

Home (1911) Department.
(miscellaneous)

Ordinary SERIES.

G.O. No. 300

DATED 25-2-1921

[Despatch Abstract.]

Births, Deaths and Marriages-records.

Sanctioning the employment of four additional temporary clerks in the office of the Registrar General of Births, Deaths and Marriages for the indexing of the entries in the old-----in his office.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

G.F.—29.

LAW (MISCELLANEOUS) DEPARTMENT.

Received

11 FEB 1921

191

Registered

52

1912

Subject.



Registers of baptisms, burials and marriages --

Indexing.

ENCLOSURES.

No. Nil.

Spare copies One.

No. 81-1

Station Madras, Dated the 25th January 1921

From (Name) C. M. Schmidt Esquire,

(Designation) Registrar-General of Births,
Deaths & Marriages.

To The Secretary to the Government of Madras,

Law (Miscellaneous) Department.

Through
Sir,

The Accountant-General, Fort St. George.

By G.O. No. 1728, Home (Miscellaneous) dated the 11th December 1919 the Government sanctioned the employment of two temporary clerks on Rs. 25 per mensem for a period of one year for the indexing of the entries in the old registers of baptisms, burials and marriages, and asked me to report whether, with a view to get the work through as quickly as possible, it would not be desirable to employ a larger staff, say six clerks instead of two.

para 3 of
G.O. 1728
11.12.19

pre

2

In my letter C. No. 72 dated the 12th September 1919, I computed the extent of the arrears in indexing as 500 volumes comprising about 10 lakhs of names. The work turned out by the two temporary clerks up to the end of December 1920 is shown below:-

page 1 of 2
G.O. 1728 (E)
11.12.19

i. Indexing on slips:	Entries.
(a) Non-conformist Baptisms 1854-1888 ..	18,165
(b) .. Burials 1854-1888 ..	11,236
(c) .. Marriages 1854-1888 ..	17,685

ii. Arrangement of slips:

Baptisms and Burials from 1854-1888. The arrangement of slips in alphabetical order has been completed and the matter typed.

Marriages 1854-1888. The alphabetical arrangement is complete. The typing is proceeding.

2. A staff of six clerks can be employed usefully as follows. Four may be allotted to the work of writing out and arranging the slips in alphabetical order and the other two to typewriting, the comparing of type-written matter with the original registers being also performed by the first four clerks.

3. I propose the following scale of establishment, the pay being consolidated:-

Four clerks	Rs. 35 each.
Two typists (Intermediate)	35 each.
Total six clerks	210 per mensem

(15+1000)

or Rs. 2520 per annum.

4. From the experience so far gained in this work the four clerks should between them be able to prepare 1200 slips per day or an average of 30,000 per month. Two typists at the rate of 400 entries each per day should be able to type-write 20,000 entries a month. The type-writing work may lag a little behind at first but this has necessarily to be so since the

3

work cannot be commenced until enough slips are ready to form a volume. As time goes on a typist may take the place of a clerk.

5. I accordingly request sanction to the employment of 4 additional temporary clerks from the 1st March 1921 for one year for the present.

6. The requisite provision has been entered in the budget estimate for 1921-1922 [51 dated the 27th September 1920].

I have the honour to be,

Sir,

Your most obedient servant

Anscombe

Regl. Genl. of Births,
Deaths and Marriages.

No. Tri.P.A.3. 3060

OFFICE OF THE ACCOUNTANT-GENERAL, MADRAS,

Fort St. George, 3rd February 1921.
1921

Enclosures,
950

FORWARDED.

2. There is no audit objection to the proposal being sanctioned by Government in the Finance Department.

M. A. S. S. S.
Dy. Accountant-General.

To

The Secretary to Government,
Law (Mis.) Department.

NOTES.

Page 5

Home (Misc) Dept.

(C.No.612) From the Regr.-Genl. of Births, Deaths and Marriages
Madras, No. 81-1, dated 25-1-21.

Endt. by the Acct-Genl., No.Tri.P.A.3-3060, dated
4-2-21.

--0--

(Subject:- Temporary establishment for indexing the
old records in the Regr.Genl's office.)

For the Registrar.

The Registrar-General's proposals, which seem
unobjectionable, may be approved. A draft order is
submitted which may issue with the concurrence of the
Finance dept.

16.2.21

16.2.21

17.2.21

18/2/21

Fuller

Home (Misc) No. 612-1
18.2.21

Fuller 9380

Financial Dept.

The draft order may be accepted, subject
to the remark that the second report
may be entertained some time later,
when the actual necessity arises - vide Para 4 C.F.

21.2.21

22/2/21

It is to be hoped that, with this
establishment the work will be
completed expeditiously

R.S.

23/2/21

Law

2.0.9380-1

23-2-21

Misc. C.No.907

24-2-21

22/2

with reference to the suggestion of ⁶ Home me 1892
~~disapproved~~ to be by the Finance Dept. in their
 note on page 1 ante, a para has been added
 to the draft order. For orders as to issue.

ct. 907

24.2.21

La 24.2.21

25/2/21

25/2/21

RT-0

When given for copying _____
When copied _____
When examined _____
When signed _____

191

READ AGAIN G.O. No. _____
191

DATED

Cut No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
IN ORIGINAL.

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