Government of Madras

HOME DEPARTMENT (MISCELLANEOUS)

G.O. No. 1233, 5th December 1917

Passports

Communicating to the officers concerned memorandum of the Government of India, Foreign and Political Department, No. 208/S.-G., dated the 27th November 1917, prescribing a special form of declaration (B) to be made by the parent or guardian of a child under the age of 15 years requiring a separate passport.

Proof for approval 2 11/12

GOVERNMENT PRESS
15 DEC 917
MADRAS.

G.O. No. 1233, 5th December 1917

Passports

Communicating to the officers concerned memorandum of the Government of India, Foreign and Political Department, No. 208/S.G., dated the 27th November 1917, prescribing a special form of declaration (B) to be made by the parent or guardian of a child under the age of 15 years requiring a separate passport. d/

Read—the following papers :—

I

G.O. No. 578, Home (Miscellaneous), dated 13th June 1917.

Abstract.—Communicating to the officers concerned letter from the Government of India, Foreign and Political Department, No. 702-G., dated the 1st June 1917, prescribing the form of application to be used in connexion with the renewals of passports in India.

II

Memorandum from the Secretary to the Government of India in the Foreign and Political Department No. 208/S.G., dated Simla the 27th November 1917.

My letter No. 702-G., dated 1st June 1917. The Government of India have decided to conform with the practice in the United Kingdom by introducing a special form of declaration (B) (specimen enclosed herewith) to be made by the parent or guardian of a child under the age of 15 years requiring a separate passport.

This form is intended for children travelling alone or in charge of persons who themselves require no passports such as captains of ships, or for children travelling to countries in which separate passports are required from children under 15, such as Denmark.

2. The Superintendent, Government Printing, is being instructed to have the form printed and stocked, and indents for copies should be made to him. i/

A. H. Grant,
Secretary to Government of India.

e/ To the Chief Secretary to the Government of Madras.

Press

Please strike off

14-12-17

Recd
14/12/17

3

Press Please print rules at back as in original.
MDR 14-12.

(a) Insert name of place and Date.
(b) Christian names and surname of parent or Guardian of child, occupation, and present address.
(c) Christian Names and Surname of child, age and present address.
(d) State whether parent or guardian.
(e) State whether a British-born Subject or a naturalized British subject. IN THE CASE OF A NATURALIZED BRITISH SUBJECT—SEE RULE 5 AT BACK.
(f) State whither proceeding.

Stet

Please see whether the rules come at back

(g) The words in brackets to be struck out in cases where the child does not already possess a passport.
The child must sign his or her name in the space below marked.*

(h) Name and qualification of person verifying the declaration (see rule 4 at back), viz:—
Political Officer, Magistrate, Justice of the Peace, Police Officer not below the rank of Superintendent, or Notary Public resident in India.

Stet

Signature of child, which will be detached and affixed to the passport when issued.

*

ENCLOSURE
(B)

Declaration to be made by parent or guardian of a child under the age of 15 years requiring a separate passport.

(a) ________________ 191 .

I, the undersigned, (b) ________________ residing at ________________ hereby declare that (c) ________ aged ______ years, residing at ________________ of whom I am the (d) ________ is a (e) ________________ having been born at ________ on the ________ day of

{FOR CHILDREN BORN ABROAD, who derive British nationality from a father or paternal grandfather born within His Majesty's Dominions (see rule 3 at back). (To be struck out in other cases.)
his (her) $\frac{\textit{father}}{\textit{paternal grandfather}}$ *having been born within His Majesty's Dominions at ________ on the ________ day of ________*}

and not having lost the status of British subject thus acquired, and I hereby request that a Passport may be issued to $\frac{\text{him}}{\text{her}}$ for the purpose of travelling to (f) ________________

I further declare that $\frac{\text{he}}{\text{she}}$ has no passport already in $\frac{\text{his}}{\text{her}}$ possession (g) (other than $\frac{\text{that}}{\text{those}}$ which I annex hereto for cancellation).

Signed ________________

AND I, the undersigned, (h) ________________ of ________________ hereby declare that to the best of my knowledge and belief the above-made declaration of the said ________________ is true.

Signed ________________.

DESCRIPTION OF CHILD.

Age ________________
Height ______ *feet* ______ *inches.*
Forehead ________________
Eyes ________________
Nose ________________
Mouth ________________
Chin ________________
Colour of hair ________________
Complexion ________________
Face ________________
Any special peculiarities ________________

NOTE.—Duplicate small unmounted photographs of the child must be sent, one of which must be certified on the back by the recommender.

~~Sub-Enclosure~~

PASSPORT REGULATIONS.

1. Applications for Indian passports must be made in the prescribed form, printed on the back of these regulations, and submitted either direct or through the local authority—

(a) in the case of a resident in British India, to the local Government or local Administration concerned;

(b) in the case of a resident in a Native State, to the Agent to the Governor-General or Political Resident concerned.

2. The charge for an Indian passport is Re. 1.

3. Indian passports are granted to—

(a) Natural-born British subjects.
(b) Wives and widows of such persons.
(c) Persons naturalized in the United Kingdom, in the British Colonies or in India.
(d) Subjects of Native States in India.

A married woman is deemed to be a subject of the State of which her husband is for the time being a subject.

4. Passports are granted upon the production of a declaration by the applicant (in the case of a child under 15 requiring a separate passport, by the child's parent or guardian) in the prescribed form of application verified by a declaration made by a *Political Officer, Magistrate, Justice of the Peace, Police Officer not below the rank of Superintendent* or *Notary Public*, resident in India.

5. If the applicant for a passport be a Naturalized British subject, the certificate of naturalization must be forwarded with the form of application to the officer empowered to grant the passport. It will be returned with the passport to the applicant through the person who may have verified the declaration.

Naturalized British subjects will be described as such, in their passports, which will be issued subject to the necessary qualifications.

6. Small duplicate unmounted photographs of the applicant (and wife, if to be included) must be forwarded with the application for a passport, one of which must be certified on the back by the person verifying the declaration made in the application form.

7. Indian passports are not available beyond two years from the date of issue. They may be renewed for four further periods of two years each after which fresh passports must be obtained. The fee for each renewal is Re. 1.

8. Passports cannot be issued or renewed on behalf of persons already abroad: such persons should apply for passports to the London Foreign Office or nearest British Mission or Consulate. Passports must not be sent out of India by post.

9. In the case of an applicant for a passport being unable to write English a transcription in English should be placed below the applicant's vernacular signature in the form of application. In the case of an illiterate person, a thumb impression should be substituted for a signature on the form of application, which should be certified by the person verifying the declaration.

– Press
Please print these regulations at back of the form.
11/12

Order—No. 1233, Home (Miscellaneous), dated 5th December 1917.

Communicated to the Collector of Madras, all District Magistrates, the Commissioner of Police, Madras, the Resident in Travancore and Cochin, and the Political Agents, Pudukkōttai, Banganapalle and Sandūr.

2. Forms will be indented for and distributed at an early date.

(True extract)

R. RAMACHANDRA RAO,
Secretary to Government.

To the Collector of Madras.
,, all District Magistrates.
,, the Commissioner of Police, Madras.
,, the Resident in Travancore, Cochin.
,, the Political Agents, Pudukkottai, and Banganppalle, and Sandūr.

PRESS SLIP.

ORDINARY. PREFERENCE. URGENT (*a*). 4

Sectt. II—38—3-14. Home (Misc) DEPARTMENT.

GOVERNMENT PRESS 6 DEC 1917

Current No........., dated.............................191

G.O. No 1233, dated 5 - 12 - 1917

Number of MS. pages sent:
- (*b*) Correspondence d.oc. 4
- (*b*¹) Notes nil

Brief subject Passport

(*c*) Number of copies required when struck off (*not including copies for volumes and editors' table which are retained in the Press*).	E. T. copies to supply requisitions for purchase by the public.	Complete correspondence and orders.	Notes.
FOR RECORD.*			
Madras Records	4	12	\
Ooty Records		3	
For filing with original ...		1	
Total ..		16	\

FOR ISSUE.†	Letter only.	Complete G.O.	(*b*) Special issue copies of G.O. No.	Papers.	Notes.
Signature copies		8			
India Office					
Govt. of India ... Dept.					
Revenue Department					
Public Works Department					
Local and Municipal Department					
Educational Department					
... Dept.					
Public Dept., Judicial Dept, Political, Financial Dept., Marine Dept., Ecclesiastical Dept. — Total					
				Total ...	
Spare copies: The Bns		50			
The					
The Collect		2			
The Commissioner		2			
The Resident &		8 — 2 each			
The Poll. Agents					
The					
The					
The					
The Extra		28			
The					
The					
The					
The					
The					
Total ...		80			

* Copies distributed on ....‡(Press Clerk).

† Copies distribuetd on ....‡(Press Despatcher).

‡ *To be initialled and dated.*

INSTRUCTIONS FOR THE SECRETARIAT.

(*a*) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(*b*) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(*b*¹) For rules regarding printing of notes, see rule 315 of the office Manual.

(*c*) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(*d*) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for *one* week, and larger papers for *two* weeks only. *The type of notes and of all confidential papers is distributed immediately after striking.*

(*e*) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(*a*) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(*b*) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(*c*) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(*d*) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(*e*) The names of the Secretary and Members should be printed in full when they occur on the right hand side only the first time when they appear on the left side, the initials alone being printed later.

[P.T.O.

TO PRESS, MADRAS OOTY.

A

Please send proof in duplicate. The papers have been carefully edited.

Mot ~~Referencer.~~
Clerk.
6-12-17

..................Supdt.

B

Proof returned corrected. Please strike off and send number of copies as indicated.

Type may be released after usual interval. / at once.

..................Referencer.
Clerk.

..................Supdt.

C

As the matter is clear manuscript and has been carefully edited, (*b*) proof need not be sent. Please print and supply number of copies as indicated.

Type may be released after usual interval.

..................Referencer.
Clerk.

..................Supdt.

Special Instructions.

TO BE FILLED IN BY THE PRESS.

Diary.	Initials of Press official.
Received in Press on..................	
First proof furnished on..................	
Call for revised proof received on..................	
Revised proof furnished on..................	
Corrected proof received for striking on..................	
Final copies supplied on..................	

Account of copies.	Complete copies.	Notes.	Issue copies.	Special E.T. edition.
Supplied to Secretariat for Record..........				
„ „ „ Issue..........				
„ „ „ for Extra E.T. copies to supply requisitions for sale to the public.				4
For Volumes..........				
For supply to newspapers and institutions admitted to the privileges of the E.T.				
Total ...				

Scott. II-47—1-17.

5

A.
~~B.~~ (*a*)
~~N.P.~~

Home (Pol) DEPARTMENT.

ORDINARY
~~ROUTINE~~ SERIES.

† G.O. No. 1233, dated 5-12-1917.

~~CIRCULATED.~~
NOT CIRCULATED.
NOT SEEN BY C.S. WS

Receipt numbers ..	
Number and date of previous proceedings.	

Tabling Abstract.

Passports

Communicating to the officers concerned, memo. of the Govt of India, Foreign & Pol Dept No 208 G d/ 27-11-17, prescribing a special form of declaration (B) to be made by the parent or guardian of a child under the age of 15 years requiring a separate passport.

(*b*) Index Headings.

MAIN HEADING Passports

CROSS REFERENCES.

SPECIAL INDEX.

DO NOT SPECIAL INDEX.

(*a*) and (*b*) not to be filled in for 'Routine' Series.

G.O. No 578 Home (Mis) d
13-6-17.

Communicating to the officers concerned letter from the Govt. of India Foreign and Poll. Dept. No. 702 G' d the 1-6-17, prescribing the form of application to be used in connection with the renewals of passports in India.

PAPERS PUT UP WITH CURRENT No.

2

Papers of the department to which the current belongs.

Number.	Date.	Original (=O) or spare copy (= S.C.)	Remarks. (In this column such of the papers as have been removed for copying, printing, etc., should be marked with a cross.)	Initials of Referencer with date in token of return to Reference department.

Papers of other departments.

Department.	Number	Date.	Original (= O.) or spare copy (= S.C.)	Initials with date of (1) Referencer acknowledging returns of the paper concerned or (2) Despatcher to denote the return of the papers to the department concerned.

Home (mis) wo Cra k rev 1.12.17

6 Home (misc) C. No. 3927 ~~B~~
1.12.17

From - The Secretary to the Government of India
in the Foreign and Political Department,

Recd
3.12.17

To - The Chief Secretary to the Government of Madras.

RECD. CHIEF SEC.
1-DEC 1917
MADRAS GOVT.

1 DEC 1917

Memorandum No. 208 -G.
S.

2 P

Dated Simla, the 27th November 1917.

80 578 (U)
13-6-17

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2. The Superintendent, Government Printing is being instructed to have the form printed and stocked, and indents for copies should be made to him.

Sd. A. H. Grant,
Secretary to the Government of India.

Attested.

OMartin

Superintendent,
Foreign and Political Department.

AB

388 2

7

(B.)

Declaration to be made by Parent or Guardian of a Child under the age of 15 years requiring a separate Passport.

(a)______________________________191 .

I, the Undersigned, (b)____

residing at____ hereby declare that

(c)____________________ aged ______ years, residing at ____________________

________________________ of whom I am the (d)____________________ is

a (e)________ ____________________________________ having been born

at   on the__________day of

{ For Children born Abroad, who derive British nationality from a father or paternal grandfather born within His Majesty's Dominions (see Rule 3 at back). (To be struck out in other cases.)

his (her) $\frac{\textit{father}}{\textit{paternal grandfather}}$ *having been born within His Majesty's Dominions at*

____________________ *on the* __________ *day of* ____________________________ }

and not having lost the status of British Subject thus acquired, and I hereby request that a Passport may be issued to $\frac{\text{him}}{\text{her}}$ for the purpose of travelling to (f) ____________________________________

I further declare that $\frac{\text{he}}{\text{she}}$ has no Passport already in $\frac{\text{his}}{\text{her}}$ possession (g) (other than $\frac{\text{that}}{\text{those}}$ which I annex hereto for cancellation).

Signed ______________________________

And I, the Undersigned, (h) ____

of______________________________ __________ hereby declare that to the best of my knowledge and belief the above—made Declaration of the said______________________________

______________________________ is true.

Signed ______________________________

(a) Insert name of Place and Date.

(b) Christian Names and Surname of Parent or Guardian of Child, occupation, and present address.

(c) Christian Names and Surname of child, age and present address.

(d) State whether Parent or Guardian.

(e) State whether a British-born Subject or a naturalized British Subject. In the case of a naturalized British Subject see Rule 5 at back.

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(g) The words in brackets to be struck out in cases where the child does not already possess a passport.

The child must sign his or her name in the space below marked.*

(h) Name and Qualification of person verifying the Declaration (see Rule 4 at back), *viz.* :—
Political Officer, Magistrate, Justice of the Peace, Police Officer not below the rank of Superintendent, or Notary Public resident in India.

Signature of child, which will be detached and affixed to the Passport when issued.

* ____

Description of Child.

*Age*______________________________

*Height*__________*feet*________*inches*

Forehead ______________________________

*Eyes*______________________________

Nose ______________________________

*Mouth*______________________________

*Chin*______________________________

*Colour of Hair*______________________________

*Complexion*______________________________

*Face*______________________________

*Any special peculiarities*____________________

Note.—Duplicate small unmounted photographs of the child must be sent, one of which must be certified on the back by the recommender.

3

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2. The charge for an Indian Passport is Re. 1.

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(*a*) Natural-born British Subjects.

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A married woman is deemed to be a subject of the State of which her husband is for the time being a subject.

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Passports 180

8

Sectt. I[illegible]-10 (a) Communicating to the 4 officers concerned, memo. of the Govt. of India, Foreign & Poll. Dept. No. 208/S. G.S. the 27th Nov. 17 prescribing a special form of declaration (B) to be made by the parent or guardian of a child under the age of 15 years requiring a separate passport.

Home (Mis.) **DEPARTMENT.**

READ AGAIN G.O. No. 578, dated 13. 6. 1917. (U)

" " " " ...., " .... 19 .

READ ALSO:—

C. No. 3927, From the G. of I., Forgn. Poll. Dept., No. 208 G./S., dated 27. 11. 1917

" " ...., " " ...., " ...., " .... 19 .

" " ...., " " ...., " ...., " .... 19 .

4 P

ORDER.

No. 1233, dated 5 - 12. 1917

~~Mis.~~ Pres.

Communicated to the Collector of Madras, all D.Ms, the Commissioner of Police, Madras, the Resident in Travancore and Cochin, and the Political Agents, Pudukkottai, Banganapa and Sandur.

2. Forms will be indented for and distributed at an early date.

5.12.17

Mgt. 4.12.17

Fact. 4.12.17

[P.T.O. for letter the Supt., Govt. Printing, India. for forms]

[illegible] with [illegible] CO 22.12.17

To

The Collector of Madras.
All D.M.S.
The Commr. of Police, Madras.
" Resident in Travan. & Cochin.
" Political Agent, Pudukkottai
" , Banganapalle
" , Sandur.

(Not for E.T.)

PWB
5/xii

Home (Misc) Dept.

Letter no 3927-1 d 5-12-17
~~Ltr & Ref~~

To

The Supt., Govt. Printing India,
Calcutta.

Sir,

I am directed to request that you will be so good as to supply this Govt. with 500 passport declaration forms (Form B) adopted by the Govt. of India, Foreign and Political Dept., for use by parents or guardians of children under the age of 15 years requiring separate passports.

5.12.17

Fdt
.12.17

Faed
4.12.17

R
SAR
5/xii

Despatched
[illegible]
5-12-17

Copied
PWB
5.xii.17

Dont Print this

9

G.O. No. 1233, 5th December 1917

Passports

Communicating to the officers concerned memorandum of the Government of India, Foreign and Political Department, No. 208/S.G., dated the 27th November 1917, prescribing a special form of declaration (B) to be made by the parent or guardian of a child under the age of 15 years requiring a separate passport.

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Secretary to Government of India.

To the Chief Secretary to the Government of Madras.

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(True extract)

R. RAMACHANDRA RAO,
Secretary to Government.

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,, all District Magistrates.
,, the Commissioner of Police, Madras.
,, the Resident in Travancore, Cochin.
,, the Political Agents, Pudukkottai, and Banganppalle, and Sandūr.