

# MADRAS RECORD OFFICE.

Government of Madras.

*Judicial* DEPARTMENT.

|          |              |                          |
|----------|--------------|--------------------------|
| G.O. No. | 1078         | Press<br><del>Mis.</del> |
| Dated    | 2 - 8 - 1918 |                          |

Not to be folded or roughly handled

9-2-31

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*Proceedings of the Madras Government, Judicial Department,  
2nd August 1865.*

Read the following papers:—

No. 24. From Major R. M. MACDONALD, Registrar General of Assurances, Madras, to the Honorable A. J. ARBUTHNOT, Chief Secretary to Government, Fort Saint George; dated Madras, 12th April 1865, No. 150.

I have the honor to recommend that the General and District Register Offices be moved from the building on the Mount Road in which they are now located to the building on the Second Line Beach, at present occupied as a Stamp Office, as soon as the latter becomes available.

2. The building will be vacated on the 30th June, and Messrs. Parry & Co. have expressed their willingness to put it into a proper state of repair before it is handed over to me.

3. The rent is Rupees 100, which is Rupees 25 less than that paid for the present building. The accommodation is less, but the arrangement seems on the whole desirable for the convenience of the Public.

No. 25. From Colonel A. J. M. BOILEAU, R. E., Superintending Engineer 4th Division, to Colonel C. A. ORR, R. E., Secretary to Government, Public Works Department; dated Madras, 29th April 1865, No. 6746.

As directed in Proceedings of Government, No. 150, dated 16th January 1865,

Enclosures  
1 Letter from Registrar General, No. 48, dated 3rd February 1865.  
1 Plan.

I have the honor to forward a plan prepared in communication with the Registrar General of Assurances, for a building required for the use of his office.

2. Major Macdonald informs me that he has applied to Government for the south half of the old Timber Dépôt for the erection of the building in question, and I should be glad to know if that site is determined on for the purpose.

3. Should the plan be approved of by Government, detailed estimates will be prepared and submitted for their sanction.

From Major R. M. MACDONALD, Registrar General of Assurances, Madras, to Colonel A. J. M. BOILEAU, R. E., Superintending Engineer, 4th Division; dated 3rd February 1865, No. 48.

I have the honor, in reply to your letter, No. 5317, of the 21st ultimo, to enclose a rough plan of the amount of accommodation required for the General and District Register Offices, at Madras, and to offer a few remarks regarding each of the proposed rooms.

2. There are at present nine clerks employed in my own office. These men I propose placing in a large room on the ground floor marked A, and which I have supposed to be 70 feet in length by 20 in breadth. The Head clerk will have his table in the centre, and on each side there will be four clerks, each seated with an almirah close at hand. There ought to be sufficient space to admit of persons, coming in to search the registers, walking between the double line of desks. It is not desirable that this room should be made a thoroughfare for persons attending the office for the purpose of getting instruments registered. I have, therefore, placed it in the back of the building. With a view to obtaining space and security, I propose that there shall be only one or at the most two large doors, and that for light and ventilation there be eight large windows, under which arrangement every man will be either near a door or a window.

3. Room A will contain only the current registers and indexes. Provision must be made for storing away such registers and indexes as may be filled up, and which must be arranged in such a way as to admit of immediate reference. I propose that they shall be placed in a room

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25 x 20, marked B. The walls of this room will be lined with almirahs containing books, and in the centre there will be a table and a few chairs for persons coming in to search the books. For the reasons already stated, I propose only one door to this room.

4. The corresponding room will contain almirahs filled with such a supply of spare registers and indexes as may seem reasonable for 248 offices, old records such as letter books, returns and abstracts of registration, and packages of forms and other papers for despatch. Three Peons will be employed daily in this room making up covers, sealing up packages, &c.

5. The intermediate space D, 20 x 20, will probably be nearly filled with a staircase leading upstairs.

6. For my own use, I propose a room marked E, 25 x 20. Such original registration as I may undertake will take place in this room. On these occasions, about half a dozen persons may be present, but as a general rule it will only be occupied by me, and will contain nothing but some office furniture.

7. The room marked F, 30 x 20, is for the District Registrar of Madras, who will sit there with three clerks. In this room registration will be going on all day. It must, therefore, be large enough to hold the parties and their witnesses, who, according to the above calculation, may consist of about half a dozen persons.

8. Persons who come to have their instruments registered will not wish to disclose their affairs to strangers. Only one party should therefore be admitted into the registration room at a time. The room marked G, 20 x 15, will be an ante-room for persons waiting for admission. When the necessary declarations have been made, and the witnesses have been examined, the party which has been kept waiting will be admitted, and the other will go out; but of the latter, one or more will have to wait for some time in the ante-room, while the necessary endorsements and entries are being made. This ante-room is placed between Mr. Ferrand's room and mine, so as to admit of its being available for both. It will also be a convenient place for me to have a writer in, when returns or accounts have to be prepared under my own eye, or under circumstances which render frequent references to me necessary.

9. It seems desirable that there should be a small bath-room attached to Mr. Ferrand's room and my own, and places outside the building where the clerks can retire for refreshment and other necessary purposes in the middle of the day.

10. For the present, the space above room A will, according to this plan, not be built upon. It seems as well that a building of this kind should be so arranged as to admit of enlargement, if necessary, at some future period.

11. With regard to the question of site, I have applied to Government for the south half of the old Timber Depot.

Referred to the Financial Department, with reference to the Order in that Department, No. 14, dated 6th January 1865.

FORT SAINT GEORGE,  
3rd May 1865.

(Signed) C. A. ORR, Colonel, R. E.,  
Secretary to Government, P. W. D.

No. 26. From Major R. M. MACDONALD, Registrar General of Assurances, Madras, to the Honorable A. J. ARBUTHNOT, Chief Secretary to Government, Fort Saint George; dated Madras, 7th July 1865, No. 208.

I have the honor, with reference to my letter, No. 150, of the 12th April, to inquire whether the Government approve of the transfer of the General and District Register Offices to the building on the 2nd Line Beach lately occupied as a stamp office, as the latter is now vacant, and will be probably let to other parties if not secured at once.

*Proceedings of the Madras Government, Judicial Department,  
2nd August 1865.*

No. 27. ORDER THEREON, 2nd August 1865, No. 1078.

The Governor in Council does not deem it expedient that the General and District Register Offices should be placed in the building lately occupied as a Stamp Office, there being a considerable risk of fire in that locality.

2. The Governor in Council sanctions the preparation of a detailed plan and estimate for the erection of an Office for the Registrar General and District Registrar at the south end of the old Timber yard.

(True Extract).

Chief Secretary.

To the Registrar General of Assurances.  
„ Public Works Department, with Plan.

Ed. J. H. Burns.

N<sup>o</sup> 812.

Memorandum.

The Superintending Engineer 4.<sup>th</sup> Division has the honor to request that the design for a Building &c. of the Registrar General's Office forwarded in letter N<sup>o</sup> 6746 dated 29 April '65 may be returned to him.

As the said Office is to adjoin the Stamp Office, and is to be a sort of sister-building, it occurs to the Superintending Engineer as desirable that it should assimilate in design with the latter Building.

Supg Engr's Office  
4.<sup>th</sup> Division  
Madras  
30 June 1865.

J. Bileau Col R.E.

Supg Engr 4.<sup>th</sup> Div.

To  
Colonel C. A. Orr R.E.  
Secretary to Government P.W.D.

Registrar General's Office  
Madras.  
12<sup>th</sup> April 1865  
H

N<sup>o</sup> 150

From

Major R. M. Macdonald  
Registrar General of Assurances,  
Madras.

To

The Honorable A. J. Arbuthnot  
Chief Secretary to Government  
Fort Saint George.

Sir

I have the honor to recommend that the General and District Register offices be moved from the building on the Mount Road in which they are now located to the building on the second line beach at present occupied as a Stamp Office as soon as the latter becomes available.

2. The building will be vacated on the 30<sup>th</sup> June and Messrs. Parry and Co. have expressed their willingness to put it into a proper state of repair before it is handed over to me.

3. The rent is Rs 100 which is Rs 25 less than that paid for the present building. The accommodation is less, but the arrangement seems on the whole desirable for the convenience of the Public.

I have the honor to be

Yours most obedient servant

J. J. Terrand

Deputy Registrar General  
for Registrar General

There is  
very great  
risk of  
fire - This

was the main reason  
for hurrying on the new  
Stamp Office - One fire  
occurred in a Cotton factory

transferred to the  
Financial Dept,  
which Dept  
the Deputy Registrar  
letter of the 29<sup>th</sup>  
April, was forwarded  
on the 3<sup>rd</sup> May  
last -

727 1865 31 Dec 1865  
District 1865  
at 11:24 14  
from 2:40 15  
The Deputy Registrar  
The Deputy Registrar  
Date 30 June 1865  
Recd 1 July 1865  
Recd 3 July 1865  
H 8 12

Enclosed A. J. Arbuthnot

Colonel, as per Registrar General's  
letter to General  
1865

Requests to return  
the Rem of the Deputy  
for Registrar General's  
Office last with  
1865

References

1865 12 1865

24

The high level in an excellent room under  
 the 1st floor, with, although not seen from  
 outside, it was found unobstructed by the wall  
 of the 2nd floor. Some hanging on the 2nd floor.  
 Another people could be seated that room under the  
 other place. There is a seat for a person each  
 person - though the conference table with a book  
 placed - looking across the Reception office - no doubt.  
 The N. part of the upper side has a great deal more  
 room in front than with the in square, but the way  
 is obstructed in some places - 1884

Ans. 67- Dec 1844 29.50-51.

to being permitted to  
own the General and District  
Register Office of Chabran.

Hatched 12"  
 April 22<sup>d</sup> 1855  
 A: 150  
 Embryonic line  
 182  
 Feb. 17<sup>th</sup> 1855  
 675766

The Secretary General  
of Insurance, Marine  
The Chief Secretary to  
Government  
London St George.

Wm. August 9<sup>o</sup>  
Jas. 1845. He has it  
Pro: of Aug.  
15

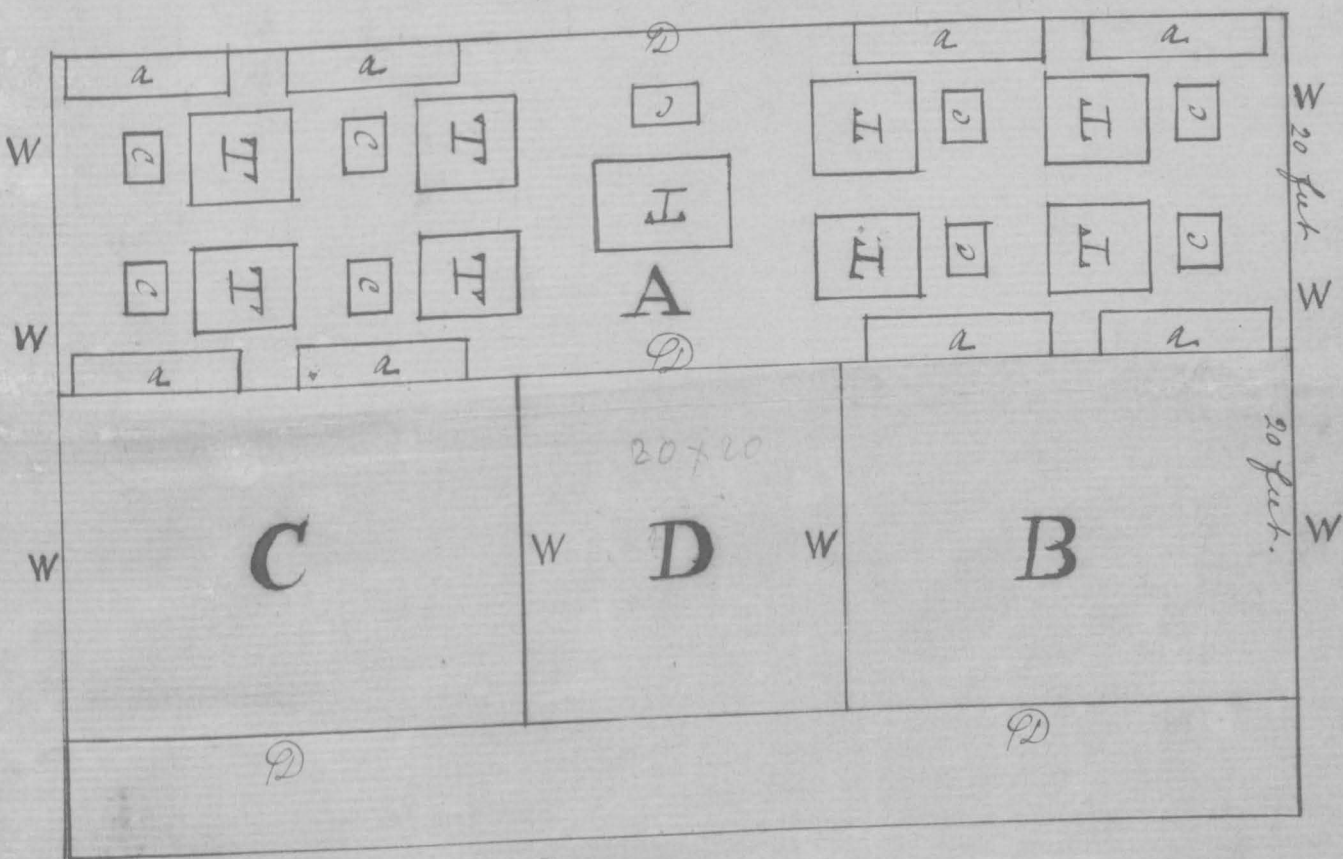
⊕ by & by L-bird on or near the  
beast a new first & D R<sup>4</sup> Office  
L/R an approach plane

Should this Plan meet in adoption - a fine well worn  
could easily be added to the inventory (10)

The cost of fuel is a very serious  
consideration in the matter  
of a Laying Office - If the  
other Stamp Office is taken  
down & fuel cost will be about 40¢, & containing  
the books out of office hours - cannot any  
rooms in the City Court & made a suitable  
for the Office? And it would be best

Ground Floor  
70 feet.

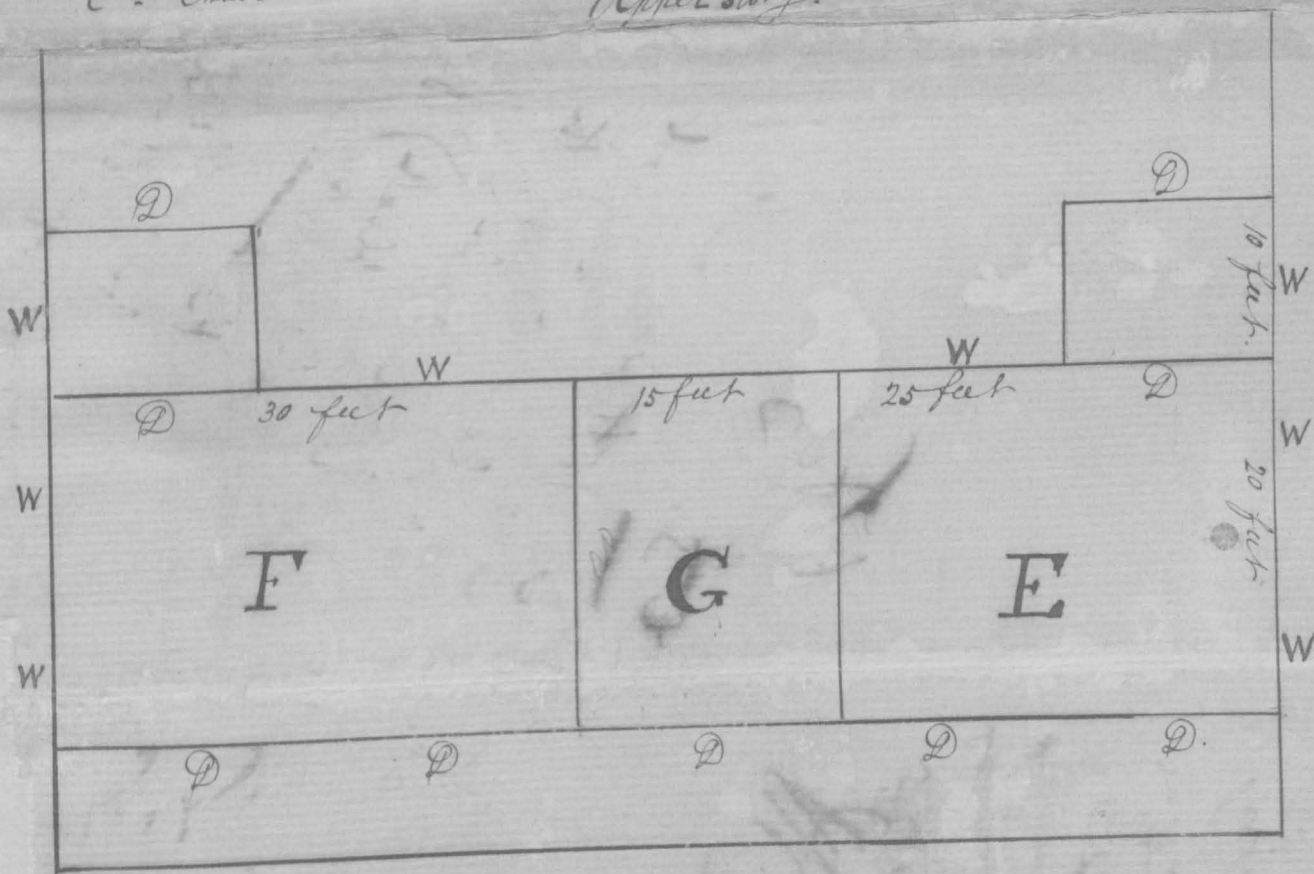
51



a. Almirah }  
T. Table }  
C. Chair. }

D. Door }  
W. Window }

Upper story?



PROCEEDINGS of the MADRAS GOVERNMENT.

Read the following Papers

- From the Registrar General of Assurances } Here, under 12<sup>th</sup> April 1865 N<sup>o</sup> 130  
 Madras - }  
 — " — Sup<sup>y</sup> Engineer 4<sup>th</sup> Division } — " — 29<sup>th</sup> April 1865 N<sup>o</sup> 146  
 thro' the Pub. W. Dept<sup>ts</sup> }  
 — " Registrar General of Assurances } — " — 7<sup>th</sup> July 1865 N<sup>o</sup> 208  
 Madras - }

Order thereon. 2<sup>nd</sup> August 1865 N<sup>o</sup> 1040

The Governor in Council  
 does not deem it expedient that  
 the General and District Register  
 offices should be placed in the  
 building lately occupied as a  
 Stamp Office, there being a  
 considerable risk of fire in  
 that locality.

2 The Governor in Council  
 sanctions

W.D.  
 W.D.

To Registrar General of Assurances  
 12<sup>th</sup> April 1865 N<sup>o</sup> 130

Received by the Registrar General of Assurances  
 12<sup>th</sup> April 1865 N<sup>o</sup> 130  
 10788

The Registrar General  
 of Assurances  
 12<sup>th</sup> April 1865  
 N<sup>o</sup> 130

Received by the Registrar General of Assurances  
 12<sup>th</sup> April 1865 N<sup>o</sup> 130  
 10788

sanctions the preparation of a  
detailed plan and estimate for  
the erection of an Office for  
the Registrar General and  
District Registrar at the South  
end of the old Liner Yard.

To the Registrar General of Assurances  
- N. W. Department - with  
Plan

deposited

3d 1840 - 27

Building for the  
Registration office,



Pro-Of Aug  
Judicial 1865. Department.

No. 1078.

PROCEEDINGS OF GOVERNMENT.

Oct-1732  
— 675/66.

Dated 2<sup>d</sup> Aug 1865

Chas. No. 22-23

6/1/68-

24227.