

Government of Madras

HOME (MISCELLANEOUS) DEPARTMENT

G.O. No. 475, 19th May 1917

Holidays

Directing the publication in the *Fort St. George Gazette* of a notification declaring that Monday, the 4th June 1917, shall be a public holiday on account of His Majesty the King-Emperor's birthday, subject to the condition that there shall be no entertainments, reviews, salutes or dressing of ships or other celebrations.

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G.O. No. 475, 19th May 1917

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READ—the following papers:—

G.O. No. 1002, Public, dated the 24th May 1916

ABSTRACT.—Directing the publication in the *Fort St. George Gazette* of a notification declaring that Saturday, the 3rd June 1916, shall be a public holiday on account of His Majesty the King-Emperor's birthday.

II

Telegram—from the Government of India, Home Department.

To—The Secretary to the Government of Madras, Home (Miscellaneous) Department.

Dated—Simla, the 18th May 1917.

No.—224 Public.

Reference Home Department telegram 388, dated 22nd May 1916. King-Emperor's birthday. Public holiday should be announced 4th June this year when flags may be flown but there should be no entertainments, reviews, salutes, dressing of ships or other celebrations.

Order—No. 475, Home (Miscellaneous), dated 19th May 1917.

Recorded.

2. The following notification will be published in the *Fort St. George Gazette*:—

NOTIFICATION.

Under the explanation to section 25 of the Negotiable Instruments Act, 1881 (Act XXVI of 1881), the Governor in Council hereby declares that Monday, the 4th June 1917, shall be a public holiday on account of His Majesty the King-Emperor's birthday, subject to the condition that there shall be no entertainments, reviews, salutes or dressing of ships or other celebrations. Flags may, however, be flown on public buildings, etc., on that date.

(True Extract)

R. RAMACHANDRA RAO,
Secretary to Government.

To all heads of departments under Home Department (including Collectors and District Judges).
 „ all departments of the Secretariat.
 „ the Board of Revenue (all departments).
 „ the Hon'ble the Chief Justice (with C.L.).
 „ the Postmaster-General.
 „ the "Madras Times" Printing and Publishing Company (Limited).
 „ the Chairman, Chamber of Commerce, Madras.
 „ Messrs. Lyon Lord & Co., Bombay.
 Gazette (notification only).

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salutes or dressing of ships
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19.5.17

5/1
All heads of depts under
Home dept (including
Collectors and
St Judges)

All depts of the Secretariat
The Board of Res (all depts)
The Honble the Chief Justice
with C.J.
The Postmaster - General
The Madras Times Printing
and Publishing Co (Ld)
The Chairman, Chamber
of Commerce
Madras
Messrs Lyon & Co., Bombay
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ORDINARY.

PRESS SLIP.

PREFERENCE.

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Home DEPARTMENT.
(Kis)

Current No. dated 191

G.O. No. 475, dated 19.5.1917

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(b) Notes
(b¹)

Brief subject: Holidays

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INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.
(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.
(b¹) For rules regarding printing of notes, see rule 315 of the office Manual.

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(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(b) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(c) Signature copies or letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

TO PRESS, MADRAS OOTY.

A
Pleasee send proof in duplicate. The
papers have been carefully edited.

B
Proof returned corrected. Please strike
off and send number of copies as indicated.

Type may be released after usual interval
at once.

C
As the matter is clear manuscript and
has been carefully edited, (b) proof need
not be sent. Please print and supply
number of copies as indicated.

Type may be released after usual interval.

Referencer.
Clerk.

Referencer.
Clerk.

Referencer.
Clerk.

Supdt.

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Supdt.

SPECIAL INSTRUCTIONS.

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Revised proof furnished on.....				
Corrected proof received for striking on.....				
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