

Local & Munl. (189) Department.

MISCELLANEOUS.

G.O., No. 850 *AD*

DATED 18/6/99

INDEXED.

RECEIVED

[Despatch Abstract.]

Account. Informing, with remark, the
Chairman, Municipal Council, Anandapur
that a compilation of Govt orders on matters
connected with the Municipal — and
procedure is now under preparation by the
Accountant General.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
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Local & Munl. (1899) Department.

CURRENT No. 147/100

Misc

Order No. 850 Misc of 15/6/99

A Compilation of Government matters connected with orders on Municipal accounts and procedure is now under preparation by the Accountant General - vide para 1 (20) of G.O. 21492, dated 8th November 1898.

2. With reference to the proposal to appoint an attendant on Rs 8th the Municipal office, the attention of the Municipal Council is drawn to the Collector's remark in his endorsement, in which the Government concurs.

V.R.
10/6/99

W.K. vi 98

To The Chairman, The Anantapur
thru the Collector
Accountant General, 19/6/99
19/6/99

From

The Collector
Anantapur

No 1304

Dated 27-5-99

Received 1-6-99

Registered 2-6-99

Enclosures 4

Spare copies 1

SUBJECT.

Submitting with remarks letter from the Chairman, Munc. Council, Anantapur suggesting certain measures for the improvement of the state of the accounts in the Municipality.

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Local & Munl. (1899) Department.

CURRENT No. 854



From

The Chairman Delegate,
Municipal Council,
Anantapur.

Order No. 399 of 11-4-99

Returned to the chairman
for resubmission through the
Collector, as required in G.O. no.

1162 m. dated 4th September 1893.

2nd
7/4/99

(By Order)

A. Edgington
Ag. Assistant Secretary.

Ref. enc. No. 796.

Dated 10-3-99.



Received

Registered

Enclosures Two.

Spare copies

SUBJECT.

Submitted through the Collector Reporting with reference to para 4
of Anantapur, as directed, as an enclo- G.O. no. 202 m. dated 15-2-99, the
sure to letter no. 153. Dated 26-4-99 measures which should be taken to
improve the state of the accounts
in the municipality.

To

The Chairman M.C. Anantapur.

G.O.	No.	Department.	Date.

G.O.	No.	Department.	Date.

APPENDIX. III.

EXTRACT from the Proceedings of the Municipal Council, Anantapur, passed
at a Meeting held on Wednesday the 29th March 1899.

Read the following proposals of the Chairman



* * *
IV That a person on Rs 7 be appointed for the
Municipal Office as the prompt despatch of work
suffers without one.

Resolution:- An attender on Rs 8 may be appointed.
He must have a knowledge of English and
Telugu. He must also do outdoor work when
necessary, such as taking remittances to the
Treasury. At other times he must work in
the office. This appointment is calculated to
improve accounts and office work.

(Sd) D. Venkatasastri.

Chairman

(True Extract)

D. Venkatasastri

Chairman

Chairman

ANANTAPUR MUNICIPAL COUNCIL'S OFFICE,

Dated, 16th March 1899.

Ref No. 796
10-3-99

MR. P. Adimurthi Rao

From
CHAIRMAN, MUNICIPAL COUNCIL,
ANANTAPUR.

To
The Secretary to Government,
Local & Municipal Department,
Fort Saint George.



Sir,
Referring to para 4 of G. O. No. 202 M dated 15th February 1899 I have the honor to submit as follows:—

2. In the latter part of 1892-93 there were defalcations in this office and in view to correct the same almost all the records were transferred with, while some of the important records were not maintained at all, as will be seen from the Audit notes of that year. The whole Office Establishment was then replaced by new hands and it was discovered that the Office was in a chaotic condition.
3. Though there is no code or compiled circulars for guidance in the maintenance of Municipal accounts and the old lines of working were obliterated, as submitted above, no pains were spared to organize, as much as possible, a system of accounts. Indeed by the available G.O.s and audit objections and it cannot be denied that the results produced year after year have been showing improvement, as will be gathered from the Audit notes, and nothing has been said to be wanting which facilitates

Audit and enables the easy detection of fraud, if any.

4. I should not fail to mention in this connection that in the absence of a standard authority on account matters the remarks of the Audit Officers are not always uniform and vary according to the views of each Officer deputed each year. A kind perusal of the Audit Notes for the last three years will convince Government as to the correctness of the statement.

5. Mr. Bristo the Officer who audited the accounts of 1896-97 wrote a lengthy report the major portion of which contained his own suggestions which could render the accounts work in his opinion more satisfactory - suggestions which were not made before. But unlike in the previous years quite a new course of judging the state of accounts having been adopted the practice that was being shown in drawing a line of distinction between the defects repeated and the new suggestions made was lost sight of with the result that all found place under defects and the number was consequently so much as 57, which showed that the work deteriorated, while in fact it improved.

6. Further, Government is aware that since the introduction of the Accountant-General's audit in 1884 the quality and the quantity of the Accounts work has gradually increased year after year, whereas the Office staff which has to cope with the work is still what it had been before 1884 consisting of two hands (Manager and a Clerk).

7. The whole Accounts work, correspondence, and General Supervision

Supervision of the subordinates devolves on the Manager while on the Clerk is devolved Receive, Despatch, ~ Fair-Copy, and Records work in addition to Shroff's duties and the preparation of demands, issue of bills and Warrants. Even working all day their work falls in arrears and for a better state of affairs to prevail, there must be, at least, one more clerk added to the Establishment, who can relieve both these overworked subordinates of a portion of their work.

8. Again, with regard to the Collection work, they submit that till 1893 there were two Bill Collectors aided by the Deaths & Birth Registrar. The number has been reduced to one and he has to do the whole Collection work single-handed, as entrusting Collection work to the Deaths & Birth Registrar was objected to. There has not been a decline in the Revenue and, on the other hand, more stringent rules with regard to the Service of demands and Collection of bills have since been brought into force. It has therefore been found quite impossible to maintain a Bill issue Register and arranging for Collection as enjoined by the rules.

While the Establishment is quite insufficient, all the check and supervision exercised over the Collection work cannot show itself to Government and the Municipality has to be remarked to be insane.

9. This state of affairs engaged my attention and on more than one occasion I brought forward my proposals.



proposals to strengthen the two Establishments, as suggested above, but they had to fall through on account of financial difficulty.

10. In Conclusion I most respectfully beg to submit that in my opinion a Book of Municipal accounts must be compiled and supplied to the Municipality for it to show a certain fixed degree of satisfaction in account work and that the Office and the Collection Establishments should each be supplemented with another clerk in order to ensure uniformity and regularity and to secure better results.

I have the honor to be,
Sir,
Your most obedient servant

PA Dhanu Rao
Chairman - Delegate

PA Rao

DD No 1304
30-5-99
Submitted

The appointment of an attender is not likely to improve the efficiency of the office. An educated Shroff, on a salary of Rs. 12 per mensem, will be more useful. The financial condition of the Municipality however does not allow any additional expenditure under this head at present.

Anantapur
Collector's office,
Dated 27 May 1899.

N. S. Marshall
For collector.

As
29-5-99

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DESPATCHED
30 MAY. 1899

[Faint handwritten text, likely bleed-through from the reverse side of the page. The text is mostly illegible due to fading and the angle of the page.]

When given for copying _____
 When copied _____
 When examined _____
 When signed 17/6 } 189

READ AGAIN G.O., No. _____, DATED _____
 189 .

CURRENT No. _____

ENCLOSURE TO C. No. _____

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.—

- A = Copy in full.
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