

Local & Munl. (1898) Department.

INDEXED. H.S.

PRINTED.

G.O., No. 1122 M

DATED 23-6-98.

DESPATCHED

[Despatch Abstract.]

Works.

Stating that all bills for works executed or materials supplied under the supervision of the Municipal Authorities, should bear a check measurement certificate in the form prescribed by the Accountant General, signed by the Chairman or a councillor.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Government {1898} of Madras. LOCAL AND MUNICIPAL.

Recd.

Regd.

} 1898.

Enclosures

Spare copies

G.O., No. 1122 M., 23rd June 1898.

JUNE.

Works.

Stating that all bills for — executed, under the supervision of the municipal authorities, or for materials supplied to them, should bear a check-measurement certificate signed by the Chairman or a councillor in the form prescribed by the Accountant-General.

GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

Read—the following papers:—

From T. HESKETH BIGGS, Esq., Accountant-General, to the Secretary to Government, Local and Municipal Department, dated Fort St. George, 19th April 1898, No. L.F.D.—51.

In forwarding herewith a copy of the marginally-noted correspondence with the Chairman of the Municipal Council, Ootacamund, I have the honour to inquire whether I am right in asking that all bills for works executed, or materials supplied, shall bear a check-measurement certificate signed by the Chairman or a councillor. G.O., No. 644 M., dated 4th April 1892, is silent on this point, but in numerous individual audit reports Government has enjoined the requirement.

2. The issue of general orders is suggested, with a view to the removal of any misapprehension for the future.

Reference No. 589.

The Accountant-General is requested to state how he proposes to modify the instructions issued in G.O., No. 644 M., dated 4th April 1892.

17th May 1898.

(Signed) H. TREMENHEERE,
Ag. Secretary to Government.

From T. HESKETH BIGGS, Esq., Accountant-General, to the Secretary to Government, Local and Municipal Department, dated Fort St. George, 26th May 1898, No. L.F.D.—156.

With reference to official memorandum No. 589, dated the 17th instant, I have the honour to state that G.O., No. 644 M., dated 4th April 1892, is primarily intended as a guide to classification, and instructions regarding the procedure to be adopted in the preparation and passing of bills would be somewhat out of place in it. It will be more convenient therefore if a separate order is issued to the effect that all bills for works executed, or materials supplied, under the supervision of the municipal authorities, should bear a check-measurement certificate in the following terms signed by the Chairman or a councillor:—

“Certified that the ^{work was} _{materials were} check-measured by me on (dates)

2. I take this opportunity of mentioning that the introduction of the new Act renders it necessary that the classification of municipal receipts and charges should be revised to a certain extent, and hence the Government Order above referred to requires modification. I propose shortly to address Government on the subject.

ORDER—No. 1122 M., dated 23rd June 1898.

All bills for works executed, or materials supplied, under the supervision of the municipal authorities, should bear a check-measurement certificate signed by the Chairman or a councillor, in the form prescribed in paragraph 1 of the Accountant-General's second letter read above.

2. The further communication regarding the modification of G.O., No. 644 M., dated 4th April 1892, promised by the Accountant-General is awaited.

(True Extract.)

H. TREMENHEERE,
Secretary to Government.

To all Chairmen of Municipal Councils.
“ all Collectors.
“ the Accountant-General.

Government {1898} of Madras.
LOCAL AND MUNICIPAL.

✓ Proof for approval.

Proof
strikes off
as received
M.
6/12/98

Recd.

Enclosures

1898.

Regd.

Spare copies

G.O., No. 1122 M., 23rd June 1898.

JUNE.

Works.

Stating that all bills for — executed, or materials supplied, under the supervision of the municipal authorities, should bear a check-measurement certificate in the form prescribed by the Accountant-General signed by the Chairman or a councillor.

t/h/

GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

READ—the following papers:—

From T. H. BIGGS, Esq., Accountant-General, to the Secretary to Government, Local and Municipal Department, dated Fort St. George, 19th April 1898, No. L.F.D.—51.

In forwarding herewith a copy of the marginally-noted correspondence with the Chairman of the Municipal Council,

1. This office letter No. L.F.D.—850, dated 19th March 1898, with enclosure.
2. Council's resolution thereon, No. 263, dated 16th April 1898.

councillor. G.O., No. 644 M., dated 4th April 1892, is silent on this point, but in numerous individual audit reports Government has enjoined the requirement.

2. The issue of general orders is suggested, with a view to the removal of any misapprehension for the future.

ENCLOSURES.

From W. J. F. WILLIAMSON, Esq., Inspector of Local Fund Accounts, to the Chairman, Municipal Council, Ootacamund, dated Fort St. George, 19th March 1898, No. L.F.D.—850.

With reference to your letter No. 5002, dated the 28th February 1898, I have the honour to forward herewith extracts from certain municipal audit reports, together with the orders of Government thereon, from which it will be seen that, in the opinion of Government, it is essential that bills for works executed, or materials supplied, should be measured either by the Chairman or a councillor. The orders were, it is true, passed on individual audit reports, and as such were not communicated to you, but they are equally applicable to all municipalities, and have hitherto been generally acquiesced in. Hence the point has not been referred to in any of the annual consolidated audit reports. It is, however, a fundamental principle of Public Works Procedure that final payment is not to be made until the works or supplies have been checked by some responsible officer in whom reliance can be placed.

EXTRACTS FROM AUDIT REPORTS.

Auditor's remarks.

There was nothing in the vouchers in some cases to show that work done, or materials supplied, were examined by the Chairman or a councillor at least, such examination having apparently been left to the overseer and others who did not even certify to their accuracy.

Government Orders.

When bills are submitted for work executed, or materials supplied, the claim should be checked by the Chairman or one of the councillors—*vide* paragraph 11 of G.O., No. 1085 M., dated 2nd July 1890, on the audit report of the Masulipatam Municipality for the year 1888-89.

Government orders.

Auditor's remarks.

2. There was nothing in the vouchers for works at times, and for materials supplied, as a rule, to indicate examination before payment by the Chairman or a councillor, the examination being left not seldom to municipal subordinates.

Voucher No. 200 of September 1888, sub-voucher for Rs. 38-13-1 for gravel.

Voucher No. 322 of December 1888 for Rs. 17-13-5 for removing sand (certified to by the manager).

3. It is desirable that the wording of the certificate printed on reverse of the bill form for works done, or materials supplied, should be modified—

Present wording.
Certified that the above claim is correct and that the works done, or materials supplied, have been duly inspected by me.

Proposed wording.
Certified that the above claim is correct and that the works done, or materials supplied, are in accordance with the sanctioned estimate, and that they have been duly measured and found correct.

The certificate referred to in paragraph 10 (7) of the audit report should, as a rule, be given by the Chairman or a councillor—*vide* paragraph 14 of G.O., No. 828 M., dated 28th May 1890, on the audit report of the Bimlipatam Municipality for the year 1888-89.

The suggested alteration of the certificate upon the reverse of bill forms mentioned in paragraph 10 (3) of the auditor's report is approved by Government—*vide* paragraph 9 of G.O., No. 185 M., dated 1st February 1890, on the audit report of the Karur Municipality for the year 1888-89.

No. 261.

EXTRACT from the Proceedings of a Meeting of the Ootacamund Municipal Council held on Saturday, the 16th April 1898.

Subject.

Read letter, dated 19th March 1898, No. L.F.D.—850, from the Inspector of Local Fund Accounts, forwarding extracts from certain municipal audit reports, together with the orders of the Government thereon, to show that bills for works executed, or materials supplied, should be measured either by the Chairman or a councillor, with Chairman's note, dated 8th April 1898.

Resolution.

"The municipal council sees no reason for receding from the resolutions, &c., already passed by it in this matter. It cannot understand on what authority the Inspector requires the council to take action on orders not communicated to it by the Government. The Chairman will continue to conform to the procedure prescribed in G.O., No. 644 M., dated the 4th April 1892, until it is set aside by the Government and a new procedure substituted."

Reference No. 589.

The Accountant-General is requested to state how he proposes to modify the instructions issued in G.O., No. 644 M., dated 4th April 1892.

(Signed) H. TREMENHEERE,
Ag. Secretary to Government.
17th May 1898.

From T. H. BIGGS, Esq., Accountant-General, to the Secretary to Government, Local and Municipal Department, dated Fort St. George, 26th May 1898, No. L.F.D.—156.

With reference to official memorandum No. 589, dated the 17th instant, I have the honour to state that G.O., No. 644 M., dated 4th April 1892, is primarily intended as a guide to classification, and instructions regarding the procedure to be adopted in the preparation and passing of bills would be somewhat out of place in it. It will be more convenient therefore if a separate order is issued to the effect that all bills for works executed, or materials supplied, under the supervision of the municipal authorities, should bear a check-measurement certificate in the following terms signed by the Chairman or a councillor:—

"Certified that the work was materials were check-measured by me on (dates) ."

2. I take this opportunity of mentioning that the introduction of the new Act renders it necessary that the classification of municipal receipts and charges should be revised to a certain extent, and hence the Government Order above referred to requires modification. I propose shortly to address Government on the subject.

ORDER—No. 1122 M., dated 23rd June 1898.

All bills for works executed, or materials supplied, under the supervision of the municipal authorities, should bear a check-measurement certificate in the form prescribed in paragraph 1 of the Accountant-General's second letter read above signed by the Chairman or a councillor.

2. The further communication regarding the modification of G.O., No. 644 M., dated 4th April 1892, promised by the Accountant-General is awaited.

(True Extract.)

for Secretary to Government.

To all Chairmen of Municipal Councils.
" all Collectors.
" the Accountant-General.

Exd, C Parthasarathy.

LOCAL FUND DEPARTMENT.

Fort St. George,
Accountant-General's Office,
19th April 1898.

No. $\frac{178}{51}$

From

LOCAL FUND DEPT.
1385M

T. Hesketh Bisco Esq.
ACCOUNTANT-GENERAL

TO THE GOVERNMENT OF MADRAS,

To

THE

Secretary to Government,
Local and Municipal Department,
Fort St George.

SIR,

* This office letter no 238
8502 19.3.98 with
enclosure
2. Council's resolution
thereon no 2630 16.4.98.

In forwarding herewith a copy of the marginally noted Correspondence with the Chairman of the Municipal Council, Ootacamund, I have the honor to enquire whether I am right in asking that all bills for works executed, or materials supplied, shall bear a check measurement certificate signed by the Chairman or a Councillor. Government order no 644 M dated 4 April 92 is silent on this point, but in numerous individual audit reports Government has enjoined the requirement.

2. The issue of General orders is suggested, with a view to the removal of any misapprehension for the future.

I have the honor to be,
Sir,

your most obedient servant.

T. Hesketh Bisco
Accountant-General

18

L. 78

no 850

Post Office
Post: General Office
19 March 98.

W

To

The Chairman,
Municipal Council,
Ootacamund.

Sir,

With reference to your letter no 5002, dated the 26 Feb 98,
I have the honor to forward herewith extracts from
certain municipal audit reports, together with
the orders of Govt. thereon, from which it will be
seen that in the opinion of Govt. it is essential
that bills for works executed, or materials supplied,
should be measured either by the Chairman or a
Councillor. The orders, were, it is true, passed on
individual audit reports, and as such, were
not communicated to you, but they are equally
applicable to all municipalities, and have
hitherto been ^{generally} acquiesced in. Hence the point has
not been referred to in any of the annual
consolidated audit reports. This however a
fundamental principle of Public Works is
procedure that final payment is not to be
made until the works or supplies have been
checked by some responsible officer in whom
reliance can be placed.

I have &c

(Sd) R. J. F. Williamson
Inspector of L. F. works

True copy

W. J. Williamson

Asst. Dist. Genl &
Inspector of L. F. works.

3

Government orders

Auditors remarks

1. There was nothing in the Vrs. in some cases to show that work done, or materials, supplied were examined by the Chairman or a councillor at least, such examination having apparently been left to the overseers and others who did not even certify to their accuracy.

When bills are submitted from executed, or material supplied, the claim should be checked by Chairman or one of the Councillors. Vide para 11 of go. no 1085 and 23 pgs on the audit Report of the Municipality for the year 1888-89.

2. There was nothing in the Vouchers for works, at times, and for materials supplied, as a rule, to indicate examination before payment by the Chairman or a councillor the examination being left not seldom to municipal subordinates.

The certificate referred to in para 10(7) of the audit report should as a rule begin by the Chairman or a Councillor. Vide - para 14 of go. no 828 and 28 May '90, on the audit Report of the Municipality for the year 1888-89.

Ur: no 200 of Sept 88 sub V for Rs 38.13.1 for gravel. 322 of Dec 88 for Rs 17.13.5 for remaining sand (certified to by the manager)

3. It is desirable that the wording of the certificate printed on the reverse of the bill form for works done or materials supplied, should be modified -

Present Wording certified that the above claim is correct and that the work done or materials supplied have been duly inspected by me.

Proposed wording certified that the above claim is correct and that the work done or materials supplied are in accordance with the sanctioned estimate and that they have been duly measured and found correct.

The suggested alterations of the certificate upon the reverse of bill forms mentioned in para 10(3) of the auditor's report, is approved by Govt. Vide para 9 of go. no 185 in this: d 17th May on the audit report of the Municipality for the year 1888-89.

True Copy. B.M. W. W. M. S. on

1385/1/88

Extract from the Proceedings of a meeting of the
ootacamund Municipal Council held on
Saturday the 16. april 98.

Resolution

subject not

Read letter dated 19th March 98
no 278 from the Inspector
of local fund accounts, for
forwarding extracts from certain
and annual reports together with
the orders of the Govt. Thereon,
to show that bills for works
executed or materials supplied,
should be measured either
by the Chairman or a Councillor,
with Chairman's note dated
8th April 98 -

The Municipal Council
has no reason for recording
from the resolutions re.
already passed by in this
matter. It cannot understand
on what authority the
Inspector requires the Council
to take action on orders not
communicated to it by the
Govt. The Chairman will
continue to conform to the
procedure prescribed in G.O.
dated the 4th April 92, as 646
until it is set aside by the
Govt, and a new procedure
substituted.

(True extract)

(sig) Geo. Hammett
Chairman.

and Office
ootacamund. 16.4.98

To The Substant L. J. J. J. J.
made as

True Copy

with reference to his letter no 19th March
no 850

Substant L. J. J. J. J.
Substant L. J. J. J. J.

Extract from the Proceedings of a meeting of the
ootacamund Municipal Council held on
Saturday the 16. april 98.

The Municipal Council
has no reason for recording
from the resolutions re.
already passed by in this
matter. It cannot understand
on what authority the
Inspector requires the Council
to take action on orders not
communicated to it by the
Govt. The Chairman will
continue to conform to the
procedure prescribed in G.O.
dated the 4th April 92, as 646
until it is set aside by the
Govt, and a new procedure
substituted.

(True extract)
(sig) Geo. Hammett
Chairman.

and Office
ootacamund. 16.4.98

To The Substant L. J. J. J. J.
made as

2
1385 1/199

Local & Munl. (1898) Department.

CURRENT No.

1385

From

The Accountant General,
Madras

No. 178
57

Secy

Reference
Order

589
17/5/98

The Accountant General
is requested to state how he proposes
to modify the instructions issued
in G.O. No 644.M, dated 4th April 1897.

Dated 19th April 1898.

Received

Registered

Enclosures 3

Spare copies.

SUBJECT.

Enquiring whether he is right
in asking that all bills
for works executed or
materials supplied shall
bear a check measurement
Certificate signed by the
Chairman or a Councillor.

Note

The modifications may then
be approved by Government
and communicated to all
municipal Councils.

To

The Accountant General

17/5/98

P.T.O.

A

order

over above referred to requires modification. I propose shortly
address Government on the subject.

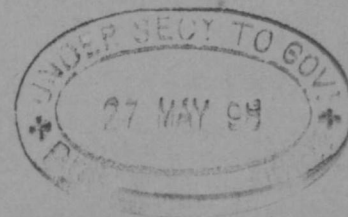
I have the honor to be,

Sir,
Your obedient servant,

W. M. B. J.
Accountant-General

Local & Munl. (1898) Department.

CURRENT No. 1821 *M*



From

The Accountant General,
Madras.

Order

No. $\frac{178}{156}$

Dated 26th May 1898.

Received

Registered

Enclosures

Spare copies.

SUBJECT.

Stating that it will be
more convenient if a
separate order is issued
regarding the certificate
of check measurement
of works and materials.

TA
27/5/98
116

BACK PAPERS.

G.O.	No.	Department.	Date.
fo	589/9872		

FURTHER PAPERS.

G.O.	No.	Department.	Date.

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11-7-98

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13-7-98

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189

DATED

CURRENT No.

1385 mt 1821 m - A.

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Order complete with Letter.

Pres
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23/6/98

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BRING MEANT FOR DESPATCH
IN ORIGINAL.

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