

Local & Munl. (1895) Department.

MISCELLANEOUS.

G.O., No. *985m*

DATED *17th June 1895.*

[Despatch Abstract.]

Establishment.

Sanctioning, with remark, the proposition statement and the required transfer of funds for the revision of the collection establishment and for the entertainment of a temporary record-keeper on Rs.10 in the Cocanada Municipality.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

[7]

INDEXED.

Miscellaneous.

LOCAL AND MUNICIPAL DEPT.

G.O., DATED 17-6-95

No. 985 In.

When given for copying.

[Despatch Abstract.]

Establishment

Sanctioning, with remark,
the proposition stat. & the
required transfer of funds for the
revision of the collection establish-
ment & for the entertainment
of a temporary record keeper on
Rs. 10, in the Locanada Municipi-
ality.

READ AGAIN ORDER OF GOVERNMENT, DATED
189 , No. , MISCELLANEOUS.

BACK PAPER, No.

OF 189 .

FURTHER PAPER, No.

OF 189 .

ENCLOSURES.

CURRENT No.

STATEMENT WITH DITTO.

ORDER OF GOVERNMENT

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL (not paged).

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Copied by *M. M.*
Examined by *S. M.*

[9]

LOCAL AND MUNICIPAL DEPARTMENT.

Local & Municipal Dept.

CURRENT No. 1734/m

From

The Chairman, Municipal Council,
Cocanada

No. 2

Dated 18.5.95

Received 27.5.95

Enclosures 3

SUBJECT.

Submitting proposition statement for the
revision of establishment of the
Municipality for 1895-96 and application
for transfer of funds necessary therefor
to required funds =

C.L.
misc.

Order 17.6.95 No. 9852

The proposition statement
and the required transfer of funds
are sanctioned.

2. In col: 6 of the application
for transfer of funds, the budget
provision for the bill collection
establishment is given as Rs 400,
instead of Rs 390.

V.R.
4/6/95 C.L.
8.11

H.D.
15/6/95

If the increases to the bill
collectors are not sanctioned, the
Chairman, who has been recently
appointed, will certainly urge
the refusal as an excuse for the
collection.

To
The Chairman, M.C. Cocanada
Date 20/6/95

(with an order)

16 2/5/6

pitab for the newly sanctioned
hospital assistant. out of Rs 180.
Sanctioned by Government only
Rs 60, will be required for
expenditure in 1895-96, under
that item, for the hospital
assistant, in charge of the Branch
dispensary. Hence a savings of Rs
120, under this head.

There is a water man in office at
Rs 5 a month. Rs 60^{was} provided for
keeping him, the whole year. It
is now considered unnecessary to
keep him in the wet weather.
He will be retained only for 6 months
in the year. The pay sanctioned
for him for the other 6 months
will be a saving.

27 MAY. 95

Arise nalachalaperu

185

H.C.

Chairman

Municipal

Council

Cocanada.

134 May 95

二

Canada. 1895-96

Application for transfer of Funds required by the Municipal Council of

From				To					
Particular work or purpose, with the major and minor heads of the budget specified.	Amount provided for the work or purpose in the budget, and sub-quently allotted or transferred.	Amount already expended.	Amount available for transfer after providing for probable outlay up to the end of the year.	Particular work or purpose, with the major and minor heads of the budget specified.	Amount provided for work or purpose in the budget.	Amount sub-quently allotted or transferred.	Amount now required to be transferred.	Necessity for the transfer.	Reference to previous correspondence.
	2	3	4		5	6	7		
1								9	10
Grant III Sanitation and Medical Services	Rs.	Rs.	Rs.	Grant I-a General Establishment office	Rs.	Rs.	Rs.		The Government in G. O. No 341 m 1900 sanctioned Rs 180 as Compensation for house rent to 3 hospital assistants at Rs 5- each per mensem. One of the hospital assistants has accommodation already and there is a small bungalow available at the
1 Hospitals & Dispensaries	✓		120	Establishment office	1850		60		
(d) Sundries & Contingencies	980			Sub Bill Collection Est.	700		60		
Grant IV Lighting & mixed various purposes.									
3. Choultry	220	5	30						
b. Contingencies	1200	5	150						
					2250		120		

Municipal office
Cocacada 12/5/98

Chairman, Municipal Council.

When
When
When
When

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Statement of Proposition for

Order sanctioning present establishment.		Office to which the proposition refers.	NATURE OF			
			Present Scale.			
			Number	Designation.	Pay.	
Number	Date.				Minimum.	Maximum.
142 m	30/1/95	Grant V (a) General Establishment	1	Bill Collector	RS. 8	RS.
		(b) Bill Collection Establishment	1	do	8	
		(c) Bill Collection Establishment	1	do	8	
		(d) Bill Collection Establishment	1	do	8	
			4		32	
do	do	Grant V (a).	1	Manager or Head clerk	50	
		General Establishment	1	Clerk	25	
		(i) office Establishment	1	do	15	
			1	Shroff	15	
			1	Accountant	30	
			1	Peon	7	
			2	Peons at Rs 6 each	12	
			8		154	

[Faint handwritten notes and signatures on the right page, including a signature at the top right and various illegible entries.]

Extract from the Proceedings of the Councillors of the Cocanada
Municipality, passed at their Meeting held
on *Saturday* the
20th April 1895.

PRESENT:

1. *M. R. Py. R. Seshachalapati gar B. A.* Chairman
2. *do. M. V. Somagajulu gar* Councillor
3. *do R. Perajji gar* do.
4. *do Ch. Venkataratnam naidu gar* do.
5. *do N. Sripatiayudu naidu gar* do.
6. *do P. Venkatchalapati gar* do.
7. *do B. Venkataratnam gar* do.
8. *do P. Chittiah gar.* do.
9. *do B. Annaparaji gar.* do.

Read memo of the Chairman proposing the
entertainment of a temporary clerk for sorting Mob-
records, for 6 months.

Sanctioned, Rs 30, from savings in the office
water shed, and Rs 30, from the savings in the house rent
for the new hospital assistant, may be utilized for
this purpose.

(Sd) *R. Seshachalapati*
Chairman

(True extract)

Municipal office } *R. Seshachalapati*
Cocanada 7/5/95 } *H.C.* Chairman 85

Statement of Proposition for revision of Establishment.

For 95-96.

No. 2.

Cocacada MUNICIPALITY.

Order sanctioning present establishment.		Office to which the proposition refers.	NATURE OF CHARGE.										PROPOSITION.		
			Present Scale.				Proposed Scale.						Increase per month.	Decrease per month.	Grounds of proposition.
			Number	Designation.	Pay.		Number	Designation.	Pay.		Minimum.	Maximum.			
Number	Date.				Minimum.	Maximum.			Minimum.	Maximum.					
142	30/1/95	Grant V (a) General Establishment.	1	Bill Collector	8	8	1	Bill Collector	10	2					The bill collectors have responsible work and have to furnish security to the extent of Rs 200, each.
			1	do	8	8	1	do	10	2					
		(b) Bill Collection Establishment.	1	do	8	8	1	do	9	1					
			1	do	8	8	1	do	8	1					
			4		32		4		37	5					To give them encouragement and to serve as an incentive for better work, the pay is proposed to be raised as noted in the statement. The increase is to be given subject to.
do	do	Grant V (a).	1	Manager or Head Clerk	50	50	1	Manager or Head Clerk	50						
		General Establishment.	1	Clerk	25	25	1	Clerk	25						
		(i) office Establishment.	1	do	15	15	1	do	15						
			1	Shroff	15	15	1	Shroff	15						
			1	Accountant	30	30	1	Accountant	30						
			1	Peon	7	7	1	Peon	7						
			2	Peons at Rs 6 each	12	12	2	Peons at Rs 6 each	12						
			8		154		9	Record Keeper for 6 months from 2-2-4-95	10	10					
									164	10					

Extract from the Proceedings of the Councillors of the Cocanada Municipality, passed at their Meeting held on *Saturday* the *30th March* 1895.

PRESENT:

1. *Mr. K. K. S. Seshachalapati gar B.A.* Chairman
2. *do. Ch. Venkataratnam naidu gar* Councillor
3. *do. P. Chittiah gar* do.
4. *do. B. Chinmiah naidu gar* do.
5. *do. N. Sivapaterayudu naidu gar* do.
6. *do. B. Venkataratnam gar* do.
7. *do. B. Annapara ju gar* do.
8. *do. P. Venkateshalapati gar.* do.

Read proceedings of Government dated 2nd March 1895, No 341 M, mis. Sanctioning the entertainment of a 3rd class hospital assistant, with Chairman's proposals to utilize the ^{savings} ~~excess~~ for increasing the pay of Bill Collectors.

The pay of 2 bill collectors may be raised to Rs 10 each. and that of another to Rs 9. The increase is to be given subject to satisfactory work.

(Sd) *P. Seshachalapati*
Chairman

(True extract)

Municipal office & *C. Seshachalapati*
Cocanada 7/5/95 S *Chairman*
H.C.

For 95-96.

No. 2.

Cocanada MUNICIPALITY.

revision of Establishment.

CHARGE.		Proposed Scale.		PROPOSITION.		Grounds of proposition.
Number	Designation.	Pay.		Increase per month.	Decrease per month.	
		Minimum.	Maximum.	Amount.	Amount.	
		RS.	RS.	RS.	RS.	
1	Bill Collector	10	.	2	.	The bill collectors
1	do	10	.	2	.	have responsible
1	do	9	.	1	.	work and have
1	do	8	.	.	.	to furnish security
4		37	.	5	.	to the extent of
						Rs 200, each.
						To give them
1	Manager or Head clerk	50	.	.	.	encouragement
1	Clerk	25	.	.	.	and to serve as
1	do	15	.	.	.	an incentive for
1	Shroff	15	.	.	.	better work, the
1	Accountant	30	.	.	.	pay is proposed
1	Peon	7	.	.	.	to be raised as
2	Peons at Rs 6, each	12	.	.	.	noted in the
1	Record keeper for 6 months from 2.2-4-95	10	.	10	.	statements. The
9		164	.	10	.	increase is to
						be given subject

to good work. For No 8., I have not been able to get an acting man, when one of the bill collectors got leave on urgent business. The labour is very dear here and the cost of living is also high. If the bill collector work satisfactorily, I hope that the amounts written off will be reduced to a minimum.

The records are in utter confusion, no paper except the current ones can be found out for reference, without considerable trouble and often they cannot be found at all. Proper sorting and indexing of records is absolutely necessary. The new temporary clerk is entrusted with correspondence work and the experienced correspondence clerk is engaged in the record work. It has not been possible to set apart any member of the permanent staff for record work without the proposed addition on account of the pressure of current work.

Municipal office
Cocanada 18-5-95

HC

Chaitanau
Municipal Council
Cocanada.

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189.

READ AGAIN G.O., No. _____
189 ,

DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

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