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[Despatch Abstract.]

Madras Educational Rules

Communicating to all Local Boards Munl Councils and to the Munl Commissioners of Madras G.O. E.L. sanctioning certain changes in the — and in the Grant-in-aid Code and directing the publication of the same in the Fort Saint George Gazette.

1924

BACK PAPERS.

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# Government {1899} of Madras.

## LOCAL AND MUNICIPAL

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**G.O., No. 2377 L., 22nd November 1899.**

**NOVEMBER.**

**Madras Educational Rules.**

Communicating to all Local Boards and Municipal Councils and to the Municipal Commissioners of Madras, Government Order, Educational Department, sanctioning certain changes in the — and in the Grant-in-aid Code, and directing the publication of the same in the *Fort St. George Gazette*.

GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

READ—the following paper:—

G.O., No. 706, Educational, dated 20th October 1899.

*Read*—again G.O., No. 354, Educational, dated 15th June 1899.

*Read*—also the following paper:—

From the Hon'ble Mr. D. DUNCAN, M.A., D.Sc., LL.D., Director of Public Instruction, to the Secretary to Government, Educational Department, dated Madras, 16th August 1899, No. 9231.

With reference to G.O., No. 354, Educational, dated 15th June 1899, I have the honour to submit a draft of the various changes and additions called for in the Grant-in-aid Code and the Madras Educational Rules. The proposals with regard to the taking over of the Inspecting schoolmaster agency from Local Boards will form the subject of a separate communication.

2. In my opinion Government is taking an impolitic step in taking power to prescribe the use of any book or books in recognized and aided schools and in aided colleges. It is one thing to forbid the use of a book which tends to sap the foundations of individual and social morality. It is a totally different thing to prescribe the use of a particular book. The former is justified by considerations of the well-being of the community, which it is the duty of the Government to protect and promote; the latter is, in my opinion, an unwarranted interference with the right of managers and teachers and parents to exercise their judgment in the choice of text-books which are unobjectionable from an intellectual, moral, or political point of view. I do not understand what Government expects to gain which is not secured under the present system, or what additional checks are needed. Under the present system there are three classes of books with which we are concerned: (1) Those examined by the Text-book Committee and approved by the Director on the recommendation of the Committee. (2) Those examined by the Committee and deemed unsuitable. (3) Those which have not come before the Committee and which, therefore, have been neither approved nor disapproved. The first class of books constitute what is called the list of approved text-books, which is added to from year to year. From it managers and teachers are at liberty to select the books they are to use. The second class of books is also published, and managers and teachers are informed that they are not at liberty to use any of these books. The third class of books is of indefinite extent, including not only old books which have not been brought to the notice of the Director, but also all new publications prior to their being sent to the Director. These books may be used in schools on the distinct understanding that they satisfy the requirements in all respects, the inspecting officers being the immediate judges of this.

It seems to me that under the existing arrangements Government has a thoroughly efficient control over the text-books in use in schools, that the circumstances of the country do not justify further interference on the part of Government, and that the "prescribing" of a text-book is not in accordance with the principles of an enlightened and liberal policy. The system of prescribing books has been tried and found wanting. In the words of the Committee appointed in G.O., No. 729, Educational, dated 20th November 1889, to revise the Standing Orders of this department, that system "has tended to stereotype instruction in schools throughout the Presidency, and has made it extremely difficult for managers and teachers to impart life and freshness to their work by the adoption of new text-books." The proposal of Government to revert to the policy which was deliberately given up after



full consideration by a strong and representative Committee in 1890 is, in my opinion, a retrograde step, which nothing that has occurred in the interval can justify. Nevertheless, in order to carry out the views of Government, I have inserted the following new article between articles 2 and 3 of Chapter II of the Grant-in-aid Code:—

"Government reserves to itself the right to forbid or to prescribe the use of any book or books in aided schools and colleges."

If Government accepts the views I have expressed above, the words "or to prescribe" should be omitted.

I have expanded the preamble to Chapter V of the Madras Educational Rules so as to carry out the wishes of Government. Here again I would suggest the omission of the words "or to prescribe." I have also borrowed certain parts of the introductory paragraphs to the list of approved books published in the *Fort St. George Gazette*. The words "by fixed grants" have been inserted after the words "salary grants" in the existing paragraph.

3. To provide for the recall, suspension, or cancelling of a teacher's certificate, a new article may be added as article 29 to Chapter VIII of the Madras Educational Rules. I would also suggest the addition of a third class of general teachers' certificates in article 28 of the same chapter, to embrace those teachers who had five years' approved service on the 1st April 1895 [see Chapter II, articles 2 (1) 3 (1), and 4 (1)]. To these teachers I have recently issued certificates, and these certificates ought now to be entered in the scheme of certificates recognized by Government.

4. A new article has been inserted after article 5 in Chapter II of the Madras Educational Rules, empowering the Director, with the sanction of Government, to forbid the employment of teachers whose character or conduct is reprehensible in a recognized school. A similar provision has been made in Chapter II of the Grant-in-aid Code, article 8.

5. The rules of discipline have been inserted as a new article between articles 5 and 6 of Chapter III of the Educational Rules. In the Grant-in-aid Code, Chapter II, article 1, the addition proposed in my letter read in the Government Order under reference has been made. I have also provided for the conduct of each pupil being noted in the attendance register and in the leaving certificate (see Madras Educational Rules, Chapter II, articles 21 and 32).

6. The several changes approved or suggested by Government in paragraphs 5 and 6 of the order have been made in the Grant-in-aid Code and the Educational Rules. A rule as to the responsibility of managers or heads of institutions for the conduct of students outside the premises of the school or college has been added as No. 7 to the rules of discipline forming appendix R to the Grant-in-aid Code. It has also been inserted in Chapter III of the Educational Rules.

7. The addition ordered by Government has been made to article 1 of Chapter I of the Grant-in-aid Code.

8. Certain changes in the Code for 1899–1900 sanctioned since its publication have been inserted in the Code now submitted for approval (see G.O., Nos. 543 and 25, Educational, dated 27th August 1898 and 24th January 1899, respectively).

CHAPTER III.

*Article 8.*—Insert the following as the second clause:—

"In the case of schools for poor Europeans, the amount of voluntary subscriptions and donations shall be excluded from the receipts in the calculation of the refund to be made with reference to the preceding paragraph."

*Article 11.*—Add the following after the word "localities":—

"and for teachers holding trained teachers' certificates and employed in schools for poor Europeans."

*Article 12 (V).*—Add the following after the word "expenditure":—

"and teachers holding trained teachers' certificates of the primary and lower secondary grades and employed in schools on the Nilgiris solely or mainly intended for the hill tribes."

CHAPTER VIII.

*Article 6.*—After "twenty children", insert —

"and in schools on the Nilgiris solely or mainly intended for the hill tribes for every ten children",

9. The following minor changes are submitted for approval:—

CHAPTER I.

*Article 3 (II) (5).*—*For* "school furniture" *read* "school and hostel furniture".

*Article 4.*—*For* the first paragraph in italics *read*—

"The aid given to colleges and upper secondary schools, to schools for Europeans, to higher class technical, industrial and art schools, to schools for hill tribes on the Nilgiris, to training and practising schools, to home education classes, and to superior indigenous schools shall be on the salary-grant system."

*Article 5, Clause (10).*—Omit the lines from "and grants" to "notification".

CHAPTER II.

*Article 4 (now 5), line 3.*—*For* "Rs. 7" *read* "Rs. 8".

CHAPTER III.

*Article 16, line 3.*—Insert after the word "may" the words "with the approval of the sanctioning authority".

*Article 17, line 2.*—Insert "upper" before the word "secondary".

CHAPTER VIII.

*Article 3 (1), line 5.*—After "estimate" add "or that the building is worth the amount on which the grant is claimed".

*Article 5.*—*For* "When a school" *read* "When a salary-grant school".

CHAPTER IX.

*Article 2 (1).*—*For* the words "school furniture, apparatus" *read* "school and hostel furniture and for apparatus".

APPENDICES.

In the declarations attached to appendices A, C, G, M, N, O, P, insert the following after the words "Proceedings of the Director of Public Instruction, No. ", ":—

"that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director."

A few verbal changes have also been made in the appendices which do not require special notice.

10. The articles and portions of articles appearing in Italics in the Code for the current year should, in the Code for 1900–1901, be printed in Roman. The new matter is written in red ink and should be printed in Italics.

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*Order*—No. 706, Educational, dated 20th October 1899.

Subject to the alterations noted below, the drafts of the changes in the Madras Educational Rules and in the Grant-in-aid Code submitted by the Director of Public Instruction are approved and will be published in the *Fort St. George Gazette*:—

(1) In clause (1) of the proposed new article 5 (*a*) of Chapter III of the Madras Educational Rules and in clause (1) of the proposed appendix R to the Grant-in-aid Code, for the words, "a suitable covering for the head", shall be substituted the words, "a turban".



(2) In the proposed new article 29 of Chapter VIII of the Educational Rules, the words "by the Director" shall be inserted after the words "recalled or suspended or cancelled".

(3) The omission of the word "poor" before "Europeans" in article 1 of Chapter I of the Grant-in-aid Code is apparently a clerical error: it will now be rectified.

(4) In the proposed new article 8 of Chapter II of the Grant-in-aid Code, the words "whose certificate has been recalled, suspended or cancelled by the Director or" shall be inserted after the word "teacher" where it first occurs and the words "to be such as", after the word "Government".

2. With reference to paragraph 2 of the Director's letter read above, it is observed that the decision to take power to prescribe books was deliberately made and the Government sees no reason to reconsider it.

3. In the Grant-in-aid Code, the number of the chapter concerned should be printed at the top of each page as in the Educational Rules.

(True Extract.)

(Signed) M. HAMMICK,
*Ag. Secretary to Government.*

To the Director of Public Instruction.
" Local and Municipal Department.
" Superintendent, Government Press.
Gazette.

# APPENDIX.

## NOTIFICATION.

His Excellency the Governor in Council is pleased to sanction the following additions and alterations in the Madras Educational Rules:—

### CHAPTER II.

Insert after article 5 the following as article 5 (*a*).

*Dismissal of Teachers.*

"The Director may, with the sanction of Government, forbid the employment in any recognized school of any teacher whose character or conduct unfits him for the office of teacher. Provided that, before any such order is passed, the teacher shall be informed in writing of the charge or charges against him and an opportunity shall be given him of submitting an explanation in writing."

*Article 21.*—Omit "and" before "(*c*)" and insert "and (*d*) his conduct" after the words "to a higher class".

*Article 31.*—Add the following:—

"(*f*) Unbecoming behaviour on the part of a pupil outside the premises of the school shall, when brought to notice, be enquired into and suitably dealt with by the head of the institution."

*Article 32.*—Add as (iii)—

"In the attendance register (appendix I) the manager or headmaster shall at the end of each term briefly note the conduct of the student during the term."

### CHAPTER III.

Between articles 5 and 6, insert the following as a new article 5 (*a*):—

*Discipline.*

"5 (*a*). The rules of discipline in all colleges under public management shall include the following:—

(1) Every student shall wear a clean and decent dress, and, in all cases where good manners require it, a turban.

(2) No student shall be allowed to sit in the class with his shoes on unless they are shoes of English pattern and unless socks and trousers are worn also.

(3) Every student shall have a fixed place assigned to him in the class-room.

(4) Every student shall salute the professors and teachers on the occasion of his first meeting them for the day within the college precincts.

(5) On the professor or teacher entering his class-room the students shall rise and remain standing till they are desired to sit or till the professor or teacher takes his seat.

(6) No student shall be allowed to leave the class-room without the permission of his professor or teacher.

(7) Unbecoming behaviour on the part of a student outside the premises of the college shall, when brought to notice, be enquired into and suitably dealt with by the head of the institution."

Insert the following as a new article:—

*Politics.*

"10. No member of the staff or the establishment of an institution under public management shall be permitted to take part either directly or indirectly in political movements or agitation, or to attend a political meeting where the fact of his presence is likely to be misconstrued or to impair his usefulness as a public servant. In cases of doubt a reference should be made to the Director."

### CHAPTER V.

*Preamble.*—After the words "Salary grants", insert the words "by Fixed grants".

Add the following paragraph:—

"A list of approved text-books under the several subjects and standards has been published in the *Fort St. George Gazette*, and is added to from time to time. Managers and headmasters are at liberty to select from the list such books as they may deem most suitable. They may also make use of books other than those entered in the list of approved books, provided



that such books have not been entered in the list of books which the Text-book Committee has judged to be unsuitable, or have not been by special order of the Director forbidden to be used. Government reserves to itself the right to forbid or to prescribe the use of any book or books in recognized schools."

### CHAPTER VIII.

*Article 28.*—After the lists of Trained and Untrained Teachers' certificates, insert—

"3. *Approved Service Teachers' certificates.*"

Add the following as article 29:—

*Recall, suspension and cancelling of certificates.*

"A teacher's certificate may at any time be recalled or suspended or cancelled by the Director if the teacher's character, conduct, or attention to duty is unsatisfactory. But before this is done, the teacher shall be informed in writing of the charges against him and an opportunity shall be given him of submitting an explanation in writing."

### APPENDIX G.

Insert after 6, "7. Conduct," and alter "7" and "8" into "8" and "9", respectively.

### APPENDIX I.

Add a new column "Conduct" as column "9".

NOTIFICATION.

This code of rules relating to the allotment of grants-in-aid to schools, as revised up to date, is published for general information with reference to article 13 of chapter I thereof.

## GRANT-IN-AID CODE.

### CHAPTER I.—INTRODUCTION.

MAIN PURPOSE OF GRANTS-IN-AID.—Grants-in-aid of schools and other educational institutions will be made with the object of extending and improving secular education, and will be given impartially and without reference to any religious instruction to all schools which impart sound secular instruction, subject to the conditions hereinafter specified, and with due consideration of the requirements of each locality and of each institution, and of the funds at the disposal of Government or of the local board.

*The rules in this code notwithstanding, Government reserves to itself the right to withdraw or refuse any grant-in-aid at its discretion.*

2. DEFINITIONS OF TERMS.—The term 'Director' signifies Director of Public Instruction; the term 'Inspector' includes Inspectress; the term 'Local Board' includes a municipal commission or council or a taluk board; includes a 'Local Funds' includes municipal or taluk funds; and the term 'President' includes the Chairman of a municipal commission or council.

The term 'European' signifies any person of European descent, pure or mixed, who retains European habits and modes of life.

3. OBJECTS FOR WHICH AID IS GIVEN—

(i) Grants are given for teaching.

(ii) Grants are also given for—

(1) the salary of superintendents of groups of schools and of European orphanages;

(2) the payment of scholarships, and of stipends to teachers under training;

(3) the cost of food and clothing in European orphanages;

(4) the erection, enlargement, purchase, and rent of school buildings and hostels or boarding houses for students attached to educational institutions;

(5) the purchase of school *and hostel* furniture, apparatus, and appliances; of books for school and public libraries and reading rooms; and of the plant, materials and tools required for laboratories and workshops;

(6) the cost of needlework or other art and industrial exhibitions;

(7) the endowment of professorships, lectureships, teacherships, scholarships, laboratories, workshops, museums, and other educational objects.

4. SYSTEMS UNDER WHICH AID FOR TEACHING IS GIVEN.—Grants for teaching are given under three systems, viz.,—

(i) the salary-grant system;

(ii) the fixed-grant system;

(iii) the results-grant system.



The aid given to colleges and upper secondary schools *to schools for poor Europeans*, to higher class technical, industrial and art schools, *to schools for hill tribes on the Nilgiris, to training and practising schools, to home education classes and to superior indigenous schools* shall be on the salary-grant system.

The aid given to lower secondary and primary schools admitted to the permanent section of the general school list and to lower class technical, industrial and art schools working up to standard D, shall be on the fixed-grant system.

The aid given to lower secondary and primary schools admitted to the temporary section of the general school list shall be on the results-grant system.

A school aided on one system shall not be aided on another for the same period; nor shall aid be given to one department of a secondary or a primary school on one system and to another department of the same school on another system.

5. FROM WHAT FUNDS GRANTS FOR TEACHING ARE PAYABLE.—Grants for teaching are payable from provincial funds, or from local funds, or from both.

(i) The grants for teaching payable from provincial funds are—

(1) Grants to girls' schools and for girls;
(2) Grants to European schools and for European pupils;
(3) Grants to Mappilla schools situated outside municipalities, and for Mappilla pupils in schools situated outside municipalities;
(4) Grants to non-poor schools in the municipality of Madras;
(5) Grants for the fourth and higher standards in poor schools in the municipality of Madras;
(6) Grants to collegiate and upper secondary departments in district municipalities;
(7) Grants for all standards above the third in non-municipal areas;
(8) Grants to all schools in the Ganjám, Vizagapatam and Gódávari Agencies;
(9) Grants to training schools;
(10) Grants to technical and industrial schools.

(ii) The grants for teaching payable from local funds are—

(1) Grants for boys in lower primary standards of poor schools in the municipality of Madras;
(2) Grants to primary and lower secondary boys' schools and for boys in the primary and lower secondary standards in district municipalities;
(3) Grants to lower primary boys' schools and for boys in lower primary standards in non-municipal areas.

(iii) Salary grants for teachers employed partly in standards aided from provincial funds and partly in standards aided from local funds are payable from both funds in a proportion to be determined by the time devoted to the several standards.

(iv) In assigning fixed grants to schools, certain standards of which are eligible for aid from provincial funds and certain standards from local funds, the amount of fixed

grants payable from the respective funds shall be determined by the average daily attendance in the several standards during the preceding official year.

6. From what funds grants for other objects are payable—

(i) Grants for—

(1) the salary of superintendents of groups of schools and of European orphanages;

(2) the payment of scholarships, and of stipends to teachers under training;

(3) the cost of food and clothing in European orphanages;

(4) the cost of needlework or other art and industrial exhibitions; and

(5) endowments

are payable from provincial funds.

(ii) Grants for—

(1) the erection, enlargement, purchase, and rent of school buildings and of buildings to be used as hostels or boarding houses for students attached to educational institutions;

(2) furniture, apparatus, appliances, libraries, reading rooms, laboratories, and workshop fittings;

are ordinarily payable from provincial funds, or from local funds, or from both, according to the source from which the grants for teaching in the schools or standards concerned are payable.

7. Teachers' certificates.—The teachers' certificates recognised by Government and incorporated in chapter VIII of the Madras Educational Rules shall be recognised for the purposes of this code.

Graduates of non-Indian Universities, holders of certificates granted by the Committee of Council on Education in Great Britain or by the Commissioners of National Education in Ireland, and holders of any other certificate or diploma accepted by the Madras Government, shall be placed in such grades as the Director may deem appropriate.

8. Sanctioning authority.—Except in cases in which a reference to Government is required, all grants payable from provincial funds are sanctioned by the Director, and all grants payable from local funds are sanctioned by the local board concerned.

In the case of grants from provincial funds, salary grants not exceeding Rs. 30 per mensem may be transferred, or increased within the limit, or reduced, or withdrawn by the Inspector. Grants for village school houses up to the limit of Rs. 50 and furniture grants to village schools up to the maximum limit of Rs. 25 may be sanctioned by the Inspector.

9. Caste.—For the purposes of this code, caste shall be held to be unaffected by change of religion.

10. Interpretation of rules.—The interpretation of any article of this code shall, in the first instance, rest with the Director; provided that no interpretation of a general nature shall be binding on managers which has not been approved by Government and notified in the *Fort St. George Gazette*.



11. Appeal to sanctioning authority.—An appeal shall lie to the sanctioning authority for the revision of its orders.

12. Appendices.—The appendices to the code shall have the same effect as the articles of the code and shall be treated as part of the code.

13. Annual publication of Code.—The code, with such alterations as may have been made during the preceding twelve months, shall be published every year in the first issue of the *Fort St. George Gazette* in October; and the code so published shall come into force from the 1st April following.

14. Saving clause.—Nothing in this code shall affect salary grants on behalf of individual teachers and grants for conductresses which have already been sanctioned, provided that the schools continue to be aided on the salary grant system.

## CHAPTER II.—GENERAL CONDITIONS OF AID.

1. Management.—Every institution, on behalf of which aid is sought, shall be under the management of one or more persons recognised by the Department, who, in the capacity of proprietors, or of trustees, or of members of a local board, or of members of a committee elected by the society or association by which the school is maintained, shall undertake to be answerable for the maintenance of the institution and the fulfilment of all the conditions of recognition and aid *including the due enforcement of such rules of discipline as are prescribed from time to time* (*Appendix R*). Managers may, with the approval of the Department, appoint the headmaster of the school or other person as local agent to transact the current business of the school with the Department.

2. Manager's declaration.—Every application for aid shall be made in such form as may from time to time be prescribed, and shall contain a declaration, signed by the manager, to the effect that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution may be specially exempted from; *that the manager and teachers of the institution will not take part either directly or indirectly in political movements or agitation, and that they will not attend political meetings without the previous consent of the Director;* and that he is prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table, and registers, to inspection, and to furnish such returns as may be required by the Department.

3. *Government reserves to itself the right to forbid or to prescribe the use of any book or books in aided schools and colleges.*

4. Conscience clause in schools for Europeans.—In schools for Europeans it shall not be required, as a condition of any pupil being admitted into or continuing in the school, that he shall attend, or abstain from attending, any Sunday school or any place of religious worship; or that he shall attend any religious observance or any instruction in religious

subjects in the school or elsewhere, to which his parent or guardian objects; or that he shall, if his parent or guardian wishes to withdraw him, attend the school on any day exclusively set apart for religious observance by the religious body to which his parent or guardian belongs.

The time or times during which any religious observance is practised, or instruction in religious subjects is given at any meeting of the school, shall be either at the beginning, or at the end, or at the beginning and the end of such meeting. The time or times for such observances or instruction shall be inserted in a time-table to be approved by the Director, and to be kept permanently and conspicuously affixed in the school-room. Any pupil may be withdrawn by his parent or guardian from such observance or instruction without forfeiting any of the other benefits of the school.

On application from the manager, the Director may, for good and sufficient reasons and after duly notifying in the "Fort St. George Gazette" that such application has been made, exempt a school from the operation of the conscience clause, or may cancel such exemption.

5. Poor pupils and poor schools.—(i) To qualify a native pupil to be treated as poor, it must be shown, to the satisfaction of the Department, that the ordinary monthly income of the family to which he belongs does not exceed Rs. 8 for the whole family.

To qualify a European pupil to be treated as poor, it must be shown, to the satisfaction of the Department, that the ordinary monthly income of the family to which he belongs does not exceed Rs. 7 for each member.

(ii) A school, to be treated as poor, must have over 50 per cent. of its pupils poor, as above defined.

(iii) All schools for Muhammadans, including Mappillas, shall be treated as poor schools, irrespective of the proportion of poor pupils therein.

6. Backward and indigent classes.—Schools, the majority of whose pupils belong to the backward and indigent classes mentioned below, shall be admitted to the privileges which this code allows to poor schools:—

| | | |
|---|---|---|
| Badgas. | Kurumas. | Oddars. |
| Billavas. | Koravas. | Pallas. |
| Chaklars. | Kotas. | Pallis (Nellore). |
| Chenchus. | Kotayars (South Canara). | Panus. |
| Cherumas. | Koyas. | Paraiyas. |
| Dandasis. | Kurubas. | Pattunulgars. |
| Enadis. | Lambadis. | Polayas. |
| Holayas. | Malas and Madigas. | Saliyars. |
| Izhuvans (Choguns). | Malsas. | Savaras. |
| Irulas. | Malayalis (Tamil district). | Todas. |
| Kadas. | Mogars. | Totis. |
| Kaikolars. | Muduvas. | Valluvas. |
| Kannadiars (Tanjore). | Nayadis. | |
| Khonds. | | |

7. Income to be devoted to educational purposes.—No aided school shall be allowed to spend any portion of its income for other than educational purposes.

8. *No aided institution shall be allowed to employ a teacher, whose certificate has been recalled, suspended or cancelled by the Director, or whose character or conduct has, after due enquiry, been declared by the Director, with the sanction of Government to be such as to render him unfit for the office of teacher.*



## CHAPTER III.—SALARY GRANTS.

### A.—Special Conditions of Aid.

1. Average daily attendance of pupils.—A salary grant shall not ordinarily be given or continued to an institution which had not for the previous term an average daily attendance—

| | | |
|---|---|---|
| in institutions for boys of at least | 30 | pupils. |
| in institutions for girls of at least | 20 | „ |
| in superior indigenous schools of at least | 10 | „ |
| in technical, industrial and art schools or classes of at least | 6 | „ |
| in training schools for masters of at least | 10 | students. |
| in training schools for mistresses of at least | 5 | „ |

The Director may, however, relax this rule in the case of poor European schools in small towns, and in the case of schools for backward and indigent classes or situated in backward localities.

2. Time to be devoted to teaching.—A teacher shall not, as a rule, be eligible for a grant unless, during each ordinary school day, four hours are spent in secular teaching. In the case of teachers of college classes, headmasters of secondary schools and assistant professors, three hours a day or fifteen hours a week shall usually be spent in secular teaching, and in the case of principals of colleges with secondary schools attached, two hours a day.

Teachers of oriental languages only, instructors in gymnastics or drill only, and sewing mistresses or sewing masters teaching needlework only, shall spend two hours in teaching.

In the case of teachers of technical, industrial and art subjects the time to be devoted to teaching shall be fixed by the Director.

In all cases in which the time devoted to secular teaching is below the minimum, the grant may, at the discretion of the Director, be proportionately reduced.

3. Qualifications of teachers.—The qualifications, general and professional, of teachers shall be in accordance with the Madras Educational Rules. The work which a teacher has to do shall be specified in the application for grant; and, if it is proposed to alter permanently the character of that work, due intimation of the change shall be given. Grants shall not usually be given or continued if a teacher is employed on work beyond his capacity.

4. Protection from small-pox.—(i) No grant shall, without the express sanction of Government, be allowed to a teacher who is not protected from small-pox.

(ii) In the case of schools for boys and of schools for European and Native Christian girls, situated in localities in which vaccination is not by law compulsory, the manager shall not admit as a pupil any one who is not protected from small-pox by vaccination or otherwise.

5. Age limits as regards teachers.—A salary grant shall not ordinarily be given for a master who is under 18 years,

or for a mistress who is under 15 years, or for any teacher who is over 60 years of age.

6. Home education classes.—A salary grant for a qualified mistress teaching Hindu or Muhammadan girls in their homes may be sanctioned by the Director; provided (1) that the total number of pupils in standards above the first is not less than ten, (2) that the pupils are not under ten years of age, and (3) that the teacher devotes to the classes at least twenty hours a week.

B.—Application for and Admission to Aid.

7. Applications for aid.—Applications for salary grants or for their transfer, increase, reduction, or withdrawal shall be made in the prescribed form (Appendix A) to the inspecting officer and shall be accompanied by a certificate that the teacher concerned has been vaccinated or is otherwise protected from small-pox:

(i) if the grants are payable from provincial funds, the Inspector shall dispose of the application, provided that it is within his province; otherwise, he shall submit it to the Director with his opinion;

(ii) if the grants are payable from local funds, the Inspector shall forward the application to the President of the local board with his recommendation.

C.—Financial Limitations.

8. Maximum aid.—The maximum salary grant to an institution during a given year shall be the sum required to meet that part of the current expenditure of the year which is not covered by the current receipts from fees, endowments, and miscellaneous sources, special charges for which special grants have been sanctioned or received being left out of account. The income from fees shall be calculated in accordance with the provisions of the fee notification. In an institution in which a teacher is not paid a fixed salary, his salary on which his grant has been calculated shall be taken as expenditure. When money from current receipts is funded during the year, it shall not be treated as expenditure. If at the close of any year, the current receipts exceed the current expenditure, the manager shall deduct the surplus from the grant for the following year up to the limit of grant drawn by him during the year; provided that if he is prepared to spend such surplus on improvements to the staff, accommodation or appliances considered by the Director to be necessary and previously approved by him for the school or for any other recognised school under the same management, there shall be no deduction from next year's grant; and provided further that of such surplus, he shall be allowed to retain a sum not exceeding 10 per cent. of the current expenditure as working balance. Such working balance shall be treated as an item of the current receipts of the following year.

*In the case of schools for poor Europeans, the amount of voluntary subscriptions and donations shall be excluded from the receipts in the calculation of the refund to be made with reference to the preceding paragraph.*



For the purposes of this article, departments and standards aided from local funds shall be regarded as separate institutions; but in such cases the charge for the headmaster's supervision shall be taken into account.

The manager shall submit to the Director not later than 1st June of each year a financial statement in the prescribed form (Appendix B) for the preceding official year.

D.—Courses of Instruction and Standards of Examination.

9. Courses of instruction.—In Arts colleges the courses of instruction and standards of examination prescribed by the University, and in secondary schools the courses of instruction and standards of examination laid down in the Madras Educational Rules, shall be followed. In higher class technical, industrial and art schools the courses of instruction and standards of examination in the Government technical examination notification and syllabuses shall be adopted. In lower secondary forms not fewer than four, and in primary classes not fewer than two, of the optional subjects laid down in chapter V of the Educational Rules shall be taught in addition to the compulsory subjects.

In superior indigenous schools such curriculum as may be prescribed by the Director shall be adopted.

E.—Scale of Grants.

10. How grants shall be calculated.—Grants shall ordinarily be calculated on the salaries actually paid by the manager, provided that such salaries appear to the Director to be reasonable. But in institutions in which the teachers do not receive fixed salaries, the grants shall be calculated on such salaries as the Director may consider appropriate.

11. Two-thirds grants.—A grant not exceeding two-thirds of the total salary may be given for mistresses holding trained-teachers' certificates and employed in remote and backward localities, *and for teachers holding trained-teachers' certificates and employed in schools for poor Europeans.*

12. Half grants.—A grant not exceeding one-half of the total salary may be given for—

(i) Graduates of non-Indian universities, who possess high academic qualifications.

(ii) Mistresses educated in non-Indian schools or colleges, whose qualifications entitle them, in the opinion of the Director, to rank in the collegiate, second-grade collegiate, or upper secondary grade.

(iii) Mistresses holding trained-teachers' certificates.

(iv) Mistresses holding untrained-teachers' certificates and who are employed (*a*) in schools in backward localities, (*b*) in poor schools, especially schools for poor Europeans or for Muhammadans, in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure, and (*c*) as superintendents of girls' schools.

(v) Masters holding trained-teachers' certificates of the collegiate, second-grade collegiate, or upper secondary grade and who are employed (*a*) in training schools and (*b*) in secondary schools situated in non-municipal towns and in villages,

in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure, *and teachers holding trained-teachers' certificates of the primary and lower secondary grades and employed in schools on the Nilgiris solely or mainly intended for the hill tribes.*

(vi) Teachers of technical, industrial or art subjects, holding first-class technical teachers' certificates.

(vii) Gymnastic instructors holding first-class certificates.

13. Third grants.—A grant not exceeding one-third of the total salary may be given for—

(i) Graduates of non-Indian universities.

(ii) Masters holding trained-teachers' certificates.

(iii) Mistresses holding untrained-teachers' certificates.

(iv) Uncertificated teachers who have passed a general education test, and who are employed with the approval of the Inspector (*a*) in poor schools, especially schools for poor Europeans, (*b*) in schools for Muhammadans, and (*c*) in schools for backward and indigent classes or in backward localities.

(v) Masters holding untrained-teachers' certificates of the collegiate, second-grade collegiate, or upper secondary grade, and who are employed in secondary schools situated in non-municipal towns and in villages, in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure.

(vi) Teachers of technical, industrial or art subjects, holding second-class technical teachers' certificates.

(vii) Gymnastic instructors holding second-class certificates.

(viii) Sewing masters and sewing mistresses approved by the Inspector, when a certificated sewing mistress cannot be procured.

(ix) (*a*) Teachers of oriental languages, (*b*) superintendents and matrons of European orphanages, and (*c*) supervisors of groups of schools holding trained-teachers' certificates.

14. Fourth grants.—A grant not exceeding one-fourth of the total salary may be given for—

(i) Masters holding untrained-teachers' certificates.

(ii) Uncertificated mistresses who have passed a general education test.

(iii) Supervisors of groups of schools holding untrained-teachers' certificates.

15. Grants for pandits.—A grant may be given for a teacher of a South Indian vernacular language only in the college and upper secondary departments.

16. Absentee allowance.—When a teacher is absent on leave, if the leave is taken in general accordance with the regulations applicable to Government educational officers of similar standing, half his grant may, *with the approval of the sanctioning authority*, be drawn during such absence, and the other half may be assigned to a qualified substitute;



provided that the manager contributes towards the salaries of the absent and officiating teachers the proportion required of him under these rules.

17. Continuance of salary grants to teachers attending special institutions.—A certificated teacher in a college or *upper* secondary school for general education, whom the manager may wish to attend a special course at a technical institution approved by the Director, shall be eligible for the continuance of his grant during such course; provided that the grant shall be paid only in the event of such teacher passing the next ensuing technical examination in the subject or subjects which he has been studying.

### F.—Payment of Grants.

18. Conditions of payment.—All salary grants are payable monthly and shall be drawn regularly month by month as far as practicable. The grants due up to and including February shall be drawn before the close of the official year. It shall be an indispensable condition of payment that the proportion which the manager is required to contribute shall have been duly paid to the teacher. All grant bills shall, therefore, contain a declaration that the teachers have received the portion of their salaries payable by the manager. In the case of teachers who receive no fixed remuneration, a declaration by the manager that such teachers have been duly employed in accordance with the terms of the order sanctioning the grant shall suffice. The salary grant bill shall also contain a declaration that all the conditions on which the grants were sanctioned are being duly fulfilled.

19. Notice of reduction of grants.—In order to allow time for full inquiry, the aggregate amount of grant to an institution continuing to do work of the same standard and amount shall not be materially reduced without six months' notice to the manager, except in cases falling under article 8 of this chapter.

### G.—Penalties.

20. Penalties.—The sanctioning authority shall have power to withhold, reduce, or suspend the grant, and to take such other measures as the occasion may appear to him to demand in cases where there has been falsification in the registers, or misrepresentation in the preparation of bills, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or any other fraud or irregularity.

## CHAPTER IV.—FIXED GRANTS.

### A.—Special Conditions of Aid.

1. Average daily attendance of pupils.—A fixed grant shall not ordinarily be given or continued to a school which had not for the previous official year an average daily attendance—

| | | |
|---|---|---|
| in boys' schools in municipalities of at least | ... | 25 pupils. |
| in girls' schools in " " | ... | 15 " |
| in boys' schools in non-municipal areas of at least. | | 15 " |
| in girls' schools in " " | ... | 10 " |
| in schools for backward and indigent classes or in backward localities of at least ... ... ... | | 10 " |
| in technical, industrial or art schools or classes of at least ... ... ... ... ... ... | | 10 " |

The Director may, however, relax this rule in special cases.

2. DURATION OF GRANT.—The duration of the fixed grant shall be for three years, provided that no penalty is incurred under article 20.

3. NUMBER OF SCHOOL MEETINGS.—A school shall not, ordinarily, be aided on the fixed-grant system unless it has met on 180 school days since the previous inspection; provided that in the case of night schools and schools in backward localities 120 meetings shall suffice.

4. DEFINITION OF SCHOOL DAY.—The school day shall consist of at least four hours of secular instruction; but two meetings, each of not less than two hours, whether on the same day or on different days, shall be counted as one school day. In technical, industrial or art schools, a school day shall consist of not less than six hours, of which two at least shall be devoted to general instruction. In night schools and in schools for backward and indigent classes or in backward localities, a school day shall consist of not less than two hours of secular instruction; but two periods, each of not less than one hour, whether on the same day or on different days, shall be counted as one school day.

5. QUALIFICATIONS OF TEACHERS.—The qualifications, general and professional, of teachers shall be in accordance with the Madras Educational Rules.

6. PROTECTION FROM SMALL-POX.—(i) No teacher, who is not protected from small-pox, shall, without the express sanction of the Director, be permanently employed in a school aided on the fixed-grant system.

(ii) In the case of schools for boys and in the case of schools for European and Native Christian girls situated in localities in which vaccination is not by law compulsory, the manager shall not admit as a pupil any one who is not protected from small-pox by vaccination or otherwise.

### B.—APPLICATION FOR AND ADMISSION TO AID.

7. APPLICATIONS FOR AID.—Applications for first admission to the list of schools to be aided on the fixed-grant system shall be made in the prescribed form (Appendix C) before the 30th September to the Inspector if it relates to European, technical, industrial or art schools and to the sub-assistant inspector in the case of other schools.

8. RECOMMENDATIONS OF INSPECTING OFFICERS.—In the case of boys' schools the sub-assistant inspector shall scrutinize the applications and submit them to the Inspector through the assistant inspector, together with a consolidated list in the prescribed form (Appendix D). The list, with the assistant inspectors' remarks, should reach the office of the Inspector not later than the 15th November and the office of the Director with the Inspector's recommendations not later than the 1st December.

In the case of girls' schools the sub-assistants shall scrutinize the applications and submit them to the Inspectress, together with a consolidated list in the prescribed form. The list should reach the Inspectress not later than the 1st November, and the office of the Director with the Inspectress' recommendations not later than the 1st December.



The Inspectors and Inspectresses shall include in the consolidated list the European, technical, industrial, or art schools from which applications have been received by them direct.

The lists for each district shall be forwarded by the Director with his recommendation to the Presidents of local boards concerned before the 1st January for the approval by the board of the fixed grant recommended from local funds.

9. ADMISSION TO AID.—The sanctioning authority shall determine what schools shall be admitted to aid on the fixed-grant system and shall fix the grant for each school, after taking into account the number, the character, the efficiency and the financial condition of the schools, the educational needs of the locality and the funds at its disposal.

The Presidents of local boards shall, after approval, so far as grants from local funds are concerned, return to the Director not later than 1st February the lists forwarded by him to them.

10. PUBLICATION OF LISTS.—The Director shall publish for each district in the prescribed form (Appendix E) a consolidated list of all schools admitted to aid and excluded from aid on the fixed-grant system, and shall issue the same not later than the 1st April to the Presidents of local boards, treasury and inspecting officers and deputy inspectors of vaccination.

11. INTIMATION TO MANAGERS.—Within twenty days after the publication of the lists, the sub-assistant inspector of the range shall intimate to the manager of each school admitted to aid, the fact of such admission, the amount of grant fixed and the date from which the grant is to have effect. The sub-assistant inspector shall also intimate to the manager of each school excluded from aid, the fact of such exclusion and the reason for it.

### C.—FINANCIAL LIMITATIONS.

12. The maximum fixed grant to a school during a given year shall be the full net cost, that is, the sum required to meet that part of the current expenditure of the year which is not covered by the current receipts from fees, endowments and miscellaneous sources, special charges for which special grants have been sanctioned or received being left out of account. When money from current receipts is funded, it shall not be treated as current expenditure. If, at the close of any year, the current receipts exceed the current expenditure, the manager shall deduct the surplus from the grant for the following year up to the limit of grant drawn by him during the year; provided that, if he is prepared to spend such surplus on improvements to the staff, accommodation or appliances considered by the Director to be necessary and previously approved by him for the school or for any other recognised school under the same management, there shall be no deduction from the next year's grant; and provided further that, of such surplus, he shall be allowed to retain a sum not exceeding 10 per cent. of the current expenditure as a working balance. Such working balance shall be treated as an item of the current receipts of the following year. Refunds of the surplus income of any school shall be credited to provincial and local funds in proportion to the grants drawn from the respective funds.

The manager shall submit to the Inspector not later than the 1st June of each year a financial statement in the prescribed form (Appendix B) for the preceding official year.

D.—COURSES OF INSTRUCTION AND STANDARDS OF EXAMINATION.

13. SUBJECTS OF INSTRUCTION.—The subjects of instruction shall be those included in the courses of instruction and standards of examination laid down in chapter V of the Madras Educational Rules. In lower secondary forms not fewer than four, and in primary classes not fewer than two, of the optional subjects therein laid down shall be taught in addition to the compulsory subjects.

14. EXAMINATION TO BE IN THE COMPULSORY AND OPTIONAL SUBJECTS.—Pupils may be examined in all the compulsory and optional subjects in which they have received instruction.

15. EXAMINATION WHEN AND WHERE TO BE HELD AND BY WHOM TO BE CONDUCTED.—Every school admitted to aid on the fixed-grant system shall be examined once a year, the examination being held in the school premises on the day fixed by the Director. The inspecting officer conducting the examination shall, however, have power to hold the examination on any day within the fifteen days preceding, or within the fifteen days following, that date, provided that he has given at least seven days' written notice. If it is desired to change the date beyond the above limits, the previous sanction of the Director must be obtained. No examination shall be held on a Sunday, except in the case of schools regularly held on Sundays.

Pupils may be presented for public examinations conducted under special Government notifications.

16. FIXED GRANT REPORT SHEET.—A fixed grant report sheet in the prescribed form (Appendix F) shall be sent to the manager at least three days before the date of examination. The manager shall enter in the report sheet the particulars he is required to fill in and present it to the inspecting officer on his arrival at the school. During the progress of the examination the inspecting officer shall record in the appropriate columns of the report sheet his observations on the general condition of the school, the results of his examination and the drawbacks, if any, noticed at the inspection and within a week after the conclusion of the examination he shall furnish the manager with a true copy of his remarks as recorded in the report sheet and submit to the Inspector at the same time a copy of the report, through the assistant inspector in the case of boys' schools examined by the assistant inspectors. The manager shall file these report sheets for reference and production before an inspecting officer when required.

17. CLASSIFICATION OF RESULTS.—The results of the annual examination in each subject in which examination is held shall be considered "excellent," "good," "fair" or "poor" according as each form or class has secured, on an average, the proportion of marks specified in article 6, section VI, chapter IV of the Madras Inspection Code, and the general result of the inspection shall be based on the results of the class examinations as above ascertained in both the compulsory and optional subjects. Not fewer than 80 per cent. of the rolls shall be presented for the annual



E.—SCALE OF GRANTS.

18. HOW GRANTS SHALL BE FIXED.—Subject to the maximum limit laid down in article 12 of this chapter, the grant to a school, on its first admission, shall be fixed with reference to the actual cost of the school during the previous official year as shown in the financial statement furnished by the manager and accepted by the department and with reference to the funds at the disposal of the sanctioning authority. On first admission to aid under the fixed-grant system, however, the minimum amount of fixed grant to a school shall not be less than the average amount of grant received by its manager during the previous three years. In the distribution of public funds schools on the fixed-grant system shall have a priority of claim over those aided on the results grants system.

F.—PAYMENT OF GRANTS.

19. PAYMENT OF GRANTS.—(i) Fixed grants for each year shall be drawn in two equal half-yearly instalments on a bill prepared in the prescribed form and countersigned by the inspector.

(ii) The bill for the first instalment shall be forwarded by the manager to the inspecting officer in the first week of the month succeeding the first half-year, the half-year being counted from the notified date of admission of the school to aid on the fixed-grant system.

(iii) The bill for the second instalment shall be forwarded by the manager to the inspecting officer immediately after the close of the second half-year, provided that the annual inspection of the school has been held and the continuance of the grant has been recommended.

(iv) The above procedure shall be followed in regard to bills for fixed grants for the third and subsequent half-years, provided that the inspecting officer has recommended the continuance of the grants.

(v) It shall be competent for the sanctioning authority to sanction and pass a supplemental grant to a school admitted to aid on the fixed grant system to cover a portion of any additional cost it has incurred on any higher standard or standards opened with the approval of the department subsequent to the date of the admission of the school to aid on the fixed-grant system. The supplemental grant shall be notified in the same manner as the original grant.

(vi) On receipt of the countersigned bill, the manager shall endorse it and present it for payment at the nearest treasury in the case of grants payable from provincial and local funds and to the President of the municipal council in the case of grants payable from municipal funds. Bills received by the manager during March shall be cashed before the 31st of that month.

G.—PENALTIES.

20. PENALTIES.—The sanctioning authority may, on the report of the inspecting officer, after enquiry, withhold, reduce or suspend the grant, owing to a reduction in the standard, or deterioration in efficiency, or failure to remedy defects in organization, discipline, instruction and accommodation pointed out in writing at the previous inspection, or falsification of the registers, or misrepresentation regarding

fees and attendance, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or other proved fraud or irregularity.

## CHAPTER V.—RESULTS GRANTS.

### A.—SPECIAL CONDITIONS OF AID.

1. (i) AVERAGE DAILY ATTENDANCE OF PUPILS.—Unless specially exempted by the Director, no school shall be admitted to aid, which has not had, during the three months preceding the date of application, an average daily attendance—

| | | |
|---|---|---|
| in boys' schools in municipalities of at least ... | 20 | pupils. |
| in girls' schools ,, ,, ... | 10 | ,, |
| in boys' schools in non-municipal areas of at least ... ... ... ... ... | 10 | ,, |
| in girls' schools in non-municipal areas of at least ... ... ... ... ... | 5 | ,, |
| in schools for backward and indigent classes or in backward localities of at least ... | 5 | ,, |

(ii) Unless specially exempted by the Director, no school shall be examined for grant which has not, at the time of examination, the above attendance, and which has not had this average daily attendance throughout the period since the previous examination, or, in the case of new schools, from the date of application. In the case of schools for backward and indigent classes there shall be no restriction.

2. NUMBER OF SCHOOL MEETINGS.—No school shall be examined for grant which has not, on the date of examination, met on 150 school days since the previous examination, or, in the case of new schools, from the date of application; provided that, in the case of night schools and schools in backward localities, 100 meetings shall suffice. In the case of schools for backward and indigent classes there shall be no restriction.

3. DEFINITION OF SCHOOL DAY.—The school day shall consist of at least four hours of secular instruction; but two meetings, each of not less than two hours, whether on the same day or on different days, shall be counted as one school day. In night schools and in schools for backward and indigent classes, and in backward localities, a school day shall consist of not less than two hours of secular instruction; but two periods, each of not less than one hour, whether on the same day or on different days, shall be counted as one school day.

4. QUALIFICATIONS OF TEACHERS.—The qualifications, general and professional, of teachers shall ordinarily be in accordance with the Madras Educational Rules.

5. PROTECTION FROM SMALL-POX.—No male pupil unprotected from small-pox shall be eligible for a grant payable from provincial or local funds if the school is situated in a locality in which protection from small-pox has been declared to be a condition of aid, or in which vaccination is by law compulsory.

6. AGE LIMITS FOR PUPILS.—To be eligible for a grant, male pupils in day schools shall not be more than 24 years of age. In night schools there shall be no maximum limit of age, but strictly no pupil shall be eligible for grant who is under ... In the case of pupils belonging to backward ... and in the case of girls, there shall be no



7. NIGHT SCHOOLS.—No night school shall be admitted to examination for grant, unless it be shown to supply a real want of the neighbourhood which is not met by the day schools. Before recommending a night school for admission, the sub-assistant, or the officer specially deputed by him, shall visit it and submit a statement showing the age, caste and occupation of each pupil.

### B.—APPLICATION FOR AND ADMISSION TO AID.

8. APPLICATIONS FOR AID.—Every manager who desires to have his school examined for aid during the following year shall forward, before the 1st December, an application in the prescribed form (Appendix G), to the Inspector if it relates to European schools, and to the sub-assistant inspector in the case of all other schools.

9. RECOMMENDATIONS OF INSPECTING OFFICERS.—The sub-assistant inspector shall scrutinize the application and satisfy himself after reference to the inspecting schoolmaster or the manager, if necessary, that the entries therein made, especially as to the cost of staff and the income from fees, have been truly and correctly set forth and may be accepted.

In the case of boys' schools, the sub-assistant inspectors in each division shall meet in the month of February under the presidency of the assistant inspector to draw up a summary of the recommendations in the prescribed form (Appendix H). The sub-assistant inspectors of Muhammadan schools shall submit to the assistant inspector their summary of recommendations before 1st February. Extracts from the summary relating to grants from local funds shall be forwarded to the President before 1st March. The complete summary for the district, together with a list in the prescribed form, of schools to be aided from public funds, shall be submitted to the Director not later than 1st April, through the Inspector.

In the case of girls' schools, the sub-assistants shall submit to the Inspectress not later than 1st February the summaries and lists for each district in the prescribed forms, and the Inspectress shall submit them to the Director not later than 1st April.

The summaries and lists relating to European schools shall be prepared by the inspector and submitted to the Director along with the district summaries and lists.

The selection of schools for aid shall be from among the schools entered in the temporary section of the general school list.

If the sanctioning authority is of opinion that any school or schools not originally recommended for aid are eligible for and deserve aid, it may authorize the inclusion of such school or schools in the sanctioned list; but no school shall be so added to the sanctioned list after the 1st October.

10. ADMISSION TO AID.—The sanctioning authority, after considering the recommendations of the inspecting officers, shall determine what schools and standards shall be admitted to aid. In determining this, the sanctioning authority shall take into account the number, the character, and the financial condition of the schools, the educational needs of the locality, and the funds at its disposal.

The President of the local board shall, after approval, forward to the Director, not later than the 1st April, the extracts from the summary relating to grants from local funds.

11. PUBLICATION OF LISTS.—The Director shall publish in the prescribed form (Appendix I) for each district a consolidated list of all schools admitted to aid, and shall issue the same not later than 1st July to the Presidents of local boards, treasury and inspecting officers, and deputy inspectors of vaccination. This list shall also be hung up in all tahsildars', deputy tahsildars', and stationary sub-magistrates' offices, and at all important post offices.

12. INTIMATION TO MANAGERS.—Within twenty days after the publication of the lists, the sub-assistant inspector of the range shall intimate to the manager of each school admitted to aid, the standards for which grant will be given, the amount of net cost accepted, and the date of the examination.

13. PUBLICATION OF LIST OF EXCLUDED SCHOOLS.—A list of schools not admitted to aid shall be published by the sanctioning authority in the District Gazette or in the *Fort St. George Gazette* immediately after the end of April, the reason for exclusion being briefly indicated in each case.

14. FIXING OF ASSIGNMENT.—Early in February the Inspectresses, in the case of girls' schools, and the assistant inspectors with the sub-assistant, and inspectors, in the case of boys' schools, shall distribute the allotment for results grants available for each district, taluk or municipality among the schools which have been examined for results grants during the year, in proportion to their actual earnings, subject to the limit of their net cost accepted by the department. They shall immediately forward, for the approval of the sanctioning authority, a published list of results schools admitted to aid with the assignment recommended for each school therein noted, and the decision of the sanctioning authority shall be communicated immediately to the inspectors, inspectresses and assistant inspectors.

### C.—FINANCIAL LIMITATIONS.

15. MAXIMUM AID.—The maximum results grant to a school shall be the sum required to meet that part of the current expenditure, which will not be covered by the receipts from fees, endowments and miscellaneous sources. The current expenditure shall be taken to be the cost of the staff, together with an addition not exceeding 7½ per cent. thereof for supervision and sundry charges. In schools in which the staff receives no fixed salaries, the cost of it shall be calculated with reference to local circumstances and to the qualifications of the teachers. As regards receipts, the income from fees shall be calculated in accordance with the provisions of the fee notification and with special reference to the character of the school and the class of the community for which the school is intended.

### D.—COURSES OF INSTRUCTION AND STANDARDS OF EXAMINATION.

16. SUBJECTS OF EXAMINATION.—The subjects of examination shall be those included in the courses of instruction and standards of examination laid down in chapter V of the Madras Educational Rules; provided that no examination for grant shall, for the present, be held in Sanskrit, Arabic, Latin, Persian, French or German.

17. EXAMINATION TO BE IN ALL THE COMPULSORY SUBJECTS.—Every pupil shall be examined in all the compulsory subjects of the standard in which he is presented. A pupil failing to earn a grant in the compulsory subjects shall not be examined in optional subjects.



18. EXAMINATION BY WHOM CONDUCTED, AND WHERE AND WHEN TO BE HELD.—Every school admitted to aid on the results grant system shall be examined for grant once a year. The examination shall be conducted either by the inspecting officers or by boards appointed under special Government notifications.

The examinations conducted by inspecting officers shall be held on the day fixed by the Director and in the school premises, unless the manager agrees that it shall be held elsewhere. The inspecting officer shall, however, have power to hold the examination on any day within the fifteen days preceding, or within the fifteen days following, that date; provided that he has given at least seven days' written notice. If it is desired to change the date beyond the above limits, the previous sanction of the Director must be obtained. No examination shall be held on a Sunday except in the case of schools regularly held on Sundays.

The examinations conducted by boards under special notifications shall be held at such times and places as are laid down in such notifications.

19. NOMINAL ROLLS.—A nominal roll in the prescribed form (Appendix J) shall be sent to the manager at least two days before the date of examination. The manager shall fill in the form and present it to the inspecting officer on his arrival at the school.

20. MARK LISTS.—During the progress of the examination the inspecting officer shall enter in ink or in indelible pencil in the mark lists, which he shall keep for each standard separately the marks assigned to each pupil in each subject in which he has been examined individually, and in the case of the examination of the class as a whole, the remark "fair" or "good" as the case may be.

21. PASS LISTS.—Immediately after the conclusion of the examination the inspecting officer shall furnish the manager with an abstract of the results of the examination in the prescribed form (Appendix K). The manager shall keep these pass lists and produce them for inspection at the three next succeeding examinations.

22. STANDARDS FOR WHICH GRANTS CAN BE EARNED.—(i) A pupil shall not earn a grant under any standard other than that in which he has been studying during the six months or, in the case of night schools, four months preceding examination.

(ii) A pupil shall not earn a grant for the compulsory subjects unless he has passed in all of them at one and the same examination.

(iii) A pupil shall not earn a grant for an optional subject under any standard unless at the same or at a previous examination he has passed the compulsory subjects of that or higher standard.

(iv) A pupil shall not earn a grant in any subject in which he has already passed an examination recognised as equivalent or higher.

(v) A pupil of a night school shall not earn a grant for the infant standard, nor shall he earn a grant for any of the other standards if he is not a *bonâ fide* workman earning his subsistence on daily, weekly or monthly wages.

23. GRANT EARNED ONLY ONCE FOR SAME SUBJECT AND STANDARD.—A grant shall not be earned more than once for the same pupil under the same standard and for the same subject.

24. GRANTS ON CLASS AND INDIVIDUAL EXAMINATIONS.—Grants for kindergarten occupations and object lessons in the lower primary standards, and for singing and action songs, and for drill with gymnastics or calisthenics in all standards, shall be given on the results of the examination of the class as a whole; provided that not less than 60 per cent. of the eligible pupils on the rolls are presented for examination. Grants for all other subjects and standards shall be given on the results of examination of the pupils individually.

25. MINIMA FOR PASSING.—Grants shall be of two classes—ordinary and merit:

(i) For an ordinary grant in individual examination the pupil must obtain one-third of the maximum marks in each subject; in class examination the results must be 'fair' taking the class as a whole.

(ii) For a merit grant in individual examination the pupil must obtain three-fifths of the maximum marks in each subject; in class examination the results must be 'good,' taking the class as a whole.

NOTE.—For the purposes of this article, 'fair' and 'good' should be understood to represent an average, in the examining officer's opinion, of one-third and three-fifths, respectively, if marks were assigned.

## E.—SCALE OF GRANTS.

26. STANDARD SCALE OF GRANTS.—The standard scale of grants for the subjects of general education shall be as follows:—

| Subjects. | Infant standard. | | First standard. | | Second standard. | | Third standard. | |
|---|---|---|---|---|---|---|---|---|
| | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. |
| (A) Compulsory ... ... | 0 4 | 0 8 | 1 8 | 2 8 | 2 8 | 3 8 | 3 8 | 5 0 |
| (B) Optional— | | | | | | | | |
| Kindergarten occupations, stories and action songs. | 0 4 | 0 8 | 0 8 | 1 0 | 1 0 | 1 8 | ... | ... |
| Object lessons or elementary science. | 0 4 | 8 | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Second language ... | 0 4 | 0 8 | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Drawing ... ... | ... | ... | 0 6 | 0 9 | 0 9 | 0 12 | 0 12 | 1 8 |
| Needlework (for girls only). | ... | ... | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Geography ... ... | ... | ... | ... | ... | 0 4 | 0 8 | 0 8 | 1 0 |
| Singing ... ... | ... | ... | ... | ... | ... | ... | 0 8 | 0 12 |
| Hygiene and elementary sanitary science. | ... | ... | ... | ... | ... | ... | 0 8 | 1 0 |
| History of India ... | ... | ... | ... | ... | ... | ... | ... | ... |
| Agriculture (for boys only). | ... | ... | ... | ... | ... | ... | ... | ... |
| Mensuration (for boys only). | ... | ... | ... | ... | ... | ... | ... | ... |
| History of Great Britain and Ireland. | ... | ... | ... | ... | ... | ... | ... | ... |
| Domestic economy (for girls only). | ... | ... | ... | ... | ... | ... | ... | ... |
| Geometry and algebra. | ... | ... | ... | ... | ... | ... | ... | ... |
| Drill with gymnastics,* or calisthenics.* | 0 2 | 0 4 | 0 2 | 0 4 | 0 2 | 0 4 | 0 4 | 0 6 |

* Grants at half these rates shall be allowed in rural primary girls' schools for kumme and kolattam.



| Subjects. | Fourth standard. | | Fifth standard. | | Sixth standard. | | Seventh standard. | |
|---|---|---|---|---|---|---|---|---|
| | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. | RS. A. |
| (A) Compulsory ... ... | 5 0 | 6 8 | 6 8 | 8 0 | 8 0 | 10 0 | 10 0 | 12 0 |
| (B) Optional— | | | | | | | | |
| Kindergarten occupations, stories and action songs. | ... | ... | ... | ... | ... | ... | ... | ... |
| Object lessons or elementary science. | 2 0 | 2 8 | 2 8 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 |
| Second language ... | 2 0 | 2 8 | 2 8 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 |
| Drawing ... ... | 1 8 | 3 0 | 3 0 | 4 8 | 4 8 | 6 0 | 6 0 | 7 8 |
| Needlework (for girls only). | 2 0 | 3 0 | 4 0 | 5 8 | 5 8 | 7 0 | 7 0 | 8 8 |
| Geography ... ... | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Singing ... ... | 0 12 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 3 0 |
| Hygiene and elementary sanitary science. | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 3 0 | 3 0 | 4 0 |
| History of India ... | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Agriculture (for boys only). | 2 0 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 | 5 0 | 6 0 |
| Mensuration (for boys only). | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 3 0 | 3 0 | 4 0 |
| History of Great Britain and Ireland. | ... | ... | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Domestic economy (for girls only). | ... | ... | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Geometry and algebra. | ... | ... | ... | ... | 2 0 | 3 0 | 3 0 | 4 0 |
| Drill with gymnastics, or calisthenics.* | 0 6 | 0 8 | 0 8 | 0 12 | 0 8 | 0 12 | 0 12 | 1 0 |

* Grants at half these rates shall be allowed in rural primary girls' schools for kumme and kolattam.

A grant of Rs. 6 per annum shall be given from provincial funds to schools for each European or Eurasian cadet belonging to a volunteer corps taught therein, who is certified by the Commanding officer of his corps to be thoroughly efficient and who is not below 13 years of age. This grant shall take the place of results grants for drill and gymnastics and shall be continued until the cadet is transferred to an Adult Company.

27. EXCEPTIONAL RATES.—(i) In the following cases grant shall be paid at rates higher than those of the standard scale:—

(1) At 150 per cent. higher for blind and deaf and dumb children.

(2) At 100 per cent. higher—
  (*a*) for poor European pupils as defined in article 4, chapter II;
  (*b*) for European pupils in schools situated in hill tracts;
  (*c*) for pupils in the Agency tracts of the Northern Circars.

(3) At 75 per cent. higher—
  (*a*) for girls other than Europeans, except in needlework and domestic economy;
  (*b*) for Mappillas in the Ernád and Walawanád taluks.

(4) At 50 per cent. higher—
  (*a*) for non-European boys in schools situated in hill tracts;
  (*b*) for European pupils other than those already provided for;
  (*c*) for pupils belonging to the classes enumerated in article 5 of chapter II.

(5) At 25 per cent. higher—
  (*a*) for Muhammadan boys (other than Mappillas in the Ernád and Walawanád taluks); and
  (*b*) for poor pupils in poor schools.

(ii) In the case of schools for backward and indigent classes or in backward localities, extra grants may be paid up to the limit of their net cost accepted by the Department.

F.—Payment of Grants.

28. Issue and payment of certifying memoranda.—(i) After the conclusion of the examination, the inspecting officer shall prepare a certifying memorandum in the prescribed form (Appendix L) for grants earned by the manager, and, immediately after the assignment has been fixed under article 14, he shall issue the same, entering in the last column thereof in a lump sum the assignment recommended at the conference. Separate memoranda shall be issued for grants payable from provincial, local and municipal funds.

(ii) Certifying memoranda for grants payable from municipal funds shall be forwarded to the President of the municipal council for countersignature.

(iii) Certifying memoranda prepared by inspectors shall be forwarded to the manager direct.

(iv) Certifying memoranda for grants payable from provincial and local funds for boys' schools prepared by assistant inspectors shall be submitted to the inspector for countersignature.

(v) Certifying memoranda for grants payable from provincial and local funds for boys' schools prepared by sub-assistants shall be submitted to the assistant inspectors for countersignature.

(vi) Certifying memoranda for girls' schools prepared by sub-assistants shall be submitted to the Inspectress of Girls' schools for countersignature.

(vii) The countersigning officer shall, after scrutiny, countersign the memorandum, affixing the date of such countersignature, and forward it immediately to the manager.

(viii) On receipt of the memorandum, the manager shall endorse it and present it for payment at the nearest treasury as soon as possible and in any case before the 31st March following.

G.—Penalties.

29. Penalties.—The sanctioning authority may, on the report of the inspecting officer, after inquiry, withhold, reduce, or suspend the grant, and take such other measures as the occasion may appear to him to demand, in cases where there has been falsification of the registers or misrepresentation regarding fees and attendance, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or other fraud or irregularity. He may also reduce the total grant earned by a school by not more than 25 per cent. of the amount earned for defects in organization, discipline, instruction, supervision, and accommodation, which have not been remedied although pointed out in writing at a previous inspection.

CHAPTER VI.—GRANTS TOWARDS SCHOLARSHIPS AND STIPENDS.

1. Applications for aid.—Applications for grants under this chapter shall be submitted in the prescribed form (Appendix M).



A.—In Institutions for General Education.

2. Object of grant and proportion of aid.—Grants, not exceeding one-half of the amount contributed by managers, may be given on account of scholarships intended to enable managers to assist pupils of promise to prosecute their studies to a higher standard. These grants may be given on behalf of all students in secondary and collegiate departments, whose pecuniary circumstances are certified by the manager to be such as to prevent them from prosecuting their studies without assistance. Similar grants may also be given in Government and board institutions, provided that the scholarships are established by a person or body not connected with the institution.

3. Rules for award.—Unless otherwise stipulated by the donor of any scholarship, all scholarships shall be awarded according to rules approved by the Director, and on the results of the public examinations, it being open to managers to hold a competitive examination among the successful candidates at public examinations, in cases where the number of eligible candidates is in excess of the number of available scholarships, or where the order of merit cannot be ascertained.

4. Age limits for scholarship holders.—A scholarship grant shall not be given for a student whose age at the date of the commencement of the examination exceeds for the—

| | Boys. | Girls. |
|---|---|---|
| Lower secondary department ... | 12 | 13 |
| Upper „ „ ... | 15 | 16 |
| Junior college „ ... | 18 | 19 |
| Senior „ „ ... | 20 | 21 |

5. Proportion of scholarship grants to strength.—The number of scholarship grants for boys shall not exceed one for every twenty-four in the secondary department, one for every sixteen in a second-grade college, and one for every twelve in a first-grade college.

6. Maximum scale of grants.—The maximum grant per term shall be as follows:—

| | Boys. Rs. | Girls. Rs. |
|---|---|---|
| Lower secondary department ... | 6 | 9 |
| Upper „ „ ... | 12 | 18 |
| Junior college „ ... | 14 | 21 |
| Senior „ „ ... | 20 | 30 |

7. Maximum duration of grants.—Grants shall be tenable for a period not exceeding—

| | |
|---|---|
| In a lower secondary school ... ... | 3 years. |
| In an upper „ „ ... ... | 3 „ |
| In a second-grade college ... ... | 2 „ |
| In a first-grade „ ... ... | 4 „ |

8. Grants renewed annually.—The grants shall be renewed each year until the termination of the course, on proof that the conduct of the student and his progress in his studies have been satisfactory.

B.—In Training Institutions.

9. Scale of grants to students under training.—Grants may be given to managers according to the following

maximum monthly scale on account of stipends to students under training in a recognised training institution :—

| Grade. | Masters. | Mistresses. |
|---|---|---|
| | Rs. | Rs. |
| Primary ... ... ... ... | 3 | 4 |
| Lower secondary ... ... ... | 4 | 6 |
| Upper ... ... ... ... | 6 | 8 |
| Second-grade collegiate ... ... | 8 | 10 |
| First-grade ,, ... ... | 10 | 12 |

10. EXCEPTIONAL RATES.—Stipendiary grants at 25 per cent. higher than those fixed for mistresses may be given for Europeans, for Panchamas, and for students sent to Madras who are permanent residents of Ganjám, Vizagapatam or South Canara.

11. DURATION OF GRANT.—The period for which the grant will be allowed shall not ordinarily exceed twelve months.

### C.—IN TECHNICAL INSTITUTIONS.

12. SCALE OF GRANTS TO TECHNICAL STUDENTS.—Grants may be given to managers of technical, industrial, or art schools or classes on behalf of students who, having passed the Elementary or the Intermediate Technical Examination in the first class, continue their studies for the next higher examination. These grants shall be allowed for two years, provided that the conduct and progress of the student continues to be satisfactory.

| | | Rs. |
|---|---|---|
| On passing | Elementary Examination ... | 6 |
| | Intermediate ,, ... | 9 |

Grants not exceeding one-half the amount of private contribution may also be given in Government and board institutions, provided that the scholarships are established by a person or body not connected with the institution.

## CHAPTER VII.—GRANTS FOR EUROPEAN ORPHANAGES.

1. APPLICATIONS FOR AID.—Applications for grants under this chapter shall be submitted in the prescribed form (Appendix N).

2. OBJECT OF GRANT.—Grants to meet the cost of food and clothing may be given to managers of recognised orphanages and homes for destitute European children in addition to the grants given under other chapters of this code.

3. GRANTS TO MEET COST OF FOOD.—A monthly grant, not exceeding Rs. 3-8-0, may be given for a destitute child who is fatherless or whose father or guardian does not reside in the locality.

4. GRANTS TO MEET COST OF CLOTHING.—A half-yearly grant not exceeding Rs. 6 may be given towards the clothing of a child for whom a grant for food is given. In hill sanitaria the grant may be double the above figure.

5. GENERAL CONDITIONS OF GRANT.—(i) Grants shall not be given for a child who is not under regular instruction of a standard suitable to his age.

(ii) Grants shall not be given for a boy whose age exceeds sixteen years or for a girl whose age exceeds eighteen years.

(iii) Grants to meet the cost of food shall not be given for broken periods of a month, nor grants to meet the cost of clothing for broken periods of a calendar half-year.



## CHAPTER VIII.—GRANTS FOR SCHOOL BUILDINGS, AND FOR HOSTELS OR BOARDING HOUSES FOR STUDENTS.

1. APPLICATIONS FOR AID.—Applications for grants under this chapter, which shall be in the prescribed form (Appendix O), shall furnish satisfactory evidence of the necessity for the erection, or enlargement, or purchase of the building, and shall be accompanied by a plan and an estimate, prepared by a professional or other competent person, of the cost of the work proposed.

2. OBJECT AND PROPORTION OF AID.—Grants not exceeding one-third of the total cost may be given towards the erection, or enlargement, or purchase of school buildings and hostels or boarding houses for students attached to educational institutions, and orphanages and homes for destitute European children; but, except in the case of such hostels or boarding houses attached to educational institutions or such orphanages and homes, grants shall not be given to provide residences for teachers or pupils.

Grants shall not be given for a building regarding which the sanctioning authority has not been consulted and for which aid has not been promised previously to its erection, enlargement, or purchase.

3. PAYMENT OF GRANTS.—(i) Previously to the disbursement of the grant, it shall be certified in the prescribed form (Appendix Q) by the Engineer or other responsible officer deputed to examine the building, that the work has been proceeded with or completed, as the case may be, in accordance with the approved plan and estimate, *or that the building is worth the amount on which the grant is claimed.* Such certificate shall be countersigned by the Director, or the President of the local board, after which the grant may be paid either in whole or by instalments.

(ii) The manager shall also, if required, execute a deed of agreement in such form as may be prescribed from time to time.

4. CLAIMS OF GOVERNMENT OR THE LOCAL BOARD.—In the event of a building, for which a grant has been drawn, being diverted, prior to the lapse of twenty years from the date of payment of the grant, to other than educational purposes approved by Government, the manager shall refund such portion of the grant as may be determined by three arbitrators, one to be nominated by the Director or the local board, another by the manager, and the third by the two arbitrators so appointed. In the event of the manager failing to make such refund, he shall, should Government or the local board desire to purchase it, sell the building to Government or the local board at a valuation to be determined by the arbitrators, who, in making their award, shall deduct from the price such portion of the grant as may seem equitable. In the event of neither of the above courses being followed, Government or the local board may recover the amount by such means as may seem fit.

5. RENT GRANTS.—When a *salary-grant* school, or a hostel or boarding house attached to it for students, is held in a building not owned by the manager, and for which rent is paid, a grant not exceeding one-third of such rent may be given.

6. GRANTS FOR VILLAGE SCHOOL-HOUSES.—Grants not exceeding Rs. 25 for every twenty children, *and in schools on the Nilgiris solely or mainly intended for the hill Tribes for every ten*

*children*, in regular attendance during the preceding twelve months may be given towards the erection, enlargement or purchase of village school-houses on an approved plan, without requiring, as a condition of aid, a money contribution from the manager, provided that the schools have at least one qualified teacher on their staff. The grant shall not be paid until the Inspector certifies that the building has been erected, and that its value is at least equal to the grant claimed.

7. GRANTS BY WHOM SANCTIONED.—Grants exceeding Rs. 1,000 are sanctioned by Government; grants of Rs. 1,000 and under by the sanctioning authority.

## CHAPTER IX.—GRANTS FOR FURNITURE, BOOKS AND APPLIANCES.

1. APPLICATIONS FOR AID.—Applications for grants under this chapter, which shall be in the prescribed form (Appendix P), shall be accompanied by details showing the number, description, and price of each article which it is proposed to make or purchase.

2. OBJECT AND PROPORTION OF AID.—(i) Grants not exceeding one-half of the total cost shall be given for school *and hostel* furniture, *and for* apparatus, maps, diagrams and models; for books and non-Indian periodicals for school and public libraries and reading-rooms; for the plant, materials and tools needed in industrial and technical schools; and for needlework or other art and industrial exhibitions.

(ii) Grants shall not be given to meet the cost of chemicals, or for seats without backs, or for books of the value of eight annas and under.

(iii) Except in the case of industrial and technical schools, aid shall not, as a rule, be afforded for the purchase of articles to be used by the pupil, as distinguished from those required by the teacher in giving instruction. But in poor schools and in schools for backward and indigent classes, grants may be given for books and slates for the use of pupils, on condition that the books and slates remain the property of the school, are used by the pupils during school-hours only, and are not removed from the premises.

(iv) Grants shall not be given for articles regarding which the sanctioning authority has not been consulted and for which aid has not been promised previously to purchase or manufacture.

3. REGISTRATION OF PUBLIC LIBRARY OR READING ROOM.—To entitle a public library or reading-room to aid, it must be incorporated under Act XXI of 1860.

4. PAYMENT OF GRANT.—The grant shall be paid only on submission of vouchers duly receipted.

5. CLAIMS OF GOVERNMENT OR THE LOCAL BOARD.—In the event of an institution which has received aid under this chapter being closed within five years from the date on which grant has been drawn, the Government or the local board shall be at liberty to purchase the articles, towards the supply of which the grant was given, at a valuation to be determined, as in the case of school-buildings, by arbitrators.

6. GRANTS FOR VILLAGE SCHOOLS.—Grants not exceeding Rs. 25 may be given towards the supply of furniture to village schools of the primary grade having at least one qualified teacher on their staff, without requiring as a condition of aid a money contribution from the manager. The grant shall not be paid until the Inspector certifies that furniture has been supplied and that its value is at least equal to the grant claimed.

7. GRANTS BY WHOM SANCTIONED.—Grants exceeding Rs. 200 are sanctioned by Government; grants of Rs. 200 and under, by the sanctioning authority.



## CHAPTER X.—GRANTS TOWARDS ENDOWMENTS.

1. OBJECT AND PROPORTION OF AID.—Grants not exceeding one-half the amount given or devised may, with the sanction of Government, be made for the endowment of professorships, lectureships, teacherships, scholarships, laboratories, workshops, museums and other educational objects.

2. CONDITIONS OF AID.—The following are the conditions under which grants shall be given:—

(i) The endowment shall consist of Government securities to be invested in the names of trustees approved by Government.

(ii) The endowment must not be created from monies derived either directly or indirectly from ordinary funded or school income.

(iii) The trust-deed, which must be approved by the law officers of Government, shall contain a provision that, in the event of the object for which the endowment was created ceasing to exist, or of the manager ceasing to comply with any of the conditions of the trust, the fund shall be distributed as provided therein.

(iv) The trustees shall render yearly accounts to the Director in such form as may be prescribed.

(v) The endowment of professorships, lectureships or teacherships shall provide for the current salaries of particular professors, lecturers, or teachers; and a grant towards such an endowment shall be held to take the place of a salary grant payable from month to month.

3. LIMITS IN THE CASE OF GRANTS FOR PRIZES.—No grants shall be given towards any prize endowment of the value of under Rs. 1,000, nor shall the amount of grant given towards any prize endowment exceed Rs. 1,000.

A

APPLICATION FOR

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Name of manager. | Name of institution and locality. | Whether for general or special education. | Standard of institution. | Average daily attendance during the term preceding. | Name of teacher in full and, in case of transfers, name of teacher for whom grant has hitherto been drawn, and amount of such grant with date and number of proceedings or minute sanctioning it. | Age of teacher. | Previous service in recognized schools (schools to be specified), with dates. | Highest grade of complete education test passed; and, in the case of graduates, the optional subject in which they passed. | Highest grade and number of trained teachers' certificate, and the school in which trained. | Highest grade and number of untrained teachers' certificate. | Highest technical examination passed with year and subject. |
| | | | | | | | | | | | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the Grant-in-aid Code are being, and will continue to be, fully observed excepting such rules *neither my teachers nor myself will take part either directly or indirectly in political Director*; and that I am prepared to subject the institution, together with its accounts, tion, and to furnish such returns as may be required by the Department.

ADDITIONAL DECLARATION IN THE CASE OF SCHOOLS FOR BOYS AND FOR EUROPEAN AND who is not protected from small-pox, by vaccination or otherwise.

STATION _____

Date _____ 189 .

E SCHOOLS.—Grants
wards the supple
ary grade havi
without req



SALARY GRANTS.

| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
|---|---|---|---|---|---|---|---|---|---|
| Highest grade of technical teachers' certificate and class, year and subject. | Post to be held by teacher; forms or classes and subject or subjects to be taught by teacher. | Number of hours spent daily in—<br>(a) teaching.<br>(b) tutorial work.<br>(c) supervision. | Number of pupils under the instruction of teacher. | Full salary assigned or proposed to be assigned. When the teacher works in several departments as College, secondary, primary, the salary assigned for each department should be shown separately. | Amount of grant applied for. | Date from which it is requested the grant may take effect. | Chapter and articles of the Grant-in-aid Code under which application is made. | Whether protected from small-pox. | Remarks. |
| | | | | | | | | | |

conditions of recognition and aid laid down in the Madras Educational Rules and in the as the institution has been specially exempted from by Pro. of the D.P.I. No. *that movements or agitation or attend political meetings without the previous consent of the* endowment, and trust accounts, its establishment, time-table and registers to inspec-

NATIVE CHRISTIAN GIRLS.—I further declare that I shall not admit as a pupil to any on

Manager.

FINANCIAL

RECEIPTS DURING THE TWELVE MONTHS ENDING 31ST MARCH 189 .

| 1 | 2 | 3 | 4 | | | | | | | | | | | | 5 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Name of institution. | Proceeds of endowment, interest, &c. | | Fees. | | | | | | | | | | | | Grants (if any received for less or more than a year, period or periods to be specified). |
| | General. | Special. | Subscriptions or donations. | Class or form. | | (a) | (b) | (c) | (d) | (e) | (f) | From provincial funds. | | From local funds. | |
| | | | | | | Average strength. | | Rate of fees levied per term or month. | Amount of ordinary fees actually collected (excluding boarding fees). | Loss of income by levy of fees below the standard rate or local grant of free scholarships. | Drawing, laboratory, reading-room and other special fees. | | | | |
| | R. A. P. | R. A. P. | R. A. P. | | | | | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | | R. A. P. | |
| | | | | Senior B.A. Class. | *College.* Whole course ... | | | | | | | | | | |
| | | | | | English Language course only ... | | | | | | | | | | |
| | | | | | Second Language course only ... | | | | | | | | | | |
| | | | | | Science course only ... | | | | | | | | | | |
| | | | | | Branch II or III only ... | | | | | | | | | | |
| | | | | | Branch I, IV or V only ... | | | | | | | | | | |
| | | | | Junior B.A. Class. | Whole course ... | | | | | | | | | | |
| | | | | | English Language course only ... | | | | | | | | | | |
| | | | | | Second Language course only ... | | | | | | | | | | |
| | | | | | Science course only ... | | | | | | | | | | |
| | | | | | Branch II or III only ... | | | | | | | | | | |
| | | | | | Branch I, IV or V only ... | | | | | | | | | | |
| | | | | Senior F.A. Class ... | | | | | | | | | | | |
| | | | | Junior F.A. Class ... | | | | | | | | | | | |
| | | | | *School.* Upper Secondary or High School | Form VI ... | | | | | | | | | | |
| | | | | | Form V ... | | | | | | | | | | |
| | | | | | Form IV ... | | | | | | | | | | |
| | | | | Lower Secondary or Middle School | Form III ... | | | | | | | | | | |
| | | | | | Form II ... | | | | | | | | | | |
| | | | | | Form I ... | | | | | | | | | | |
| | | | | Upper Primary School. | Class IV ... | | | | | | | | | | |
| | | | | Lower Primary School. | Class III ... | | | | | | | | | | |
| | | | | | Class II ... | | | | | | | | | | |
| | | | | | Class I ... | | | | | | | | | | |
| | | | | | Infant Class ... | | | | | | | | | | |

STATION _____

Date _____ 189 .

NOTE.—(1) The total of columns 4 (*d*) and 4 (*e*) should be equal to the amount of fees that should have been collected according to the standard rates.
(2) In column 3 should be exhibited bona fide receipts and not the net cost to management.
(3) In column 5 should be exhibited only grants paid from public funds and not the net cost to management.
(4) The net loss or profit to management should be shown in column 17.



STATEMENT.

EXPENSES DURING THE TWELVE MONTHS ENDING 31ST MARCH 189 .

| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Miscellaneous (nature to be specified). | Total. | Cost of staff (in each department separately). | Scholarships and prizes. | House-rent and taxes. | Ordinary repairs and upkeep. | Library. | Servants including matrons. | Furniture, apparatus, &c. | Miscellaneous, including ordinary contingencies (nature to be specified). | Total. | Excess or deficit balance. | Remarks. |
| R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | |

Manager

F

C.

APPLICATION FOR FIXED GRANTS.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Locality. | Description of school—boys' or girls' or special. | Standard of the school. | Section of the general school list. | Responsible manager. | Average daily attendance of each town or village during the preceding school year. | Whether conditions as to pecuniary aliunde the school year are complied with. | Number of examinations passed and number of unsuccessful candidates in the last. | (a) Highest grade and number of pupils presented for examination. (b) Highest compulsory educational test passed and number of pupils presented for examination. (c) Highest technical examinations passed and number of pupils presented for examination. (d) Highest grade and number of trained teachers' certificates. (e) Highest grade and number of untrained teachers' certificates. (f) Highest grade and number of pupil teachers. (g) Highest grade of local teachers' certificate and number of pupil teachers. (h) Total period in years of approved service as teacher in recognized schools. | Salary or monthly grants drawn from | Remarks. |
| District or municipality. | | | | | | | | | | | | |
| Taluk or division. | | | | | | | | | | | | |
| Town or village. | | | | | | | | | | | | |

Ordinary fees.
Special fees.
Annual grants.
Grants from provincial funds.
Do. from local funds.
Endowments, subscriptions and other receipts.

Total

Amount.
Rs. A. P.

CHARGES.

Cost of staff
Salaries of teachers (servants)
Rents and taxes
Books, maps, apparatus and appliances
Library grants
Scholarships
Furniture, repairs and upkeep
Contingencies and miscellaneous charges

Total

DECLARATION.—I, the responsible manager of the school, do hereby declare that the particulars entered above are correct and complete and that I have not received, directly or indirectly, any payment or other consideration in connection with the grant applied for, other than those specified in the application. I also undertake that the school shall be conducted in accordance with the rules for the time being in force for the grant of which application is made, and that the accounts of the school shall be open to inspection by the Government.

Witness.

Date

Signature of manager.



D.

INSPECTING OFFICER'S RECOMMENDATIONS REGARDING APPLICATIONS FOR FIXED GRANTS IN THE DISTRICT.

| 1 | 2 | 3 | 4 | 5 | 6 | | | 7 | 8 | 9 | | 10 | | 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Town or village. | Name of school. | Serial number. | Section and serial number in the general or special school list. | Responsible manager. | Average strength during the preceding year. | | | Net total cost of upkeep during the year. | Number of consecutive years during which the school was examined for grant. | Average grant drawn during the preceding three years. | | Fixed grant recommended. | | Remarks. |
| | | | | | Lower secondary department or standard D. | Upper primary department or standard C. | Lower Primary department standards A and B. | | | From provincial funds. | From local funds. | From provincial funds. | From local funds. | |
| | | | | | | | | Rs. | | Rs. | Rs. | Rs. | Rs. | |

E.

LIST OF SCHOOLS IN THE DISTRICT ADMITTED TO AID ON THE FIXED GRANT SYSTEM.

| 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|
| Name of school. | Serial number. | Section and serial number in the general or special list. | Responsible manager. | Net cost of upkeep during the year. | Forms and classes or standards to be examined. | Sanctioned fixed grant. | | Date from which grant is to take effect. | Date fixed for examination. | Remarks. |
| | | | | | | From provincial funds. | From local funds. | | | |
| | | | | | | Rs. | Rs. | | | |

F.

FIXED GRANT REPORT SHEET.

(A) STAFF.

| Name of teacher. | Appointment in the school. | Standards taught. | Whether protected from small-pox or not. | Highest complete education test passed and year. | Highest technical examination passed and year and subject. | Highest grade and number of trained teachers' certificate. | Highest grade and number of untrained teachers' certificate. | Highest grade and number of pupil-teachers' certificate. | Highest grade of technical teachers' certificate and year. | Total period of service rendered under previous certificate. | Salary in rupees exclusive of allowances for extra subjects. |
|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| | | | | | | | | | | | |

(B) STRENGTH AND ATTENDANCE.

| Form, class, or standard. | Number on rolls | | Number present | | Classification of pupils according to classes of the community. | | | | | | | | Average daily attendance during preceding official year. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | At last inspection. | At present inspection. | At last inspection. | At present inspection. | Europeans and Eurasians. | Native Christians. | Mahommedans. | Hindus. | | | Others. | Total. | |
| | | | | | | | | Brahmans. | Non-Brahmin caste. | Panchamas. | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| Third form ... ... | | | | | | | | | | | | | |
| Second form Standard D. ... ... | | | | | | | | | | | | | |
| First form Standard C. ... ... | | | | | | | | | | | | | |
| Fourth class Standard B. ... ... | | | | | | | | | | | | | |
| Third class Standard A. ... ... | | | | | | | | | | | | | |
| Second class ... ... | | | | | | | | | | | | | |
| First class ... ... | | | | | | | | | | | | | |
| Infant class ... ... | | | | | | | | | | | | | |



(C) INSPECTION RESULTS.

| Subjects. | Third Form. | Second Form. | First Form. | Fourth Class. | Third Class. | Second Class. | First Class. | Infant Classes. |
|---|---|---|---|---|---|---|---|---|
| First Language— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Arithmetic ... ... ... ... | | | | | | | | |
| *Kindergarten* ... ... ... | | | | | | | | |
| *Object lessons or* Elementary Science ... ... ... ... | | | | | | | | |
| Second Language—Vernacular— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Second Language—English— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Drawing ... ... ... ... | | | | | | | | |
| Needle-work ... ... ... | | | | | | | | |
| Geography ... ... ... ... | | | | | | | | |
| Singing ... ... ... ... | | | | | | | | |
| Hygiene ... ... ... ... | | | | | | | | |
| History of India ... ... ... | | | | | | | | |
| Agriculture ... ... ... ... | | | | | | | | |
| Mensuration ... ... ... | | | | | | | | |
| Second Language, non-Vernacular— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Writing ... ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| History of Great Britain and Ireland ... ... ... ... | | | | | | | | |
| Domestic Economy ... ... ... | | | | | | | | |
| *Mathematics—* | | | | | | | | |
| *Geometry* ... ... ... | | | | | | | | |
| *Algebra* ... ... ... | | | | | | | | |
| *Drill with gymnastics or calisthenics,* | | | | | | | | |
| Note-books and Home Exercises ... | | | | | | | | |

(D) MADRAS EDUCATIONAL RULES.

Inspecting officer's remarks.

| | | |
|---|---|---|
| Chapter II, Art. | 2—General educational qualifications of staff .. .. .. | .. |
| ,, ,, | 3—Professional qualifications of headmaster .. .. .. | .. |
| ,, ,, | 4—Professional qualifications of assistants .. .. .. | .. |
| ,, ,, | 6—Proportion of teachers to pupils. | .. |
| ,, ,, | 7-14—Accommodation and Sanitation .. | .. |
| ,, ,, | 15—Furniture, apparatus and appliances .. .. .. | .. |
| ,, ,, | 16—Library .. .. .. | .. |
| ,, ,, | 17-19—Promotions and fees .. .. | .. |
| ,, ,, | 20-30—Admissions and withdrawals .. | .. |
| ,, ,, | 31—Discipline .. .. .. | .. |
| ,, ,, | 32—Registers .. .. .. .. | .. |
| ,, III, Art. | 3—Strength of classes .. .. | .. |
| ,, ,, | 4—School hours .. .. .. | .. |
| ,, ,, | 5—Holidays and vacations .. .. | .. |
| ,, ,, | 6—Punishments .. .. .. | .. |
| ,, ,, | 7—Examinations .. .. .. | .. |
| ,, ,, | 8—Registers .. .. .. .. | .. |
| ,, IV—Fee regulations .. .. .. .. | | .. |
| ,, V—Courses of instruction, &c. .. .. | | .. |

(E) CERTIFICATE OF THE INSPECTING OFFICER.

I hereby certify that, from the results of my inspection and examination of the school, *held on the*_____ I consider that the general condition of the school is, __satisfactory__ / __not satisfactory__ and that it accordingly deserves the __continuance of the fixed grant sanctioned for it__ / that a reduction of _____ per cent. is accordingly recommended in the fixed grant sanctioned for it.

(Signed) _____,
Inspecting Officer.



G.

APPLICATION FOR RESULTS GRANTS DURING 189 –9 .

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|
| Locality. | | | | | | | | | | |
| Taluk or division. | Description of school—boys' or girls'. | Responsible manager. | Names of teachers permanently employed on the staff and their general and professional qualifications. | Number (i) of boys, (ii) of girls on the rolls in each standard at date of application. | Average attendance in each standard during three months preceding application. | Actual monthly salaries of staff if fixed salaries are not paid. Approximate monthly cost of staff, of (i) standards below the fourth, (ii) fourth and higher standards. | Average monthly expenditure on servants, rent and contingencies. | Average monthly income from (i) fees and (ii) endowments and miscellaneous sources (1) in standards below the fourth, (2) in the fourth and higher standards. | Standards (to be specified) for which pupils will be presented. | Remarks. |
| | | | | | | | | | | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being, and will continue to be, fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political disputes or agitation or attend political meetings without the previous consent of the Director;* and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection and to furnish such returns as may be required by the Department.

STATION _____ }
_____ 189 . }

Manager.

H.

INSPECTING OFFICER'S RECOMMENDATIONS REGARDING APPLICATIONS FOR RESULTS GRANTS IN THE DISTRICT DURING 189 –9 .

| 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|
| Serial No. | Section and serial number in the general school list. | Responsible manager. | Net total cost of upkeep, including cost of supervision; | Actual earnings at last examination. | | Standards (to be specified) for which pupils will be presented. | Number of consecutive years during which the school was examined for grant. | Inspecting officer's remarks. |
| | | | | Provincial funds. | Local funds. | | | |
| | | | Rs. | Rs. | Rs. | | | |

I.

List of schools in the District to be aided on the results grants system during 189 -9

| 1 Locality. | | | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|---|---|
| Municipality or district. | Taluk or division. | Town or village. | Description of school—boys', girls' or night. | Serial No. | Section and serial number in the general school list. | Responsible manager. | Standards (to be specified) in which the pupils will be examined. | Net cost of upkeep during the year. | Date fixed for examination. |
| | | | | | | | | RS. | |

J.

Nominal roll of pupils to be presented for examination for results grants in school during

STANDARD.

| 1 | 2 | 3 | | 4 | | | | | | | | | | | | 5 | 6 | 7 | 8 | | | 9 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Serial Number. | Admission Number. | Name of pupil. | No. of school days. | Actual attendance in each month since the previous examination. | | | | | | | | | | | | Age of pupils. | Whether protected from small-pox. | Class of the community. | Poor or non-poor. | | | Highest standard already passed. |
| | | | | | | | | | | | | | | | | | | | Whether non-poor. | If poor: No. of members in each family. | If poor: Monthly income. | |

Station ____________

Date ____________ 189 .



STANDARD.

| Admission Number. | Name of pupil. | Subjects in which passed. | | | | | | | | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Compulsory subjects. | | Optional subjects. | | | | | | | | | | | | | | | | | | | |
| | | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. |

Station ____________

Date ____________ 189 .

Sub-Assistant Inspector of Schools,
Range.
Division

L.

CERTIFYING MEMORANDUM FOR GRANTS FROM TALUK OR MUNICIPALITY, FUNDS FOR 189 -9 FOR THE DISTRICT, UNDER THE MANAGEMENT OF

| Subjects. | | Infant Standard. Number. | Infant Standard. Amount. | First Standard. Number. | First Standard. Amount. | Second Standard. Number. | Second Standard. Amount. | Third Standard. Number. | Third Standard. Amount. | Fourth Standard. Number. | Fourth Standard. Amount. | Fifth Standard. Number. | Fifth Standard. Amount. | Sixth Standard. Number. | Sixth Standard. Amount. | Seventh Standard. Number. | Seventh Standard. Amount. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. |
| Compulsory subjects. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Kindergarten occupations, stories and action songs. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Object lessons or elementary science. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Second language. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Drawing ... | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Needlework for girls only. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Geography ... | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Singing ... ... | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Hygiene and elementary sanitary science. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| History of India. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Agriculture for boys only. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Mensuration for boys only. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| History of Great Britain and Ireland. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Domestic economy for girls only. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Geometry and algebra. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Drill, with gymnastics or calisthenics, kuchni or kolattam for girls. | Presented ... | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | |
| Total ... | | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. | | Rs. a. |

I hereby certify that on the 189 , I duly examined all the pupils of this school presented for examination, the numbers entered as passed have duly passed the standard for which they were presented, and also that the rules of the Grant-in-aid Code strictly followed by the Manager, and that he is entitled to receive from Funds Rupees Annas in the General School List, and sanction of the publication of schools with serial number in his Proceedings, No. 189

This school appears on page

Director to the postponement of the examination to the 189

OFFICE OF THE SUB-ASST. INSPR. OF SCHOOLS, DIVISION. RANGE. 189 . Date

Contents received. Countersigned,

Manager. Asst. Inspr. of Schools, Circle. Division.

189 Sub-Asst. Inspr.



M.

APPLICATION FOR SCHOLARSHIP AND STIPENDIARY GRANTS IN THE

| 1 | 2 Name of student. | 3 Caste. | 4 Age. | 5 Native town or taluk. | 6 Public examination already passed with class and year. | 7 Date of admission. In the case of general education scholarships, the form or class in which reading at the time of application. | 8 Scholarship or stipend to be allowed by the manager in addition to grant. | 9 Amount of scholarship or stipendiary grant sought. | 10 Date from which grant is requested and for what period. | 11 In the case of students under training. Profession and, if related to a (a) pyral schoolmaster, nature of such relation. | 11 If a teacher, length (b) of service as such. | 11 School, if any, to which the student returns (c) after training. | 11 Grade for which the (d) student is to be trained. | 11 Period for which stipendiary grant has (e) already been drawn for the grade. | 12 Remarks. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | | |

ATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Edu ca- and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially m by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation tical meetings without the previous consent of the Director*; and that I am prepared to subject the institution, together with its current, endowment ounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department.

189 .

Manager.

N.

N TO MEET THE COST OF FOOD AND CLOTHING IN THE FOR THE ENDING 189

| 1 | 2 e of pupil. | 3 Male or female. | 4 Date of last birthday. | 5 Age last birthday. | 6 Name of father. | 7 Name of mother. | 8 Whether father is living; if not who is guardian. | 9 Occupation of the living parent, if any. | 10 Residence of the parent or guardian. | 11 Average income of each member of the family. | 12 If mother is living, whether destitute. | 13 Date of admission into the institution. | 14 Duration of any break between date of admission and date of application. | 15 Amount of grant claimed. | 16 Nature and amount of any other Government or public stipend enjoyed by the pupil. | 17 Standard for which the pupil is studying. | 18 Progress at time of application. | 19 General behaviour and conduct of the pupil. | 20 Remarks. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | | | | | | |

—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been from by Pro. of the D.P.I. No. ; *that neither my teahers nor myself will take part either directly or indirectly in political tion, or attend political meetings without the previous consent of the Director*; and that I am prepared to subject the institution, urrent, endowment and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may Department.

re that all the pupils mentioned in the application are destitute children.

189 .

Manager.

O.

Application for grants for school buildings.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
|---|---|---|---|---|---|---|
| Name of Institution. | Responsible manager. | Forms or classes for which the new accommodation is required, with average strength of each. | Dimensions of rooms intended for each form or class. | Number of other rooms. | Number and date of Proceedings or Memorandum recognising the school under the Educational Rules. | Estimated cost. Rs. |
| | | | | | | |

Declaration.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director; and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department, and that I shall abide by the provisions of Article 5, Chapter VII, of the Grant-in-aid Code in the event of the building being diverted, prior to the lapse of twenty years after the date of payment of grant, to other than educational purposes approved by Government.

Station ____
Date ____ 189 .

Manager.

---

P.

Application for grants for furniture, books, &c.

| 1 | 2 | 3 | 4 | 5 | 6 | | | | | | 7 | 8 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | In the case of furniture. | | | | | | | |
| | | | | | a | b | c | d | e | | | |
| Name of institution. | Responsible manager. | Number of articles, books, &c. | Description of articles, books, &c., required. | Total cost. | Forms or class or for which furniture is required, with average strength of each. | Dimensions of each article. | Materials for each article. | | Cost of carriage, &c., per article. | Total cost of one article. | Number and date of Proceedings recognising the school under the Educational Rules. | Remarks. |
| | | | | | | | Kind. | Cost. | | | | |
| | | | | Rs. A. P. | | | | | | Rs. A. P. | | |

Declaration.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and to the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director; and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department; and that I shall abide by the provisions of Article 5, Chapter VIII, of the Grant-in-aid Code in the event of the school being closed within five years from the date on which grant has been drawn.

Station ____
Date ____ 189 .

Manager.



Q.

Form of Completion Certificate under Article 3, Chapter VII

Certified that the above work, which has been inspected by me personally, has been carried out according to the approved plan and estimate in a satisfactory manner, with the following exceptions:—

(*H.E. items of deviation with particulars as to dimensions and cost*);

that the deviations are not of such a nature as to affect the stability or the suitability of the building, and that, in my opinion, the deviations would have resulted in $\frac{\text{a saving}}{\text{an excess cost}}$ of Rs. $\frac{\text{under}}{\text{above}}$ the sanctioned estimate.

Station ____
Date ____ 189 .

Designation of Officer.

---

R.

Rules of discipline in aided colleges.

*The rules of discipline in aided colleges shall include the following:—*

(1) *Every student shall wear a clean and decent dress, and, in all cases where good manners require it, a turban.*

(2) *No student shall be allowed to sit in the class with his shoes on, unless they are shoes of English pattern and unless socks and trousers are worn also.*

(3) *Every student shall have a fixed place assigned to him in the class-room.*

(4) *Every student shall salute the professors and teachers on the occasion of his first meeting them for the day within the college precincts.*

(5) *On the professor or teacher entering his class-room the students shall rise and remain standing till they are desired to sit or till the professor or teacher takes his seat.*

(6) *No student shall be allowed to leave the class-room without the permission of his professor or teacher.*

(7) *Unbecoming behaviour on the part of a student outside the premises of the school or college shall when brought to notice be enquired into and suitably dealt with by the head of the institution.*

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Order—No. 2377 L., dated 22nd November 1899.

Communicated to all Local Boards and Municipal Councils and to the Municipal Commissioners of Madras.

(True Extract.)

H. TREMENHEERE,
*Secretary to Government.*

To all Presidents of District Boards.
,, all Chairmen of Municipal Councils.
,, the President, Municipal Commission, Madras.

Rd. A. F. Eccleston.

Government {1899} of Madras.

LOCAL AND MUNICIPAL

Proof for approval
26
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Stroke off approved
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| | | |
|---|---|---|
| *Recd.* | 1899. | *Enclosures* |
| *Regd.* | | *Spare copies* |

**G.O., No. 2377 L., 22nd November 1899.**

**NOVEMBER.**

**Madras Educational Rules.**

Communicating to all Local Boards and Municipal Councils and to the Municipal Commissioners of Madras Government Order, Educational Department, sanctioning certain changes in the Rules and in the Grant-in-aid Code, and directing the publication of the same in the *Fort St. George Gazette*.

GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

READ—the following paper:—

G.O., No. 706, Educational, dated 20th October 1899.

*Read*—again G.O., No. 354, Educational, dated 15th June 1899.

*Read*—also the following paper:—

From the Hon'ble Mr. D. DUNCAN, M.A., D.Sc., LL.D., Director of Public Instruction, to the Secretary to Government, Educational Department, dated Madras, 16th August 1899, No. 9231.

With reference to G.O., No. 354, Educational, dated 15th June 1899, I have the honour to submit a draft of the various changes and additions called for in the Grant-in-aid Code and the Madras Educational Rules. The proposals with regard to the taking over of the Inspecting schoolmaster agency from Local Boards will form the subject of a separate communication.

2. In my opinion Government is taking an impolitic step in taking power to prescribe the use of any book or books in recognized and aided schools and in aided colleges. It is one thing to forbid the use of a book which tends to sap the foundations of individual and social morality. It is a totally different thing to prescribe the use of a particular book. The former is justified by considerations of the well-being of the community, which it is the duty of the Government to protect and promote; the latter is, in my opinion, an unwarranted interference with the right of managers and teachers and parents to exercise their judgment in the choice of text-books which are unobjectionable from an intellectual, moral, or political point of view. I do not understand what Government expects to gain which is not secured under the present system, or what additional checks are needed. Under the present system there are three classes of books with which we are concerned: (1) Those examined by the Text-book Committee and approved by the Director on the recommendation of the Committee. (2) Those examined by the Committee and deemed unsuitable. (3) Those which have not come before the Committee and which, therefore, have been neither approved nor disapproved. The first class of books constitute what is called the list of approved text-books, which is added to from year to year. From it managers and teachers are at liberty to select the books they are to use. The second class of books is also published, and managers and teachers are informed that they are not at liberty to use any of these books. The third class of books is of indefinite extent, including not only old books which have not been brought to the notice of the Director, but also all new publications prior to their being sent to the Director. These books may be used in schools on the distinct understanding that they satisfy the requirements in all respects, the inspecting officers being the immediate judges of this.

It seems to me that under the existing arrangements Government has a thoroughly efficient control over the text-books in use in schools, that the circumstances of the country do not justify further interference on the part of Government, and that the "prescribing" of a text-book is not in accordance with the principles of an enlightened and liberal policy. The system of prescribing books has been tried and found wanting. In the words of the Committee appointed in G.O., No. 729, Educational, dated 20th November 1889, to revise the Standing Orders of this department, that system "has tended to stereotype instruction in schools throughout the Presidency, and has made it extremely difficult for managers and teachers to impart life and freshness to their work by the adoption of new text-books." The proposal of Government to revert to the policy which was deliberately given up after



full consideration by a strong and representative Committee in 1890 is, in my opinion, a retrograde step, which nothing that has occurred in the interval can justify. Nevertheless, in order to carry out the views of Government, I have inserted the following new article between articles 2 and 3 of Chapter II of the Grant-in-aid Code:—

"Government reserves to itself the right to forbid or to prescribe the use of any book or books in aided schools and colleges."

If Government accepts the views I have expressed above, the words "or to prescribe" should be omitted.

I have expanded the preamble to Chapter V of the Madras Educational Rules so as to carry out the wishes of Government. Here again I would suggest the omission of the words "or to prescribe." I have also borrowed certain parts of the introductory paragraphs to the list of approved books published in the *Fort St. George Gazette*. The words "by fixed grants" have been inserted after the words "salary grants" in the existing paragraph.

3. To provide for the recall, suspension, or cancelling of a teacher's certificate, a new article may be added as article 29 to Chapter VIII of the Madras Educational Rules. I would also suggest the addition of a third class of general teachers' certificates in article 28 of the same chapter, to embrace those teachers who had five years' approved service on the 1st April 1895 [see Chapter II, articles 2 (1) 3 (1), and 4 (1)]. To these teachers I have recently issued certificates, and these certificates ought now to be entered in the scheme of certificates recognized by Government.

4. A new article has been inserted after article 5 in Chapter II of the Madras Educational Rules, empowering the Director, with the sanction of Government, to forbid the employment of teachers whose character or conduct is reprehensible in a recognized school. A similar provision has been made in Chapter II of the Grant-in-aid Code, article 8.

5. The rules of discipline have been inserted as a new article between articles 5 and 6 of Chapter III of the Educational Rules. In the Grant-in-aid Code, Chapter II, article 1, the addition proposed in my letter read in the Government Order under reference has been made. I have also provided for the conduct of each pupil being noted in the attendance register and in the leaving certificate (see Madras Educational Rules, Chapter II, articles 21 and 32).

6. The several changes approved or suggested by Government in paragraphs 5 and 6 of the order have been made in the Grant-in-aid Code and the Educational Rules. A rule as to the responsibility of managers or heads of institutions for the conduct of students outside the premises of the school or college has been added as No. 7 to the rules of discipline forming appendix R to the Grant-in-aid Code. It has also been inserted in Chapter III of the Educational Rules.

7. The addition ordered by Government has been made to article 1 of Chapter I of the Grant-in-aid Code.

8. Certain changes in the Code for 1899–1900 sanctioned since its publication have been inserted in the Code now submitted for approval (see G.O., Nos. 543 and 25, Educational, dated 27th August 1898 and 24th January 1899, respectively).

CHAPTER III.

*Article 8.*—Insert the following as the second clause:—

"In the case of schools for poor Europeans, the amount of voluntary subscriptions and donations shall be excluded from the receipts in the calculation of the refund to be made with reference to the preceding paragraph."

*Article 11.*—Add the following after the word "localities":—

"and for teachers holding trained teachers' certificates and employed in schools for poor Europeans."

*Article 12 (V).*—Add the following after the word "expenditure":—

"and teachers holding trained teachers' certificates of the primary and lower secondary grades and employed in schools on the Nilgiris solely or mainly intended for the hill tribes."

CHAPTER VIII.

*Article 6.*—After "twenty children", insert —

"and in schools on the Nilgiris solely or mainly intended for the hill tribes for every ... children",

9. The following minor changes are submitted for approval :—

CHAPTER I.

*Article 3 (II) (5).*—*For* "school furniture" *read* "school and hostel furniture".

*Article 4.*—*For* the first paragraph in italics *read*—

"The aid given to colleges and upper secondary schools, to schools for Europeans, to higher class technical, industrial and art schools, to schools for hill tribes on the Nilgiris, to training and practising schools, to home education classes, and to superior indigenous schools shall be on the salary-grant system."

*Article 5, Clause (10).*—Omit the lines from "and grants" to "notification".

CHAPTER II.

*Article 4 (now 5), line 3.*—*For* "Rs. 7" *read* "Rs. 8".

CHAPTER III.

Article 16, *line 3.*—Insert after the word "may" the words "with the approval of the sanctioning authority".

*Article 17, line 2.*—Insert "upper" before the word "secondary".

CHAPTER VIII.

*Article 3 (1), line 5.*—After "estimate" add "or that the building is worth the amount on which the grant is claimed".

*Article 5.*—*For* "When a school" *read* "When a salary-grant school".

CHAPTER IX.

*Article 2 (1).*—*For* the words "school furniture, apparatus" *read* "school and hostel furniture and for apparatus".

APPENDICES.

In the declarations attached to appendices A, C, G, M, N, O, P, insert the following after the words "Proceedings of the Director of Public Instruction, No. ...":—

"that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director."

A few verbal changes have also been made in the appendices which do not require special notice.

10. The articles and portions of articles appearing in Italics in the Code for the current year should, in the Code for 1900–1901, be printed in Roman. The new matter is written in red ink and should be printed in Italics.

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*Order*—No. 706, Educational, dated 20th October 1899.

Subject to the alterations noted below, the drafts of the changes in the Madras Educational Rules and in the Grant-in-aid Code submitted by the Director of Public Instruction are approved and will be published in the *Fort St. George Gazette* :—

(1) In clause (1) of the proposed new article 5 (*a*) of Chapter III of the Madras Educational Rules and in clause (1) of the proposed appendix B to the Grant-in-aid Code, for the words, "a suitable covering for the head", shall be substituted the words, "a turban".



(2) In the proposed new article 29 of Chapter VIII of the Educational Rules, the words "by the Director" shall be inserted after the words "recalled or suspended or cancelled".

(3) The omission of the word "poor" before "Europeans" in article 4 of Chapter I of the Grant-in-aid Code is apparently a clerical error: it will now be rectified.

(4) In the proposed new article 8 of Chapter II of the Grant-in-aid Code, the words "whose certificate has been recalled, suspended or cancelled by the Director or" shall be inserted after the word "teacher" where it first occurs and the words "to be such as", after the word "Government".

2. With reference to paragraph 2 of the Director's letter read above, it is observed that the decision to take power to prescribe books was deliberately made and the Government sees no reason to reconsider it.

3. In the Grant-in-aid Code, the number of the chapter concerned should be printed at the top of each page as in the Educational Rules.

(True Extract.)

(Signed) M. HAMMICK,
*Ag. Secretary to Government.*

To the Director of Public Instruction.
" Local and Municipal Department.
" Superintendent, Government Press.
Gazette.

# APPENDIX.

## NOTIFICATION.

His Excellency the Governor in Council is pleased to sanction the following additions and alterations in the Madras Educational Rules:—

CHAPTER II.

Insert after article 5 the following as article 5 (*a*).

*Dismissal of Teachers.*

"The Director may, with the sanction of Government, forbid the employment in any recognized school of any teacher whose character or conduct unfits him for the office he holds: Provided that, before any such order is passed, the teacher shall be informed in writing of the charge or charges against him and an opportunity shall be given him of submitting an explanation in writing."

*Article 21.*—Omit "and" before "(*c*)" and insert "and (*d*) his conduct" after "to a higher class".

*Article 31.*—Add the following:—

"(*f*) Unbecoming behaviour on the part of a pupil outside the premises of the institution shall, when brought to notice, be enquired into and suitably dealt with by the head of the institution."

*Article 32.*—Add as (iii)—

"In the attendance register (appendix I) the manager or headmaster shall at the end of each term briefly note the conduct of the student during the term."

CHAPTER III.

Between articles 5 and 6, insert the following as a new article 5 (*a*):—

*Discipline.*

"5 (*a*). The rules of discipline in all colleges under public management shall include the following:—

(1) Every student shall wear a clean and decent dress, and, in all cases where custom or manners require it, a turban.

(2) No student shall be allowed to sit in the class with his shoes on unless they are shoes of English pattern and unless socks and trousers are worn also.

(3) Every student shall have a fixed place assigned to him in the class-room.

(4) Every student shall salute the professors and teachers on the occasion of his first meeting them for the day within the college precincts.

(5) On the professor or teacher entering his class-room the students shall rise and remain standing till they are desired to sit or till the professor or teacher takes his seat.

(6) No student shall be allowed to leave the class-room without the permission of the professor or teacher.

(7) Unbecoming behaviour on the part of a student outside the premises of the college shall, when brought to notice, be enquired into and suitably dealt with by the head of the institution."

Insert the following as a new article:—

*Politics.*

"10. No member of the staff or the establishment of an institution under public management shall be permitted to take part either directly or indirectly in political movements or agitations or to attend a political meeting where the fact of his presence is likely to be misconstrued or to impair his usefulness as a public servant. In cases of doubt a reference should be made to the Director."

CHAPTER V.

*Preamble.*—After the words "Salary grants", insert the words "by Fixed grants".

Add the following paragraph:—

"A list of approved text-books under the several subjects and standards has been published in the *Fort St. George Gazette*, and is added to from time to time. Managers and headmasters are at liberty to select from the list such books as they may deem most suitable. They may also make use of books other than those entered in the list of approved books, provided



that such books have not been entered in the list of books which the Text-book Committee has judged to be unsuitable, or have not been by special order of the Director forbidden to be used. Government reserves to itself the right to forbid or to prescribe the use of any book or books in recognized schools."

CHAPTER VIII.

*Article 28.*—After the lists of Trained and Untrained Teachers' certificates, insert—

"3. *Approved Service Teachers' certificates.*"

Add the following as article 29:—

*Recall, suspension and cancelling of certificates.*

"A teacher's certificate may at any time be recalled or suspended or cancelled by the Director if the teacher's character, conduct, or attention to duty is unsatisfactory. But before this is done, the teacher shall be informed in writing of the charges against him and an opportunity shall be given him of submitting an explanation in writing."

APPENDIX G.

Insert after 6, "7. Conduct," and alter "7" and "8" into "8" and "9", respectively.

APPENDIX I.

Add a new column "Conduct" as column "9".

NOTIFICATION.

This code of rules relating to the allotment of grants-in-aid to schools, as revised up to date, is published for general information with reference to article 13 of chapter I thereof.

# GRANT-IN-AID CODE.

## CHAPTER I.—INTRODUCTION.

Main purpose of Grants-in-aid.—Grants-in-aid of schools and other educational institutions will be made with the object of extending and improving secular education, and will be given impartially and without reference to any religious instruction to all schools which impart sound secular instruction, subject to the conditions hereinafter specified, and with due consideration of the requirements of each locality and of each institution, and of the funds at the disposal of Government or of the local board.

*The rules in this code notwithstanding, Government reserves to itself the right to withdraw or refuse any grant-in-aid at its discretion.*

2. Definitions of terms.—The term 'Director' signifies Director of Public Instruction; the term 'Inspector' includes Inspectress; the term 'Local Board' includes a municipal commission or council or a taluk board; the term 'Local Funds' includes municipal or taluk funds; and the term 'President' includes the Chairman of a municipal commission or council.

The term 'European' signifies any person of European descent, pure or mixed, who retains European habits and modes of life.

3. Objects for which aid is given—

(i) Grants are given for teaching.

(ii) Grants are also given for—

(1) the salary of superintendents of groups of schools and of European orphanages;

(2) the payment of scholarships, and of stipends to teachers under training;

(3) the cost of food and clothing in European orphanages;

(4) the erection, enlargement, purchase, and rent of school buildings and hostels or boarding houses for students attached to educational institutions;

(5) the purchase of school *and hostel* furniture, apparatus, and appliances; of books for school and public libraries and reading rooms; and of the plant, materials and tools required for laboratories and workshops;

(6) the cost of needlework or other art and industrial exhibitions;

(7) the endowment of professorships, lectureships, teacherships, scholarships, laboratories, workshops, museums, and other educational objects.

4. Systems under which aid for teaching is given.—Grants for teaching are given under three systems, viz.,—

(i) the salary-grant system;

(ii) the fixed-grant system;

(iii) the results-grant system.



The aid given to colleges and upper secondary schools *to schools for poor Europeans*, to higher class technical, industrial and art schools, *to schools for hill tribes on the Nilgiris, to training and practising schools, to home education classes and to superior indigenous schools* shall be on the salary-grant system.

The aid given to lower secondary and primary schools admitted to the permanent section of the general school list and to lower class technical, industrial and art schools working up to standard D, shall be on the fixed-grant system.

The aid given to lower secondary and primary schools admitted to the temporary section of the general school list shall be on the results-grant system.

A school aided on one system shall not be aided on another for the same period; nor shall aid be given to one department of a secondary or a primary school on one system and to another department of the same school on another system.

5. From what funds grants for teaching are payable.—Grants for teaching are payable from provincial funds, or from local funds, or from both.

(i) The grants for teaching payable from provincial funds are—

(1) Grants to girls' schools and for girls;

(2) Grants to European schools and for European pupils;

(3) Grants to Mappilla schools situated outside municipalities, and for Mappilla pupils in schools situated outside municipalities;

(4) Grants to non-poor schools in the municipality of Madras;

(5) Grants for the fourth and higher standards in poor schools in the municipality of Madras;

(6) Grants to collegiate and upper secondary departments in district municipalities;

(7) Grants for all standards above the third in non-municipal areas;

(8) Grants to all schools in the Ganjám, Vizagapatam and Gódávari Agencies;

(9) Grants to training schools;

(10) Grants to technical and industrial schools.

(ii) The grants for teaching payable from local funds are—

(1) Grants for boys in lower primary standards of poor schools in the municipality of Madras;

(2) Grants to primary and lower secondary boys' schools and for boys in the primary and lower secondary standards in district municipalities;

(3) Grants to lower primary boys' schools and for boys in lower primary standards in non-municipal areas.

(iii) Salary grants for teachers employed partly in standards aided from provincial funds and partly in standards aided from local funds are payable from both funds in a proportion to be determined by the time devoted to the several standards.

(iv) In assigning fixed grants to schools, certain standards of which are eligible for aid from provincial funds and certain standards from local funds, the amount of fixed

grants payable from the respective funds shall be determined by the average daily attendance in the several standards during the preceding official year.

6. FROM WHAT FUNDS GRANTS FOR OTHER OBJECTS ARE PAYABLE—

(i) Grants for—

(1) the salary of superintendents of groups of schools and of European orphanages;

(2) the payment of scholarships, and of stipends to teachers under training;

(3) the cost of food and clothing in European orphanages;

(4) the cost of needlework or other art and industrial exhibitions; and

(5) endowments

are payable from provincial funds.

(ii) Grants for—

(1) the erection, enlargement, purchase, and rent of school buildings and of buildings to be used as hostels or boarding houses for students attached to educational institutions;

(2) furniture, apparatus, appliances, libraries, reading rooms, laboratories, and workshop fittings;

are ordinarily payable from provincial funds, or from local funds, or from both, according to the source from which the grants for teaching in the schools or standards concerned are payable.

7. TEACHERS' CERTIFICATES.—The teachers' certificates recognised by Government and incorporated in chapter VIII of the Madras Educational Rules shall be recognised for the purposes of this code.

Graduates of non-Indian Universities, holders of certificates granted by the Committee of Council on Education in Great Britain or by the Commissioners of National Education in Ireland, and holders of any other certificate or diploma accepted by the Madras Government, shall be placed in such grades as the Director may deem appropriate.

8. SANCTIONING AUTHORITY.—Except in cases in which a reference to Government is required, all grants payable from provincial funds are sanctioned by the Director, and all grants payable from local funds are sanctioned by the local board concerned.

In the case of grants from provincial funds, salary grants not exceeding Rs. 30 per mensem may be transferred, or increased within the limit, or reduced, or withdrawn by the Inspector. Grants for village school houses up to the limit of Rs. 50 and furniture grants to village schools up to the maximum limit of Rs. 25 may be sanctioned by the Inspector.

9. CASTE.—For the purposes of this code, caste shall be held to be unaffected by change of religion.

10. INTERPRETATION OF RULES.—The interpretation of any article of this code shall, in the first instance, rest with the



Director; provided that no interpretation of a general nature shall be binding on managers which has not been approved by Government and notified in the *Fort St. George Gazette*.

11. APPEAL TO SANCTIONING AUTHORITY.—An appeal shall lie to the sanctioning authority for the revision of its orders.

12. APPENDICES.—The appendices to the code shall have the same effect as the articles of the code and shall be treated as part of the code.

13. ANNUAL PUBLICATION OF CODE.—The code, with such alterations as may have been made during the preceding twelve months, shall be published every year in the first issue of the *Fort St. George Gazette* in October; and the code so published shall come into force from the 1st April following.

14. SAVING CLAUSE.—Nothing in this code shall affect salary grants on behalf of individual teachers and grants for conductresses which have already been sanctioned, provided that the schools continue to be aided on the salary grant system.

## CHAPTER II—GENERAL CONDITIONS OF AID.

1. MANAGEMENT.—Every institution, on behalf of which aid is sought, shall be under the management of one or more persons recognised by the Department, who, in the capacity of proprietors, or of trustees, or of members of a local board, or of members of a committee elected by the society or association by which the school is maintained, shall undertake to be answerable for the maintenance of the institution and the fulfilment of all the conditions of recognition and aid *including the due enforcement of such rules of discipline as are prescribed from time to time* (*Appendix R*). Managers may, with the approval of the Department, appoint the headmaster of the school or other person as local agent to transact the current business of the school with the Department.

2. MANAGER'S DECLARATION.—Every application for aid shall be made in such form as may from time to time be prescribed, and shall contain a declaration, signed by the manager, to the effect that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution may be specially exempted from; *that the manager and teachers of the institution will not take part either directly or indirectly in political movements or agitation, and that they will not attend political meetings without the previous consent of the Director;* and that he is prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table, and registers, to inspection, and to furnish such returns as may be required by the Department.

*3. Government reserves to itself the right to forbid or to prescribe the use of any book or books in aided schools and colleges.*

4. CONSCIENCE CLAUSE IN SCHOOLS FOR EUROPEANS.—In schools for Europeans it shall not be required, as a condition of any pupil being admitted into or continuing in the school, that he shall attend, or abstain from attending, any Sunday school or any place of religious worship; or that he shall attend any religious observance or any instruction in religious

subjects in the school or elsewhere, to which his parent or guardian objects; or that he shall, if his parent or guardian wishes to withdraw him, attend the school on any day exclusively set apart for religious observance by the religious body to which his parent or guardian belongs.

The time or times during which any religious observance is practised, or instruction in religious subjects is given at any meeting of the school, shall be either at the beginning or at the end, or at the beginning and the end of each meeting. The time or times for such observances or instruction shall be inserted in a time-table to be approved by the Director, and to be kept permanently and conspicuously affixed in the school-room. Any pupil may be withdrawn by his parent or guardian from such observance or instruction without forfeiting any of the other benefits of the school.

On application from the manager, the Director may, for good and sufficient reasons and after duly notifying in the "Fort St. George Gazette" that such application has been made, exempt a school from the operation of the conscience clause, or may cancel such exemption.

5. POOR PUPILS AND POOR SCHOOLS.—(i) To qualify a native pupil to be treated as poor, it must be shown, to the satisfaction of the Department, that the ordinary monthly income of the family to which he belongs does not exceed Rs. 8 for the whole family.

To qualify a European pupil to be treated as poor, it must be shown, to the satisfaction of the Department, that the ordinary monthly income of the family to which he belongs does not exceed Rs. 7 for each member.

(ii) A school, to be treated as poor, must have over 50 per cent. of its pupils poor, as above defined.

(iii) All schools for Muhammadans, including Mappillas, shall be treated as poor schools, irrespective of the proportion of poor pupils therein.

6. BACKWARD AND INDIGENT CLASSES.—Schools, the majority of whose pupils belong to the backward and indigent classes mentioned below, shall be admitted to the privileges which this code allows to poor schools:—

| | | |
|---|---|---|
| Badgas. | Kurumas. | Oddars. |
| Billavas. | Koravas. | Pallas. |
| Chaklars. | Kotas. | Pallis (Nellore). |
| Chenchus. | Kotayars (South Canara). | Panus. |
| Cherumas. | Koyas. | Paraiyas. |
| Dandasis. | Kurubas. | Pattunulgars. |
| Enadis. | Lambadis. | Polayas. |
| Holayas. | Malas and Madigas. | Saliyars. |
| Izhuvans (Choguns). | Malasas. | Savaras. |
| Irulas. | Malayalis (Tamil district). | Todas. |
| Kadas. | Mogars. | Totis. |
| Kaikolars. | Muduvas. | Valluvas. |
| Kannadiars (Tanjore). | Nayadis. | |
| Khonds. | | |

7. INCOME TO BE DEVOTED TO EDUCATIONAL PURPOSES.—No aided school shall be allowed to spend any portion of its income for other than educational purposes.

8. *No aided institution shall be allowed to employ a teacher whose certificate has been recalled, suspended or cancelled by the Director, or whose character or conduct has, after due enquiry, been declared by the Director, with the sanction of Government to be such as to render him unfit for the office of teacher.*



## CHAPTER III.—SALARY GRANTS.

### A.—SPECIAL CONDITIONS OF AID.

1. AVERAGE DAILY ATTENDANCE OF PUPILS.—A salary grant shall not ordinarily be given or continued to an institution which had not for the previous term an average daily attendance—

| | |
|---|---|
| in institutions for boys of at least ... ... | 30 pupils. |
| in institutions for girls of at least ... ... | 20 " |
| in superior indigenous schools of at least ... | 10 " |
| in technical, industrial and art schools or classes of at least ... ... ... ... | 6 " |
| in training schools for masters of at least ... | 10 students. |
| in training schools for mistresses of at least ... | 5 " |

The Director may, however, relax this rule in the case of poor European schools in small towns, and in the case of schools for backward and indigent classes or situated in backward localities.

2. TIME TO BE DEVOTED TO TEACHING.—A teacher shall not, as a rule, be eligible for a grant unless, during each ordinary school day, four hours are spent in secular teaching. In the case of teachers of college classes, headmasters of secondary schools and assistant professors, three hours a day or fifteen hours a week shall usually be spent in secular teaching, and in the case of principals of colleges with secondary schools attached, two hours a day.

Teachers of oriental languages only, instructors in gymnastics or drill only, and sewing mistresses or sewing masters teaching needlework only, shall spend two hours in teaching.

In the case of teachers of technical, industrial and art subjects the time to be devoted to teaching shall be fixed by the Director.

In all cases in which the time devoted to secular teaching is below the minimum, the grant may, at the discretion of the Director, be proportionately reduced.

3. QUALIFICATIONS OF TEACHERS.—The qualifications, general and professional, of teachers shall be in accordance with the Madras Educational Rules. The work which a teacher has to do shall be specified in the application for grant; and, if it is proposed to alter permanently the character of that work, due intimation of the change shall be given. Grants shall not usually be given or continued if a teacher is employed on work beyond his capacity.

4. PROTECTION FROM SMALL-POX.—(i) No grant shall, without the express sanction of Government, be allowed to a teacher who is not protected from small-pox.

(ii) In the case of schools for boys and of schools for European and Native Christian girls, situated in localities in which vaccination is not by law compulsory, the manager shall not admit as a pupil any one who is not protected from small-pox by vaccination or otherwise.

5. AGE LIMITS AS REGARDS TEACHERS.—A salary grant shall not ordinarily be given for a master who is under 18 years,

or for a mistress who is under 15 years, or for any teacher who is over 60 years of age.

6. HOME EDUCATION CLASSES.—A salary grant for a qualified mistress teaching Hindu or Muhammadan girls in their homes may be sanctioned by the Director; provided (1) that the total number of pupils in standards above the first is not less than ten, (2) that the pupils are not under ten years of age, and (3) that the teacher devotes to the classes at least twenty hours a week.

B.—APPLICATION FOR AND ADMISSION TO AID.

7. APPLICATIONS FOR AID.—Applications for salary grants, or for their transfer, increase, reduction, or withdrawal, shall be made in the prescribed form (Appendix A) to the inspecting officer and shall be accompanied by a certificate that the teacher concerned has been vaccinated or is otherwise protected from small-pox:

(i) if the grants are payable from provincial funds, the Inspector shall dispose of the application, provided that it is within his province; otherwise, he shall submit it to the Director with his opinion;

(ii) if the grants are payable from local funds, the Inspector shall forward the application to the President of the local board with his recommendation.

C.—FINANCIAL LIMITATIONS.

8. MAXIMUM AID.—The maximum salary grant to an institution during a given year shall be the sum required to meet that part of the current expenditure of the year which is not covered by the current receipts from fees, endowments, and miscellaneous sources, special charges for which special grants have been sanctioned or received being left out of account. The income from fees shall be calculated in accordance with the provisions of the fee notification. In an institution in which a teacher is not paid a fixed salary, the salary on which his grant has been calculated shall be taken as expenditure. When money from current receipts is funded during the year, it shall not be treated as expenditure. If, at the close of any year, the current receipts exceed the current expenditure, the manager shall deduct the surplus from the grant for the following year up to the limit of grant drawn by him during the year; provided that if he is prepared to spend such surplus on improvements to the staff, accommodation or appliances considered by the Director to be necessary and previously approved by him for the school or for any other recognised school under the same management, there shall be no deduction from next year's grant; and provided further that of such surplus, he shall be allowed to retain a sum not exceeding 10 per cent. of the current expenditure as working balance. Such working balance shall be treated as an item of the current receipts of the following year.

*In the case of schools for poor Europeans, the amount of voluntary subscriptions and donations shall be excluded from the receipts in the calculation of the refund to be made with reference to the preceding paragraph.*



For the purposes of this article, departments and standards aided from local funds shall be regarded as separate institutions; but in such cases the charge for the headmaster's supervision shall be taken into account.

The manager shall submit to the Director not later than 1st June of each year a financial statement in the prescribed form (Appendix B) for the preceding official year.

D.—COURSES OF INSTRUCTION AND STANDARDS OF EXAMINATION.

9. COURSES OF INSTRUCTION.—In Arts colleges the courses of instruction and standards of examination prescribed by the University, and in secondary schools the courses of instruction and standards of examination laid down in the Madras Educational Rules, shall be followed. In higher class technical, industrial and art schools the courses of instruction and standards of examination in the Government technical examination notification and syllabuses shall be adopted. In lower secondary forms not fewer than four, and in primary classes not fewer than two, of the optional subjects laid down in chapter V of the Educational Rules shall be taught in addition to the compulsory subjects.

In superior indigenous schools such curriculum as may be prescribed by the Director shall be adopted.

E.—SCALE OF GRANTS.

10. HOW GRANTS SHALL BE CALCULATED.—Grants shall ordinarily be calculated on the salaries actually paid by the manager, provided that such salaries appear to the Director to be reasonable. But in institutions in which the teachers do not receive fixed salaries, the grants shall be calculated on such salaries as the Director may consider appropriate.

11. TWO-THIRDS GRANTS.—A grant not exceeding two-thirds of the total salary may be given for mistresses holding trained-teachers' certificates and employed in remote and backward localities, *and for teachers holding trained-teachers' certificates and employed in schools for poor Europeans.*

12. HALF GRANTS.—A grant not exceeding one-half of the total salary may be given for—

(i) Graduates of non-Indian universities, who possess high academic qualifications.

(ii) Mistresses educated in non-Indian schools or colleges, whose qualifications entitle them, in the opinion of the Director, to rank in the collegiate, second-grade collegiate, or upper secondary grade.

(iii) Mistresses holding trained-teachers' certificates.

(iv) Mistresses holding untrained-teachers' certificates and who are employed (*a*) in schools in backward localities, (*b*) in poor schools, especially schools for poor Europeans or for Muhammadans, in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure, and (*c*) as superintendents of girls' schools.

(v) Masters holding trained-teachers' certificates of the collegiate, second-grade collegiate, or upper secondary grade and who are employed (*a*) in training schools and (*b*) in secondary schools situated in non-municipal towns and in villages,

in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure, *and teachers holding trained-teachers' certificates of the primary and lower secondary grades and employed in schools on the Nilgiris solely or mainly intended for the hill tribes.*

(vi) Teachers of technical, industrial or art subjects, holding first-class technical teachers' certificates.

(vii) Gymnastic instructors holding first-class certificates.

13. THIRD GRANTS.—A grant not exceeding one-third of the total salary may be given for—

(i) Graduates of non-Indian universities.

(ii) Masters holding trained-teachers' certificates.

(iii) Mistresses holding untrained-teachers' certificates.

(iv) Uncertificated teachers who have passed a general education test, and who are employed with the approval of the Inspector (*a*) in poor schools, especially schools for poor Europeans, (*b*) in schools for Muhammadans, and (*c*) in schools for backward and indigent classes or in backward localities.

(v) Masters holding untrained-teachers' certificates of the collegiate, second-grade collegiate, or upper secondary grade, and who are employed in secondary schools situated in non-municipal towns and in villages, in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure.

(vi) Teachers of technical, industrial or art subjects, holding second-class technical teachers' certificates.

(vii) Gymnastic instructors holding second-class certificates.

(viii) Sewing masters and sewing mistresses approved by the Inspector, when a certificated sewing mistress cannot be procured.

(ix) (*a*) Teachers of oriental languages, (*b*) superintendents and matrons of European orphanages, and (*c*) supervisors of groups of schools holding trained-teachers' certificates.

14. FOURTH GRANTS.—A grant not exceeding one-fourth of the total salary may be given for—

(i) Masters holding untrained-teachers' certificates.

(ii) Uncertificated mistresses who have passed a general education test.

(iii) Supervisors of groups of schools holding untrained-teachers' certificates.

15. GRANTS FOR PANDITS.—A grant may be given for a teacher of a South Indian vernacular language only in the college and upper secondary departments.

16. ABSENTEE ALLOWANCE.—When a teacher is absent on leave, if the leave is taken in general accordance with the regulations applicable to Government educational officers of similar standing, half his grant may, *with the approval of the sanctioning authority*, be drawn during such absence, and the other half may be assigned to a qualified substitute;



provided that the manager contributes towards the salaries of the absent and officiating teachers the proportion required of him under these rules.

17. CONTINUANCE OF SALARY GRANTS TO TEACHERS ATTENDING SPECIAL INSTITUTIONS.—A certificated teacher in a college or *upper* secondary school for general education, whom the manager may wish to attend a special course at a technical institution approved by the Director, shall be eligible for the continuance of his grant during such course; provided that the grant shall be paid only in the event of such teacher passing the next ensuing technical examination in the subject or subjects which he has been studying.

### F.—PAYMENT OF GRANTS.

18. CONDITIONS OF PAYMENT.—All salary grants are payable monthly and shall be drawn regularly month by month as far as practicable. The grants due up to and including February shall be drawn before the close of the official year. It shall be an indispensable condition of payment that the proportion which the manager is required to contribute shall have been duly paid to the teacher. All grant bills shall, therefore, contain a declaration that the teachers have received the portion of their salaries payable by the manager. In the case of teachers who receive no fixed remuneration, a declaration by the manager that such teachers have been duly employed in accordance with the terms of the order sanctioning the grant shall suffice. The salary grant bill shall also contain a declaration that all the conditions on which the grants were sanctioned are being duly fulfilled.

19. NOTICE OF REDUCTION OF GRANTS.—In order to allow time for full inquiry, the aggregate amount of grant to an institution continuing to do work of the same standard and amount shall not be materially reduced without six months' notice to the manager, except in cases falling under article 8 of this chapter.

### G.—PENALTIES.

20. PENALTIES.—The sanctioning authority shall have power to withhold, reduce, or suspend the grant, and to take such other measures as the occasion may appear to him to demand in cases where there has been falsification in the registers, or misrepresentation in the preparation of bills, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or any other fraud or irregularity.

## CHAPTER IV.—FIXED GRANTS.

### A.—SPECIAL CONDITIONS OF AID.

1. AVERAGE DAILY ATTENDANCE OF PUPILS.—A fixed grant shall not ordinarily be given or continued to a school which had not for the previous official year an average daily attendance—

| | | |
|---|---|---|
| in boys' schools in municipalities of at least | ... | 25 pupils. |
| in girls' schools in „ „ | ... | 15 „ |
| in boys' schools in non-municipal areas of at least. | | 15 „ |
| in girls' schools in „ „ | ... | 10 „ |
| in schools for backward and indigent classes or in backward localities of at least | ... ... ... | 10 „ |
| in technical, industrial or art schools or classes of at least | ... ... ... ... ... ... | 10 „ |

The Director may, however, relax this rule in special cases.

2. DURATION OF GRANT.—The duration of the fixed grant shall be for three years, provided that no penalty is incurred under article 20.

3. NUMBER OF SCHOOL MEETINGS.—A school shall not, ordinarily, be aided on the fixed-grant system unless it has met on 180 school days since the previous inspection; provided that in the case of night schools and schools in backward localities 120 meetings shall suffice.

4. DEFINITION OF SCHOOL DAY.—The school day shall consist of at least four hours of secular instruction; but two meetings, each of not less than two hours, whether on the same day or on different days, shall be counted as one school day. In technical, industrial or art schools, a school day shall consist of not less than six hours, of which two at least shall be devoted to general instruction. In night schools and in schools for backward and indigent classes or in backward localities, a school day shall consist of not less than two hours of secular instruction; but two periods, each of not less than one hour, whether on the same day or on different days, shall be counted as one school day.

5. QUALIFICATIONS OF TEACHERS.—The qualifications, general and professional, of teachers shall be in accordance with the Madras Educational Rules.

6. PROTECTION FROM SMALL-POX.—(i) No teacher, who is not protected from small-pox, shall, without the express sanction of the Director, be permanently employed in a school aided on the fixed-grant system.

(ii) In the case of schools for boys and in the case of schools for European and Native Christian girls situated in localities in which vaccination is not by law compulsory, the manager shall not admit as a pupil any one who is not protected from small-pox by vaccination or otherwise.

### B.—APPLICATION FOR AND ADMISSION TO AID.

7. APPLICATIONS FOR AID.—Applications for first admission to the list of schools to be aided on the fixed-grant system shall be made in the prescribed form (Appendix C) before the 30th September to the Inspector if it relates to European, technical, industrial or art schools and to the sub-assistant inspector in the case of other schools.

8. RECOMMENDATIONS OF INSPECTING OFFICERS.—In the case of boys' schools the sub-assistant inspector shall scrutinize the applications and submit them to the Inspector through the assistant inspector, together with a consolidated list in the prescribed form (Appendix D). The list, with the assistant inspectors' remarks, should reach the office of the Inspector not later than the 15th November and the office of the Director with the Inspector's recommendations not later than the 1st December.

In the case of girls' schools the sub-assistants shall scrutinize the applications and submit them to the Inspectress, together with a consolidated list in the prescribed form. The list should reach the Inspectress not later than the 1st November, and the office of the Director with the Inspectress' recommendations not later than the 1st December.



The Inspectors and Inspectresses shall include in the consolidated list the European, technical, industrial, or art schools from which applications have been received by them direct.

The lists for each district shall be forwarded by the Director with his recommendation to the Presidents of local boards concerned before the 1st January for the approval by the board of the fixed grant recommended from local funds.

9. ADMISSION TO AID.—The sanctioning authority shall determine what schools shall be admitted to aid on the fixed-grant system and shall fix the grant for each school, after taking into account the number, the character, the efficiency and the financial condition of the schools, the educational needs of the locality and the funds at its disposal.

The Presidents of local boards shall, after approval, so far as grants from local funds are concerned, return to the Director not later than 1st February the lists forwarded by him to them.

10. PUBLICATION OF LISTS.—The Director shall publish for each district in the prescribed form (Appendix E) a consolidated list of all schools admitted to aid and excluded from aid on the fixed-grant system, and shall issue the same not later than the 1st April to the Presidents of local boards, treasury and inspecting officers and deputy inspectors of vaccination.

11. INTIMATION TO MANAGERS.—Within twenty days after the publication of the lists, the sub-assistant inspector of the range shall intimate to the manager of each school admitted to aid, the fact of such admission, the amount of grant fixed and the date from which the grant is to have effect. The sub-assistant inspector shall also intimate to the manager of each school excluded from aid, the fact of such exclusion and the reason for it.

### C.—FINANCIAL LIMITATIONS.

12. The maximum fixed grant to a school during a given year shall be the full net cost, that is, the sum required to meet that part of the current expenditure of the year which is not covered by the current receipts from fees, endowments and miscellaneous sources, special charges for which special grants have been sanctioned or received being left out of account. When money from current receipts is funded, it shall not be treated as current expenditure. If, at the close of any year, the current receipts exceed the current expenditure, the manager shall deduct the surplus from the grant for the following year up to the limit of grant drawn by him during the year; provided that, if he is prepared to spend such surplus on improvements to the staff, accommodation or appliances considered by the Director to be necessary and previously approved by him for the school or for any other recognised school under the same management, there shall be no deduction from the next year's grant; and provided further that, of such surplus, he shall be allowed to retain a sum not exceeding 10 per cent. of the current expenditure as a working balance. Such working balance shall be treated as an item of the current receipts of the following year. Refunds of the surplus income of any school shall be credited to provincial and local funds in proportion to the grants drawn from the respective funds.

The manager shall submit to the Inspector not later than the 1st June of each year a financial statement in the prescribed form (Appendix B) for the preceding official year.

D.—Courses of Instruction and Standards of Examination.

13. Subjects of instruction.—The subjects of instruction shall be those included in the courses of instruction and standards of examination laid down in chapter V of the Madras Educational Rules. In lower secondary forms not fewer than four, and in primary classes not fewer than two, of the optional subjects therein laid down shall be taught in addition to the compulsory subjects.

14. Examination to be in the compulsory and optional subjects.—Pupils may be examined in all the compulsory and optional subjects in which they have received instruction.

15. Examination when and where to be held and by whom to be conducted.—Every school admitted to aid on the fixed-grant system shall be examined once a year, the examination being held in the school premises on the day fixed by the Director. The inspecting officer conducting the examination shall, however, have power to hold the examination on any day within the fifteen days preceding, or within the fifteen days following, that date, provided that he has given at least seven days' written notice. If it is desired to change the date beyond the above limits, the previous sanction of the Director must be obtained. No examination shall be held on a Sunday, except in the case of schools regularly held on Sundays.

Pupils may be presented for public examinations conducted under special Government notifications.

16. Fixed grant report sheet.—A fixed grant report sheet in the prescribed form (Appendix F) shall be sent to the manager at least three days before the date of examination. The manager shall enter in the report sheet the particulars he is required to fill in and present it to the inspecting officer on his arrival at the school. During the progress of the examination the inspecting officer shall record in the appropriate columns of the report sheet his observations on the general condition of the school, the results of his examination and the drawbacks, if any, noticed at the inspection; and within a week after the conclusion of the examination he shall furnish the manager with a true copy of his remarks, as recorded in the report sheet and submit to the Inspector at the same time a copy of the report, through the assistant inspector in the case of boys' schools examined by the sub-assistant inspectors. The manager shall file these report sheets for reference and production before an inspecting officer when required.

17. Classification of results.—The results of the annual examination in each subject in which examination is held shall be considered "excellent," "good," "fair" or "poor" according as each form or class has secured, on an average, the proportion of marks specified in article 6, section vii, chapter IV of the Madras Inspection Code, and the general result of the inspection shall be based on the results of the class examinations as above ascertained in both the compulsory and optional subjects. Not fewer than 80 per cent. of the number on the rolls shall be presented for the annual examination and examined.



E.—Scale of Grants.

18. How grants shall be fixed.—Subject to the maximum limit laid down in article 12 of this chapter, the grant to a school, on its first admission, shall be fixed with reference to the actual cost of the school during the previous official year as shown in the financial statement furnished by the manager and accepted by the department and with reference to the funds at the disposal of the sanctioning authority. On first admission to aid under the fixed-grant system, however, the minimum amount of fixed grant to a school shall not be less than the average amount of grant received by its manager during the previous three years. In the distribution of public funds schools on the fixed-grant system shall have a priority of claim over those aided on the results grants system.

F.—Payment of Grants.

19. Payment of grants.—(i) Fixed grants for each year shall be drawn in two equal half-yearly instalments on a bill prepared in the prescribed form and countersigned by the inspector.

(ii) The bill for the first instalment shall be forwarded by the manager to the inspecting officer in the first week of the month succeeding the first half-year, the half-year being counted from the notified date of admission of the school to aid on the fixed-grant system.

(iii) The bill for the second instalment shall be forwarded by the manager to the inspecting officer immediately after the close of the second half-year, provided that the annual inspection of the school has been held and the continuance of the grant has been recommended.

(iv) The above procedure shall be followed in regard to bills for fixed grants for the third and subsequent half-years, provided that the inspecting officer has recommended the continuance of the grants.

(v) It shall be competent for the sanctioning authority to sanction and pass a supplemental grant to a school admitted to aid on the fixed grant system to cover a portion of any additional cost it has incurred on any higher standard or standards opened with the approval of the department subsequent to the date of the admission of the school to aid on the fixed-grant system. The supplemental grant shall be notified in the same manner as the original grant.

(vi) On receipt of the countersigned bill, the manager shall endorse it and present it for payment at the nearest treasury in the case of grants payable from provincial and local funds and to the President of the municipal council in the case of grants payable from municipal funds. Bills received by the manager during March shall be cashed before the 31st of that month.

G.—Penalties.

20. Penalties.—The sanctioning authority may, on the report of the inspecting officer, after enquiry, withhold, reduce or suspend the grant, owing to a reduction in the standard, or deterioration in efficiency, or failure to remedy defects in organization, discipline, instruction and accommodation pointed out in writing at the previous inspection, or falsification of the registers, or misrepresentation regarding

fees and attendance, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or other proved fraud or irregularity.

## CHAPTER V.—RESULTS GRANTS.

### A.—SPECIAL CONDITIONS OF AID.

1. (i) AVERAGE DAILY ATTENDANCE OF PUPILS.—Unless specially exempted by the Director, no school shall be admitted to aid, which has not had, during the three months preceding the date of application, an average daily attendance—

| | | |
|---|---|---|
| in boys' schools in municipalities of at least ... | 20 | pupils. |
| in girls' schools " ... ... ... | 10 | " |
| in boys' schools in non-municipal areas of at least ... ... ... ... ... | 10 | " |
| in girls' schools in non-municipal areas of at least ... ... ... ... ... | 5 | " |
| in schools for backward and indigent classes or in backward localities of at least ... | 5 | " |

(ii) Unless specially exempted by the Director, no school shall be examined for grant which has not, at the time of examination, the above attendance, and which has not had this average daily attendance throughout the period since the previous examination, or, in the case of new schools, from the date of application. In the case of schools for backward and indigent classes there shall be no restriction.

2. NUMBER OF SCHOOL MEETINGS.—No school shall be examined for grant which has not, on the date of examination, met on 150 school days since the previous examination, or, in the case of new schools, from the date of application; provided that, in the case of night schools and schools in backward localities, 100 meetings shall suffice. In the case of schools for backward and indigent classes there shall be no restriction.

3. DEFINITION OF SCHOOL DAY.—The school day shall consist of at least four hours of secular instruction; but two meetings, each of not less than two hours, whether on the same day or on different days, shall be counted as one school day. In night schools and in schools for backward and indigent classes, and in backward localities, a school day shall consist of not less than two hours of secular instruction; but two periods, each of not less than one hour, whether on the same day or on different days, shall be counted as one school day.

4. QUALIFICATIONS OF TEACHERS.—The qualifications, general and professional, of teachers shall ordinarily be in accordance with the Madras Educational Rules.

5. PROTECTION FROM SMALL-POX.—No male pupil unprotected from small-pox shall be eligible for a grant payable from provincial or local funds if the school is situated in a locality in which protection from small-pox has been declared to be a condition of aid, or in which vaccination is by law compulsory.

6. AGE LIMITS FOR PUPILS.—To be eligible for a grant, male pupils in day schools shall not be more than 24 years of age. In night schools there shall be no maximum limit of age, but ordinarily no pupil shall be eligible for grant who is under ten years. In the case of pupils belonging to backward and indigent classes and in the case of girls, there shall be no restriction as to age.



7. NIGHT SCHOOLS.—No night school shall be admitted to examination for grant, unless it be shown to supply a real want of the neighbourhood which is not met by the day schools. Before recommending a night school for admission, the sub-assistant, or the officer specially deputed by him, shall visit it and submit a statement showing the age, caste and occupation of each pupil.

### B.—APPLICATION FOR AND ADMISSION TO AID.

8. APPLICATIONS FOR AID.—Every manager who desires to have his school examined for aid during the following year shall forward, before the 1st December, an application in the prescribed form (Appendix G), to the Inspector if it relates to European schools, and to the sub-assistant inspector in the case of all other schools.

9. RECOMMENDATIONS OF INSPECTING OFFICERS.—The sub-assistant inspector shall scrutinize the application and satisfy himself after reference to the inspecting schoolmaster or the manager, if necessary, that the entries therein made, especially as to the cost of staff and the income from fees, have been truly and correctly set forth and may be accepted.

In the case of boys' schools, the sub-assistant inspectors in each division shall meet in the month of February under the presidency of the assistant inspector to draw up a summary of the recommendations in the prescribed form (Appendix H). The sub-assistant inspectors of Muhammadan schools shall submit to the assistant inspector their summary of recommendations before 1st February. Extracts from the summary relating to grants from local funds shall be forwarded to the President before 1st March. The complete summary for the district, together with a list in the prescribed form, of schools to be aided from public funds, shall be submitted to the Director not later than 1st April, through the Inspector.

In the case of girls' schools, the sub-assistants shall submit to the Inspectress not later than 1st February the summaries and lists for each district in the prescribed forms, and the Inspectress shall submit them to the Director not later than 1st April.

The summaries and lists relating to European schools shall be prepared by the inspector and submitted to the Director along with the district summaries and lists.

The selection of schools for aid shall be from among the schools entered in the temporary section of the general school list.

If the sanctioning authority is of opinion that any school or schools not originally recommended for aid are eligible for and deserve aid, it may authorize the inclusion of such school or schools in the sanctioned list; but no school shall be so added to the sanctioned list after the 1st October.

10. ADMISSION TO AID.—The sanctioning authority, after considering the recommendations of the inspecting officers, shall determine what schools and standards shall be admitted to aid. In determining this, the sanctioning authority shall take into account the number, the character, and the financial condition of the schools, the educational needs of the locality, and the funds at its disposal.

The President of the local board shall, after approval, forward to the Director, not later than the 1st April, the extracts from the summary relating to grants from local funds.

11. PUBLICATION OF LISTS.—The Director shall publish in the prescribed form (Appendix I) for each district a consolidated list of all schools admitted to aid, and shall issue the same not later than 1st July to the Presidents of local boards, treasury and inspecting officers, and deputy inspectors of vaccination. This list shall also be hung up in all tahsildars', deputy tahsildars', and stationary sub-magistrates' offices, and at all important post offices.

12. INTIMATION TO MANAGERS.—Within twenty days after the publication of the lists, the sub-assistant inspector of the range shall intimate to the manager of each school admitted to aid, the standards for which grant will be given, the amount of net cost accepted, and the date of the examination.

13. PUBLICATION OF LIST OF EXCLUDED SCHOOLS.—A list of schools not admitted to aid shall be published by the sanctioning authority in the District Gazette or in the *Fort St. George Gazette* immediately after the end of April, the reason for exclusion being briefly indicated in each case.

14. FIXING OF ASSIGNMENT.—Early in February the Inspectresses, in the case of girls' schools, and the assistant inspectors with the sub-assistant, and inspectors, in the case of boys' schools, shall distribute the allotment for results grants available for each district, taluk or municipality among the schools which have been examined for results grants during the year, in proportion to their actual earnings, subject to the limit of their net cost accepted by the department. They shall immediately forward, for the approval of the sanctioning authority, a published list of results schools admitted to aid with the assignment recommended for each school therein noted, and the decision of the sanctioning authority shall be communicated immediately to the inspectors, inspectresses and assistant inspectors.

### C.—FINANCIAL LIMITATIONS.

15. MAXIMUM AID.—The maximum results grant to a school shall be the sum required to meet that part of the current expenditure, which will not be covered by the receipts from fees, endowments and miscellaneous sources. The current expenditure shall be taken to be the cost of the staff, together with an addition not exceeding 25 per cent. thereof for supervision and sundry charges. In schools in which the staff receives no fixed salaries, the cost of it shall be calculated with reference to local circumstances and to the qualifications of the teachers. As regards receipts, the income from fees shall be calculated in accordance with the provisions of the fee notification and with special reference to the character of the school and the class of the community for which the school is intended.

### D.—COURSES OF INSTRUCTION AND STANDARDS OF EXAMINATION.

16. SUBJECTS OF EXAMINATION.—The subjects of examination shall be those included in the courses of instruction and standards of examination laid down in chapter V of the Madras Educational Rules; provided that no examination for grant shall, for the present, be held in Sanskrit, Arabic, Latin, Persian, French or German.

17. EXAMINATION TO BE IN ALL THE COMPULSORY SUBJECTS.—Every pupil shall be examined in all the compulsory subjects



of the standard in which he is presented. A pupil failing to earn a grant in the compulsory subjects shall not be examined in optional subjects.

18. EXAMINATION BY WHOM CONDUCTED, AND WHERE AND WHEN TO BE HELD.—Every school admitted to aid on the results grant system shall be examined for grant once a year. The examination shall be conducted either by the inspecting officers or by boards appointed under special Government notifications.

The examinations conducted by inspecting officers shall be held on the day fixed by the Director and in the school premises, unless the manager agrees that it shall be held elsewhere. The inspecting officer shall, however, have power to hold the examination on any day within the fifteen days preceding, or within the fifteen days following, that date; provided that he has given at least seven days' written notice. If it is desired to change the date beyond the above limits, the previous sanction of the Director must be obtained. No examination shall be held on a Sunday except in the case of schools regularly held on Sundays.

The examinations conducted by boards under special notifications shall be held at such times and places as are laid down in such notifications.

19. NOMINAL ROLLS.—A nominal roll in the prescribed form (Appendix J) shall be sent to the manager at least two days before the date of examination. The manager shall fill in the form and present it to the inspecting officer on his arrival at the school.

20. MARK LISTS.—During the progress of the examination the inspecting officer shall enter in ink or in indelible pencil in the mark lists, which he shall keep for each standard separately the marks assigned to each pupil in each subject in which he has been examined individually, and in the case of the examination of the class as a whole, the remark "fair" or "good" as the case may be.

21. PASS LISTS.—Immediately after the conclusion of the examination the inspecting officer shall furnish the manager with an abstract of the results of the examination in the prescribed form (Appendix K). The manager shall keep these pass lists and produce them for inspection at the three next succeeding examinations.

22. STANDARDS FOR WHICH GRANTS CAN BE EARNED.—(i) A pupil shall not earn a grant under any standard other than that in which he has been studying during the six months or, in the case of night schools, four months preceding examination.

(ii) A pupil shall not earn a grant for the compulsory subjects unless he has passed in all of them at one and the same examination.

(iii) A pupil shall not earn a grant for an optional subject under any standard unless at the same or at a previous examination he has passed the compulsory subjects of that or higher standard.

(iv) A pupil shall not earn a grant in any subject in which he has already passed an examination recognised as equivalent or higher.

(v) A pupil of a night school shall not earn a grant for the infant standard, nor shall he earn a grant for any of the other standards if he is not a *bonâ fide* workman earning his subsistence on daily, weekly or monthly wages.

23. Grant earned only once for same subject and standard.—A grant shall not be earned more than once for the same pupil under the same standard and for the same subject.

24. Grants on class and individual examinations.—Grants for kindergarten occupations and object lessons in the lower primary standards, and for singing and action songs, and for drill with gymnastics or calisthenics in all standards, shall be given on the results of the examination of the class as a whole; provided that not less than 60 per cent. of the eligible pupils on the rolls are presented for examination. Grants for all other subjects and standards shall be given on the results of examination of the pupils individually.

25. Minima for passing.—Grants shall be of two classes—ordinary and merit:

(i) For an ordinary grant in individual examination the pupil must obtain one-third of the maximum marks in each subject; in class examination the results must be 'fair' taking the class as a whole.

(ii) For a merit grant in individual examination the pupil must obtain three-fifths of the maximum marks in each subject; in class examination the results must be 'good,' taking the class as a whole.

Note.—For the purposes of this article, 'fair' and 'good' should be understood to represent an average, in the examining officer's opinion, of one-third and three-fifths, respectively, if marks were assigned.

## E.—Scale of Grants.

26. Standard scale of grants.—The standard scale of grants for the subjects of general education shall be as follows:—

| Subjects. | Infant standard. | | First standard. | | Second standard. | | Third standard. | |
|---|---|---|---|---|---|---|---|---|
| | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. |
| (A) Compulsory ... ... | 0 4 | 0 8 | 1 8 | 2 8 | 2 8 | 3 8 | 3 8 | 5 0 |
| (B) Optional— | | | | | | | | |
| Kindergarten occupations, stories and action songs. | 0 4 | 0 8 | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Object lessons or elementary science. | 0 4 | 0 8 | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Second language ... | ... | ... | 0 6 | 0 9 | 0 9 | 0 12 | 1 0 | 1 8 |
| Drawing ... ... | ... | ... | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Needlework (for girls only). | ... | ... | ... | ... | 0 4 | 0 8 | 0 8 | 1 0 |
| Geography ... ... | ... | ... | ... | ... | ... | ... | 0 8 | 1 0 |
| Singing ... ... | ... | ... | ... | ... | ... | ... | ... | 0 12 |
| Hygiene and elementary sanitary science. | ... | ... | ... | ... | ... | ... | ... | ... |
| History of India ... | ... | ... | ... | ... | ... | ... | ... | ... |
| Agriculture (for boys only). | ... | ... | ... | ... | ... | ... | ... | ... |
| Mensuration (for boys only). | ... | ... | ... | ... | ... | ... | ... | ... |
| History of Great Britain and Ireland. | ... | ... | ... | ... | ... | ... | ... | ... |
| Domestic economy (for girls only). | ... | ... | ... | ... | ... | ... | ... | ... |
| Geometry and algebra. | ... | ... | ... | ... | ... | ... | ... | ... |
| Drill with gymnastics, or calisthenics.* | 0 2 | 0 4 | 0 2 | 0 4 | 0 2 | 0 4 | 0 4 | 0 6 |

* Grants at half these rates shall be allowed in rural primary girls' schools for kumme and kolattam.



| Subjects. | Fourth standard. | | Fifth standard. | | Sixth standard. | | Seventh standard. | |
|---|---|---|---|---|---|---|---|---|
| | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. |
| (A) Compulsory ... ... | 5 0 | 6 8 | 6 8 | 8 0 | 8 0 | 10 0 | 10 0 | 12 0 |
| (B) Optional— | | | | | | | | |
| Kindergarten occupations, stories and action songs. | ... | ... | ... | ... | ... | ... | ... | ... |
| Object lessons or elementary science. | 2 0 | 2 8 | 2 8 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 |
| Second language ... | 2 0 | 2 8 | 2 8 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 |
| Drawing ... ... | 1 8 | 3 0 | 3 0 | 4 8 | 4 8 | 6 0 | 6 0 | 7 8 |
| Needlework (for girls only). | 2 0 | 3 0 | 4 0 | 5 8 | 5 8 | 7 0 | 7 0 | 8 8 |
| Geography ... ... | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Singing ... ... | 0 12 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 3 0 |
| Hygiene and elementary sanitary science. | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 3 0 | 3 0 | 4 0 |
| History of India ... | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Agriculture (for boys only). | 2 0 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 | 5 0 | 6 0 |
| Mensuration (for boys only). | 1 0 | 1 8 | 1 8 | 2 0 | 2 0 | 3 0 | 3 0 | 4 0 |
| History of Great Britain and Ireland. | ... | ... | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Domestic economy (for girls only). | ... | ... | 1 8 | 2 0 | 2 0 | 2 8 | 2 8 | 3 0 |
| Geometry and algebra. | ... | ... | ... | ... | 2 0 | 3 0 | 3 0 | 4 0 |
| Drill with gymnastics, or calisthenics.* | 0 6 | 0 8 | 0 8 | 0 12 | 0 8 | 0 12 | 0 12 | 1 0 |

* Grants at half these rates shall be allowed in rural primary girls' schools for kumme and kolattam.

A grant of Rs. 6 per annum shall be given from provincial funds to schools for each European or Eurasian cadet belonging to a volunteer corps taught therein, who is certified by the Commanding officer of his corps to be thoroughly efficient and who is not below 13 years of age. This grant shall take the place of results grants for drill and gymnastics and shall be continued until the cadet is transferred to an Adult Company.

27. Exceptional rates.—(i) In the following cases grant shall be paid at rates higher than those of the standard scale:—

(1) At 150 per cent. higher for blind and deaf and dumb children.

(2) At 100 per cent. higher—
  (*a*) for poor European pupils as defined in article 4, chapter II;
  (*b*) for European pupils in schools situated in hill tracts;
  (*c*) for pupils in the Agency tracts of the Northern Circars.

(3) At 75 per cent. higher—
  (*a*) for girls other than Europeans, except in needlework and domestic economy;
  (*b*) for Mappillas in the Ernád and Walawanád taluks.

(4) At 50 per cent. higher—
  (*a*) for non-European boys in schools situated in hill tracts;
  (*b*) for European pupils other than those already provided for;
  (*c*) for pupils belonging to the classes enumerated in article 5 of chapter II.

(5) At 25 per cent. higher—
  (*a*) for Muhammadan boys (other than Mappillas in the Ernád and Walawanád taluks); and
  (*b*) for poor pupils in poor schools.

(ii) In the case of schools for backward and indigent classes or in backward localities, extra grants may be paid up to the limit of their net cost accepted by the Department.

F.—PAYMENT OF GRANTS.

28. ISSUE AND PAYMENT OF CERTIFYING MEMORANDA.—(i) After the conclusion of the examination, the inspecting officer shall prepare a certifying memorandum in the prescribed form (Appendix L) for grants earned by the manager, and, immediately after the assignment has been fixed under article 14, he shall issue the same, entering in the last column thereof in a lump sum the assignment recommended at the conference. Separate memoranda shall be issued for grants payable from provincial, local and municipal funds.

(ii) Certifying memoranda for grants payable from municipal funds shall be forwarded to the President of the municipal council for countersignature.

(iii) Certifying memoranda prepared by inspectors shall be forwarded to the manager direct.

(iv) Certifying memoranda for grants payable from provincial and local funds for boys' schools prepared by assistant inspectors shall be submitted to the inspector for countersignature.

(v) Certifying memoranda for grants payable from provincial and local funds for boys' schools prepared by assistants shall be submitted to the assistant inspectors for countersignature.

(vi) Certifying memoranda for girls' schools prepared by sub-assistants shall be submitted to the Inspectress of Girls' schools for countersignature.

(vii) The countersigning officer shall, after scrutiny, countersign the memorandum, affixing the date of such countersignature, and forward it immediately to the manager.

(viii) On receipt of the memorandum, the manager shall endorse it and present it for payment at the nearest treasury as soon as possible and in any case before the 31st March following.

G.—PENALTIES.

29. PENALTIES.—The sanctioning authority may, on the report of the inspecting officer, after inquiry, withhold, reduce, or suspend the grant, and take such other measures as the occasion may appear to him to demand, in cases where there has been falsification of the registers or misrepresentation regarding fees and attendance, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or other fraud or irregularity. He may also reduce the total grant earned by a school by not more than 25 per cent. of the amount earned for defects in organization, discipline, instruction, supervision, and accommodation, which have not been remedied although pointed out in writing at a previous inspection.

CHAPTER VI.—GRANTS TOWARDS SCHOLARSHIPS AND STIPENDS.

1. APPLICATIONS FOR AID.—Applications for grants under this chapter shall be submitted in the prescribed form (Appendix M).



A.—IN INSTITUTIONS FOR GENERAL EDUCATION.

2. OBJECT OF GRANT AND PROPORTION OF AID.—Grants, not exceeding one-half of the amount contributed by managers, may be given on account of scholarships intended to enable managers to assist pupils of promise to prosecute their studies to a higher standard. These grants may be given on behalf of all students in secondary and collegiate departments, whose pecuniary circumstances are certified by the manager to be such as to prevent them from prosecuting their studies without assistance. Similar grants may also be given in Government and board institutions, provided that the scholarships are established by a person or body not connected with the institution.

3. RULES FOR AWARD.—Unless otherwise stipulated by the donor of any scholarship, all scholarships shall be awarded according to rules approved by the Director, and on the results of the public examinations, it being open to managers to hold a competitive examination among the successful candidates at public examinations, in cases where the number of eligible candidates is in excess of the number of available scholarships, or where the order of merit cannot be ascertained.

4. AGE LIMITS FOR SCHOLARSHIP HOLDERS.—A scholarship grant shall not be given for a student whose age at the date of the commencement of the examination exceeds for the—

| | Boys. | Girls. |
|---|---|---|
| Lower secondary department ... | 12 | 13 |
| Upper „ „ ... | 15 | 16 |
| Junior college „ ... | 18 | 19 |
| Senior „ „ ... | 20 | 21 |

5. PROPORTION OF SCHOLARSHIP GRANTS TO STRENGTH.—The number of scholarship grants for boys shall not exceed one for every twenty-four in the secondary department, one for every sixteen in a second-grade college, and one for every twelve in a first-grade college.

6. MAXIMUM SCALE OF GRANTS.—The maximum grant per term shall be as follows:—

| | Boys. Rs. | Girls. Rs. |
|---|---|---|
| Lower secondary department ... | 6 | 9 |
| Upper „ „ ... | 12 | 18 |
| Junior college „ ... | 14 | 21 |
| Senior „ „ ... | 20 | 30 |

7. MAXIMUM DURATION OF GRANTS.—Grants shall be tenable for a period not exceeding—

| | |
|---|---|
| In a lower secondary school ... ... | 3 years. |
| In an upper „ „ ... ... | 3 „ |
| In a second-grade college ... ... | 2 „ |
| In a first-grade „ ... ... | 4 „ |

8. GRANTS RENEWED ANNUALLY.—The grants shall be renewed each year until the termination of the course, on proof that the conduct of the student and his progress in his studies have been satisfactory.

B.—IN TRAINING INSTITUTIONS.

9. SCALE OF GRANTS TO STUDENTS UNDER TRAINING.—Grants may be given to managers according to the following

maximum monthly scale on account of stipends to students under training in a recognised training institution :—

| Grade. | Masters. | Mistresses. |
|---|---|---|
| | Rs. | Rs. |
| Primary ... ... ... ... | 3 | 4 |
| Lower secondary ... ... ... | 4 | 6 |
| Upper ,, ... ... ... | 6 | 8 |
| Second-grade collegiate ... ... | 8 | 10 |
| First-grade ,, ... ... | 10 | 12 |

10. EXCEPTIONAL RATES.—Stipendiary grants at 25 per cent. higher than those fixed for mistresses may be given for Europeans, for Panchamas, and for students sent to Madras who are permanent residents of Ganjám, Vizagapatam or South Canara.

11. DURATION OF GRANT.—The period for which the grant will be allowed shall not ordinarily exceed twelve months.

C.—IN TECHNICAL INSTITUTIONS.

12. SCALE OF GRANTS TO TECHNICAL STUDENTS.—Grants may be given to managers of technical, industrial, or art schools or classes on behalf of students who, having passed the Elementary or the Intermediate Technical Examination in the first class, continue their studies for the next higher examination. These grants shall be allowed for two years, provided that the conduct and progress of the student continues to be satisfactory.

| | | Rs. |
|---|---|---|
| On passing { | Elementary Examination ... | 6 |
| | Intermediate ,, ... | 9 |

Grants not exceeding one-half the amount of private contribution may also be given in Government and board institutions, provided that the scholarships are established by a person or body not connected with the institution.

CHAPTER VII.—GRANTS FOR EUROPEAN ORPHANAGES.

1. APPLICATIONS FOR AID.—Applications for grants under this chapter shall be submitted in the prescribed form (Appendix N).

2. OBJECT OF GRANT.—Grants to meet the cost of food and clothing may be given to managers of recognised orphanages and homes for destitute European children in addition to the grants given under other chapters of this code.

3. GRANTS TO MEET COST OF FOOD.—A monthly grant, not exceeding Rs. 3–8–0, may be given for a destitute child who is fatherless or whose father or guardian does not reside in the locality.

4. GRANTS TO MEET COST OF CLOTHING.—A half-yearly grant not exceeding Rs. 6 may be given towards the clothing of a child for whom a grant for food is given. In hill sanitaria the grant may be double the above figure.

5. GENERAL CONDITIONS OF GRANT.—(i) Grants shall not be given for a child who is not under regular instruction of a standard suitable to his age.

(ii) Grants shall not be given for a boy whose age exceeds sixteen years or for a girl whose age exceeds eighteen years.

(iii) Grants to meet the cost of food shall not be given for broken periods of a month, nor grants to meet the cost of clothing for broken periods of a calendar half-year.



CHAPTER VIII.—GRANTS FOR SCHOOL BUILDINGS, AND FOR HOSTELS OR BOARDING HOUSES FOR STUDENTS.

1. APPLICATIONS FOR AID.—Applications for grants under this chapter, which shall be in the prescribed form (Appendix O), shall furnish satisfactory evidence of the necessity for the erection, or enlargement, or purchase of the building, and shall be accompanied by a plan and an estimate, prepared by a professional or other competent person, of the cost of the work proposed.

2. OBJECT AND PROPORTION OF AID.—Grants not exceeding one-third of the total cost may be given towards the erection, or enlargement, or purchase of school buildings and hostels or boarding houses for students attached to educational institutions, and orphanages and homes for destitute European children; but, except in the case of such hostels or boarding houses attached to educational institutions or such orphanages and homes, grants shall not be given to provide residences for teachers or pupils.

Grants shall not be given for a building regarding which the sanctioning authority has not been consulted and for which aid has not been promised previously to its erection, enlargement, or purchase.

3. PAYMENT OF GRANTS.—(i) Previously to the disbursement of the grant, it shall be certified in the prescribed form (Appendix Q) by the Engineer or other responsible officer deputed to examine the building, that the work has been proceeded with or completed, as the case may be, in accordance with the approved plan and estimate, *or that the building is worth the amount on which the grant is claimed.* Such certificate shall be countersigned by the Director, or the President of the local board, after which the grant may be paid either in whole or by instalments.

(ii) The manager shall also, if required, execute a deed of agreement in such form as may be prescribed from time to time.

4. CLAIMS OF GOVERNMENT OR THE LOCAL BOARD.—In the event of a building, for which a grant has been drawn, being diverted, prior to the lapse of twenty years from the date of payment of the grant, to other than educational purposes approved by Government, the manager shall refund such portion of the grant as may be determined by three arbitrators, one to be nominated by the Director or the local board, another by the manager, and the third by the two arbitrators so appointed. In the event of the manager failing to make such refund, he shall, should Government or the local board desire to purchase it, sell the building to Government or the local board at a valuation to be determined by the arbitrators, who, in making their award, shall deduct from the price such portion of the grant as may seem equitable. In the event of neither of the above courses being followed, Government or the local board may recover the amount by such means as may seem fit.

5. RENT GRANTS.—When a *salary-grant* school, or a hostel or boarding house attached to it for students, is held in a building not owned by the manager, and for which rent is paid, a grant not exceeding one-third of such rent may be given.

6. GRANTS FOR VILLAGE SCHOOL-HOUSES.—Grants not exceeding Rs. 25 for every twenty children, *and in schools on the Nilgiris solely or mainly intended for the hill Tribes for every ten*

*children*, in regular attendance during the preceding twelve months may be given towards the erection, enlargement or *purchase* of village school-houses on an approved plan, without requiring, as a condition of aid, a money contribution from the manager, provided that the schools have at least one qualified teacher on their staff. The grant shall not be paid until the Inspector certifies that the building has been erected, and that its value is at least equal to the grant claimed.

7. GRANTS BY WHOM SANCTIONED.—Grants exceeding Rs. 1,000 are sanctioned by Government; grants of Rs. 1,000 and under by the sanctioning authority.

## CHAPTER IX.—GRANTS FOR FURNITURE, BOOKS AND APPLIANCES.

1. APPLICATIONS FOR AID.—Applications for grants under this chapter, which shall be in the prescribed form (Appendix P), shall be accompanied by details showing the number, description, and price of each article which it is proposed to make or purchase.

2. OBJECT AND PROPORTION OF AID.—(i) Grants not exceeding one-half of the total cost shall be given for school *and hostel* furniture, *and for* apparatus, maps, diagrams and models; for books and non-Indian periodicals for school and public libraries and reading-rooms; for the plant, materials and tools needed in industrial and technical schools; and for needle-work or other art and industrial exhibitions.

(ii) Grants shall not be given to meet the cost of chemicals, or for seats without backs, or for books of the value of eight annas and under.

(iii) Except in the case of industrial and technical schools, aid shall not, as a rule, be afforded for the purchase of articles to be used by the pupil, as distinguished from those required by the teacher in giving instruction. But in poor schools and in schools for backward and indigent classes, grants may be given for books and slates for the use of pupils, on condition that the books and slates remain the property of the school, are used by the pupils during school-hours only, and are not removed from the premises.

(iv) Grants shall not be given for articles regarding which the sanctioning authority has not been consulted and for which aid has not been promised previously to purchase or manufacture.

3. REGISTRATION OF PUBLIC LIBRARY OR READING ROOM.—To entitle a public library or reading-room to aid, it must be incorporated under Act XXI of 1860.

4. PAYMENT OF GRANT.—The grant shall be paid only on submission of vouchers duly receipted.

5. CLAIMS OF GOVERNMENT OR THE LOCAL BOARD.—In the event of an institution which has received aid under this chapter being closed within five years from the date on which grant has been drawn, the Government or the local board shall be at liberty to purchase the articles, towards the supply of which the grant was given, at a valuation to be determined, as in the case of school-buildings, by arbitrators.

6. GRANTS FOR VILLAGE SCHOOLS.—Grants not exceeding Rs. 25 may be given towards the supply of furniture to village schools of the primary grade having at least one qualified teacher on their staff, without requiring as a condition of



aid a money contribution from the manager. The grant shall not be paid until the Inspector certifies that furniture has been supplied and that its value is at least equal to the grant claimed.

7. GRANTS BY WHOM SANCTIONED.—Grants exceeding Rs. 200 are sanctioned by Government; grants of Rs. 200 and under, by the sanctioning authority.

## CHAPTER X.—GRANTS TOWARDS ENDOWMENTS.

1. OBJECT AND PROPORTION OF AID.—Grants not exceeding one-half the amount given or devised may, with the sanction of Government, be made for the endowment of professorships, lectureships, teacherships, scholarships, laboratories, work-shops, museums and other educational objects.

2. CONDITIONS OF AID.—The following are the conditions under which grants shall be given:—

(i) The endowment shall consist of Government securities to be invested in the names of trustees approved by Government.

(ii) The endowment must not be created from monies derived either directly or indirectly from ordinary funded or school income.

(iii) The trust-deed, which must be approved by the law officers of Government, shall contain a provision that, in the event of the object for which the endowment was created ceasing to exist, or of the manager ceasing to comply with any of the conditions of the trust, the fund shall be distributed as provided therein.

(iv) The trustees shall render yearly accounts to the Director in such form as may be prescribed.

(v) The endowment of professorships, lectureships or teacherships shall provide for the current salaries of particular professors, lecturers, or teachers; and a grant towards such an endowment shall be held to take the place of a salary grant payable from month to month.

3. LIMITS IN THE CASE OF GRANTS FOR PRIZES.—No grants shall be given towards any prize endowment of the value of under Rs. 1,000, nor shall the amount of grant given towards any prize endowment exceed Rs. 1,000.

A.

Application for

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Name of manager. | Name of institution and locality. | Whether for general or special education. | Standard of instruction. | Average daily attendance during the term preceding. | Name of teachers in full and, in case of vacancies, name of teacher by whom grant has hitherto been drawn, and amount of such grant, with date and number of previous sanction authorising it. | Age of teacher. | Previous service in recognised schools (schools to be specified), with dates. | Highest grade of complete education passed; and in the case of graduates, the diploma, subjects in which they passed. | Highest grade and number of grade of teachers' certificate, and the school in which trained. | Highest grade and number of grade of teachers' certificate, and the year in which it was obtained. | Whether trained in a Normal School. |
| | | | | | | | | | | | |

Declaration.—I, the responsible manager of the school, do hereby declare that the Grant-in-aid Code are being, and will continue to be, fully observed excepting such rules as neither my teachers nor myself will take part either directly or indirectly in political Director ; and that I am prepared to subject the institution, together with its accounts, tion, and to furnish such returns as may be required by the Department.

Additional declaration in the case of schools for boys and for European and who is not protected from small-pox, by vaccination or otherwise.

Status }

Date }

189 .



Salary grants.

| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
|---|---|---|---|---|---|---|---|---|---|
| Highest grade of technical teachers' certificate and class of subject. | Post to be held by teacher; forms or classes and subjects to be taught by teacher. | Number of hours spent daily in— (a) secular class teaching. (b) clerical work. (c) supervision. | Number of pupils under the instruction of teacher. | Full salary assigned or proposed to be assigned to the teacher works in several departments as Colleges, secondary, primary, the salary assigned for each department should be shown separately. | Amount of grant supplied for. | Date from which it is requested the grant may take effect. | Chapter and article of the Grant-in-aid Code under which application is made. | Whether protected from small-pox. | Remarks. |
| | | | | | | | | | |

conditions of recognition and aid laid down in the Madras Educational Rules and in the as the institution has been specially exempted from by Pro. of the D.P.I. No. *that movements or agitation or attend political meetings without the previous consent of the* endowment, and trust accounts, its establishment, time-table and registers to inspec-

Native Christian Girls.—I further declare that I shall not admit as a pupil to any on

Manager.

RECEIPTS DURING THE TWELVE MONTHS ENDING 31ST MARCH 189 .

| 1 | 2 | 3 | 4 | | | | | | | | | | | 5 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Name of institution. | Proceeds of endowment, interest, &c. | | Fees. | | | | | | | | | | | Grants (if any state for loss or more than year, period or basis to be specified). |
| | General. | Special. | Subscriptions or donations. | Class or form. | (a) | (b) Average strength. | (c) Rate of fees levied per term or month. | (d) Amount of ordinary fees actually collected, (excluding boarding fees). | (e) Loss of income by levy of fees below the standard fixed, or from grant of free scholarships. | (f) Drawing, laboratory, reading-room and other special fees. | From provincial funds. | From local funds. | From municipal funds. | |
| | R. A. P. | R. A. P. | R. A. P. | | R. A. P. | | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | |
| | | | | College. | | | | | | | | | | |
| | | | | Senior F.A. Class. Whole course | | | | | | | | | | |
| | | | | English Language course only | | | | | | | | | | |
| | | | | Second Language course only | | | | | | | | | | |
| | | | | Science course only | | | | | | | | | | |
| | | | | Branch II or III only | | | | | | | | | | |
| | | | | Branch I, IV or V only | | | | | | | | | | |
| | | | | Junior F.A. Class. Whole course | | | | | | | | | | |
| | | | | English Language course only | | | | | | | | | | |
| | | | | Second Language course only | | | | | | | | | | |
| | | | | Science course only | | | | | | | | | | |
| | | | | Branch II or III only | | | | | | | | | | |
| | | | | Branch I, IV or V only | | | | | | | | | | |
| | | | | Senior F.A. Class | | | | | | | | | | |
| | | | | Junior F.A. Class | | | | | | | | | | |
| | | | | Upper Secondary or High School. | Form VI | | | | | | | | | |
| | | | | | Form V | | | | | | | | | |
| | | | | Lower Secondary or Middle School. | Form IV | | | | | | | | | |
| | | | | | Form III | | | | | | | | | |
| | | | | | Form II | | | | | | | | | |
| | | | | | Form I | | | | | | | | | |
| | | | | Upper Primary School. Class IV | | | | | | | | | | |
| | | | | Lower Primary School. | Class III | | | | | | | | | |
| | | | | | Class II | | | | | | | | | |
| | | | | | Class I | | | | | | | | | |
| | | | | | Infant Class | | | | | | | | | |

STATION _____

Date _____ 189

NOTE.—(1) The total of columns 4 (d) and 4 (e) should be equal to the amount of fees that should have been collected according to the standard rates.
(2) In column 4 should be exhibited the receipts and not the net cost to management.
(3) In column 5 should be exhibited the grants paid from public funds and not the net cost to management.
(4) The net loss or profit to management should be shown in column 17.



STATEMENT.

EXPENSES DURING THE TWELVE MONTHS ENDING 31ST MARCH 189 .

| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Miscellaneous (nature to be specified). | Total. | Cost of staff (in each department separately). | Scholarships and prizes. | House-rent and taxes. | Ordinary repairs and upkeep. | Library. | Servants including matrons. | Furniture, apparatus, &c. | Miscellaneous, including ordinary contingencies (nature to be specified). | Total. | Excess or deficit balances. | Remarks. |
| R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | |
| | | | | | | | | | | | | |

Manager.

C.

APPLICATION FOR FIXED GRANTS.

| 1 | | | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | | | | | | | 9 | | 10 | 11 | 12 | 13 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Locality. | | | | | | | | | Staff. | | | | | | | | Salary or results grants drawn from | | | | | |
| District or municipality. | Taluk or division. | Town or village. | Description of school—boys' or girls' or night or special. | Standard of the school. | Section of the general/special school list. | Responsible manager. | Average daily attendance of each form or standard during the official year preceding application. | Whether conditions as to protection from small-pox are being complied with. | (a) Names of teachers permanently employed on the staff. | (b) Highest *complete* educational test passed and year. | (c) Highest technical examination passed and year and subject. | (d) Highest grade and number of trained teachers' certificate. | (e) Highest grade and number of untrained teachers' certificate. | (f) *Highest grade and number of approved service certificate.* | (g) Highest grade of technical teachers' certificate and year and subject. | (h) Total period in years of approved service as teacher in recognized schools. | Provincial funds during each of the three preceding official years (to be specified). | Local or municipal funds during each of the three preceding official years (to be specified). | Total receipts during the preceding official year as per details appended. | Total charges during the preceding official year as per details appended. | *Number of consecutive years during which the school was examined for grant.* | *Remarks.* |
| | | | | | | | | | | | | | | | | | | | | | | |

RECEIPTS.

| | Average number on rolls. | Monthly rate. RS. A. P. | Amount. RS. A. P. |
|---|---|---|---|
| Ordinary fees— | | | |
| Third form | | | |
| Second form | | | |
| First form | | | |
| Fourth class | | | |
| Third " | | | |
| Second " | | | |
| First " | | | |
| Infant " | | | |
| Penal and other special fees, if any | | | |
| Grants from provincial funds | | | |
| Do. municipal or local funds | | | |
| Endowments, subscriptions and other receipts | | | |
| Total | | | |

CHARGES.

| | RS. A. P. |
|---|---|
| Cost of staff | |
| Establishments (servants) | |
| Rents and taxes | |
| Furniture, apparatus and appliances | |
| Library and prizes | |
| Scholarships | |
| Ordinary repairs and upkeep | |
| Contingent and miscellaneous charges | |
| Total | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being, and will continue to be, fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation or attend political meetings without the previous consent of the Director;* and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection and to furnish such returns as may be required by the Department.

STATION——

Date ——189

Manager.



D.

INSPECTING OFFICER'S RECOMMENDATIONS REGARDING APPLICATIONS FOR FIXED GRANTS IN THE DISTRICT.

| 1 | 2 | 3 | 4 | 5 | 6 | | | 7 | 8 | 9 | | 10 | | 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | Average strength during the preceding year. | | | | | Average grant drawn during the preceding three years. | | Fixed grant recommended. | | |
| Town or village. | Name of school. | *Serial number.* | Section and serial number in the general/special school list. | Responsible manager. | Lower secondary department or standard D. | Upper primary department or standard C. | Lower Primary department or standards A and B. | Net total cost of upkeep during the year. | Number of consecutive years during which the school was examined for grant. | From provincial funds. | From local funds. | From provincial funds. | From local funds. | Remarks. |
| | | | | | | | | RS. | | RS. | RS. | RS. | RS. | |

E.

LIST OF SCHOOLS IN THE DISTRICT ADMITTED TO AID ON THE FIXED GRANT SYSTEM.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | Sanctioned fixed grant. | | | | |
| Town or village. | Name of school. | *Serial number.* | Section and serial number in the general/special school list. | Responsible manager. | Net cost of upkeep during the year. | Forms and classes or standards to be examined. | From provincial funds. | From local funds. | Date from which grant is to take effect. | Date fixed for examination. | Remarks. |
| | | | | | | | RS. | RS. | | | |

F.

FIXED GRANT REPORT SHEET.

(A) STAFF.

| Name of teacher. | Appointment in the school. | Standards taught. | Whether protected from small-pox or not. | Highest complete education test passed and year. | Highest technical examination passed and year and subject. | Highest grade and number of trained teachers' certificate. | Highest grade and number of untrained teachers' certificate. | Highest grade and number of approved service certificate. | Highest grade of technical teachers' certificate and year. | Total period of service, in years, recognized. | Salary in cases where fixed salary is given. | Whether the teacher is employed in any other school. If so, name of such school. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | | | | | | | | | | | |

(B) STRENGTH AND ATTENDANCE.

| Form, class, or standard. | Number on rolls | | Number present | | Classification of pupils according to classes of the community. | | | | | | | Total. | Average daily attendance during the preceding official year. | Number of times the school was open. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | At last inspection. | At present inspection. | At last inspection. | At present inspection. | Europeans and Eurasians. | Native Christians. | Mohammedans. | Hindus. | | | Others. | | | |
| | | | | | | | | Brahmins. | Non-Brahmins castes. | Panchamas. | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| Third form ... ... | | | | | | | | | | | | | | |
| Second form Standard D. ... ... | | | | | | | | | | | | | | |
| First form ... Standard C. ... ... | | | | | | | | | | | | | | |
| Fourth class Standard B. ... ... | | | | | | | | | | | | | | |
| Third class Standard A. ... ... | | | | | | | | | | | | | | |
| Second class ... ... | | | | | | | | | | | | | | |
| First class ... ... | | | | | | | | | | | | | | |
| Infant class ... ... | | | | | | | | | | | | | | |



(C) INSPECTION RESULTS.

| Subjects. | Third Form. | Second Form. | First Form. | Fourth Class. | Third Class. | Second Class. | First Class. | Infant Class. |
|---|---|---|---|---|---|---|---|---|
| First Language— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Arithmetic ... ... ... ... | | | | | | | | |
| *Kindergarten* ... ... ... | | | | | | | | |
| *Object lessons* or Elementary Science ... ... ... ... | | | | | | | | |
| Second Language—Vernacular— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Second Language—English— | | | | | | | | |
| Reading... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Drawing ... ... ... ... | | | | | | | | |
| Needle-work ... ... ... | | | | | | | | |
| Geography ... ... ... | | | | | | | | |
| Singing ... ... ... | | | | | | | | |
| Hygiene ... ... ... | | | | | | | | |
| History of India ... ... ... | | | | | | | | |
| Agriculture ... ... ... ... | | | | | | | | |
| Mensuration ... ... ... | | | | | | | | |
| Second Language, non-Vernacular— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Meaning and subject-matter... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| History of Great Britain and Ireland ... ... ... ... | | | | | | | | |
| Domestic Economy ... ... ... | | | | | | | | |
| *Mathematics*— | | | | | | | | |
| *Geometry* ... ... ... | | | | | | | | |
| *Algebra* ... ... ... | | | | | | | | |
| *Drill with gymnastics or calisthenics.* | | | | | | | | |
| Note-books and Home Exercises ... | | | | | | | | |

(D) MADRAS EDUCATIONAL RULES.

Inspecting officer's remarks.

| | | |
|---|---|---|
| Chapter II, Art. | 2 | General educational qualifications of staff .. .. .. .. |
| ,, | ,, | 3—Professional qualifications of headmaster .. .. .. |
| ,, | ,, | 4—Professional qualifications of assistants .. .. .. |
| ,, | ,, | 6—Proportion of teachers to pupils. |
| ,, | ,, | 7-14—Accommodation and Sanitation .. |
| ,, | ,, | 15—Furniture, apparatus and appliances .. .. .. .. |
| ,, | ,, | 16—Library .. .. .. .. |
| ,, | ,, | 17-19—Promotions and fees .. .. |
| ,, | ,, | 20-30—Admissions and withdrawals .. |
| ,, | ,, | 31—Discipline .. .. .. |
| ,, | ,, | 32—Registers .. .. .. .. |
| ,, | III, Art. | 3—Strength of classes .. .. |
| ,, | ,, | 4—School hours .. .. .. |
| ,, | ,, | 5—Holidays and vacations .. .. |
| ,, | ,, | 6—Punishments .. .. .. |
| ,, | ,, | 7—Examinations .. .. .. |
| ,, | ,, | 8—Registers .. .. .. .. |
| ,, | IV | Fee regulations .. .. .. .. .. |
| ,, | V | Courses of instruction, &c. .. .. .. |

(E) CERTIFICATE OF THE INSPECTING OFFICER.

I hereby certify that, from the results of my inspection and examination of the school, *held on the*_____ I consider that the general condition of the school is, __satisfactory__ / __not satisfactory__ and __that it accordingly deserves the continuance of the fixed grant sanctioned for it__ / __that a reduction of ____ per cent. is accordingly recommended in the fixed grant sanctioned for it.

(Signed) _____,
Inspecting Officer.



G.

APPLICATION FOR RESULTS GRANTS DURING 189 –9 .

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|
| Locality. | | | | | | | | | | |
| *Municipality or district.* | | | | | | | | | | |
| *Taluk or division.* | | | | | | | | | | |
| Town or village. | | | | | | | | | | |
| Description of school—boys' or girls'. | | | | | | | | | | |
| Responsible manager. | | | | | | | | | | |
| Names of teachers permanently employed on the staff and their general and professional qualifications. | | | | | | | | | | |
| Number (i) of boys, (ii) of girls on the rolls in each standard at date of application. | | | | | | | | | | |
| Average attendance in each standard during three months preceding application. | | | | | | | | | | |
| Actual monthly salaries of staff, or if fixed salaries are not paid, actual average monthly cost of staff, of (i) standards below the fourth, (ii) fourth and higher standards. | | | | | | | | | | |
| Average monthly expenditure on servants, rent and contingencies. | | | | | | | | | | |
| Average monthly income from (i) fees and (ii) endowments and miscellaneous sources (1) in standards below the fourth, (2) in the fourth and higher standards. | | | | | | | | | | |
| Standards (to be specified) for which pupils will be presented. | | | | | | | | | | |
| | | | | | | | | | | Remarks. |
| | | | | | | | | | | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being, and will continue to be, fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation or attend political meetings without the previous consent of the Director*; and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection and to furnish such returns as may be required by the Department.

EDUCATION _____
Date_____189 .

Manager.

H.

INSPECTING OFFICER'S RECOMMENDATIONS REGARDING APPLICATIONS FOR RESULTS GRANTS IN THE DISTRICT DURING 189 –9 .

| 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|---|
| Name of school. | *Serial No.* | Section and serial number in the general school list. | Responsible manager. | Net total cost of upkeep, including cost of supervision. | Actual earnings at last examination. | | Standards (to be specified) for which pupils will be presented. | Number of consecutive years during which the school was examined for grant. | Inspecting officer's remarks. |
| | | | | | Provincial funds. | Local funds. | | | |
| | | | | Rs. | Rs. | Rs. | | | |
| | | | | | | | | | |

I.

LIST OF SCHOOLS IN THE DISTRICT TO BE AIDED ON THE RESULTS GRANTS SYSTEM DURING

| 1 | | | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|---|---|
| Locality. | | | Description of school—boys', girls' or night. | Serial No. | Section and serial number in the general school list. | Responsible manager. | Standards (to be specified) in which the pupils will be examined. | Net cost of upkeep during the year. | Date fixed for examination. |
| Municipality or district. | Taluk or division. | Town or village. | | | | | | Rs. | |
| | | | | | | | | | |
| | | | | | | | | | |

J.

NOMINAL ROLL OF PUPILS TO BE PRESENTED FOR EXAMINATION FOR RESULTS GRANTS IN STANDARD. SCHOOL

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | |
|---|---|---|---|---|---|---|---|---|
| Serial Number. | Admission Number. | Name of pupil. | Actual attendance in each month since the previous examination. | Age of pupils. | Whether protected from small-pox. | Class of the community. | Poor or non-poor. | |
| | | No. of school days. | | | | | Whether non-poor. | If poor |
| | | | | | | | | No. of annas per week, monthly or quarterly payment. |

STATION _____

Date _____ 189 .



PASS LIST OF PUPILS EXAMINED FOR RESULTS GRANTS IN THE STANDARD. SCHOOL ON THE

| Admission Number. | Name of pupil. | Compulsory subjects. | | Optional subjects. | | | | | | | | | | | | Subjects in which passed. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | |
| | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | |

STATION _____

Date _____ 189 .

Sub-Assistant Inspector of Schools,
Range.
Division.

L.

CERTIFYING MEMORANDUM FOR GRANTS FROM TALUK OR MUNICIPALITY, FUNDS FOR 189 -9 FOR THE DISTRICT, UNDER THE MANAGEMENT OF

| Subjects. | | Infant Standard. Number. | Infant Standard. Amount. | First Standard. Number. | First Standard. Amount. | Second Standard. Number. | Second Standard. Amount. | Third Standard. Number. | Third Standard. Amount. | Fourth Standard. Number. | Fourth Standard. Amount. | Fifth Standard. Number. | Fifth Standard. Amount. | Sixth Standard. Number. | Sixth Standard. Amount. | Seventh Standard. Number. | Seventh Standard. Amount. | Total number. | Total amount. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. |
| Compulsory subjects. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Kindergarten occupations, stories and action songs. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Object lessons or elementary science. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Second language. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Drawing ... | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Needlework for girls only. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Geography ... | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Singing ... ... | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Hygiene and elementary sanitary science. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| History of India. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Agriculture for boys only. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Mensuration for boys only. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| History of Great Britain and Ireland. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Domestic economy for girls only. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Geometry and algebra. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Drill, with gymnastics or calisthenics, kummi or kolattam for girls. | Presented ... | | | | | | | | | | | | | | | | | | |
| | Passed Ordinary ... | | | | | | | | | | | | | | | | | | |
| | Passed Merit ... | | | | | | | | | | | | | | | | | | |
| Total ... | | | | | | | | | | | | | | | | | | | |

I hereby certify that on the 189 , I duly examined all the pupils of this school presented for examination, the numbers entered as passed have duly passed the standard for which they were presented, and also that the rules of the Grant-in-aid strictly followed by the Manager, and that he is entitled to receive from Annas Funds Rupees in the General School List, and mention This school appears on page of the publish e list of schools with serial number Director to the postponement of the examination to the 189 in his Proceedings, No.

OFFICE OF THE SUB-ASST. INSPR. OF SCHOOLS, Division. Range. 189 . Contents received. Date Manager. 189 . Countersigned. Asst. Inspr. of Schools, Circle. Division. Sub-Asst. Inspr.



M.

APPLICATION FOR SCHOLARSHIP AND STIPENDIARY GRANTS IN THE

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | | | 12 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | In the case of students under training. | | | | |
| No. | Name of student. | Caste. | Age. | Native town or taluk. | Public examination already passed with class and year. | Date of admission. In the case of pupils in a school, the form or class in which reading at the time of application. | Scholarships or stipend to be allowed by the manager in addition to the grant. | Amount of scholarship or stipendiary grant sought. | Date from which grant is requested and for what period. | Previous occupation and if related to a (a) Pyal schoolmaster, (b) nature of such relation. | If a teacher, length of service as such. | School, if any, to which the student returns after training. | Grade for which the student is to be trained. | Period for which stipendiary grant has already been drawn for the grade. | Remarks. |
| | | | | | | | | | | | | | | | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation or attend political meetings without the previous consent of the Director* ; and that I am prepared to subject the institution, together with its current, endowment and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department.

Manager.

STATION
Date 189 .

N.

APPLICATION TO MEET THE COST OF FOOD AND CLOTHING IN THE FOR THE ENDING 189 .

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| No. | Name of pupil. | Male or female. | Date of last birthday. | Age last birthday. | Name of father. | Name of mother. | Whether father is living; if not, who is guardian. | Occupation of the living parent, if any. | Residence of the parent or guardian. | Average income of each member of the family. | If mother is living, whether destitute. | Date of admission into the institution. | Duration of any break between date of admission and date of application. | Amount of grant claimed. | Nature and amount of any other Government or public stipend enjoyed by the pupil. | Standard for which the pupil is studying. | Progress at time of application. | General behaviour and conduct of the pupil. | Remarks. |
| | | | | | | | | | | | | | | | | | | | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been especially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director* ; and that I am prepared to subject the institution, together with its current, endowment and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department.

I further declare that all the pupils mentioned in the application are destitute children.

STATION
Date 189 .

Manager.

O.

APPLICATION FOR GRANTS FOR SCHOOL BUILDINGS.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|
| Name of Institution. | Responsible manager. | Forms or classes *for which the new accommodation is required*, with average strength of each. | Dimensions of rooms intended for each form or class. | Number of other rooms. | Number and date of Proceedings or Memorandum recognizing the school under the Educational Rules. | Estimated cost. | Remarks. |
| | | | | | | Rs. | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director*; and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department, and that I shall abide by the provisions of Article 4, Chapter VII, of the Grant-in-aid Code in the event of the building being diverted, prior to the lapse of twenty years after the date of payment of grant, to other than educational purposes approved by Government.

STATION _____
Date _____ 189 . } Manager.

---

P.

APPLICATION FOR GRANTS FOR FURNITURE, BOOKS, &c.

| 1 | 2 | 3 | 4 | 5 | 6 | | | | | | 7 | 8 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | In the case of furniture. | | | | | | | |
| | | | | | *a* | *b* | *c* | | *d* | *e* | | |
| Name of institution. | Responsible manager. | Number of articles, books, &c. | Description of articles, books, &c., required. | Total cost. | Forms or classes *for which the new furniture, &c., is required*, with average strength of each. | Dimensions of each article. | Materials for each article. Kind. | Cost. | Cost of workmanship for one article. | Total cost of one article. | Number and date of Proceedings or Memorandum recognizing the school under the Educational Rules. | Remarks. |
| | | | | Rs. A. P. | | | | | | Rs. A. P. | | |

DECLARATION.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director*; and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department; and that I shall abide by the provisions of Article 5, Chapter VIII, of the Grant-in-aid Code in the event of the school being closed within five years from the date on which grant has been drawn.

STATION _____
Date _____ 189 . } Manager.



Q.

FORM OF COMPLETION CERTIFICATE UNDER ARTICLE 3, CHAPTER VII.

Certified that the above work, which has been inspected by me personally, has been carried out according to the approved plan and estimate in a satisfactory manner, with the following exceptions:—

(*H.E. items of deviation with particulars as to dimensions and cost*);

that the deviations are not of such a nature as to affect the stability or the suitability of the building, and that, in my opinion, the deviations would have resulted in $\frac{\text{a saving}}{\text{an excess cost}}$ of Rs. $\frac{\text{under}}{\text{above}}$ the sanctioned estimate.

STATION _____
Date _____ 189 . } Designation of Officer.

---

R.

RULES OF DISCIPLINE IN AIDED COLLEGES.

*The rules of discipline in aided colleges shall include the following:—*

(1) *Every student shall wear a clean and decent dress, and, in all cases where good manners require it, a turban.*

(2) *No student shall be allowed to sit in the class with his shoes on, unless they are shoes of English pattern and unless socks and trousers are worn also.*

(3) *Every student shall have a fixed place assigned to him in the class-room.*

(4) *Every student shall salute the professors and teachers on the occasion of his first meeting them for the day within the college precincts.*

(5) *On the professor or teacher entering his class-room the students shall rise and remain standing till they are desired to sit or till the professor or teacher takes his seat.*

(6) *No student shall be allowed to leave the class-room without the permission of his professor or teacher.*

(7) *Unbecoming behaviour on the part of a student outside the premises of the school or college shall when brought to notice be enquired into and suitably dealt with by the head of the institution.*

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ORDER—No. 2377 L., dated 22nd November 1899.

Communicated to all Local Boards and Municipal Councils and to the Municipal Commissioners of Madras.

(True Extract.)

for *Secretary to Government.*

To all Presidents of District Boards.
„ all Chairmen of Municipal Councils.
„ the President, Municipal Commission, Madras.

Exd. A. F. Eccleston.

Government {1899} of Madras.

EDUCATIONAL.

Ju 23778 22-11-99

18 Standard

LOCAL & MUNICIPAL DEPT.
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Communicated to all Local Boards and Municipal Councils and to the Municipal Commissioner of Madras.
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All Presidents of Dt. Bds. & Chairmen of Muni. Councils & the Vice Muni. Commissioner

Madras Educational Rules.

Sanctioning certain changes in the — and in the Grant-in-aid Code, and directing the publication of the same in the *Fort St. George Gazette*.

GOVERNMENT OF MADRAS.

EDUCATIONAL DEPARTMENT.

Read—again G.O., No. 354, Educational, dated 15th June 1899.

Read—also the following paper:—

From the Hon'ble Mr. D. DUNCAN, M.A., D.Sc., LL.D., Director of Public Instruction, to the Secretary to Government, Educational Department, dated Madras, 16th August 1899, No. 9231.

With reference to G.O., No. 354, Educational, dated 15th June 1899, I have the honour to submit a draft of the various changes and additions called for in the Grant-in-aid Code and the Madras Educational Rules. The proposals with regard to the taking over of the Inspecting schoolmaster agency from Local Boards will form the subject of a separate communication.

2. In my opinion Government is taking an impolitic step in taking power to prescribe the use of any book or books in recognized and aided schools and in aided colleges. It is one thing to forbid the use of a book which tends to sap the foundations of individual and social morality. It is a totally different thing to prescribe the use of a particular book. The former is justified by considerations of the well-being of the community, which it is the duty of the Government to protect and promote; the latter is, in my opinion, an unwarranted interference with the right of managers and teachers and parents to exercise their judgment in the choice of text-books which are unobjectionable from an intellectual, moral, or political point of view. I do not understand what Government expects to gain which is not secured under the present system, or what additional checks are needed. Under the present system there are three classes of books with which we are concerned: (1) Those examined by the Text-book Committee and approved by the Director on the recommendation of the Committee. (2) Those examined by the Committee and deemed unsuitable. (3) Those which have not come before the Committee and which, therefore, have been neither approved nor disapproved. The first class of books constitute what is called the list of approved text-books, which is added to from year to year. From it managers and teachers are at liberty to select the books they are to use. The second class of books is also published, and managers and teachers are informed that they are not at liberty to use any of these books. The third class of books is of indefinite extent, including not only old books which have not been brought to the notice of the Director, but also all new publications prior to their being sent to the Director. These books may be used in schools on the distinct understanding that they satisfy the requirements in all respects, the inspecting officers being the immediate judges of this.

It seems to me that under the existing arrangements Government has a thoroughly efficient control over the text-books in use in schools, that the circumstances of the country do not justify further interference on the part of Government, and that the "prescribing" of a text-book is not in accordance with the principles of an enlightened and liberal policy. The system of prescribing books has been tried and found wanting. In the words of the Committee appointed in G.O., No. 1, Educational, dated 20th November 1889, to revise the Standing Orders of the department, that system "has tended to stereotype instruction in schools throughout the Presidency, and has made it extremely difficult for managers and teachers to impart life and freshness to their work by the adoption of new text-books." The proposal of Government to revert to the policy which was deliberately given up after full consideration by a strong and representative Committee in 1890 is, in my opinion, a retrograde step, which nothing that has occurred in the interval can justify. Nevertheless, in order to carry out the views of Government, I have inserted the following new article between articles 2 and 3 of Chapter II of the Grant-in-aid Code:—

"Government reserves to itself the right to forbid or to prescribe the use of any book or books in aided schools and colleges."

If Government accepts the views I have expressed above, the words "or to prescribe" should be omitted.

I have expanded the preamble to Chapter V of the Madras Educational Rules so as to carry out the wishes of Government. Here again I would suggest the omission of the words "or to prescribe." I have also borrowed certain parts of the introductory paragraphs to the list of approved books published in the *Fort St. George Gazette*. The words "by fixed grants" have been inserted after the words "salary grants" in the existing paragraph.

3. To provide for the recall, suspension, or cancelling of a teacher's certificate, a new article may be added as article 29 to Chapter VIII of the Madras Educational Rules. I would also suggest the addition of a third class of general teachers' certificates in article 28 of the same chapter, to embrace those teachers who had five years' approved service on the 1st April 1895 [see Chapter II, articles 2 (1) 3 (1), and 4 (1)]. To these teachers I have recently issued certificates, and these certificates ought now to be entered in the scheme of certificates recognized by Government.

4. A new article has been inserted after article 5 in Chapter II of the Madras Educational Rules, empowering the Director, with the sanction of Government, to forbid the employment of teachers whose character or conduct is reprehensible in a recognized school. A similar provision has been made in Chapter II of the Grant-in-aid Code, article 8.

5. The rules of discipline have been inserted as a new article between articles 5 and 6 of Chapter III of the Educational Rules. In the Grant-in-aid Code, Chapter II, article 1, the addition proposed in my letter read in the Government Order under reference has been made. I have also provided for the conduct of each pupil being noted in the attendance register and in the leaving certificate (see Madras Educational Rules, Chapter II, articles 21 and 32).

6. The several changes approved or suggested by Government in paragraphs 5 and 6 of the order have been made in the Grant-in-aid Code and the Educational Rules. A rule as to the responsibility of managers or heads of institutions for the conduct of students outside the premises of the school or college has been added as No. 7 to the rules of discipline forming appendix R to the Grant-in-aid Code. It has also been inserted in Chapter III of the Educational Rules.

7. The addition ordered by Government has been made to article 1 of Chapter I of the Grant-in-aid Code.

8. Certain changes in the Code for 1899–1900 sanctioned since its publication have been inserted in the Code now submitted for approval (see G.O., Nos. 543 and 25, Educational, dated 27th August 1898 and 24th January 1899, respectively).



Chapter III.

*Article 8.*—Insert the following as the second clause:—

"In the case of schools for poor Europeans, the amount of voluntary subscriptions and donations shall be excluded from the receipts in the calculation of the refund to be made with reference to the preceding paragraph."

*Article 11.*—Add the following after the word "localities":—

"and for teachers holding trained teachers' certificates and employed in schools for poor Europeans."

*Article 12 (V).*—Add the following after the word "expenditure":—

"and teachers holding trained teachers' certificates of the primary and lower secondary grades and employed in schools on the Nilgiris solely or mainly intended for the hill tribes."

Chapter VIII.

*Article 6.*—After "twenty children", insert —

"and in schools on the Nilgiris solely or mainly intended for the hill tribes for every ten children",

9. The following minor changes are submitted for approval:—

Chapter I.

*Article 3 (II) (5).—For* "school furniture" *read* "school and hostel furniture".

*Article 4.—For* the first paragraph in italics *read*—

"The aid given to colleges and upper secondary schools, to schools for Europeans, to higher class technical, industrial and art schools, to schools for hill tribes on the Nilgiris, to training and practising schools, to home education classes, and to superior indigenous schools shall be on the salary-grant system."

*Article 5, Clause (10).*—Omit the lines from "and grants" to "notification".

Chapter II.

*Article 4 (now 5), line 3.—For* "Rs. 7" *read* "Rs. 8".

Chapter III.

*Article 16, line 3.*—Insert after the word "may" the words "with the approval of the sanctioning authority".

*Article 17, line 2.*—Insert "upper" before the word "secondary".

Chapter VIII.

*Article 3 (1), line 5.*—After "estimate" add "or that the building is worth the amount on which the grant is claimed".

*Article 5.—For* "When a school" *read* "When a salary-grant school".

Chapter IX.

*Article 2 (1).—For* the words "school furniture, apparatus" *read* "school and hostel furniture and for apparatus".

Appendices.

In the declarations attached to appendices A, C, G, M, N, O, P, insert the following after the words "Proceedings of the Director of Public Instruction, No. ":—

"that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director."

A few verbal changes have also been made in the appendices which do not require special notice.

10. The articles and portions of articles appearing in Italics in the Code for the current year should, in the Code for 1900–1901, be printed in Roman. The new matter is written in red ink and should be printed in Italics.

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Order—No. 706, Educational, dated 20th October 1899.

Subject to the alterations noted below, the drafts of the changes in the Madras Educational Rules and in the Grant-in-aid Code submitted by the Director of Public Instruction are approved and will be published in the *Fort St. George Gazette*:—

(1) In clause (1) of the proposed new article 5 (*a*) of Chapter III of the Madras Educational Rules and in clause (1) of the proposed appendix R to the Grant-in-aid Code, for the words, "a suitable covering for the head", shall be substituted the words, "a turban".



(2) In the proposed new article 29 of Chapter VIII of the Educational Rules, the words "by the Director" shall be inserted after the words "recalled or suspended or cancelled".

(3) The omission of the word "poor" before "Europeans" in article 4 of Chapter I of the Grant-in-aid Code is apparently a clerical error: it will now be rectified.

(4) In the proposed new article 8 of Chapter II of the Grant-in-aid Code, the words "whose certificate has been recalled, suspended or cancelled by the Director or" shall be inserted after the word "teacher" where it first occurs and the words "to be such as", after the word "Government".

2. With reference to paragraph 2 of the Director's letter read above, it is observed that the decision to take power to prescribe books was deliberately made and the Government sees no reason to reconsider it.

3. In the Grant-in-aid Code, the number of the chapter concerned should be printed at the top of each page as in the Educational Rules.

(True Extract.)

*for* Ag. Secretary to Government.

To the Director of Public Instruction.
" Local and Municipal Department.
" Superintendent, Government Press.
Gazette.

[Appendix.

Exd. A. F. Eccleston.

# APPENDIX.

## NOTIFICATION.

His Excellency the Governor in Council is pleased to sanction the following additions and alterations in the Madras Educational Rules :—

### CHAPTER II.

Insert after article 5 the following as article 5 (*a*).

*Dismissal of Teachers.*

"The Director may, with the sanction of Government, forbid the employment in any recognized school of any teacher whose character or conduct unfits him for the office of teacher. Provided that, before any such order is passed, the teacher shall be informed in writing of the charge or charges against him and an opportunity shall be given him of submitting an explanation in writing."

*Article 21.*—Omit "and" before "(*c*)" and insert "and (*d*) his conduct" after the words "to a higher class".

*Article 31.*—Add the following :—

"(*f*) Unbecoming behaviour on the part of a pupil outside the premises of the school shall when brought to notice, be enquired into and suitably dealt with by the head of the institution."

*Article 32.*—Add as (iii)—

"In the attendance register (appendix I) the manager or headmaster shall at the end of each term briefly note the conduct of the student during the term."

### CHAPTER III.

Between articles 5 and 6, insert the following as a new article 5 (*a*) :—

*Discipline.*

"5 (*a*). The rules of discipline in all colleges under public management shall include the following :—

(1) Every student shall wear a clean and decent dress, and, in all cases where good manners require it, a turban.

(2) No student shall be allowed to sit in the class with his shoes on unless they are shoes of English pattern and unless socks and trousers are worn also.

(3) Every student shall have a fixed place assigned to him in the class-room.

(4) Every student shall salute the professors and teachers on the occasion of his first meeting them for the day within the college precincts.

(5) On the professor or teacher entering his class-room the students shall rise and remain standing till they are desired to sit or till the professor or teacher takes his seat.

(6) No student shall be allowed to leave the class-room without the permission of his professor or teacher.

(7) Unbecoming behaviour on the part of a student outside the premises of the college shall, when brought to notice, be enquired into and suitably dealt with by the head of the institution."

Insert the following as a new article :—

*Politics.*

"10. No member of the staff or the establishment of an institution under public management shall be permitted to take part either directly or indirectly in political movements or agitation or to attend a political meeting where the fact of his presence is likely to be misconstrued or to impair his usefulness as a public servant. In cases of doubt a reference should be made to the Director."

### CHAPTER V.

*Preamble.*—After the words "Salary grants", insert the words "by Fixed grants".

Add the following paragraph :—

"A list of approved text-books under the several subjects and standards has been published in the *Fort St. George Gazette*, and is added to from time to time. Managers and headmasters are at liberty to select from the list such books as they may deem most suitable. They may also make use of books other than those entered in the list of approved books, provided



that such books have not been entered in the list of books which the Text-book Committee has judged to be unsuitable, or have not been by special order of the Director forbidden to be used. Government reserves to itself the right to forbid or to prescribe the use of any book or books in recognized schools."

### CHAPTER VIII.

*Article 28.*—After the lists of Trained and Untrained Teachers' certificates, insert—

"3. *Approved Service Teachers' certificates.*"

Add the following as article 29 :—

*Recall, suspension and cancelling of certificates.*

"A teacher's certificate may at any time be recalled or suspended or cancelled by the Director if the teacher's character, conduct, or attention to duty is unsatisfactory. But before this is done, the teacher shall be informed in writing of the charges against him and an opportunity shall be given him of submitting an explanation in writing."

### APPENDIX G.

Insert after 6, "7. Conduct," and alter "7" and "8" into "8" and "9", respectively.

### APPENDIX I.

Add a new column "Conduct" as column "9".

NOTIFICATION.

This code of rules relating to the allotment of grants-in-aid to schools, as revised up to date, is published for general information with reference to article 13 of chapter I thereof.

## GRANT-IN-AID CODE.

### CHAPTER I.—INTRODUCTION.

*Main purpose of Grants-in-aid.*—Grants-in-aid of schools and other educational institutions will be made with the object of extending and improving secular education, and will be given impartially and without reference to any religious instruction to all schools which impart sound secular instruction, subject to the conditions hereinafter specified, and with due consideration of the requirements of each locality and of each institution, and of the funds at the disposal of Government or of the local board.

*The rules in this code notwithstanding, Government reserves to itself the right to withdraw or refuse any grant-in-aid at its discretion.*

2. *Definitions of terms.*—The term 'Director' signifies Director of Public Instruction; the term 'Inspector' includes Inspectress; the term 'Local Board' includes a municipal commission or council or a taluk board; the term 'Local Funds' includes municipal or taluk funds; and the term 'President' includes the Chairman of a municipal commission or council.

The term 'European' signifies any person of European descent, pure or mixed, who retains European habits and modes of life.

3. *Objects for which aid is given*—

(i) Grants are given for teaching.

(ii) Grants are also given for—

(1) the salary of superintendents of groups of schools and of European orphanages;

(2) the payment of scholarships, and of stipends to teachers under training;

(3) the cost of food and clothing in European orphanages;

(4) the erection, enlargement, purchase, and rent of school buildings and hostels or boarding houses for students attached to educational institutions;

(5) the purchase of school *and hostel* furniture, apparatus, and appliances; of books for school and public libraries and reading rooms; and of the plant, materials and tools required for laboratories and workshops;

(6) the cost of needlework or other art and industrial exhibitions;

(7) the endowment of professorships, lectureships, teacherships, scholarships, laboratories, workshops, museums, and other educational objects.

4. *Systems under which aid for teaching is given.*—Grants for teaching are given under three systems, viz.,—

(i) the salary-grant system;

(ii) the fixed-grant system;

(iii) the results-grant system.



The aid given to colleges and upper secondary schools *to schools for poor Europeans*, to higher class technical, industrial and art schools, *to schools for hill tribes on the Nilgiris, to training and practising schools, to home education classes and to superior indigenous schools* shall be on the salary-grant system.

The aid given to lower secondary and primary schools admitted to the permanent section of the general school list and to lower class technical, industrial and art schools working up to standard D, shall be on the fixed-grant system.

The aid given to lower secondary and primary schools admitted to the temporary section of the general school list shall be on the results-grant system.

A school aided on one system shall not be aided on another for the same period; nor shall aid be given to one department of a secondary or a primary school on one system and to another department of the same school on another system.

5. *From what funds grants for teaching are payable.*—Grants for teaching are payable from provincial funds, or from local funds, or from both.

(i) The grants for teaching payable from provincial funds are—

(1) Grants to girls' schools and for girls;

(2) Grants to European schools and for European pupils;

(3) Grants to Mappilla schools situated outside municipalities, and for Mappilla pupils in schools situated outside municipalities;

(4) Grants to non-poor schools in the municipality of Madras;

(5) Grants for the fourth and higher standards in poor schools in the municipality of Madras;

(6) Grants to collegiate and upper secondary departments in district municipalities;

(7) Grants for all standards above the third in non-municipal areas;

(8) Grants to all schools in the Ganjám, Vizagapatam and Gódávari Agencies;

(9) Grants to training schools;

(10) Grants to technical and industrial schools.

(ii) The grants for teaching payable from local funds are—

(1) Grants for boys in lower primary standards of poor schools in the municipality of Madras;

(2) Grants to primary and lower secondary boys' schools and for boys in the primary and lower secondary standards in district municipalities;

(3) Grants to lower primary boys' schools and for boys in lower primary standards in non-municipal areas.

(iii) Salary grants for teachers employed partly in standards aided from provincial funds and partly in standards aided from local funds are payable from both funds in a proportion to be determined by the time devoted to the several standards.

(iv) In assigning fixed grants to schools, certain standards of which are eligible for aid from provincial funds and certain standards from local funds, the amount of fixed

grants payable from the respective funds shall be determined by the average daily attendance in the several standards during the preceding official year.

6. *From what funds grants for other objects are payable*—

(i) Grants for—

(1) the salary of superintendents of groups of schools and of European orphanages;

(2) the payment of scholarships, and of stipends to teachers under training;

(3) the cost of food and clothing in European orphanages;

(4) the cost of needlework or other art and industrial exhibitions; and

(5) endowments

are payable from provincial funds.

(ii) Grants for—

(1) the erection, enlargement, purchase, and rent of school buildings and of buildings to be used as hostels or boarding houses for students attached to educational institutions;

(2) furniture, apparatus, appliances, libraries, reading rooms, laboratories, and workshop fittings;

are ordinarily payable from provincial funds, or from local funds, or from both, according to the source from which the grants for teaching in the schools or standards concerned are payable.

7. *Teachers' certificates.*—The teachers' certificates recognised by Government and incorporated in chapter VIII of the Madras Educational Rules shall be recognised for the purposes of this code.

Graduates of non-Indian Universities, holders of certificates granted by the Committee of Council on Education in Great Britain or by the Commissioners of National Education in Ireland, and holders of any other certificate or diploma accepted by the Madras Government, shall be placed in such grades as the Director may deem appropriate.

8. *Sanctioning authority.*—Except in cases in which a reference to Government is required, all grants payable from provincial funds are sanctioned by the Director, and all grants payable from local funds are sanctioned by the local board concerned.

In the case of grants from provincial funds, salary grants not exceeding Rs. 30 per mensem may be transferred, or increased within the limit, or reduced, or withdrawn by the Inspector. Grants for village school houses up to the limit of Rs. 50 and furniture grants to village schools up to the maximum limit of Rs. 25 may be sanctioned by the Inspector.

9. *Caste.*—For the purposes of this code, caste shall be held to be unaffected by change of religion.

10. *Interpretation of rules.*—The interpretation of any article of this code shall, in the first instance, rest with the



Director; provided that no interpretation of a general nature shall be binding on managers which has not been approved by Government and notified in the *Fort St. George Gazette*.

11. *Appeal to sanctioning authority.*—An appeal shall lie to the sanctioning authority for the revision of its orders.

12. *Appendices.*—The appendices to the code shall have the same effect as the articles of the code and shall be treated as part of the code.

13. *Annual publication of Code.*—The code, with such alterations as may have been made during the preceding twelve months, shall be published every year in the first issue of the *Fort St. George Gazette* in October; and the code so published shall come into force from the 1st April following.

14. *Saving clause.*—Nothing in this code shall affect salary grants on behalf of individual teachers and grants for conductresses which have already been sanctioned, provided that the schools continue to be aided on the salary grant system.

## CHAPTER II.—GENERAL CONDITIONS OF AID.

1. *Management.*—Every institution, on behalf of which aid is sought, shall be under the management of one or more persons recognised by the Department, who, in the capacity of proprietors, or of trustees, or of members of a local board, or of members of a committee elected by the society or association by which the school is maintained, shall undertake to be answerable for the maintenance of the institution and the fulfilment of all the conditions of recognition and aid *including the due enforcement of such rules of discipline as are prescribed from time to time (Appendix R)*. Managers may, with the approval of the Department, appoint the headmaster of the school or other person as local agent to transact the current business of the school with the Department.

2. *Manager's declaration.*—Every application for aid shall be made in such form as may from time to time be prescribed, and shall contain a declaration, signed by the manager, to the effect that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution may be specially exempted from; *that the manager and teachers of the institution will not take part either directly or indirectly in political movements or agitation, and that they will not attend political meetings without the previous consent of the Director;* and that he is prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table, and registers, to inspection, and to furnish such returns as may be required by the Department.

3. *Government reserves to itself the right to forbid or to prescribe the use of any book or books in aided schools and colleges.*

4. *Conscience clause in schools for Europeans.*—In schools for Europeans it shall not be required, as a condition of any pupil being admitted into or continuing in the school, that he shall attend, or abstain from attending, any Sunday school or any place of religious worship; or that he shall attend any religious observance or any instruction in religious subjects

in the school or elsewhere, to which his parent or guardian objects; or that he shall, if his parent or guardian wishes to withdraw him, attend the school on any day exclusively set apart for religious observance by the religious body to which his parent or guardian belongs.

The time or times during which any religious observance is practised, or instruction in religious subjects is given at any meeting of the school, shall be either at the beginning, or at the end, or at the beginning and the end of such meeting. The time or times for such observances or instruction shall be inserted in a time-table to be approved by the Director, and to be kept permanently and conspicuously affixed in the school-room. Any pupil may be withdrawn by his parent or guardian from such observance or instruction without forfeiting any of the other benefits of the school.

On application from the manager, the Director may, for good and sufficient reasons and after duly notifying in the *Fort St. George Gazette* that such application has been made, exempt a school from the operation of the conscience clause, or may cancel such exemption.

*5. Poor pupils and poor schools.*—(i) To qualify a native pupil to be treated as poor, it must be shown, to the satisfaction of the Department, that the ordinary monthly income of the family to which he belongs does not exceed Rs. 8 for the whole family.

To qualify a European pupil to be treated as poor, it must be shown, to the satisfaction of the Department, that the ordinary monthly income of the family to which he belongs does not exceed Rs. 7 for each member.

(ii) A school, to be treated as poor, must have over 50 per cent. of its pupils poor, as above defined.

(iii) All schools for Muhammadans, including Mappillas, shall be treated as poor schools, irrespective of the proportion of poor pupils therein.

*6. Backward and indigent classes.*—Schools, the majority of whose pupils belong to the backward and indigent classes mentioned below, shall be admitted to the privileges which this code allows to poor schools:—

| | | |
|---|---|---|
| Badgas. | Kurumas. | Oddars. |
| Billavas. | Koravas. | Pallas. |
| Chaklars. | Kotas. | Pallis (Nellore). |
| Chenchus. | Kotayars (South Canara). | Panus. |
| Cherumas. | Koyas. | Paraiyas. |
| Dandasis. | Kurubas. | Pattunulgars. |
| Enadis. | Lambadis. | Polayas. |
| Holayas. | Malas and Madigas. | Saliyars. |
| Izhuvans (Choguns). | Malsas. | Savaras. |
| Irulas. | Malayalis (Tamil district). | Todas. |
| Kadas. | Mogars. | Totis. |
| Kaikolars. | Muduvas. | Valluvas. |
| Kannadiars (Tanjore). | Nayadis. | |
| Khonds. | | |

*7. Income to be devoted to educational purposes.*—No aided school shall be allowed to spend any portion of its income for other than educational purposes.

*8. No aided institution shall be allowed to employ a teacher, whose certificate has been recalled, suspended or cancelled by the*



*Director, or whose character or conduct has, after due enquiry, been declared by the Director, with the sanction of Government to be such as to render him unfit for the office of teacher.*

## CHAPTER III.—SALARY GRANTS.

*A.—Special Conditions of Aid.*

1. *Average daily attendance of pupils.*—A salary grant shall not ordinarily be given or continued to an institution which had not for the previous term an average daily attendance—

| | |
|---|---|
| in institutions for boys of at least ... ... | 30 pupils. |
| in institutions for girls of at least ... ... | 20 " |
| in superior indigenous schools of at least ... | 10 " |
| in technical, industrial and art schools or classes of at least ... ... ... ... | 6 " |
| in training schools for masters of at least ... | 10 students. |
| in training schools for mistresses of at least ... | 5 " |

The Director may, however, relax this rule in the case of poor European schools in small towns, and in the case of schools for backward and indigent classes or situated in backward localities.

2. *Time to be devoted to teaching.*—A teacher shall not, as a rule, be eligible for a grant unless, during each ordinary school day, four hours are spent in secular teaching. In the case of teachers of college classes, headmasters of secondary schools and assistant professors, three hours a day or fifteen hours a week shall usually be spent in secular teaching, and in the case of principals of colleges with secondary schools attached, two hours a day.

Teachers of oriental languages only, instructors in gymnastics or drill only, and sewing mistresses or sewing masters teaching needlework only, shall spend two hours in teaching.

In the case of teachers of technical, industrial and art subjects the time to be devoted to teaching shall be fixed by the Director.

In all cases in which the time devoted to secular teaching is below the minimum, the grant may, at the discretion of the Director, be proportionately reduced.

3. *Qualifications of teachers.*—The qualifications, general and professional, of teachers shall be in accordance with the Madras Educational Rules. The work which a teacher has to do shall be specified in the application for grant; and, if it is proposed to alter permanently the character of that work, due intimation of the change shall be given. Grants shall not usually be given or continued if a teacher is employed on work beyond his capacity.

4. *Protection from small-pox.*—(i) No grant shall, without the express sanction of Government, be allowed to a teacher who is not protected from small-pox.

(ii) In the case of schools for boys and of schools for European and Native Christian girls, situated in localities in which vaccination is not by law compulsory, the manager shall not admit as a pupil any one who is not protected from small-pox by vaccination or otherwise.

5. *Age limits as regards teachers.*—A salary grant shall not ordinarily be given for a master who is under 18 years, or for

a mistress who is under 15 years, or for any teacher who is over 60 years of age.

6. *Home education classes.*—A salary grant for a qualified mistress teaching Hindu or Muhammadan girls in their homes may be sanctioned by the Director; provided (1) that the total number of pupils in standards above the first is not less than ten, (2) that the pupils are not under ten years of age, and (3) that the teacher devotes to the classes at least twenty hours a week.

*B.—Application for and Admission to Aid.*

7. *Applications for aid.*—Applications for salary grants, or for their transfer, increase, reduction, or withdrawal, shall be made in the prescribed form (Appendix A) to the inspecting officer and shall be accompanied by a certificate that the teacher concerned has been vaccinated or is otherwise protected from small-pox:

(i) if the grants are payable from provincial funds, the Inspector shall dispose of the application, provided that it is within his province; otherwise, he shall submit it to the Director with his opinion;

(ii) if the grants are payable from local funds, the Inspector shall forward the application to the President of the local board with his recommendation.

*C.—Financial Limitations.*

8. *Maximum aid.*—The maximum salary grant to an institution during a given year shall be the sum required to meet that part of the current expenditure of the year which is not covered by the current receipts from fees, endowments, and miscellaneous sources, special charges for which special grants have been sanctioned or received being left out of account. The income from fees shall be calculated in accordance with the provisions of the fee notification. In an institution in which a teacher is not paid a fixed salary, the salary on which his grant has been calculated shall be taken as expenditure. When money from current receipts is funded during the year, it shall not be treated as expenditure. If, at the close of any year, the current receipts exceed the current expenditure, the manager shall deduct the surplus from the grant for the following year up to the limit of grant drawn by him during the year; provided that if he is prepared to spend such surplus on improvements to the staff, accommodation or appliances considered by the Director to be necessary and previously approved by him for the school or for any other recognised school under the same management, there shall be no deduction from next year's grant; and provided further that of such surplus, he shall be allowed to retain a sum not exceeding 10 per cent. of the current expenditure as working balance. Such working balance shall be treated as an item of the current receipts of the following year.

*In the case of schools for poor Europeans, the amount of voluniary subscriptions and donations shall be excluded from the receipts in the calculation of the refund to be made with reference to the preceding paragraph.*



For the purposes of this article, departments and standards aided from local funds shall be regarded as separate institutions; but in such cases the charge for the headmaster's supervision shall be taken into account.

The manager shall submit to the Director not later than 1st June of each year a financial statement in the prescribed form (Appendix B) for the preceding official year.

*D.—Courses of Instruction and Standards of Examination.*

9. *Courses of instruction.*—In Arts colleges the courses of instruction and standards of examination prescribed by the University, and in secondary schools the courses of instruction and standards of examination laid down in the Madras Educational Rules, shall be followed. In higher class technical, industrial and art schools the courses of instruction and standards of examination in the Government technical examination notification and syllabuses shall be adopted. In lower secondary forms not fewer than four, and in primary classes not fewer than two, of the optional subjects laid down in chapter V of the Educational Rules shall be taught in addition to the compulsory subjects.

In superior indigenous schools such curriculum as may be prescribed by the Director shall be adopted.

*E.—Scale of Grants.*

10. *How grants shall be calculated.*—Grants shall ordinarily be calculated on the salaries actually paid by the manager, provided that such salaries appear to the Director to be reasonable. But in institutions in which the teachers do not receive fixed salaries, the grants shall be calculated on such salaries as the Director may consider appropriate.

11. *Two-thirds grants.*—A grant not exceeding two-thirds of the total salary may be given for mistresses holding trained-teachers' certificates and employed in remote and backward localities, *and for teachers holding trained-teachers' certificates and employed in schools for poor Europeans.*

12. *Half grants.*—A grant not exceeding one-half of the total salary may be given for—

(i) Graduates of non-Indian universities, who possess high academic qualifications.

(ii) Mistresses educated in non-Indian schools or colleges, whose qualifications entitle them, in the opinion of the Director, to rank in the collegiate, second-grade collegiate, or upper secondary grade.

(iii) Mistresses holding trained-teachers' certificates.

(iv) Mistresses holding untrained-teachers' certificates and who are employed (*a*) in schools in backward localities, (*b*) in poor schools, especially schools for poor Europeans or for Muhammadans, in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure, and (*c*) as superintendents of girls' schools.

(v) Masters holding trained-teachers' certificates of the collegiate, second-grade collegiate, or upper secondary grade and who are employed (*a*) in training schools and (*b*) in secondary schools situated in non-municipal towns and in villages,

in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure, *and teachers holding trained-teachers' certificates of the primary and lower secondary grades and employed in schools on the Nilgiris solely or mainly intended for the hill tribes.*

(vi) Teachers of technical, industrial or art subjects, holding first-class technical teachers' certificates.

(vii) Gymnastic instructors holding first-class certificates.

13. *Third grants.*—A grant not exceeding one-third of the total salary may be given for—

(i) Graduates of non-Indian universities.

(ii) Masters holding trained-teachers' certificates.

(iii) Mistresses holding untrained-teachers' certificates.

(iv) Uncertificated teachers who have passed a general education test, and who are employed with the approval of the Inspector (*a*) in poor schools, especially schools for poor Europeans, (*b*) in schools for Muhammadans, and (*c*) in schools for backward and indigent classes or in backward localities.

(v) Masters holding untrained-teachers' certificates of the collegiate, second-grade collegiate, or upper secondary grade, and who are employed in secondary schools situated in non-municipal towns and in villages, in which the fees, if levied at the standard rates, do not cover an adequate portion of the current expenditure.

(vi) Teachers of technical, industrial or art subjects, holding second-class technical teachers' certificates.

(vii) Gymnastic instructors holding second-class certificates.

(viii) Sewing masters and sewing mistresses approved by the Inspector, when a certificated sewing mistress cannot be procured.

(ix) (*a*) Teachers of oriental languages, (*b*) superintendents and matrons of European orphanages, and (*c*) supervisors of groups of schools holding trained-teachers' certificates.

14. *Fourth grants.*—A grant not exceeding one-fourth of the total salary may be given for—

(i) Masters holding untrained-teachers' certificates.

(ii) Uncertificated mistresses who have passed a general education test.

(iii) Supervisors of groups of schools holding untrained-teachers' certificates.

15. *Grants for pandits.*—A grant may be given for a teacher of a South Indian vernacular language only in the college and upper secondary departments.

16. *Absentee allowance.*—When a teacher is absent on leave, if the leave is taken in general accordance with the regulations applicable to Government educational officers of similar standing, half his grant may, *with the approval of the sanctioning authority*, be drawn during such absence, and the other half may be assigned to a qualified substitute;



provided that the manager contributes towards the salaries of the absent and officiating teachers the proportion required of him under these rules.

17. *Continuance of salary grants to teachers attending special institutions.*—A certificated teacher in a college or upper secondary school for general education, whom the manager may wish to attend a special course at a technical institution approved by the Director, shall be eligible for the continuance of his grant during such course; provided that the grant shall be paid only in the event of such teacher passing the next ensuing technical examination in the subject or subjects which he has been studying.

*F.—Payment of Grants.*

18. *Conditions of payment.*—All salary grants are payable monthly and shall be drawn regularly month by month as far as practicable. The grants due up to and including February shall be drawn before the close of the official year. It shall be an indispensable condition of payment that the proportion which the manager is required to contribute shall have been duly paid to the teacher. All grant bills shall, therefore, contain a declaration that the teachers have received the portion of their salaries payable by the manager. In the case of teachers who receive no fixed remuneration, a declaration by the manager that such teachers have been duly employed in accordance with the terms of the order sanctioning the grant shall suffice. The salary grant bill shall also contain a declaration that all the conditions on which the grants were sanctioned are being duly fulfilled.

19. *Notice of reduction of grants.*—In order to allow time for full inquiry, the aggregate amount of grant to an institution continuing to do work of the same standard and amount shall not be materially reduced without six months' notice to the manager, except in cases falling under article 8 of this chapter.

*G.—Penalties.*

20. *Penalties.*—The sanctioning authority shall have power to withhold, reduce, or suspend the grant, and to take such other measures as the occasion may appear to him to demand in cases where there has been falsification in the registers, or misrepresentation in the preparation of bills, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or any other fraud or irregularity.

## CHAPTER IV.—FIXED GRANTS.

*A.—Special Conditions of Aid.*

1. *Average daily attendance of pupils.*—A fixed grant shall not ordinarily be given or continued to a school which had not for the previous official year an average daily attendance—

| | | |
|---|---|---|
| in boys' schools in municipalities of at least | ... | 25 pupils. |
| in girls' schools in " | ... | 15 " |
| in boys' schools in non-municipal areas of at least. | | 15 " |
| in girls' schools in " | ... | 10 " |
| in schools for backward and indigent classes or in backward localities of at least ... ... ... | | 10 " |
| in technical, industrial or art schools or classes of at least ... ... ... ... ... ... | | 10 " |

The Director may, however, relax this rule in special cases.

2. *Duration of grant.*—The duration of the fixed grant shall be for three years, provided that no penalty is incurred under article 20.

3. *Number of school meetings.*—A school shall not, ordinarily, be aided on the fixed-grant system unless it has met on 180 school days since the previous inspection; provided that in the case of night schools and schools in backward localities 120 meetings shall suffice.

4. *Definition of school day.*—The school day shall consist of at least four hours of secular instruction; but two meetings, each of not less than two hours, whether on the same day or on different days, shall be counted as one school day. In technical, industrial or art schools, a school day shall consist of not less than six hours, of which two at least shall be devoted to general instruction. In night schools and in schools for backward and indigent classes or in backward localities, a school day shall consist of not less than two hours of secular instruction; but two periods, each of not less than one hour, whether on the same day or on different days, shall be counted as one school day.

5. *Qualifications of teachers.*—The qualifications, general and professional, of teachers shall be in accordance with the Madras Educational Rules.

6. *Protection from small-pox.*—(i) No teacher, who is not protected from small-pox, shall, without the express sanction of the Director, be permanently employed in a school aided on the fixed-grant system.

(ii) In the case of schools for boys and in the case of schools for European and Native Christian girls situated in localities in which vaccination is not by law compulsory, the manager shall not admit as a pupil any one who is not protected from small-pox by vaccination or otherwise.

### *B.—Application for and Admission to Aid.*

7. *Applications for aid.*—Applications for first admission to the list of schools to be aided on the fixed-grant system shall be made in the prescribed form (Appendix C) before the 30th September to the Inspector if it relates to European, technical, industrial or art schools and to the sub-assistant inspector in the case of other schools.

8. *Recommendations of Inspecting Officers.*—In the case of boys' schools the sub-assistant inspector shall scrutinize the applications and submit them to the Inspector through the assistant inspector, together with a consolidated list in the prescribed form (Appendix D). The list, with the assistant inspectors' remarks, should reach the office of the Inspector not later than the 15th November and the office of the Director with the Inspector's recommendations not later than the 1st December.

In the case of girls' schools the sub-assistants shall scrutinize the applications and submit them to the Inspectress, together with a consolidated list in the prescribed form. The list should reach the Inspectress not later than the 1st November, and the office of the Director with the Inspectress' recommendations not later than the 1st December.



The Inspectors and Inspectresses shall include in the consolidated list the European, technical, industrial, or art schools from which applications have been received by them direct.

The lists for each district shall be forwarded by the Director with his recommendation to the Presidents of local boards concerned before the 1st January for the approval by the board of the fixed grant recommended from local funds.

9. *Admission to aid.*—The sanctioning authority shall determine what schools shall be admitted to aid on the fixed-grant system and shall fix the grant for each school, after taking into account the number, the character, the efficiency and the financial condition of the schools, the educational needs of the locality and the funds at its disposal.

The Presidents of local boards shall, after approval, so far as grants from local funds are concerned, return to the Director not later than 1st February the lists forwarded by him to them.

10. *Publication of lists.*—The Director shall publish for each district in the prescribed form (Appendix E) a consolidated list of all schools admitted to aid and excluded from aid on the fixed-grant system, and shall issue the same not later than the 1st April to the Presidents of local boards, treasury and inspecting officers and deputy inspectors of vaccination.

11. *Intimation to Managers.*—Within twenty days after the publication of the lists, the sub-assistant inspector of the range shall intimate to the manager of each school admitted to aid, the fact of such admission, the amount of grant fixed and the date from which the grant is to have effect. The sub-assistant inspector shall also intimate to the manager of each school excluded from aid, the fact of such exclusion and the reason for it.

### *C.—Financial Limitations.*

12. The maximum fixed grant to a school during a given year shall be the full net cost, that is, the sum required to meet that part of the current expenditure of the year which is not covered by the current receipts from fees, endowments and miscellaneous sources, special charges for which special grants have been sanctioned or received being left out of account. When money from current receipts is funded, it shall not be treated as current expenditure. If, at the close of any year, the current receipts exceed the current expenditure, the manager shall deduct the surplus from the grant for the following year up to the limit of grant drawn by him during the year; provided that, if he is prepared to spend such surplus on improvements to the staff, accommodation or appliances considered by the Director to be necessary and previously approved by him for the school or for any other recognised school under the same management, there shall be no deduction from the next year's grant; and provided further that, of such surplus, he shall be allowed to retain a sum not exceeding 10 per cent. of the current expenditure as a working balance. Such working balance shall be treated as an item of the current receipts of the following year. Refunds of the surplus income of any school shall be credited to provincial and local funds in proportion to the grants drawn from the respective funds.

The manager shall submit to the Inspector not later than the 1st June of each year a financial statement in the prescribed form (Appendix B) for the preceding official year.

*D.—Courses of Instruction and Standards of Examination.*

13. *Subjects of Instruction.*—The subjects of instruction shall be those included in the courses of instruction and standards of examination laid down in chapter V of the Madras Educational Rules. In lower secondary forms not fewer than four, and in primary classes not fewer than two, of the optional subjects therein laid down shall be taught in addition to the compulsory subjects.

14. *Examination to be in the compulsory and optional subjects.*—Pupils may be examined in all the compulsory and optional subjects in which they have received instruction.

15. *Examination when and where to be held and by whom to be conducted.*—Every school admitted to aid on the fixed-grant system shall be examined once a year, the examination being held in the school premises on the day fixed by the Director. The inspecting officer conducting the examination shall, however, have power to hold the examination on any day within the fifteen days preceding, or within the fifteen days following, that date, provided that he has given at least seven days' written notice. If it is desired to change the date beyond the above limits, the previous sanction of the Director must be obtained. No examination shall be held on a Sunday, except in the case of schools regularly held on Sundays.

Pupils may be presented for public examinations conducted under special Government notifications.

16. *Fixed grant report sheet.*—A fixed grant report sheet in the prescribed form (Appendix F) shall be sent to the manager at least three days before the date of examination. The manager shall enter in the report sheet the particulars he is required to fill in and present it to the inspecting officer on his arrival at the school. During the progress of the examination the inspecting officer shall record in the appropriate columns of the report sheet his observations on the general condition of the school, the results of his examination and the drawbacks, if any, noticed at the inspection; and within a week after the conclusion of the examination he shall furnish the manager with a true copy of his remarks, as recorded in the report sheet and submit to the Inspector at the same time a copy of the report, through the assistant inspector in the case of boys' schools examined by the sub-assistant inspectors. The manager shall file these report sheets for reference and production before an inspecting officer when required.

17. *Classification of results.*—The results of the annual examination in each subject in which examination is held shall be considered "excellent," "good," "fair" or "poor" according as each form or class has secured, on an average, the proportion of marks specified in article 6, section vii, chapter IV of the Madras Inspection Code, and the general result of the inspection shall be based on the results of the class examinations as above ascertained in both the compulsory and optional subjects. Not fewer than 80 per cent. of the number on the rolls shall be presented for the annual examination and examined.



*E.—Scale of Grants.*

18. *How grants shall be fixed.*—Subject to the maximum limit laid down in article 12 of this chapter, the grant to a school, on its first admission, shall be fixed with reference to the actual cost of the school during the previous official year as shown in the financial statement furnished by the manager and accepted by the department and with reference to the funds at the disposal of the sanctioning authority. On first admission to aid under the fixed-grant system, however, the minimum amount of fixed grant to a school shall not be less than the average amount of grant received by its manager during the previous three years. In the distribution of public funds schools on the fixed-grant system shall have a priority of claim over those aided on the results grants system.

*F.—Payment of Grants.*

19. *Payment of grants.*—(i) Fixed grants for each year shall be drawn in two equal half-yearly instalments on a bill prepared in the prescribed form and countersigned by the inspector.

(ii) The bill for the first instalment shall be forwarded by the manager to the inspecting officer in the first week of the month succeeding the first half-year, the half-year being counted from the notified date of admission of the school to aid on the fixed-grant system.

(iii) The bill for the second instalment shall be forwarded by the manager to the inspecting officer immediately after the close of the second half-year, provided that the annual inspection of the school has been held and the continuance of the grant has been recommended.

(iv) The above procedure shall be followed in regard to bills for fixed grants for the third and subsequent half-years, provided that the inspecting officer has recommended the continuance of the grants.

(v) It shall be competent for the sanctioning authority to sanction and pass a supplemental grant to a school admitted to aid on the fixed grant system to cover a portion of any additional cost it has incurred on any higher standard or standards opened with the approval of the department subsequent to the date of the admission of the school to aid on the fixed-grant system. The supplemental grant shall be notified in the same manner as the original grant.

(vi) On receipt of the countersigned bill, the manager shall endorse it and present it for payment at the nearest treasury in the case of grants payable from provincial and local funds and to the President of the municipal council in the case of grants payable from municipal funds. Bills received by the manager during March shall be cashed before the 31st of that month.

*G.—Penalties.*

20. *Penalties.*—The sanctioning authority may, on the report of the inspecting officer, after enquiry, withhold, reduce or suspend the grant, owing to a reduction in the standard, or deterioration in efficiency, or failure to remedy defects in organization, discipline, instruction and accommodation pointed out in writing at the previous inspection, or falsification of the registers, or misrepresentation regarding

fees and attendance, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or other proved fraud or irregularity.

## CHAPTER V.—RESULTS GRANTS.

### *A.—Special Conditions of Aid.*

1. (i) *Average daily attendance of pupils.*—Unless specially exempted by the Director, no school shall be admitted to aid, which has not had, during the three months preceding the date of application, an average daily attendance—

| | | |
|---|---|---|
| in boys' schools in municipalities of at least ... | 20 | pupils. |
| in girls' schools " " ... | 10 | " |
| in boys' schools in non-municipal areas of at least ... ... ... ... ... ... | 10 | " |
| in girls' schools in non-municipal areas of at least ... ... * ... ... * ... ... | 5 | " |
| in schools for backward and indigent classes or in backward localities of at least ... | 5 | " |

(ii) Unless specially exempted by the Director, no school shall be examined for grant which has not, at the time of examination, the above attendance, and which has not had this average daily attendance throughout the period since the previous examination, or, in the case of new schools, from the date of application. In the case of schools for backward and indigent classes there shall be no restriction.

2. *Number of school meetings.*—No school shall be examined for grant which has not, on the date of examination, met on 150 school days since the previous examination, or, in the case of new schools, from the date of application; provided that, in the case of night schools and schools in backward localities, 100 meetings shall suffice. In the case of schools for backward and indigent classes there shall be no restriction.

3. *Definition of school day.*—The school day shall consist of at least four hours of secular instruction; but two meetings, each of not less than two hours, whether on the same day or on different days, shall be counted as one school day. In night schools and in schools for backward and indigent classes, and in backward localities, a school day shall consist of not less than two hours of secular instruction; but two periods, each of not less than one hour, whether on the same day or on different days, shall be counted as one school day.

4. *Qualifications of teachers.*—The qualifications, general and professional, of teachers shall ordinarily be in accordance with the Madras Educational Rules.

5. *Protection from small-pox.*—No male pupil unprotected from small-pox shall be eligible for a grant payable from provincial or local funds if the school is situated in a locality in which protection from small-pox has been declared to be a condition of aid, or in which vaccination is by law compulsory.

6. *Age limits for pupils.*—To be eligible for a grant, male pupils in day schools shall not be more than 24 years of age. In night schools there shall be no maximum limit of age, but ordinarily no pupil shall be eligible for grant who is under ten years. In the case of pupils belonging to backward and indigent classes and in the case of girls, there shall be no restriction as to age.



7. *Night schools.*—No night school shall be admitted to examination for grant, unless it be shown to supply a real want of the neighbourhood which is not met by the day schools. Before recommending a night school for admission, the sub-assistant, or the officer specially deputed by him, shall visit it and submit a statement showing the age, caste and occupation of each pupil.

### *B.—Application for and Admission to Aid.*

8. *Applications for aid.*—Every manager who desires to have his school examined for aid during the following year shall forward, before the 1st December, an application in the prescribed form (Appendix G), to the Inspector if it relates to European schools, and to the sub-assistant inspector in the case of all other schools.

9. *Recommendations of inspecting officers.*—The sub-assistant inspector shall scrutinize the application and satisfy himself after reference to the inspecting schoolmaster or the manager, if necessary, that the entries therein made, especially as to the cost of staff and the income from fees, have been truly and correctly set forth and may be accepted.

In the case of boys' schools, the sub-assistant inspectors in each division shall meet in the month of February under the presidency of the assistant inspector to draw up a summary of the recommendations in the prescribed form (Appendix H). The sub-assistant inspectors of Muhammadan schools shall submit to the assistant inspector their summary of recommendations before 1st February. Extracts from the summary relating to grants from local funds shall be forwarded to the President before 1st March. The complete summary for the district, together with a list in the prescribed form, for schools to be aided from public funds, shall be submitted to the Director not later than 1st April, through the Inspector.

In the case of girls' schools, the sub-assistants shall submit to the Inspectress not later than 1st February the summaries and lists for each district in the prescribed forms, and the Inspectress shall submit them to the Director not later than 1st April.

The summaries and lists relating to European schools shall be prepared by the inspector and submitted to the Director along with the district summaries and lists.

The selection of schools for aid shall be from among the schools entered in the temporary section of the general school list.

If the sanctioning authority is of opinion that any school or schools not originally recommended for aid are eligible for and deserve aid, it may authorize the inclusion of such school or schools in the sanctioned list; but no school shall be added to the sanctioned list after the 1st October.

10. *Admission to aid.*—The sanctioning authority, after considering the recommendations of the inspecting officers, shall determine what schools and standards shall be admitted to aid. In determining this, the sanctioning authority shall take into account the number, the character, and the financial condition of the schools, the educational needs of the locality, and the funds at its disposal.

The President of the local board shall, after approval, forward to the Director, not later than the 1st April, the extracts from the summary relating to grants from local funds.

11. *Publication of lists.*—The Director shall publish in the prescribed form (Appendix I) for each district a consolidated list of all schools admitted to aid, and shall issue the same not later than 1st July to the Presidents of local boards, treasury and inspecting officers, and deputy inspectors of vaccination. This list shall also be hung up in all tahsildars', deputy tahsildars', and stationary sub-magistrates' offices, and at all important post offices.

12. *Intimation to managers.*—Within twenty days after the publication of the lists, the sub-assistant inspector of the range shall intimate to the manager of each school admitted to aid, the standards for which grant will be given, the amount of net cost accepted, and the date of the examination.

13. *Publication of list of excluded schools.*—A list of schools not admitted to aid shall be published by the sanctioning authority in the District Gazette or in the *Fort St. George Gazette* immediately after the end of April, the reason for exclusion being briefly indicated in each case.

14. *Fixing of assignment.*—Early in February the Inspectresses, in the case of girls' schools, and the assistant inspectors with the sub-assistant, and inspectors, in the case of boys' schools, shall distribute the allotment for results grants available for each district, taluk or municipality among the schools which have been examined for results grants during the year, in proportion to their actual earnings, subject to the limit of their net cost accepted by the department. They shall immediately forward, for the approval of the sanctioning authority, a published list of results schools admitted to aid with the assignment recommended for each school therein noted, and the decision of the sanctioning authority shall be communicated immediately to the inspectors, inspectresses and assistant inspectors.

### *C.—Financial Limitations.*

15. *Maximum aid.*—The maximum results grant to a school shall be the sum required to meet that part of the current expenditure, which will not be covered by the receipts from fees, endowments and miscellaneous sources. The current expenditure shall be taken to be the cost of the staff, together with an addition not exceeding 25 per cent. thereof for supervision and sundry charges. In schools in which the staff receives no fixed salaries, the cost of it shall be calculated with reference to local circumstances and to the qualifications of the teachers. As regards receipts, the income from fees shall be calculated in accordance with the provisions of the fee notification and with special reference to the character of the school and the class of the community for which the school is intended.

### *D.—Courses of Instruction and Standards of Examination.*

16. *Subjects of examination.*—The subjects of examination shall be those included in the courses of instruction and standards of examination laid down in chapter V of the Madras Educational Rules; provided that no examination for grant shall, for the present, be held in Sanskrit, Arabic, Latin, Persian, French or German.

17. *Examination to be in all the compulsory subjects.*—Every pupil shall be examined in all the compulsory subjects



of the standard in which he is presented. A pupil failing to earn a grant in the compulsory subjects shall not be examined in optional subjects.

18. *Examination by whom conducted, and where and when to be held.*—Every school admitted to aid on the results grant system shall be examined for grant once a year. The examination shall be conducted either by the inspecting officers or by boards appointed under special Government notifications.

The examinations conducted by inspecting officers shall be held on the day fixed by the Director and in the school premises, unless the manager agrees that it shall be held elsewhere. The inspecting officer shall, however, have power to hold the examination on any day within the fifteen days preceding, or within the fifteen days following, that date; provided that he has given at least seven days' written notice. If it is desired to change the date beyond the above limits, the previous sanction of the Director must be obtained. No examination shall be held on a Sunday except in the case of schools regularly held on Sundays.

The examinations conducted by boards under special notifications shall be held at such times and places as are laid down in such notifications.

19. *Nominal rolls.*—A nominal roll in the prescribed form (Appendix J) shall be sent to the manager at least two days before the date of examination. The manager shall fill in the form and present it to the inspecting officer on his arrival at the school.

20. *Mark lists.*—During the progress of the examination the inspecting officer shall enter in ink or in indelible pencil in the mark lists, which he shall keep for each standard separately the marks assigned to each pupil in each subject in which he has been examined individually, and in the case of the examination of the class as a whole, the remark "fair" or "good" as the case may be.

21. *Pass lists.*—Immediately after the conclusion of the examination the inspecting officer shall furnish the manager with an abstract of the results of the examination in the prescribed form (Appendix K). The manager shall keep these pass lists and produce them for inspection at the three next succeeding examinations.

22. *Standards for which grants can be earned.*—(i) A pupil shall not earn a grant under any standard other than that in which he has been studying any standard other than that in case of night schools, four months during the six months or, in the subjects unless he has passed in all of them at one and the same examination.

(ii) A pupil shall not earn a grant for the compulsory subject under any standard unless at the same or at a previous examination he has passed the compulsory subjects of that or higher standard.

(iii) A pupil shall not earn a grant for an optional subject unless he has passed the compulsory subjects of that or which he has already passed an examination recognised as equivalent or higher.

(iv) A pupil shall not earn a grant in any subject in the infant standard, nor shall he earn a grant for any of the other standards if he is not a *bond fide* workman earning his subsistence on daily, weekly or monthly wages.

23. *Grant earned only once for same subject and standard.*—A grant shall not be earned more than once for the same pupil under the same standard and for the same subject.

24. *Grants on class and individual examinations.*—Grants for kindergarten occupations and object lessons in the lower primary standards, and for singing and action songs, and for drill with gymnastics or calisthenics in all standards, shall be given on the results of the examination of the class as a whole; provided that not less than 60 per cent. of the eligible pupils on the rolls are presented for examination. Grants for all other subjects and standards shall be given on the results of examination of the pupils individually.

25. *Minima for passing.*—Grants shall be of two classes—ordinary and merit:

(i) For an ordinary grant in individual examination the pupil must obtain one-third of the maximum marks in each subject; in class examination the results must be 'fair' taking the class as a whole.

(ii) For a merit grant in individual examination the pupil must obtain three-fifths of the maximum marks in each subject; in class examination the results must be 'good,' taking the class as a whole.

*Note.*—For the purposes of this article, 'fair' and 'good' should be understood to represent an average, in the examining officer's opinion, of one-third and three-fifths, respectively, if marks were assigned.

## *V.—Scale of Grants.*

26. *Standard scale of grants.*—The standard scale of grants for the subjects of general education shall be as follows:—

| Subjects. | Infant standard. | | First standard. | | Second standard. | | Third standard. | |
|---|---|---|---|---|---|---|---|---|
| | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. |
| (A) Compulsory ... ... | 0 4 | 0 8 | 1 8 | 2 8 | 2 8 | 3 8 | 3 8 | 5 0 |
| (B) Optional— | | | | | | | | |
| Kindergarten occupations, stories and action songs. | 0 4 | 0 8 | 0 8 | 1 0 | 1 0 | 1 8 | ... | ... |
| Object lessons or elementary science. | 0 4 | 0 8 | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Second language ... | 0 4 | 0 8 | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Drawing ... ... | ... | ... | 0 6 | 0 9 | 0 12 | 1 8 | 0 12 | 1 8 |
| Needlework (for girls only). | ... | ... | 0 8 | 1 0 | 1 0 | 1 8 | 1 8 | 2 0 |
| Geography ... ... | ... | ... | ... | ... | 0 4 | 0 8 | 0 8 | 1 0 |
| Singing ... ... | ... | ... | ... | ... | ... | ... | 0 8 | 0 12 |
| Hygiene and elementary sanitary science. | ... | ... | ... | ... | ... | ... | 0 8 | 1 0 |
| History of India ... | ... | ... | ... | ... | ... | ... | ... | ... |
| Agriculture (for boys only). | ... | ... | ... | ... | ... | ... | ... | ... |
| Mensuration (for boys only). | ... | ... | ... | ... | ... | ... | ... | ... |
| History of Great Britain and Ireland. | ... | ... | ... | ... | ... | ... | ... | ... |
| Domestic economy (for girls only). | ... | ... | ... | ... | ... | ... | ... | ... |
| Geometry and algebra. | ... | ... | ... | ... | ... | ... | ... | ... |
| Drill with gymnastics, or calisthenics.* | 0 2 | 0 4 | 0 2 | 0 4 | 0 2 | 0 4 | 0 4 | 0 6 |

* Grants at half these rates shall be allowed in rural primary girls' schools for kumme and kolattam.



| Subjects. | Fourth standard. | | Fifth standard. | | Sixth standard. | | Seventh standard | |
|---|---|---|---|---|---|---|---|---|
| | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | rdinary. | Merit. |
| | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. | Rs. A. |
| (A) Compulsory ... ... | 5 0 | 6 8 | 6 8 | 8 0 | 8 0 | 10 0 | 10 0 | 12 0 |
| (B) Optional— | | | | | | | | |
| Kindergarten occupations, stories and action songs. | ... | ... | ... | ... | ... | ... | ... | ... |
| Object lessons or elementary science. | 2 0 | 2 8 | 2 8 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 |
| Second language ... | 2 0 | 2 8 | 2 8 | 3 4 | 3 5 | 4 6 | 4 7 | 5 8 |
| Drawing ... ... | 1 2 | 2 3 | 2 4 | 3 0 | 3 5 | 4 6 | 4 7 | 5 8 |
| Needlework (for girls only). | 0 12 | 1 8 | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| Geography ... ... | 1 0 | 1 8 | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| Singing ... ... | 1 0 | 1 8 | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| Hygiene and elementary sanitary science. | 1 0 | 1 8 | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| History of India ... | 2 0 | 3 0 | 3 0 | 4 0 | 4 0 | 5 0 | 5 0 | 6 0 |
| Agriculture (for boys only). | 1 0 | 1 8 | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| Mensuration (for boys only). | ... | ... | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| History of Great Britain and Ireland. | ... | ... | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| Domestic economy (for girls only). | ... | ... | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| Geometry and algebra. | ... | ... | 1 8 | 2 0 | 2 8 | 3 0 | 3 0 | 3 4 |
| Drill with gymnastics, or calisthenics.* | 0 6 | 0 8 | 0 8 | 0 12 | 0 8 | 0 12 | 0 12 | 1 0 |

* Grants at half these rates shall be allowed in rural primary girls' schools for kumme and kolattam.

A grant of Rs. 6 per annum shall be given from provincial funds to schools for each European or Eurasian cadet belonging to a volunteer corps taught therein, who is certified by the Commanding officer of his corps to be thoroughly efficient and who is not below 13 years of age. This grant shall take the place of results grants for drill and gymnastics and shall be continued until the cadet is transferred to an Adult Company.

27. *Exceptional rates.*—(1) In the following cases grant shall be paid at rates higher than those of the standard scale:—

(1) At 150 per cent. higher for blind and deaf and dumb children.

(2) At 100 per cent. higher—

(*a*) for poor European pupils as defined in article 4, chapter II;

(*b*) for European pupils in schools situated in hill tracts;

(*c*) for pupils in the Agency tracts of the Northern Circars.

(3) At 75 per cent. higher—

(*a*) for girls other than Europeans, except in needlework and domestic economy;

(*b*) for Mappillas in the Ernád and Walawanád taluks.

(4) At 50 per cent. higher—

(*a*) for non-European boys in schools situated in hill tracts;

(*b*) for European pupils other than those already provided for;

(*c*) for pupils belonging to the classes enumerated in article 5 of chapter II.

(5) At 25 per cent. higher—

(*a*) for Muhammadan boys (other than Mappillas in the Ernád and Walawanád taluks); and

(*b*) for poor pupils in poor schools.

(ii) In the case of schools for backward and indigent classes or in backward localities, extra grants may be paid up to the limit of their net cost accepted by the Department.

*F.—Payment of Grants.*

28. *Issue and payment of certifying memoranda.*—(i) After the conclusion of the examination, the inspecting officer shall prepare a certifying memorandum in the prescribed form (Appendix L) for grants earned by the manager, and, immediately after the assignment has been fixed under article 14, he shall issue the same, entering in the last column thereof in a lump sum the assignment recommended at the conference. Separate memoranda shall be issued for grants payable from provincial, local and municipal funds.

(ii) Certifying memoranda for grants payable from municipal funds shall be forwarded to the President of the municipal council for countersignature.

(iii) Certifying memoranda prepared by inspectors shall be forwarded to the manager direct.

(iv) Certifying memoranda for grants payable from provincial and local funds for boys' schools prepared by assistant inspectors shall be submitted to the inspector for countersignature.

(v) Certifying memoranda for grants payable from provincial and local funds for boys' schools prepared by sub-assistants shall be submitted to the assistant inspectors for countersignature.

(vi) Certifying memoranda for girls' schools prepared by sub-assistants shall be submitted to the Inspectress of Girls' schools for countersignature.

(vii) The countersigning officer shall, after scrutiny, countersign the memorandum, affixing the date of such countersignature, and forward it immediately to the manager.

(viii) On receipt of the memorandum, the manager shall endorse it and present it for payment at the nearest treasury as soon as possible and in any case before the 31st March following.

*G.—Penalties.*

29. *Penalties.*—The sanctioning authority may, on the report of the inspecting officer, after inquiry, withhold, reduce, or suspend the grant, and take such other measures as the occasion may appear to him to demand, in cases where there has been falsification of the registers or misrepresentation regarding fees and attendance, or deception in the presentation of pupils, *or violation of any of the conditions of recognition and aid*, or other fraud or irregularity. He may also reduce the total grant earned by a school by not more than 25 per cent. of the amount earned for defects in organization, discipline, instruction, supervision, and accommodation, which have not been remedied although pointed out in writing at a previous inspection.

CHAPTER VI.—GRANTS TOWARDS SCHOLARSHIPS AND STIPENDS.

1. *Applications for aid.*—Applications for grants under this chapter shall be submitted in the prescribed form (Appendix M).



*A.—In Institutions for General Education.*

2. *Object of grant and proportion of aid.*—Grants, not exceeding one-half of the amount contributed by managers, may be given on account of scholarships intended to enable managers to assist pupils of promise to prosecute their studies to a higher standard. These grants may be given on behalf of all students in secondary and collegiate departments, whose pecuniary circumstances are certified by the manager to be such as to prevent them from prosecuting their studies without assistance. Similar grants may also be given in Government and board institutions, provided that the scholarships are established by a person or body not connected with the institution.

3. *Rules for award.*—Unless otherwise stipulated by the donor of any scholarship, all scholarships shall be awarded according to rules approved by the Director, and on the results of the public examinations, it being open to managers to hold a competitive examination among the successful candidates at public examinations, in cases where the number of eligible candidates is in excess of the number of available scholarships, or where the order of merit cannot be ascertained.

4. *Age limits for scholarship holders.*—A scholarship grant shall not be given for a student whose age at the date of the commencement of the examination exceeds for the—

| | Boys. | Girls. |
|---|---|---|
| Lower secondary department | 12 | 13 |
| Upper " " | 15 | 16 |
| Junior college " | 18 | 19 |
| Senior " | 20 | 21 |

5. *Proportion of scholarship grants to strength.*—The number of scholarship grants for boys shall not exceed one for every twenty-four in the secondary department, one for every sixteen in a first-grade second-grade college, and one for every twelve in a first-grade college.

6. *Maximum scale of grants.*—The maximum grant per term shall be as follows:—

| | Boys. rs. | Girls. rs. |
|---|---|---|
| Lower secondary department | 6 | 18 |
| Upper " " | 12 | 21 |
| Junior college " | 14 | 30 |
| Senior " | 20 | |

7. *Maximum duration of grants.*—Grants shall be tenable for a period not exceeding—

| | |
|---|---|
| In a lower secondary school | 3 years. |
| In an upper " | 3 " |
| In a second-grade college | 2 " |
| In a first-grade " | 4 " |

8. *Grants renewed annually.*—The grants shall be renewed each year until the termination of the course, on proof that the conduct of the student and his progress in his studies have been satisfactory.

*B.—In Training Institutions.*

9. *Scale of grants to students under training.*—Grants may be given to managers according to the following maximum

monthly scale on account of stipends to students under training in a recognised training institution :—

| Grade. | Masters. | Mistresses. |
|---|---|---|
| | Rs. | Rs. |
| Primary ... ... ... ... | 3 | 4 |
| Lower secondary ... ... ... | 4 | 6 |
| Upper ,, ... ... ... | 6 | 8 |
| Second-grade collegiate ... ... | 8 | 10 |
| First-grade ,, ... ... | 10 | 12 |

10. *Exceptional rates.*—Stipendiary grants at 25 per cent. higher than those fixed for mistresses may be given for Europeans, for Panchamas, and for students sent to Madras who are permanent residents of Ganjām, Vizagapatam or South Canara.

11. *Duration of grant.*—The period for which the grant will be allowed shall not ordinarily exceed twelve months.

*C.—In Technical Institutions.*

12. *Scale of grants to technical students.*—Grants may be given to managers of technical, industrial, or art schools or classes on behalf of students who, having passed the Elementary or the Intermediate Technical Examination in the first class, continue their studies for the next higher examination. These grants shall be allowed for two years, provided that the conduct and progress of the student continues to be satisfactory.

| | | Rs. |
|---|---|---|
| On passing { | Elementary Examination | ... 6 |
| | Intermediate ,, | ... 9 |

Grants not exceeding one-half the amount of private contribution may also be given in Government and board institutions, provided that the scholarships are established by a person or body not connected with the institution.

CHAPTER VII.—GRANTS FOR EUROPEAN ORPHANAGES.

1. *Applications for aid.*—Applications for grants unde this chapter shall be submitted in the prescribed form (Appendix N).

2. *Object of grant.*—Grants to meet the cost of food and clothing may be given to managers of recognised orphanages and homes for destitute European children in addition to the grants given under other chapters of this code.

3. *Grants to meet cost of food.*—A monthly grant, not exceeding Rs. 3-8-0, may be given for a destitute child who is fatherless or whose father or guardian does not reside in the locality.

4. *Grants to meet cost of clothing.*—A half-yearly grant not exceeding Rs. 6 may be given towards the clothing of a child for whom a grant for food is given. In hill sanitaria the grant may be double the above figure.

5. *General conditions of grant.*—(i) Grants shall not be given for a child who is not under regular instruction of a standard suitable to his age.

(ii) Grants shall not be given for a boy whose age exceeds sixteen years or for a girl whose age exceeds eighteen years.

(iii) Grants to meet the cost of food shall not be given for broken periods of a month, nor grants to meet the cost of clothing for broken periods of a calendar half-year.



CHAPTER VIII.—GRANTS FOR SCHOOL BUILDINGS, AND FOR HOSTELS OR BOARDING HOUSES FOR STUDENTS.

1. *Applications for aid.*—Applications for grants under this chapter, which shall be in the prescribed form (Appendix O), shall furnish satisfactory evidence of the necessity for the erection, or enlargement, or purchase of the building, and shall be accompanied by a plan and an estimate, prepared by a professional or other competent person, of the cost of the work proposed.

2. *Object and proportion of aid.*—Grants not exceeding one-third of the total cost may be given towards the erection, or enlargement, or purchase of school buildings and hostels or boarding houses for students attached to educational institutions, and orphanages and homes for destitute European children; but, except in the case of such hostels or boarding houses attached to educational institutions or such orphanages and homes, grants shall not be given to provide residences for teachers or pupils.

Grants shall not be given for a building regarding which the sanctioning authority has not been consulted and for which aid has not been promised previously to its erection, enlargement, or purchase.

3. *Payment of grants.*—(i) Previously to the disbursement of the grant, it shall be certified in the prescribed form (Appendix Q) by the Engineer or other responsible officer deputed to examine the building, that the work has been proceeded with or completed, as the case may be, in accordance with the approved plan and estimate, *or that the building is worth the amount on which the grant is claimed.* Such certificate shall be countersigned by the Director, or the President of the local board, after which the grant may be paid either in whole or by instalments.

(ii) The manager shall also, if required, execute a deed of agreement in such form as may be prescribed from time to time.

4. *Claims of Government or the local board.*—In the event of a building, for which a grant has been drawn, being diverted, prior to the lapse of twenty years from the date of payment of the grant, to other than educational purposes approved by Government, the manager shall refund such portion of the grant as may be determined by three arbitrators, one to be nominated by the Director or the local board, another by the manager, and the third by the two arbitrators so appointed. In the event of the manager failing to make such refund, he shall, should Government or the local board desire to purchase it, sell the building to Government or the local board at a valuation to be determined by the arbitrators, who, in making their award, shall deduct from the price such portion of the grant as may seem equitable. In the event of neither of the above courses being followed, Government or the local board may recover the amount by such means as may seem fit.

5. *Rent grants.*—When a salary-grant school, or a hostel or boarding house attached to it for students, is held in a building not owned by the manager, and for which rent is paid, a grant not exceeding one-third of such rent may be given.

6. *Grants for village school-houses.*—Grants not exceeding Rs. 25 for every twenty children, and in schools on the Nilgiris for every ten children, solely or mainly intended for the hill Tribes

in regular attendance during the preceding twelve months may be given towards the erection, enlargement *or purchase* of village school-houses on an approved plan, without requiring, as a condition of aid, a money contribution from the manager, provided that the schools have at least one qualified teacher on their staff. The grant shall not be paid until the Inspector certifies that the building has been erected, and that its value is at least equal to the grant claimed.

7. *Grants by whom sanctioned.*—Grants exceeding Rs. 1,000 are sanctioned by Government; grants of Rs. 1,000 and under by the sanctioning authority.

## CHAPTER IX.—GRANTS FOR FURNITURE, BOOKS AND APPLIANCES.

1. *Applications for aid.*—Applications for grants under this chapter, which shall be in the prescribed form (Appendix P), shall be accompanied by details showing the number, description, and price of each article which it is proposed to make or purchase.

2. *Object and proportion of aid.*—(i) Grants not exceeding one-half of the total cost shall be given for school *and hostel* furniture, *and for* apparatus, maps, diagrams and models; for books and non-Indian periodicals for school and public libraries and reading-rooms; for the plant, materials and tools needed in industrial and technical schools; and for needlework or other art and industrial exhibitions.

(ii) Grants shall not be given to meet the cost of chemicals, or for seats without backs, or for books of the value of eight annas and under.

(iii) Except in the case of industrial and technical schools, aid shall not, as a rule, be afforded for the purchase of articles to be used by the pupil, as distinguished from those required by the teacher in giving instruction. But in poor schools and in schools for backward and indigent classes, grants may be given for books and slates for the use of pupils, on condition that the books and slates remain the property of the school, are used by the pupils during school-hours only, and are not removed from the premises.

(iv) Grants shall not be given for articles regarding which the sanctioning authority has not been consulted and for which aid has not been promised previously to purchase or manufacture.

3. *Registration of public library or reading room.*—To entitle a public library or reading-room to aid, it must be incorporated under Act XXI of 1860.

4. *Payment of grant.*—The grant shall be paid only on submission of vouchers duly receipted.

5. *Claims of Government or the local board.*—In the event of an institution which has received aid under this chapter being closed within five years from the date on which grant has been drawn, the Government or the local board shall be at liberty to purchase the articles, towards the supply of which the grant was given, at a valuation to be determined, as in the case of school-buildings, by arbitrators.

6. *Grants for village schools.*—Grants not exceeding Rs. 25 may be given towards the supply of furniture to village schools of the primary grade having at least one qualified teacher on their staff, without requiring as a condition of aid



a money contribution from the manager. The grant shall not be paid until the Inspector certifies that furniture has been supplied and that its value is at least equal to the grant claimed.

7. *Grants by whom sanctioned.*—Grants exceeding Rs. 200 are sanctioned by Government; grants of Rs. 200 and under, by the sanctioning authority.

## CHAPTER X.—GRANTS TOWARDS ENDOWMENTS.

1. *Object and proportion of aid.*—Grants not exceeding one-half the amount given or devised may, with the sanction of Government, be made for the endowment of professorships, lectureships, teacherships, scholarships, laboratories, workshops, museums and other educational objects.

2. *Conditions of aid.*—The following are the conditions under which grants shall be given:—

(i) The endowment shall consist of Government securities to be invested in the names of trustees approved by Government.

(ii) The endowment must not be created from monies derived either directly or indirectly from ordinary funded or school income.

(iii) The trust-deed, which must be approved by the law officers of Government, shall contain a provision that, in the event of the object for which the endowment was created ceasing to exist, or of the manager ceasing to comply with any of the conditions of the trust, the fund shall be distributed as provided therein.

(iv) The trustees shall render yearly accounts to the Director in such form as may be prescribed.

(v) The endowment of professorships, lectureships or teacherships shall provide for the current salaries of particular professors, lecturers, or teachers; and a grant towards such an endowment shall be held to take the place of a salary grant payable from month to month.

3. *Limits in the case of grants for prizes.*—No grants shall be given towards any prize endowment of the value of under Rs. 1,000, nor shall the amount of grant given towards any prize endowment exceed Rs. 1,000.

A

*Application for*

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 |
|---|---|---|---|---|---|---|---|---|---|---|---|
| Name of manager. | | | | | | | | | | | |
| Name of institution and locality. | | | | | | | | | | | |
| Whether for general or special education. | | | | | | | | | | | |
| Standard of institution. | | | | | | | | | | | |
| Average daily attendance during the term preceding. | | | | | | | | | | | |
| Name of teacher in full and, in case of trainers, name of teacher for whom grant is claimed, for which grant is claimed and number of years. | | | | | | | | | | | |
| Age of teacher. | | | | | | | | | | | |
| Previous service in general schools (schools to be specified), with dates. | | | | | | | | | | | |
| Highest grade of examination obtained in Government and in the case of graduates, the ordinal subject in which they passed. | | | | | | | | | | | |
| Highest grade and number of individual teachers' certificate, and the school in which trained. | | | | | | | | | | | |
| Highest grade and number of untrained teachers' certificate. | | | | | | | | | | | |
| Highest technical examination passed and year and subject. | | | | | | | | | | | |

*Declaration.*—I, the responsible manager of the school, do hereby declare that the Grant-in-aid Code are being, and will continue to be, fully observed excepting such rules *neither my teachers nor myself will take part either directly or indirectly in political* Director; and that I am prepared to subject the institution, together with its current, tion, and to furnish such returns as may be required by the Department.

*Additional declaration in the case of schools for boys and for European and Native* not protected from small-pox, by vaccination or otherwise.

STATION _____

*Date* _____ 189 .



*salary grants.*

| 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 | 21 | 22 |
|---|---|---|---|---|---|---|---|---|---|
| Highest grade of technical teachers' certificate and class, year and subject. | | | | | | | | | |
| Post to be held by teacher; forms or and subject or subjects to be taught by teacher. | | | | | | | | | |
| Number of hours spent daily in— (a) secular class teaching. (b) clerical work. (c) supervision. | | | | | | | | | |
| Number of pupils under the instruction of teacher. | | | | | | | | | |
| Full salary assigned or proposed to be assigned to the teacher as works in several departments, the Salary assigned to each department must similarly be shown separately. | | | | | | | | | |
| Amount of grant applied for. | | | | | | | | | |
| Date from which it is requested the grant may take effect. | | | | | | | | | |
| Clause and article of the Grant-in-aid Code under which application is made. | | | | | | | | | |
| Whether protested from small-pox. | | | | | | | | | |
| Remarks. | | | | | | | | | |

conditions of recognition and aid laid down in the Madras Educational Rules and in the as the institution has been specially exempted from by Pro. of the D.P.I. No. movements or agitation or attend political meetings without the previous consent of that endowment, and trust accounts, its establishment, time-table and registers to Inspec-

*Christian Girls.*—I further declare that I shall not admit as a pupil to any one who is

*Manager.*

10

10

B.

FINANCIAL

*Receipts during the twelve months ending 31st March 189 .*

| 1 | 2 | 3 | 4 | | | | | | | 5 |
|---|---|---|---|---|---|---|---|---|---|---|
| Name of institution. | Proceeds of endowment, interest, &c. | Subscriptions or donations. | Fees. | | | | | | | Grants (if any portion for less or more than a year, period or periods to be specified). |
| | General. | Special. | Class or form. | (a) Average strength. | (b) Rate of fees [viz.] per term or month. | (c) Amount of other fees from each pupil [viz.] | (d) Gross amount of fees [i.e. the sum of columns (a) (b) and (c)]. | (e) Deduct the amount of fees [i.e. the sum of columns (a) (b) and (c)] remitted to pupils. | (f) Net amount of fees [i.e. the difference between columns (d) and (e)]. | |
| | R. A. P. | R. A. P. | | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. |
| | | | *College.* Whole course ... | | | | | | | |
| | | | English Language course only ... | | | | | | | |
| | | | Second Language course only ... | | | | | | | |
| | | | Science course only ... | | | | | | | |
| | | | Branch II. or III. only ... | | | | | | | |
| | | | Branch I., IV. or V. only ... | | | | | | | |
| | | | *Upper B.A. Classes.* Whole course ... | | | | | | | |
| | | | English Language course only ... | | | | | | | |
| | | | Second Language course only ... | | | | | | | |
| | | | Science course only ... | | | | | | | |
| | | | Branch II. or III. only ... | | | | | | | |
| | | | Branch I., IV. or V. only ... | | | | | | | |
| | | | Science F.A. Class ... | | | | | | | |
| | | | Junior F.A. Class ... | | | | | | | |
| | | | *Selected.* Upper Secondary Schools. | Form VI | | | | | | |
| | | | | Form V | | | | | | |
| | | | | Form IV | | | | | | |
| | | | Lower Secondary or Middle School. | Form III | | | | | | |
| | | | | Form II | | | | | | |
| | | | | Form I | | | | | | |
| | | | Upper Primary School. | Class IV | | | | | | |
| | | | Lower Primary School. | Class III | | | | | | |
| | | | | Class II | | | | | | |
| | | | | Class I | | | | | | |
| | | | | Infant Class | | | | | | |

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*Date* _____ *189* .

NOTE. (1) The total of columns 4 (d) and 4 (e) should
(2) In column 3 should be exhibited only *gra*
(3) In column 5 should be exhibited only *grants*
(4) The net loss or profit to management should



ANAGEMENT.

*Expenses during the twelve months ending 31st March 189 .*

| 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| *Miscellaneous (entries to be specified).* | Total. | Cost of staff (in each departments separately). | Scholarships and prizes. | Houserent and taxes. | Ordinary repairs and upkeep. | Library. | Servants including matrons. | Furniture, apparatus, &c. | Miscellaneous, including ordinary contingencies (entries to be specified). | Total. | Excess or deficit balance. | Remarks. |
| R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | R. A. P. | |
| | | | | | | | | | | | | |

be equal to the amount of fees that should have been collected according to the standard rates.
receipts and not the net cost to management.
paid from public funds and not the net cost to management.
be shown in column 17.

*Manager.*

C.

*Application for fixed grants.*

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Locality. | | | | | | Staff. | | Salary or results drawn last year. | | | | |
| Taluk or division. | Town or village. | Descriptive list of school—boys', girls', or night or special. | Standard of the school. | Scale of the general or special school fee. | Responsible manager. | Average daily attendance of pupils present at the time of inspection. | Whether the conditions as to grades, staff, and pupils are complied with. | (a) Names of teachers employed on the staff. (b) Highest examination passed and additional test passed by each. (c) Highest technical examination passed. Year and subject. (d) Highest grade and year of trained teachers certificate. (e) If uncertificated teacher, state whether undergoing training. (f) Highest grade of drawing master's certificate. (g) If uncertificated drawing master, state whether undergoing training. | Total number of pupils on the rolls. | Total number of pupils who have passed the examination. | Total number of pupils who have passed in each standard. | Remarks. |
| | | | | | | | | | | | | |

| Description. | Average number of pupils. | Monthly fees. | Amount. | Charges. | Rs. A. P. |
|---|---|---|---|---|---|
| | | Rs. A. P. | Rs. A. P. | | |
| Collegiate Education— | | | | Cost of staff | |
| Arts— | | | | Establishments (servants) | |
| Second form | | | | Rent, taxes and insurance | |
| Third form | | | | Repairs | |
| Special classes | | | | Contingencies | |
| Law— | | | | Furniture and apparatus | |
| Third form | | | | Boarding charges | |
| Second form | | | | Contingent and miscellaneous charges | |
| First form | | | | | |
| Special form | | | | | |
| Medical— | | | | | |
| Third form | | | | | |
| Second form | | | | | |
| First form | | | | | |
| Special form | | | | | |
| Engineering— | | | | | |
| Third form | | | | | |
| Second form | | | | | |
| First form | | | | | |
| Special form | | | | | |
| Special and other schools— | | | | | |
| Normal | | | | | |
| Industrial | | | | | |
| Agricultural | | | | | |
| Art | | | | | |
| Reformatory | | | | | |
| Total | | | | Total | |

*Description.*—The expenditure charges of the school, do [illegible] Madras Education Rules and in the Government Order No. [illegible] dated [illegible] Rule X.

*Declaration.*—I declare that I am interested in support of the institution, hereby with its statutes, endowments and trust accounts, its subscriptions, time-table and registers to [illegible] Inspectors and that I am prepared to supply the information and to furnish such returns as may be required by the Department.

Station ——————
Date —————— 189

Manager.

D.

*Recommendations regarding applications for fixed grants in the* ——————— *District.*

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|
| Responsible manager. | Average strength during the preceding year. | | | | | Net total cost of the school during the year. | Number of pupils in the school who have passed the standard for grant. | Average attendance of the three months preceding. | Final grant recommended. | Remarks. |
| | Lower secondary department or standard P. | Upper secondary department or standard P. | Lower primary department or standards A and B. | Upper primary department or standards C, D, E. | Total. | | | | | |
| | | | | | | Rs. | | | | |

E.

*List of schools in the* ——————— *District transferred to and on the fixed grant system.*

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|
| Town or village. | Name of school. | Serial number. | Selection and serial number in the triennial general school list. | Management. | Net cost of the school during the year. | Rates of fees now charged. | Standard to which grant is given. | Date from which grant is to take effect. | Date fixed for examination. | Remarks. |
| | | | | | | | | | | |

F.

*Fixed grant report sheet.*

(*a*) STAFF.

| Name of teacher. | Appointment in this school. | Standards taught. | Whether protected from small-pox or not. | Highest *complete* education test passed and year. | Highest technical examination passed and year and subject. | Highest grade and *number* of trained teachers' certificate. | Highest grade and *number* of untrained teachers' certificate. | *Highest grade and number of approved service certificate.* | Highest grade of technical teachers' certificate and year. | Total period of service on recognized schools. | Salary in cases where fixed salary is given. | Whether the conditions as to recognition have been fulfilled. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| | | | | | | | | | | | | |

(*b*) STRENGTH AND ATTENDANCE.

| Form, class, or standard. | Number on rolls | | Number present | | Classification of pupils according to classes of the community. | | | | | | | | | Average daily attendance during the preceding official year. | Number of pupils unprotected from small-pox. | Number of vaccinations successfully performed during the preceding official year. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | At last inspection. | At present inspection. | At last inspection. | At present inspection. | Europeans and Eurasians. | Native Christians. | Mahammadans. | Hindus. | | | | | | | | |
| | | | | | | | | Brahmans. | Non-Brahman caste. | Panchamas. | Others. | Total. | | | | |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | |
| Third form ... ... | | | | | | | | | | | | | | | | |
| Second form Standard D. ... | | | | | | | | | | | | | | | | |
| First form ... ... Standard C. ... | | | | | | | | | | | | | | | | |
| Fourth class Standard B. ... | | | | | | | | | | | | | | | | |
| Third class Standard A. ... | | | | | | | | | | | | | | | | |
| Second class ... | | | | | | | | | | | | | | | | |
| First class ... ... | | | | | | | | | | | | | | | | |
| Infant class ... ... | | | | | | | | | | | | | | | | |



(*c*) INSPECTION RESULTS.

| Subjects. | Third Form. | Second Form. | First Form. | Fourth Class. | Third Class. | Second Class. | First Class. | Infant Class. |
|---|---|---|---|---|---|---|---|---|
| First Language— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter ... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Arithmetic ... ... ... | | | | | | | | |
| Kindergarten ... ... | | | | | | | | |
| Object lessons or Elementary Science ... ... ... | | | | | | | | |
| Second Language—Vernacular ... | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matt ... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Second Language—English— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Recitation ... ... ... | | | | | | | | |
| Meaning and subject-matter ... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| Composition ... ... ... | | | | | | | | |
| Drawing ... ... ... | | | | | | | | |
| Needle-work ... ... ... | | | | | | | | |
| Geography ... ... ... | | | | | | | | |
| Singing ... ... ... | | | | | | | | |
| Hygiene ... ... ... | | | | | | | | |
| History of India ... ... | | | | | | | | |
| Agriculture ... ... ... | | | | | | | | |
| Mensuration ... ... ... | | | | | | | | |
| Second Language, non-Vernacular— | | | | | | | | |
| Reading ... ... ... | | | | | | | | |
| Grammar ... ... ... | | | | | | | | |
| Translation ... ... ... | | | | | | | | |
| Meaning and subject-matter ... | | | | | | | | |
| Writing ... ... ... | | | | | | | | |
| Spelling ... ... ... | | | | | | | | |
| History of Great Britain and Ireland ... ... ... | | | | | | | | |
| Domestic Economy ... ... ... | | | | | | | | |
| Mathematics— | | | | | | | | |
| Geometry ... ... ... | | | | | | | | |
| Algebra ... ... ... | | | | | | | | |
| *Drill with gymnastics or calisthenics.* | | | | | | | | |
| Note-books and Home Exercises ... | | | | | | | | |

(*d*) MADRAS EDUCATIONAL RULES.

Inspecting officer's remarks.

Chapter II, Art. 2—General educational qualifications of staff .. .. .. ..
" " 3—Professional qualifications of headmaster .. .. ..
" " 4—Professional qualifications of assistants .. .. ..
" " 6—Proportion of teachers to pupils.
" " 7-14—Accommodation and Sanitation ..
" " 15—Furniture, apparatus and appliances .. .. .. ..
" " 16—Library .. .. .. ..
" " 17-19—Promotions and fees .. ..
" " 20-30—Admissions and withdrawals ..
" " 31—Discipline .. .. ..
" " 32—Registers .. .. .. ..
" III, Art. 3—Strength of classes .. ..
" " 4—School hours .. .. ..
" " 5—Holidays and vacations .. ..
" " 6—Punishments .. .. ..
" " 7—Examinations .. .. ..
" " 8—Registers .. .. .. ..
" IV—Fee regulations .. .. .. .. ..
" V—Courses of instruction, &c. .. .. ..

(*e*) CERTIFICATE OF THE INSPECTING OFFICER.

I hereby certify that, from the results of my inspection and examination of the school, *held on the*_____ I consider that the general condition of the school is, satisfactory / not satisfactory and that it accordingly deserves the _____ continuance of the fixed grant sanctioned for it / that a reduction of _____ per cent. is accordingly recommended in the fixed grant sanctioned for it.

(Signed) _____,

*Inspecting Officer.*



G.

*Application for results grants during 189 –9 .*

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|
| Name of school. | Serial No. | Section and serial number in the general school list. | Description of school. | Responsible manager. | Names of teachers employed on the 1st January and their educational qualifications. | Number on the rolls of each grade on the 1st January (1) of boys (2) of girls. | Actual monthly salaries of teachers on the 1st January (1) of each adult male (2) of each adult female (3) of each minor. | Average attendance during preceding financial year of each standard in each time-table. | Average number on the rolls during the year. | Standards (to be specified) for which results will be presented. | Total grade fees (Class fees) to be credited to the school. | Remarks. |
| | | | | | | | | | | | | |

I hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules, and in the Grant-in-aid Code are being, and will continue to be fully observed, excepting such rules as the previous consent of the Director has been accepted from by Pro. of the D.P.I. No. dated _____ which neither my self nor any teachers now employed in the institution have been directed or subjected to subject the institution, its current, endowment, and trust accounts, its establishment, time-table and registers to inspection and to furnish such returns as may be required by the Department.

Station _____
Date _____ 189 .

*Manager.*

H.

*Inspecting officer's recommendations regarding applications for results grants in the District during 189 –9 .*

| 1 | 2 | 3 | 4 | 5 | 6 | | 7 | 8 | 9 |
|---|---|---|---|---|---|---|---|---|---|
| Name of school. | Serial No. | Section and serial number in the general school list. | Responsible manager. | Net total cost of upkeep, including cost of supervision. | Actual earnings at last examination. | | Standards (to be specified) for which results will be presented. | Number of consecutive years during which the school was examined for grant. | Inspecting officer's remarks. |
| | | | | Rs. | Provincial funds. | Local funds. | | | |
| | | | | | | | | | |

I.

*List of schools in the* *District to be aided on the results grants system during 189 –9 .*

| 1 | | | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|---|---|
| Locality. | | | Description of school—boys', girls' or night. | Serial No. | Section and serial number in the general school list. | Responsible manager. | Standards (to be specified) in which the pupils will be examined. | Net cost of upkeep during the year. | Date fixed for examination. |
| Municipality or district. | Taluk or division. | Town or village. | | | | | | | |
| | | | | | | | | Rs. | |

J.

*Nominal roll of pupils to be presented for examination for results grants in* *school during 189 –9 .*

STANDARD.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | | | 9 | 10 | 11 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Serial Number. | Admission Number. | Name of pupil. No. of school days. | Actual attendance in each month since the previous examination. | Age of pupils. | Whether protected from small-pox. | Class of the community. | Poor or non-poor. | If poor | | Highest standard already passed. | Year of passing such standard. | Remarks. |
| | | | | | | | Whether non-poor. | No. of members in each family. | Monthly income. | | | |

STATION .....
*Date* ..... 189 .

*Manager.*



Sub-Assistant Inspector of Schools, Range, Division.

| Admission Number. | Name of pupil. | Compulsory supplies. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. | Ordinary. | Merit. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | | | | | | | | | | | | | |

*Form list of pupils examined for the* *standard in the schools inspected* *during the month of* *Distance in miles from headquarters.*

STATION ..... 189
DATE .....

13

13

L.

*Certifying Memorandum for grants from* ... *funds for 189 –9 for the* ... *school in the*
*Taluk or Municipality,* *District, under the management of*

| Subjects. | | Infant Standard. | | First Standard. | | Second Standard. | | Third Standard. | | Fourth Standard. | | Fifth Standard. | | Sixth Standard. | | Seventh Standard. | | Total earnings. |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | Number. | Amount. | Number. | Amount. | Number. | Amount. | Number. | Amount. | Number. | Amount. | Number. | Amount. | Number. | Amount. | Number. | Amount. | |
| | | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | | Rs. A. | Rs. A. |
| Compulsory subjects. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Kindergarten occupations, stories and action songs. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary .. | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Object lessons or elementary science. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Second language. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Drawing ... | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Needlework for girls only. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Geography ... | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Singing ... ... | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Hygiene and elementary sanitary science. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| History of India. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Agriculture for boys only. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Mensuration for boys only. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| History of Great Britain and Ireland. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Domestic economy for girls only. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Geometry and algebra. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Drill, with gymnastics or calisthenics, kuruvi kattam or Kolu for girls. | Presented ... | | | | | | | | | | | | | | | | | |
| | Passed { Ordinary ... | | | | | | | | | | | | | | | | | |
| | Passed { Merit ... | | | | | | | | | | | | | | | | | |
| Total ... | | | | | | | | | | | | | | | | | | |

I hereby certify that on the ... 189 , I duly examined all the pupils of this school presented for examination and declare that the numbers entered as passed have duly passed the standard for which they were presented, and also that the rules of the Grant-in-aid Code have been strictly followed by the Manager, and that he is entitled to receive from ... Annas ... Finals Rupees ... in the General School List, and sanction was given by the Director to the postponement of the examination to the ... 189 in his Proceedings, No. ... of the published list of schools with serial number ... This sch. el appears on page ...

Contents received.

Countersigned,

*Sub-Asst. Inspr. of Schools,*
*Division.*
*Range.*

*Asst. Inspr. of Schools,*
*Circle.*
*Division.*

OFFICE OF THE SUB-ASST. INSPR. OF SCHOOLS,
DIVISION,
RANGE.
189 . Date ... 189 .

*Manager.*



M.

... Scholarship and Stipendiary grants in the ...

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | | | | 12 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | | | | | | In the case of students under training. | | | | |
| Name of pupil. | Master or Mistress. | Date of last birthday. | Age last birthday. | Name of father. | Whether father is guardian. If not, who is guardian? | Occupation of the parent or guardian. | Residence of such parent or guardian. | Average income of the family. | Whether destitute. If not, why not? | Date of admission into the institution. | Duration of any previous course of study. | Amount of grant obtained. | Whether and for what period the pupil has received Government or other scholarships. | Remarks. |
| | | Years. | Mths. | Years. | | | | | | (1) | (2) | (3) | (4) | |
| | | | | | | | | | | | | | | |

... to meet the cost of food and clothing in the ... for the ... ending ... 189 .

N.

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | 20 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| Name of pupil. | Master or Mistress. | Date of last birthday. | Age last birthday. | Name of father. | Whether father is guardian. If not, who is guardian? | Occupation of the parent or guardian. | Residence of such parent or guardian. | Average income of the family. | Whether destitute. If not, why not? | Date of admission into the institution. | Duration of any previous course of study. | Amount of grant obtained. | Whether and for what period the pupil has received Government or other scholarships. | Standards to which the pupils are taught. | Progress in the several subjects. | Conduct, behaviour and general conduct of the pupils. | Remarks. | | |
| | | Years. | Mths. | | | | | | | | | | | | | | | | |

Declaration.—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Education Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation or attend political meetings without the previous consent of the Director; and that I am prepared to subject the institution, together with its current, endowment and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department.

*Manager.*

I further declare that all the pupils mentioned in the application are destitute children.

Date ... 189 .

*Manager.*

O.

*Application for grants for school buildings.*

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
|---|---|---|---|---|---|---|---|
| Name of Institution. | Responsible manager. | Forms or classes for which the new accommodation is required, with average strength of each. | Dimensions of rooms intended for each form or class. | Number of other rooms. | Number and date of Proceedings or Memorandum recognizing the school under the Educational Rules. | Estimated cost. Rs. | Remarks. |
| | | | | | | | |

*Declaration.*—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director;* and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department; and that I shall abide by the provisions of Article 4, Chapter VII, of the Grant-in-aid Code in the event of the building being diverted, prior to the lapse of twenty years after the date of payment of grant, to other than educational purposes approved by Government.

STATION _____
*Date* _____ *189* .

*Manager.*

---

P.

*Application for grants for furniture, books, &c.*

| 1 | 2 | 3 | 4 | 5 | 6 | | | | | | 7 | 8 |
|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | | | | In the case of furniture. | | | | | | | |
| Name of institution. | Responsible manager. | Number of articles, books, &c. | Description of articles, books, &c., required. | Total cost. | *a* | *b* | *c* | *d* | *e* | | Number and date of Proceedings or Memorandum recognizing the school under the Educational Rules. | Remarks. |
| | | | | | Forms or classes for which the articles are required, with average strength of each. | Dimensions and quality. | Materials for each article. Kind. | Cost. | Cost of workmanship for one article. | Total cost of one article. | | |
| | | | | Rs. A. P. | | | | | | Rs. A. P. | | |

*Declaration.*—I, the responsible manager of the school, do hereby declare that the conditions of recognition and aid laid down in the Madras Educational Rules and in the Grant-in-aid Code are being and will continue to be fully observed, excepting such rules as the institution has been specially exempted from by Pro. of the D.P.I. No. ; *that neither my teachers nor myself will take part either directly or indirectly in political movements or agitation, or attend political meetings without the previous consent of the Director;* and that I am prepared to subject the institution, together with its current, endowment, and trust accounts, its establishment, time-table and registers to inspection, and to furnish such returns as may be required by the Department; and that I shall abide by the provisions of Article 5, Chapter VIII, of the Grant-in-aid Code in the event of the school being closed within five years from the date on which grant has been drawn.

STATION _____
*Date* _____ *189* .

*Manager.*



Q.

*Form of Completion Certificate under Article 3, Chapter VII.*

Certified that the above work, which has been inspected by me personally, has been carried out according to the approved plan and estimate in a satisfactory manner, with the following exceptions:—

(*H. E. items of deviation with particulars as to dimensions and cost*);

that the deviations are not of such a nature as to affect the stability or the suitability of the building, and that, in my opinion, the deviations would have resulted in $\frac{\text{a saving}}{\text{an excess cost}}$ of Rs. $\frac{\text{under}}{\text{above}}$ the sanctioned estimate.

STATION _____
*Date* _____ *189* .

*Designation of Officer.*

---

R.

*Rules of discipline in aided colleges.*

*The rules of discipline in aided colleges shall include the following:—*

(1) *Every student shall wear a clean and decent dress, and, in all cases where good manners require it, a turban.*

(2) *No student shall be allowed to sit in the class with his shoes on, unless they are shoes of English pattern and unless socks and trousers are worn also.*

(3) *Every student shall have a fixed place assigned to him in the class-room.*

(4) *Every student shall salute the professors and teachers on the occasion of his first meeting them for the day within the college precincts.*

(5) *On the professor or teacher entering his class-room the students shall rise and remain standing till they are desired to sit or till the professor or teacher takes his seat.*

(6) *No student shall be allowed to leave the class-room without the permission of his professor or teacher.*

(7) *Unbecoming behaviour on the part of a student outside the premises of the school or college shall when brought to notice be enquired into and suitably dealt with by the head of the institution.*