the application form."

ORDER—No. 551, Pension, dated 4th July 1896.

The Government considers that it is unnecessary to file with the service book a copy of the correspondence, often very lengthy, relating to the suspension or dismissal of a Government servant and that no useful purpose is served by submitting a copy of such correspondence with a pension application. In cases where the actual order directing suspension or dismissal is not sufficiently full, a brief statement of the reasons on which the order was based is all that is required. Where the order itself is not forthcoming, a short summary of any available evidence as to its nature and the circumstances in which it was passed should be attached to the service book or pension application.

(True Extract.)

Done C. Davidson
27.7
Ag. Under Secretary to Government.

To the Accountant-General.
 „ the Board of Revenue (Separate Revenue).
 „ the Public Department,
 „ the Revenue Department,
 „ the Public Works Department,
 „ the Local and Municipal Department,
 „ the Marine Department, *with 58.6.*

} for communication to Heads of Departments
under them.

Exd. C. M. Brisson.

500 Copies.

13-10-05

ENGINE C. No. 838

Govt. of {1896} Madras.
PENSION.

Recd 1-8-96
S.S.C.

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V. S. S. S. marine & H. Aup
Communicated to
the Presidency Port office

Issued 29/7

Recd.

G.O., No. 551, 4th July 1896.

The P.P.O. ✓
9/8/96
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JULY.

Service Book.

Considering it unnecessary to file a copy of the correspondence relating to the suspension or dismissal of a Government servant with the — or to submit a copy of such correspondence along with a pension application, and laying down the procedure to be adopted in cases where the actual order directing suspension or dismissal is not sufficiently full and where the order itself is not forthcoming.

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