

Government of Madras

HOME DEPARTMENT (MISCELLANEOUS).

G.O. No. 1140, 2nd November 1917

Messages of congratulation or condolence

Stating that the Government of India have issued instructions permitting local officers to acknowledge the receipt of such messages as are submitted to them by unimportant persons on occasions of national rejoicing or sorrow for transmission to the Government of India, and subsequently to forward to Government a list of the names of the senders of such messages.

INDEXED

ORIGINAL

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READ—the following papers :—

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G.O. No. 1151, Public, dated 31st October 1911.

ABSTRACT.—Recording letter from the Government of India, Home Department, prescribing the procedure to be followed in acknowledging and transmitting messages of congratulation or condolence received from public bodies or from individuals in British India on occasions of rejoicing or sorrow.

II

Letter—from G. M. YOUNG, Esq., Under Secretary to the Government of India, Home Department (Public).

To—the Chief Secretary to the Government of the United Provinces.

Dated—Simla, the 8th October 1917.

No.—819.

In reply to your letter No. 542, dated the 10th March 1917, I am directed to say that the Government of India have no objection to the proposal to permit local officers to acknowledge such messages of congratulation or condolence as are submitted to them by unimportant persons for transmission to the Government of India and subsequently to forward to Government a list of the names of the senders of such messages. It should be left to the discretion of the local officers as proposed to forward in original any messages which in their opinion should be acknowledged by higher authority.

ENCLOSURE

Letter—from the Chief Secretary to the Government of the United Provinces.

To—the Secretary to the Government of India, Home Department.

Dated—the 10th March 1917.

No.—542.

I am directed to invite a reference to Mr. Butler's letter No. 4182, dated the 17th October 1911, communicating instructions of the Government of India regarding the acknowledgment of messages received on occasions of national rejoicing or sorrow.

2. In accordance with these instructions, a list of names of senders of letters and telegrams of congratulations or condolence, as the case may be, is submitted to the Government of India, and the letters and telegrams are acknowledged by the local Government. So long as the letters and telegrams are received direct by the local Government, there is no inconvenience or extra labour involved in acknowledging them. But it has been represented to this Government that it is becoming a habit on the part of quite small and unimportant persons to submit such messages to District officers and Commissioners for transmission to the Government of India. Hitherto it has been the practice for the local officers to forward such messages and for Government to acknowledge them through the local officers. It seems to the Lieutenant-Governor that a considerable saving might be effected and no undesirable results accrue if this practice were modified by the grant of permission to the local officers to acknowledge such messages at once and thereafter to send to Government a list of the senders as occasion arises. It would be left to the discretion of the local officers to forward in original any messages which they considered should be acknowledged by Government either direct or through the local officers.

3. I am to say that, if the Government of India see no objection, this Government proposes to issue orders on the lines indicated above.

No. 820.

A copy of correspondence is forwarded to the Government of Madras for information.

G. M. YOUNG,
Under Secretary to the Government of India.

Order—No. 1140, HOME (Miscellaneous), dated 2nd November 1917.

It has hitherto been the practice for the local Government to acknowledge the receipt of all messages of congratulation or condolence from public bodies or from individuals on occasions of national rejoicing or sorrow, whether they are addressed to the local Government or to His Excellency the Viceroy or to the Government of India. The Government of India have now issued instructions permitting local officers to acknowledge such messages as are submitted to them by unimportant persons for transmission to the Government of India, and subsequently to forward to the local Government a list of the names of the senders of such messages. It is however left to the discretion of the local officers to forward in original any messages which in their opinion should be acknowledged by higher authority.

(True extract)

R. RAMACHANDRA RAO,
Secretary to Government.

To all District Magistrates.
„ the Commissioner of Police, Madras.
„ the Resident in Travancore and Coshin.
„ the Political Agent, Pudukkottai.
„ the „ Bangalore.
„ the „ Sandur.

issued instructions permitting local officers to acknowledge the receipt of such messages as are submitted to them by unimportant persons on occasions of national rejoicing or sorrow for transmission to the Government of India, and subsequently to forward to Govt. a list of the names of the senders of such messages.

READ AGAIN G.O. No. 1151 Pub., dated 31-10-1917.

„ „ „ „ „ „ „ „ „ „ „ „ 1917.

READ ALSO:—

C. No. 3417, From the Secy, Home Dept., No. 820, dated 8-10-1917.
Public

„ „ „ „ „ „ „ „ „ „ „ „ 1917.

„ „ „ „ „ „ „ „ „ „ „ „ 1917.

ORDER.

No. 1140, dated 2-11-1917.

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important persons for
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 the local officers to forward
 in original any messages
 which in their opinion
 should be acknowledged
 by higher authority.

CA
 28.10.17

My
 30/10/17

To

Alc S.H.S.

The Commr. of Police, Madras

The Commr. in T. C.

The Pol. Agent, Pudukkottai
 " Bangalore
 " Sandur.

(with E.T.)

25+5 = 30 Cms

box 22
 file 30.10.17
 file 31.10.17

NOTES.

Page

Home (Misc) Dept.

Messages of Congratulation or Condolence

From the Govt. of India, Home Dept. 8.8.16

Reference is solicited to para 1 of
 the Home Dept. letter of the 17-10-11,
 recorded in G.O. 1151 Pub. of the 31-10-11,
 as to the procedure for acknowledging
 the receipt of messages of Congratulation
 or Condolence. As the Govt. of India
 have no objection to local officers
 acknowledging ~~the receipt of~~ such
 messages as are received by
 them from unimportant persons,
 it seems advisable to instruct
 local officers in this presidency
 to acknowledge the receipt of
 such messages.

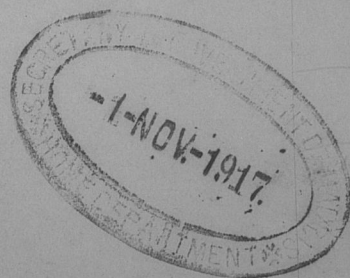
A draft order is submitted.

RAK
 22.10.17

Pack.
 26.10.17

CA
 28.10.17

My
 30/10/17



RAK
 31.10.17

me
 27/11/17



Recorded

G.O. No. 1140, 2nd November 1917

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Received

GOVERNMENT OF INDIA

Minister of Home Affairs
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2 No. 1140, HOME (MISCELLANEOUS), 2ND NOVEMBER 1917
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" the Resident in Travancore and Cochin.
" the Political Agent, Pudukkottai.
" the " Banganapalle.
" the " Sandur.

Press
Please strike off

NOT
8/11-17
Used
10/11/17

Issue set

PRESS SLIP.

ORDINARY.

PREFERENCE.

URGENT (a).

Seott. V. 38-3-14.

DEPARTMENT.

Current No., dated 191

G.O. No. 1140, dated 2. 11. 191

(b)

Number of MS. pages sent { Correspondence 4
(b¹) *over*
Notes *Nil*

INSTRUCTIONS FOR THE SECRETARIAT.

(a) If a paper is marked to be printed urgently, the Superintendent of the section concerned should sign the Press slip. The Superintendent should exercise a careful discretion in the matter.

(b) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(b¹) For rules regarding printing of notes, see rule 315 of the office Manual.

(c) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(d) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for one week, and larger papers for two weeks only. The type of notes and of all confidential papers is distributed immediately after striking.

(e) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(a) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

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(c) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(d) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(e) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

Brief subject *Resignation of Mr. J. J. ...*

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Financial Dept.					
Marine Dept.					
Ecclesiastical Dept.					
Total					
Spare copies.					
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The <i>deputy Sec.</i>					
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The <i>Secy</i>			10		
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The <i>Secy of the</i>			30		
The <i>Secy</i>					
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The					
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* Copies distributed on ‡ (Press Clerk).

† Copies distributed on ‡ (Press Despatcher).

‡ To be initialled and dated.

TO PRESS, MADRAS OOTY.

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B

C

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