ocal & Munl. (1896) Department.

PRINTED.

G.O., No. 1104 L

DATED 15th June 1896

[Despatch Abstract.]

Reduction of Office Work.

Resolving that certain steps to be taken for reducing the work of the Local and Municipal department and of District Boards' offices, and requesting the Surgeon-General to arrange for reports of medical officers submitted with the administration reports of the district boards and municipal councils being made as concise as possible.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

C. No.

1

LOCAL AND MUNICIPAL DEPARTMENT.

Again G.O., dated 189 , No.
Current No. of 189 , dated from the
Current No. of 189 , dated from the

FOR ORDERS.

Under no 34 of the Local Fund Rules, the sanction of Government had to be obtained for all allotments and transfers of funds made by the Local Boards, excepting those not exceeding Rs 1000. To enable the Government to see whether funds are available before sanctioning such applications, it was necessary that a register should be maintained in the Government office, showing all allotments and transfers sanctioned up to date by the Local Boards as well as by Government.

Presidents of Local Boards were therefore required in G.O. dated 1 September 1887, No 1670 L to submit to Government a monthly list of all allotments and transfers

them. The

2

regard to allotments and transfers, however, have now been considerably extended by G. Os dated 12th February 1891, No. 287 L, and 17th May 1894, No. 889 L, under which only applications for allotments from the general balance have to be submitted to Government for sanction, and under para 1(2) of the latter order, all such applications have to be accompanied by a note showing the extent to which the balance has been drawn upon, up to the date of the applications. As the necessity for the monthly lists of allotments and transfers above referred to, does not now exist, it is submitted that they may be ordered to be discontinued.

V.R.
20/9/95

If this is approved the orders will be issued at the same time as those on other proposals for reducing work which have recently been sanctioned.

W. 21.9.95. 25/9/95

I see no objection - I suppose no consequent reduction in Estt. can be made?

26/9/95

Note for H.M.

It is submitted that the discontinuance of the lists will

C. No.

3

× The Sub. centres? has

in ~~establishment~~ them. All these offices have however as much as more than they can well get through, & this relief wd. enable them to give some more time to more important matters.

W 30.9.95

1/10/95

X

Monthly lists of all transfers of funds sanctioned by the Local Boards -

FOR ORDERS.

H M

(Resubmitted with Note for H.M.)

Appd.

Put with other proposals for reducing work, & let it lie over until all of them are disposed of.

3.10.95

C. No.

5

LOCAL AND MUNICIPAL DEPARTMENT.

Again G.O., dated 189 , No.

Current No. of 189 , dated from the

Current No. of 189 , dated from the

FOR ORDERS.

Under no. 33 of the Local Fund Rules and para 3 of G.O., dated 3rd August 1893, No. 16991, a list of works which were expected to be completed, but remained incomplete at the end of the previous official year, should be submitted to Government by the President of the District Board by the 31st of July, with an indication of the source from which funds are to be provided to meet the necessary expenditure for completing the works. These lists were intended, apparently, to serve as a check on the Local Boards, so that the works ~~are~~ might not be lost sight and that funds ~~are~~ might be allotted for [illegible] them, before the other rule was framed, the Taluk and the District Boards were empowered to allot only Rs. 500 and Rs 1000, respectively, from their reserve (vide No. 34 of the Local Fund Rules) - and the lists were, therefore, in many cases accompanied by applications for allotment of funds requiring the sanction of Government. As, however, the powers of these Boards in regard to such allotments &c. have now been considerably extended under G.O's, dated 12th February 1891, No 2872 and 17th May 1894, No 8892, it is submitted that they may be now trusted not to lose sight of the incomplete works and that the submission of the lists of such works to Government may be ordered to be discontinued

6/9/95

The lists are usually very ponderous, please see for instance that in G.O. 1699 L. 3.8.95, & cause Engineers' & Local Boards' Establishment much labour to compile, & copy. The G.O. on them, now that powers of sanction

I see no harm - If the works are not completed the closing balance of the year must be enhanced, & the works will be a proper charge against the consequently increased opening balance. It should be a rule that incomplete new works are provided for before other new works are begun - Unexpended maintenance allotments sh^d. of course lapse & not be regranted

KS
13/9/95

for lightening work, such as the reduction in the number of statements sent up with Dist. Bd^s. administration reports & budgets; & in the length of Dist. M. & S. Officers' & Civil Apothecaries' reports accompanying the same reports both Mun^l. & Local Fund; & in the No. of periodical reports to Govt., are under consideration, & if any of these are eventually approved they will be put into one G.O. & sent round to all Pres^ts. & Chairman. Orders are therefore solicited on the proposal made above.

W.E.E. Sd 11/9/95.

Lists of Incomplete Works.

FOR ORDERS.

H.M.

Office. note this. There will be several other suggestions, they can all come into one G.O.

W. 15-2-95

PARTMENT.

C. No.

FOR ORDERS.

The reports of medical officers now printed with administration reports of District Boards & Muni. Councils are in many cases becoming very lengthy. The following instances among Dist. Bds. may be quoted:-

	No. of pages in Presid's report.	Do. Medical report.
Kistna.	15.	6.
Bellary	15.	4.
Cuddapah	17.	5.
Godavari	18.	6.
Nellore	18.	6
Tanjore.	14½	7

The medical reports are usually printed in small type, so the above figures show that some of them occupy from a third to one half of the space that the President requires to report upon the whole operations

Ed. Cor.
15 (b) 1,500—17-11-94.

medical and [illegible] are com-
These reports are expensive to
print, and are very little use.
They narrate defects in sanita-
tion which were perfectly well
known before, and to remedy
which there are no funds, &
details of administration which
are generally unnecessary. Most
of the important facts & figures
in them are embodied in the
Prests.' reports themselves. ~~They~~
No other dept. of local boards'
administrations send up
such special reports, though
Public Works & Education are
at least as important.

With regard to reports of
Hosp. Assts. & Civil Apothecaries
on Municipal towns and
institutions there is the addit-
ional disadvantage that these
officers frequently criticise the
Chairmen, whose servants they

FOR ORDERS.

[G.]
No. 0—21-5-95.

DEPARTMENT.

C. No.

FOR ORDERS.

are, & cause friction in this way.
Their remarks on sanitation
& vaccination are better done by
the San. Commr. & his deputy, &
the details of operations that they
usually insert are unnecessary. If
they require anything done to
the institutions in their charge
they can apply in the ordinary
way to the Chairmen, & there
seems to be no necessity to keep
up the administration report
that opportunity may be given them
for doing this.

2. The Educat^l. reports
were abolished by G.O. $\frac{287.L.}{12.2.91}$
statements being prescribed
(G.O. $\frac{885.L.}{15.4.91}$) in which all the
necessary information was
to be given, and it is sug-

medical and [illegible] sug-
gested that [illegible] course
might be followed with medical
reports.

If, however, this is thought
to be going too far, the S. General
may be asked to direct that
the reports be made really
"concise", & that the long
dissertations on 'public health', in
particular, may be abbreviated.

JR 30/10/95

They are usually a good
deal too long and might well
be cut down as indicated without at
all detracting from their value

1/11/95

Yes. They may be cut
down & when they
come to us don't print
them unless worth printing.
The A. S. should glance
through such reports before
they are printed in order
to settle what should be printed,
I think.

5/11/95

Curtailment of
Medical Reports sent
with admin. reports
of Dist. Bds & Mun. Councils.

FOR ORDERS.

HON'BLE MEMBER.

N.B.—The reply to this communication should be addressed to the Chief Secretary.

Memorandum.

Dated the 18th February 1896.

No. 228

Statement IV A submitted with the Local Fund budgets shows in detail the receipts and charges of each of the Boards' schools in the district. It contains the largest number of columns of all the budget statements and is also the heaviest, those received from Godavari, Kistna, Salem, Kurnool and Tanjore for 1895-96 extending over 48, 36, 24, 20 and 20 pages, respective-ly, in print. It is therefore pro-posed with a view to curtail work both in the Local Boards and the Government offices and to reduce the cost of printing, to direct that, in future, ~~particulars~~ the details ~~relating~~

medical and [illegible] com

~~relating~~ for to secondary schools alone should be given separately, and ~~that~~ only their total receipts and charges entered ~~of~~ the primary schools in each Local Fund taluk should be ~~given in~~ lumped together. The

Director of Public Instruction
President, Distt. Board, Godavari
" " Kistna
" " Salem
" " Kurnool
" " Tanjore

is requested to state, as early as possible, whether he sees any, and if so, what objections to this proposal.

V. R.
17/2/96

W. W. D.
17. ii. 96

Note — A circular for orders suggesting the discontinuance or abbreviation of some of the statements submitted with the L.F. Budgets and administration reports under preparation, and as the abbreviation of budget state. IV A is not free from doubt it is proposed to make the draft reference.

14

O.M. regarding the abbreviation of Statt. IV A submitted with the L.F. Budgets.

N

O.M. 228 / 18-2-96

To

The Director of Public Instruction
" President, District Board, Godavari
" " " Kistna
" " " Salem
" " " Kurnool
" " " Tanjore

Despd. 18/2/96

15

18

OFFICE OF THE DIREC
PUBLIC INSTRUCTION,
Madras, 19 February 1896.

No. 1649

From

THE HONORABLE MR. D. DUNCAN, M.A., D.Sc.,
DIRECTOR OF PUBLIC INSTRUCTION,
Madras,

To

THE HONORABLE THE CHIEF SECRETARY TO GOVERNMENT,
FORT ST. GEORGE.

Jm 1104 L&B 15/6

SIR,

With reference to Memorandum No. 228, Local and Municipal Department of the 18th instant, I have the honour to state that it will suffice if totals only for Primary Schools for each local fund taluq or Division be given in Statement IV A. Particulars should continue to be given for training, and Sessional Schools. The local boards should, however, be required to have the particulars for Primary Schools settled in communication with the Inspectors after Government has fixed the final allotment for each taluq.

I have the honour to be,
Sir
Your most obedient servant

D. Duncan
Director of Public Instruction

Ed. Cor. / 15 (b) 1,500—17-11-94.

... that the educational officers

cal and Municipal

541 L

From
The Director of Public Instruction
Madras

To The Hon'ble the Chief Secretary
to Government
Fort St George

DESPATCHED
19 FEB. 96

No. 1649

Dated 19th }
~~Des~~pd 19th } February 1896
Recd }

14 O.M. regarding the alignment
of Statt IV A submissions with
LF Budgets

No.

Enclosures

20 FEB 1896

Submitting his opinion on the
proposal that in Statement IV A
the details for Secondary Schools
alone should be given separately
and that the Primary Schools
in each Local Fund Taluq should
be lumped together with reference
to Govt Memorandum No
228 L&M d/ 18.2.96.

15

Salem District Board's Office.
Dated 23rd. February 1896.

No. 1649

From ey
S, Esq.,
President, District Board, Salem.

28/96

The Chief Secretary to Government,
Local and Municipal Department,
Madras.

Sir,

With reference to your memorandum No 228 dated 18th Instant, I have the honor to state that I agree in thinking that details for Primary Schools need not be given in Budget statement No IV A.

I have the honor to be,
Sir,
Your most obedient servant,

For President.

D.B.O.No. 8.
15-6-92 300.

G.
23/2

ever, that the educational officers

Local and Municipal Department.

189 .

Local & Municipal Dept
CURRENT No. 601 L

18

FROM,

THE PRESIDENT,

District Board,

SALEM.

To,

THE CHIEF SECRETARY TO GOVERNMENT,

Local and Municipal Department,

MADRAS.

25 FEB 1896

Dated 23rd
Despatched 28th } February 1896.
Received

D No. 34/Genl ENCLO. –

SUBJECT.

stating that details for Primary schools need not be given in statement No IV A.

Urgent

Local Fund Department.

15

Tanjore District [illegible] Office.

Camp, Vallam 23rd Febry 1896.

Disposal No. 128/D. B. of 96.

Local & Municipal Dept
CURRENT No. 625 K

From G. Stokes ESQUIRE,

PRESIDENT DISTRICT BOARD,

TANJORE.

To

THE HONORABLE MR. J. F. Price,

CHIEF SECRETARY TO GOVERNMENT,

LOCAL AND MUNICIPAL DEPARTMENT,

MADRAS.

Sir,

With reference to Government Official memorandum No. 228 dated 18th February 1896, I have the honor to state that I see no objection to the proposal contained therein. The Taluk Boards should I consider have these details from the Educational officers for payment of salaries &c for Taluk Board schools and the District Board for their schools, but

ever, that the educational officers

but there appears to be no use in sending them on to Government.

I have the honour to be
Sir
Your most obedient Servt.

For President

26/7/6

8.

Wng 8

1896

Local Fund Department

Local & Municipal Dept
6-2-25
CURRENT No. 625 L

From

The President District Board,
TANJORE.

To

The Chief Secretary to Government,
Local and Municipal Department,
MADRAS.

Dated 23rd
Despatched 26th February 1896.
Received

CHIEF SECRETARY GOVERNMENT OF MADRAS 27 FEB 1896

DESPATCHED 26 FEB. 96

Disposal No. 128/DB of 96

ENCLOSURES. Nil

SUBJECT.

Submitting his opinion re the Budget statement No. IV A. called for in Government Official Memorandum No 228/18-2-96

GODAVARI DISTRICT.

Dis. No. 380/DB of 96.

BOARD OFFICE 27-2-1896.

Desp. 28th

Local & Municipal Dept
CURRENT No. 670 L

FROM U. A. Brodie Esquire
President
District BOARD, Godavari

To
The Chief Secretary to Government,
Local and Municipal Department,
Madras.

SIR,

With reference to your official memorandum No 228, dated 18th Instant I have the honour to state that I see no objection to the proposal therein made.

I have the honour to be,
Sir,
Your Most Obedient Servant
(Sd) U. A. Brodie
President
Venkataratnam
Vice President Distt Board

B. 28/2

1896

Local Fund Department

Local [illegible] Dept.

From

CURRENT No. 670 L

~~The President~~

District Board. Godavari

Dis No. 380/DB of 96.

Dated 27th }
Despatched 26 } February 1896.
Received }

CHIEF SECRETARY
-3 MAR. 1896
GOVERNMENT OF MADRAS

Subject,

Stating with reference to {Govt. official Memorandum No. 228, d/18th Instant, that there is no objection to the proposal therein made.

No. 80.

KURNOOL.
District Board's Office,

Dated 4th March 1896.

Enclosures

From

C. M. Mullaly Esqr.
PRESIDENT DISTRICT BOARD,
KURNOOL.

To

THE CHIEF SECRETARY TO GOVERNMENT,
LOCAL AND MUNICIPAL DEPARTMENT,
FORT SAINT GEORGE.

Sir,

With reference to the Government Memorandum No. 228 dated 18th February 1896, I have the honor to state that I see no objection in omitting the details for each Primary School in statement IV A, but in order to exercise check over expenditure it is necessary that these details should be available in the Taluq Board Offices.

I have the honor to be
Sir
Your most obedient Servant

President DB.

48/OH

ever, that [illegible] ducational officers

1896.

Kurnool District Board's Office.
CURRENT No. 8287

From
C. M. Mullaly, Esqr.
Collector and President,
District Board,
KURNOOL.

To
The Chief Secretary to Government,
Local and Municipal Department,
MADRAS.

Dated 14 } March 1896.
Received

No. 80
Enclosures.
Subject.

UNDER SECRETARY
16 MAR 96
PUBLIC ETC. DEPTS.

Stating that he sees no objection in omitting the details of each Primary School in Statement IV A.

18/3

No. 357/218

KISTNA DISTRICT BOARD'S OFFICE,
~~Camp~~ Masulipatam
Dated the 16th March 1896.

Local & Municipal Dept.
CURRENT No. 8951

From
J. N. Atkinson Esqr.
PRESIDENT, DISTRICT BOARD
KISTNA.

To
THE CHIEF SECRETARY TO GOVERNMENT,
LOCAL AND MUNICIPAL DEPARTMENT,
MADRAS.

SIR,

With reference to Government Memorandum dated 18th February 1896, No. 228, I have the honor to state that I have no objection to the proposal therein contained, and on the contrary shall be grateful for the reduction of labour and cost. I request however, that the Educational Officers may continue to send to Presidents of Taluk Boards, statement IV. A showing the details of each Primary School as heretofore.

2. Presidents of Taluk Boards should furnish the Treasury Deputy Collector with a copy of such statement duly passed by Taluk Boards.

I have the honor to be,

Sir,

your most Obedient servant

J. N. Atkinson

President.

J.A. 17/3.

DESPATCHED
18 MAR 96

141
17.3

From

THE PRESIDENT,
District Board,
Kistna.

Local & Municipal Dept.
CURRENT No. 895 L

To

The Chief Secretary to Government,
Local and Municipal Department,.
MADRAS

Dated 6th March
Despatched 18th — } 1896.
Received

Ref on C No. 359/DTS [illegible]

Enclosure.

CHIEF SECRETARY 22 MAR 1896 GOVERNMENT OF MADRAS

Subject.

Stating that there is no objection to the proposal contained in Government Memorandum No. 228/18-2-96

26/3

26

8

N

OFFICE OF THE DIRECTOR OF
PUBLIC INSTRUCTION,
Madras, 2nd June 1896.

No. 5962

From

THE HONORABLE MR. D. DUNCAN, M.A., D.Sc., LL.D.,
DIRECTOR OF PUBLIC INSTRUCTION,
Madras,

To

THE HONORABLE THE CHIEF SECRETARY TO GOVERNMENT,
FORT ST. GEORGE.

SIR,

With reference to Memorandum No. 465 Local and Municipal, ~~No. 465~~ of the 27th April 1896, I have the honour to state that I have no objection to the discontinuance of Statement IV-B, submitted with Local Fund Budgets. The foot-note to Statement X submitted with the Local Fund administration reports may be discontinued, as particulars of building grants need not be incorporated in this statement. I would note in this connection that Statement X and the notes thereto attached require several modifications, as no schools are for instance now aided on what was known as the 'Combined' system and reference to the system is, therefore, out of place and date.

This has been adopted in the draft order.

I have the honour to be,
Sir,
Your most obedient Servant,
D Duncan

Ed. Cor. 15 (b) 1,500—17-11-94.

1896.

~~Educational Department~~

Local & Municipal Dept.

CURRENT No. 1578 L

From

The Director of Public Instruction,
Madras.

To

The Hon'ble the Chief Secy. to Govt.,
Fort St. George.

DESPATCHED
2 JUN. 96

No. 5962

Dated 2nd }
Despatched Do } June 1896.
Recd. 3/6/96 3 JUN. 96

Enclo.

Subject

Discontinuance of Statement IV.B submitted with the District Boards' budgets and of the footnote to Statement X submitted with their Administration Reports: —

Offering remarks on the —.

27

LOCAL AND MUNICIPAL DEPARTMENT.

Current Nos 541 L, 601 L, 625 L, 670 L, 828 L & 895 L.

From the Director of Public Instruction, & the Presidents of the District Boards of Salem, Tanjore, Godavari, Kurnool & Kistna

FOR ORDERS.

The annexed list shows particulars of the several statements submitted with Local Fund budgets and administration~~s~~ reports and the orders prescribing them. Blank ~~for~~ forms of these statements revised up to date and stitched together in book form for convenience of reference, are put up and marked A and B. As some of these statements have been found from experience, to be of very little use, while others contain more information than is really necessary, it is submitted that they may be ordered to be discontinued or abbreviated as the case may be, so that both the Local Boards' and the Government offices may be relieved of a portion of their heavy work. These statements are:-

Budgets.

(1) Appendix to statement 1-A and statement 1X-A. These statements which show the Demand, Collection and Balance of land

-cess for which credit is taken in the budget and the revised estimates, respectively, may be discontinued, as the figures entered in them are furnished by ~~the~~ Collectors who are responsible to the Board of Revenue and the Revenue Department of the Secretariat for the proper assessment and collection of the cess, which varies with the land revenue. Neither the Local Boards nor the Local and Municipal Department have practically any control over this tax.

But as the land cess is the backbone of the Local Boards' Revenue, I wd. keep the ~~Appx~~ statt. ~~IX~~A. — revised est. — so that in the L & M. dept. any gross neglect may be traced & brought to the notice of the Rev. Dpt.. It is a very short statt.. Appx. to IX A may be omitted as it is merely a budget est., & the Collr's figs. must be accepted.

(2) Statement III-C. This statement shows the ratio of the allotment for roads in each taluk to the landcess raised in it and may be omitted in view of G.O. No.1686 L, dated 14" September 1895, under which at least one-half of the income from land cess plus the net income from tolls are required to be allotted for communications. Further, the roads in some of the taluks, especially the main lines of communication, must necessarily receive larger allotments than the roads in the remaining taluks, & consequently it is not possible to insist that the same proportion of land cess shall be spent upon roads in each taluk. The geographical configuration of each taluk precludes the possibility of the ratio being the same in all.

I agree

I think this (III C) may be omitted, but we should have a statement somehow to show how far each district, as a whole, comes up to, or falls short of, the standard laid down in the G.O. of 14/9/95 – The Prest. may be told to report in his covering letter & in cases of shortfall to explain the reason. It will take some time to work up to the standard laid down.

(3) Statement IV-A. This statement shows in detail the receipts and charges of each of the Board schools in the district. It contains the largest number of columns of all the budget statements, and is also the heaviest, those received from the District Boards of Godavari, Kistna, Salem, Kurnool and Tanjore for 1895-96 extending over 48, 36, 24, 20, and 20 pages respectively in print. It would therefore be ~~enough~~ sufficient if the details for secondary, training, and sessional schools alone ~~are~~ were given separately, and only ~~the total receipts and charges of the primary schools in each L.F. taluk are given in the several columns~~. The Presidents of

while the primary schools in each L.F. taluk might be lumped together & the total receipts & charges only entered in the appropriate columns

the District Boards named above and the Director ~~od~~ of Public Instruction were consulted in the matter, and all of them ar in favour of the proposed curtailment o ~~the~~ this statement. Please see Cur.Nos.541 L., 601 L., 625 L., 670 L., 828 L., and 895 L. Th Director of Public Instruction suggests that the Local Boards should be required to have the particulars for primary ~~sch~~ schools settled in communication with the Inspectors of Schools, after the Govt. has fixed the final allotment for each taluk. This will of course continue to be done.

We may ask the D.P.I. if he sees any objection.

The D.P.I. has replied to say he sees no objection vide C no 1578 L

(4) Statement IV-B. This statement furnishes the particulars of private schools aided from Local Funds with salary grants which is not a very important item of expenditure, and may be discontinued. No such particulars are required in the case of schools aided with result grants, although under this head very large amounts are spent.

I am inclined to keep this as a check on improper reallotments & transfers. Of course each item can no doubt be traced to specific G.Os. or explanations in the report: but the stat. shows the details at a glance.

(5) Statement IX-B. This shows the budget grants for the year to which the revised estimate relates, with the subseque additions, alterations and deductions sanctioned by the Local Boards and Govt. It may be discontinued, as it is of very little use, especially as the subsequent allotments and transfers are ~~recently~~ mostly sanctioned by the Local Boards themselve and the figures as finally revised are entered in one of the columns of the revised estimate (Statement IX).

IX B is a long statement & we should be well rid of it. Whatever suppl. info. could be given in the col 8 of statt. IX or at least in a memo appended to IX.

(6) Statement XII. This statement which shows the proportion of the receipts of each Local Board estimated to be spent on the several services was prescribed

30

September 1894, with the object chiefly of enabling Govt. to check the tendency of Local Boards to provide for Grants II and III more funds than ~~was~~ desirable, at the expense of communications. In view of G.O.No.1686 L.d/14th September 1895 which has prescribed the minimum amount to be allotted for communications, it is submitted that this statement may be discontinued. Grants II and III need no special care from Govt., as the Director of Public Instruction, the Surgeon General, and the Sanitary Commissioner, are very careful in seeing that they are not neglected. Please also see, in this connection the slip stitched with the original of G.O.No.1774 L.d/ 11th September 1894.

This statement is very useful as showing at a glance the money spent under each head. It should not involve much trouble in preparation, & it is doubtful whether it would ~~not~~ be advisable to discontinue it.

I agree that it is very useful & sh'd be retained. I constantly consult it. S.K.

I would keep it

Reports.

Stat^s submitted with the Admn Report

(1) Statements VII and VIII. Statement VII, which shows the demand, collection and balance of land cess for each taluk, may be discontinued, and in Statement VIII "land cess" may be entered as the first item in column 1 and in the Footnote to it. Further, in Statement VIII, all the items under Endowment Fund may be omitted as they are of very little use.

Very well, but in that case the heading of VIII must be altered. It will no longer concern only "Misc. items of revenue" –

I agree that "land cess" be entered in Stat. VIII as no 1 — the talukwar particulars of VII are not wanted. — but I think I w'd keep the items under Endowt. Fund: they sh'd be on record somewhere S.K.

(2) Foot Note to Statement X. (page 62) This gives the details of building and miscellaneous grants paid to aided schools and may be omitted, as it is of very little use.

I w'd be inclined to keep it, but the D.P.I may be consulted. S.K.

The D.P.I recommends its omission: vide Cur No 15787

(3) Statement XVII. This shows the incidence of house tax in the several Unions, but as information regarding the number of houses falling under each class of the schedule and their assessment, does not appear to be of much use, it is submitted

31

that columns 4 to 15 may be omitted. This will save much labour both in the Local Boards and the Govt. offices and will also appreciably reduce the bulk of Appendix XIII of the General Local Fund Review.

It is useful in taking decisions as to the incidence of the tax & the possibility of raising it: but perhaps the cols. proposed may be omitted S.K.

(4) Statement XVIII. This shows the proportion of the receipts of each Local Bd. actually spent on the several services and may be omitted, for the reasons given in the case of the corresponding Statement (XII) submitted with the budgets.

And for the reasons given above with reference to budget Stat. XII sh'd be retained. It is a most useful return S.K.

2. If the above proposals are approved, they will be embodied in a G.O. ~~along~~ with the other suggestions, which have already been approved, for the discontinuance of the lists of incomplete works and the monthly lists of allotments and transfer of funds, and for the curtailment of the Medical reports submitted with the administration reports of District Boards and Municipal Councils, and then circulated to all Presidents of District Boar and Chairmen of Municipal Councils.

(1)

3. It is submitted that advantage may b taken of this opportunity to carry out th change of classification in the Local Fu Accounts, ordered by Sir Henry Stokes o the note for orders stitched with G.O.N 1110 L. dated 15th June 1894. All the receipts appertaining to Vaccination and Sanitation will be credited to "3-Medic which will then be designated "3 Medica Vaccination and Sanitation". On the side charges, Grant III will be designated "M dical services, Vaccination and Sanitati and the charges appertaining to Market Choultries, &c, will be debited to a new

grant to be designated "Grant IV-Public and charitable institutions". The items now falling under Grant IV will then come under Grant V, which will be designated "Supervision and Management".

I agree – vide Sir H. E. Stokes
note in the G.O. quoted
Very well – But if you are
going ~~to use~~ number the different
heads of receipts & charges Roman
figures shd. be used for the former
& arabic for the latter, on the analogy
of the Govt. Budget forms

MS
22/4/96

If orders can be issued this month, the reduction of stts.-etc can be given effect to in the Administration reports for 95-96, which are not due in this office until July 15th.

V.R.
1/4/96

WWD
4.4.96

H.M.

S.R. 11/4/96

STATEMENTS SUBMITTED WITH THE BUDGET.

No. of statement.	Authority for its submission.	Remarks.
I.A	G.O.No.721 L.F., dated 26.6.86.	This shows the estimated receipts of Local Boards for the year to which the budget relates, as compared with the sanctioned budget for the previous year and the actuals of the year preceding the latter.
Appendix to I.A	Do. as modified by G.O.No.2215 L., dated 26.11.88.	This shows the Demand, Collection and Balance of land cess for the year to which the budget relates..
I.B	G.O.No.721 L.F., dated 26.6.86.	This shows the estimated expenditure of Local Boards for the year to which the budget relates as compared with the sanctioned budget for the previous year and the actuals of the year preceding the latter.
III.A	Do.	This gives the details of the allotments for new works(roads, buildings, &c.) to be undertaken by Local Boards during the yaer, the provision for petty works costing Rs.300 and less being entered in a lump.
III.B	Do.	This gives the details of the allotments for repair works to be carried out by Local Boards during the year, the provision for petty works costing Rs.300 and less being entered in a lump.
III.C	Do.	This shows the ratio of the allotme for roads in each taluk to the land cess raised in it.
IV.A	Do.	This shows the receipts and expenditure of each of the schools maintained b the Local Boards.
IV.B	Do.	This gives the particulars of private schools receiving salary grants fro Local Funds.
V.	Do.	This shows the details of expenditure on hospitals and dispensaries, cho -tries, bungalows, markets and other mi cellaneous institutions.
VI.	Do.	This gives the details of the exp diture on sanitation in different villages.
VII.	Do.	This shows the transactions relat to endowed institutions.
VIII	Do. as modified by G.O.No.1458 L., dated 3.11.86.	This shows the receipts and char of the several Unions.

From

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STATEMENTS SUBMITTED WITH THE ADMINISTRATION REPORT.

No. of statement.	Authority for its submission.	Remarks.
I.A	G.O.No.721 L.F., dated 26.6.86.	This shows the receipts of the year, as compared with the estimates of the year and the actuals of the previous year
I.B	Do.	This shows the charges of the year, as compared with the estimates of the year and the actuals of the previous year
II.B	Do. as modified by G.Os.No.1458 L., dated 3.11.86, No.987 L., dated 4.5.89 & No.1273 L., dated 28.5.90.	This shows the receipts and charges of the several Unions.
III	G.O.No.721 L.F., dated 26.6.86.	This shows the progress of new and repair works during the year, the outlay on petty works costing Rs.300 and less being shown in a lump.
IV.A	Do. as modified by G.Os.No.812 L., dated 30.4.88, and No.987 L., dated 4.5.89.	This shows the mileage and cost of Roads constructed and repaired, and the proportion of land cess spent on them.
IV.B	G.O.No.721 L.F., dated 26.6.86.	This shows the length of road avenues and the number of trees planted and perished.
V	Do.	This shows the receipts from tolls and ferries and the charges thereon.
VI	Do.	This shows the receipts and charges appertaining to endowed institutions.
VI.A	G.O.No.861 L., dated 9.5.88.	This shows the investments in favour of endowed institutions in charge of Local Boards.
VII	G.O.No.721 L.F., dated 26.6.86. as modified by G.O.No.2215 L., dated 26.11.88.	This shows the Demand, Collection and Balance of land cess in each taluk.
VIII	G.O.No.721 L.F., dated 26.6.86.	This shows the Demand, Collection, and Balance of Miscellaneous items of revenue.
IX	Do. as modified by G.Os.No.859 L., dated 8.5.88, and No.987 L., dated 4.5.89.	This shows the statistics of Boards' schools.
IX.A	G.Os.No.408A L., dated 16.2.88, and No.1273 L., dated 28.5.90.	This shows the working of the Boards secondary schools.

STATEMENTS SUBMITTED WITH THE ADMINISTRATION REPORT (continued)

No. of statement.	Authority for its submission.	Remarks.
X	G.O.No.721 L.F., dated 26.6.86, as modified by G.Os. No.859 L., dated 8.5.88, & No.987 L., dated 4.5.89.	This shows the statistics of the schools aided from Local Funds
XI	G.O.No.721 L.F., dated 26.6.86.	This shows the receipts and charges of choultries and bungalows, and the number of travellers halted in them.
XII	Do.	This shows the working of the hospitals and dispensaries.
XIII	Do.	This shows the strength and cost of vaccine establishments and the number of operations performed by them.
XIV	Do. as modified by G.Os.No.2290L., dated 5.12.88, and No.806 L., dated 9.4.89.	This shows the details of the works undertaken for the improvement of sanitation.
XV	G.O.No.721 L.F., dated 26.6.86.	This shows the buildings and other properties belonging to or under the control of the Local Boards.
XVI	Do. as modified by G.O.No.861 L., dated 9.5.88.	This shows the names of members of the several Local Boards and the number of meetings attended by each.
XVI.A	G.Os.No.408A L., dated 16.2.88, & No.620 L., dated 15.3.89.	This shows the constitution of Local Boards and Union Panchayats, the number of meetings held by each of them, and the average attendance at each meeting.
XVI.B	G.Os.No.1912 L., dated 1.8.90, & No.889 L., dated 17.5.94.	This shows the vacancies occurred, and the appointments made in each Panchayat.
XVII	G.O.,No.408A L., dated 16.2.88.	This shows the incidence of house tax in each Union.
XVIII	G.O.No.1774 L., dated 11.9.94.	This shows the proportion of the receipts of each Local Board spent on the several services.

EDUCATIONAL STATEMENTS

I	G.O.No.885 L., dated 15.4.91.	This shows the general statistics of schools in the district.
II	Do.	This shows the distribution of pu[illegible] under the several classes of popula[illegible]

From

STATEMENTS SUBMITTED WITH THE ADMINISTRATION REPORT (continued).

No. of statement.	Authority for its submission.	Remarks.
	EDUCATIONAL STATEMENTS (continued).	
III	G.O.No.885 L., dated 15.4.91.	This shows the strength and qualifications of the teaching staff.
IV	Do.	This shows the results of the grant examinations.

STATEMENTS SUBMITTED WITH THE ADMINISTRATION REPORT (continued).

No. of statement.	Authority for its submission.	Remarks.
EDUCATIONAL STATEMENTS (continued).		
III	G.O.No.885 L., dated 15.4.91.	This shows the strength and qualifications of the teaching staff.
IV	Do.	This shows the results of the grant examinations.

From

Proposals to reduce the number and size of the statements submitted with the Local Fund Budgets and Reports.

FOR ORDERS.

H.M

38

No 465
27-4-96.

In continuation of this office memorandum No 228 d/ 18.2.96 the D.P.I. is requested to state at an early date whether he has any objection to the discontinuance of Statement IV B submitted with L.F. budgets, or whether he considers it advisable to discontinue the footnote to Statement X submitted with the administration reports—

(from orders)

WWD
23.4.96

To

The Director of Pub. Instn

Despd.
27/4/96

From

Proposals to reduce the number and size of the statements submitted with the Local Fund Budgets and Reports.

FOR ORDERS.

H.M

38

No 465
27-4-96.

In continuation of this office memorandum No 228 of 18.2.96 the D.P.I. is requested to state at an early date whether he has any objection to the discontinuance of Statement IV B submitted with L.F. budgets, or whether he considers it advisable to discontinue the footnote to Statement X submitted with the administration reports—

(from orders)

WWD
23.4.96

To

The Director of Pub. Instn

Despd.
27/4/96

From

39

Memorandum to the D. B. regarding certain statements submitted with the L. F. Budgets & Reports

541 L & M

O. M.

465
27-4-96

L.

Embd in G.O. No 1104 L & M 15-6-96

Ooty office.
Please fair copy & send for signature
WWd
23-4-96.

40

[5]
500—27-5-95.

LOCAL AND MUNICIPAL DEPARTMENT.

Papers to be read in Proceedings :— B

Again G.O., dated 189 , No.

Current No. of 189 , dated from the

Current No. of 189 , dated from the

Cur. nos. 541 L, 601 L, 625 L, 670 L, 828 L, 895 L, and 1578 L.

not to be printed.

Order. No 1104 L. dj 15-6-96.

The following ~~measures~~ steps will be ~~adopted~~ taken for reducing the work of the Local and Municipal Department and of the District Boards' offices :—

(1) The submission of the consolidated lists of allotments and transfers of funds, prescribed in para. 1(5) of G.O. No 287 L dated 12th Feby. 1891, should be discontinued.

(2) The lists of incomplete works, submitted to Government under No. 33 of the Local Fund Rules, are now unnecessary; but the Government expects Local Boards to ~~provide for~~ to see that incomplete new works are provided for before other new works are taken in hand. Unexpended maintenance allotments should, of course, lapse, and not be

re-granted

regranted.

(3) The following statements submitted with Local Fund-budgets should be discontinued or altered as shown below;—

(a) Statements I·A and I·B. In the first of these statements, the receipts appertaining to vaccination should be credited to III Medical, which will then be designated "III Medical, vaccination and Sanitation," and in the second, Grant 3 will be designated "Medical Services, Vaccination and Sanitation," and the charges [appertaining to markets, choultries &c will be debited to a new Grant designated "Grant 4 - Public and Charitable institutions." The items now falling under Grant 4 will then come under Grant 5, which will be designated "Supervision and management." In these statements Roman figures should be adopted for numbering the different heads of receipts, and Arabic figures for

~~numbering~~

~~numbering~~ those of charges.

IX

(b) Appendix to statement I-A showing the Demand, Collection and Balance of land cess, for which credit is taken in the budget, should be omitted.

(c) Statement III-C showing the ratio of the allotment for roads in each taluk to the land cess raised in it, should be omitted, but the Presidents of District Boards will be requested to state in their covering letters, whether the allotment comes up to or falls short of the minimum prescribed ~~standard laid down~~ in G.O. No. 1686 L dated 14th Sept: 1895, and in the latter case to fully explain the reasons ~~fully~~.

(d) Statement IV A. In this statement, which shows in detail the receipts and charges of each of the Boards' schools in

the

the district, the details for secondary, training and sessional schools alone should be given separately, while the primary schools in each Local Fund taluk should be lumped together and only their total receipts and charges entered in the appropriate columns. The Local Boards will, ~~of course~~, continue to ~~frame~~ ~~settle~~ arrange the particulars for primary schools ~~so that~~ in communication with the Inspectors of Schools, after the Government has fixed the final allotment for each taluk.

(e) Statement IV-B. which furnishes the particulars of private Schools aided from Local Funds with salary grants, should be omitted.

(f) Statement IX-B. showing the budget grants for the year to which the revised estimate relates, with the subsequent additions, alterations and deductions sanctioned by the Local Boards and Government, should be discontinued, but sufficient information regarding the subsequent additions &c should be given either in column 8 of Statement IX or in a memorandum appended to it.

(4) The following statements submitted with the administration reports should be omitted or altered as shown below:-

(a) Statements I-A and I-B. In the first of these statements, the receipts appertaining to vaccination should be credited to III Medical, which will then be designated "III Medical, Vaccination and Sanitation," and in the second Grant 3 will be designated "medical services, vaccination and sanitation," and the charges appertaining to markets, choultries &c will be debited to a new grant designated "Grant IV. Public and Charitable institutions." The items now falling under Grant IV will then come under Grant V, which will be designated "Supervision and Management." In these statements also Roman figures should be adopted for numbering the different heads of receipts and the Arabic figures for ~~numbering~~ those of charges.

(b) Statements VII and VIII. Statement VII which shows the Demand, Collection and Balance of land cess for each taluk should be discontinued, and in Statement VIII "land cess" should be entered as the first item in column 1 and

in

vide C. No. 1578 L

in the foot note to it. The heading of the latter statement will then be "Statement showing the Demand, Collection and Balance of land cess and miscellaneous items of Revenue ......"

(c) Statement X. The column relating to combined Schools and the foot note showing the details of building and miscellaneous grants paid to aided schools should be omitted.

(d) Statement XVII. In this statement which shows the incidence of house tax in the several unions, columns 4 to 15, re~~garding~~lating to the number of houses falling under each class of the schedule and their assessment, should be omitted.

2. The alterations in the Local Fund Rules rendered

necessary

necessary by the above orders ~~passed~~ ~~above~~ will be made when they are next revised: meanwhile, these orders should be acted upon as departmental instructions.

3. The Superintendent, Government Press, will be requested to make the necessary alterations in the forms of the budget and report statements, with reference to the orders in clauses (3) and (4) of para. 1 supra.

4. The Government observes that the reports of medical officers submitted with the administration reports of District Boards and Municipal Councils are, in many cases, far too lengthy and involve much trouble & expense ~~cost~~ in printing. The Surgeon General will therefore be requested to

---

issue instructions to the officers concerned to ~~direct~~ ~~that those~~ make them reports ~~be~~ ~~rendered~~ as concise as possible, ~~the long~~ lengthy dissertations on public health in particular, being ~~abbreviated~~ unnecessary.

(From Orders)

V.R. 9/6/96

W.W.S. 11.6.96

12/6/96

To

All Presidents of District Boards. |
" Chairmen of Municipal Councils |
" Collectors |
The Accountant General | 11
" Director of Public Instruction | 11
" Surgeon General | 6
" Sanitary Commissioner | 3
" Sanitary Engineer | 3
" Superintendent, Govt. | 2

Desp. = 24th

Reduction of work in the Local and Municipal Department and in the District Boards' offices

(From orders)

CS / PS

68/G

No. 1104 L., 15th June 1896.

GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

Read—the following papers :—

From the Hon'ble Mr. D. DUNCAN, M.A., D.Sc., Director of Public Instruction, to the Chief Secretary to Government, dated Madras, 19th February 1896, No. 1649.

With reference to memorandum, No. 228 L., of the 18th instant, I have the honour to state that it will suffice if totals only for primary schools for each local fund taluk or division be given in Statement IV-A. Particulars should continue to be given for training and sessional schools. The local boards should, however, be required to have the particulars for primary schools settled in communication with the Inspectors after Government has fixed the final allotment for each taluk.

From the Hon'ble Mr. D. DUNCAN, M.A., D.Sc., LL.D., Director of Public Instruction, to the Chief Secretary to Government, dated Madras, 2nd June 1896, No. 5962.

With reference to memorandum, No. 465 L., of the 27th April 1896, I have the honour to state that I have no objection to the discontinuance of Statement IV-B submitted with local fund budgets. The foot-note to Statement X submitted with the local fund administration reports may be discontinued, as particulars of building grants need not be incorporated in this statement. I would note in this connection that Statement X and the notes thereto attached require several modifications, as no schools are, for instance, now aided on what was known as the "combined" system, and reference to the system is, therefore, out of place and date.

Order—No. 1104 L., dated 15th June 1896.

The following steps will be taken for reducing the work of the Local and Municipal Department and of District Boards' offices :—

(1) The submission of the consolidated lists of allotments and transfers of funds, prescribed in paragraph 1 (5) of G.O., No. 287 L., dated 12th February 1891, should be discontinued.

(2) The lists of incomplete works submitted to Government under No. 33 of the Local Fund Rules, are now unnecessary; but the Government expects local boards to see that incomplete new works are provided for before other new works are taken in hand. Unexpended maintenance allotments should, of course, lapse, and not be re-granted.

(3) The following statements submitted with local fund budgets should be discontinued or altered as shown below :—

(a) *Statements I-A and I-B.*—In the first of these statements, the receipts appertaining to vaccination should be credited to III, Medical, which will then be designated "III, Medical, Vaccination and Sanitation," and in the second, Grant 3 will be designated "Medical Services, Vaccination and Sanitation," and the charges appertaining to markets, choultries, &c., will be debited to a new grant designated "Grant 4 Public and Charitable Institutions." The items now falling under Grant 4 will then come under Grant 5, which will be designated "Supervision and Management." In these statements Roman figures should be adopted for numbering the different heads of receipts, and Arabic figures for those of charges.

(*b*) *Appendix to Statement I-A*, showing the demand, collection and balance of land-cess for which credit is taken in the budget, should be omitted.

(*c*) *Statement III-C*, showing the ratio of the allotment for roads in each taluk to the land-cess raised in it, should be omitted; but the Presidents of District Boards will be requested to state in their covering letters, whether the allotment comes up to, or falls short of, the minimum prescribed in G.O., No. 1686 L., dated 14th September 1895, and in the latter case to fully explain the reasons.

(*d*) *Statement IV-A.*—In this statement, which shows in detail the receipts and charges of each of the boards' schools in the district, the details for secondary, training and sessional schools alone should be given separately, while the primary schools in each local fund taluk should be lumped together and only their total receipts and charges entered in the appropriate columns. The local boards will continue to arrange the particulars for primary schools in communication with the Inspectors of Schools, after the Government has fixed the final allotment for each taluk.

(*e*) *Statement IV-B*, which furnishes the particulars of private schools aided from local funds with salary grants, should be omitted.

(*f*) *Statement IX-B*, showing the budget grants for the year to which the revised estimate relates, with the subsequent additions, alterations and deductions sanctioned by the local boards and Government, should be discontinued, but sufficient information regarding the subsequent additions, &c., should be given either in column 8 of Statement IX or in a memorandum appended to it.

(4) The following statements submitted with the administration reports should be omitted or altered as shown below:—

(*a*) *Statements I-A and I-B.*—In the first of these statements, the receipts appertaining to vaccination should be credited to III Medical, which will then be designated "III Medical, Vaccination and Sanitation," and in the second, Grant 3 will be designated "Medical Services, Vaccination and Sanitation," and the charges appertaining to markets, choultries, &c., will be debited to a new grant designated "Grant 4 Public and Charitable Institutions." The items now falling under Grant 4 will then come under Grant 5, which will be designated "Supervision and Management." In these statements also Roman figures should be adopted for numbering the different heads of receipts, and Arabic figures for those of charges.

(*b*) *Statements VII and VIII.*—Statement VII, which shows the demand, collection and balance of land-cess for each taluk, should be discontinued, and in Statement VIII "land-cess" should be entered as the first item in column 1 and in the foot-note to it. The heading of the latter statement will then be "Statement showing the Demand, Collection and Balance of land-cess and miscellaneous items of Revenue ...."

(*c*) *Statement X.*—The column relating to combined schools and the foot-note showing the details of building and miscellaneous grants paid to aided schools should be omitted.

(*d*) *Statement XVII.*—In this statement, which shows the incidence of house-tax in the several unions, columns 4 to 15, relating to the number of houses falling under each class of the schedule and their assessment, should be omitted.

2. The alterations in the Local Fund Rules rendered necessary by the above orders will be made when they are next revised; meanwhile, these orders should be acted upon as departmental instructions.

3. The Superintendent, Government Press, will be requested to make the necessary alterations in the forms of the budget and report statements, with reference to the orders in clauses (3) and (4) of paragraph 1 *supra*.

4. The Government observes that the reports of medical officers submitted with the administration reports of district boards and municipal councils are, in many cases, far too lengthy and involve much trouble and expense in printing. The Surgeon-General will be requested to issue instructions to the officers concerned to make these reports as concise as possible, lengthy dissertations on public health, in particular, being unnecessary.

(True Extract.)

Under Secretary, P.W.D.,
for *Chief Secretary.*

To all Presidents of District Boards.
" all Chairmen of Municipal Councils.
" all Collectors.
" the Accountant-General.
" the Director of Public Instruction.
" the Surgeon-General.
" the Sanitary Commissioner.
" the Sanitary Engineer.
" the Superintendent, Government Press.

Exd. A. Raitt.

Govt. of {1896} Madras.

LOCAL AND MUNICIPAL.

For A. S.

Proof for approval

Issued

Recd. Encl.

G.O., No. 1104 L., 15th June 1896.

JUNE.

Reduction of Office-work.

Resolving that certain steps be taken for reducing the work of the Local and Municipal Department and of District Boards' offices, and requesting the Surgeon-General to arrange for the reports of medical officers submitted with the administration reports of district boards and municipal councils being made as concise as possible.

GOVERNMENT OF MADRAS.

LOCAL AND MUNICIPAL DEPARTMENT.

Read—the following papers :—

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Order—No. 1104 L., dated 15th June 1896.

The following steps will be taken for reducing the work of the Local and Municipal Department and of District Boards' offices :—

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(2) The lists of incomplete works, submitted to Government under No. 33 of the Local Fund Rules, are now unnecessary; but the Government expects local boards to see that incomplete new works are provided for before other new works are taken in hand. Unexpended maintenance allotments should, of course, lapse, and not be re-granted.

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(*b*) *Appendix to Statement I-A*, showing the demand, collection and balance of land-cess for which credit is taken in the budget, should be omitted.

(*c*) *Statement III-C*, showing the ratio of the allotment for roads in each taluk to the land-cess raised in it, should be omitted; but the Presidents of District Boards will be requested to state in their covering letters, whether the allotment comes up to, or falls short of, the minimum prescribed in G.O., No. 1686 L., dated 14th September 1895, and in the latter case to fully explain the reasons.

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(*c*) *Statement X*.—The column relating to combined schools and the foot-note showing the details of building and miscellaneous grants paid to aided schools should be omitted.

(*d*) *Statement XVII*.—In this statement, which shows the incidence of house-tax in the several unions, columns 4 to 15, relating to the number of houses falling under each class of the schedule and their assessment, should be omitted.

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3. The Superintendent, Government Press, will be requested to make the necessary alterations in the forms of the budget and report statements, with reference to the orders in clauses (3) and (4) of paragraph 1 *supra*.

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(True Extract.)

J. F. PRICE,
Chief Secretary.

To all Presidents of District Boards.
,, all Chairmen of Municipal Councils.
,, all Collectors.
,, the Accountant-General.
,, the Director of Public Instruction.
,, the Surgeon-General.
,, the Sanitary Commissioner.
,, the Sanitary Engineer.
,, the Superintendent, Government Press

Exd. A. Raitt.

Govt. of {1896} Madras.

LOCAL AND MUNICIPAL.

Issued

Red. Encl.

G.O., No. 1104 L., 15th June 1896.

JUNE.

Reduction of Office-work.

Resolving that certain steps be taken for reducing the work of the Local and Municipal Department and of District Boards' offices, and requesting the Surgeon-General to arrange for the reports of medical officers submitted with the administration reports of district boards and municipal councils being made as concise as possible.

Number of copies required.
- Order complete.
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189 .

Current No.

Enclosures to C. No.

der of Government

Letter of Government.

Statement with ditto.

Papers not filed up being meant for despatch in original.

N.B.—

A = Print in full.
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