Government of Madras

HOME DEPARTMENT (MISCELLANEOUS)

3991

G.O. No. 1138, 2nd November 1917

Indian Emigration Act

Recording the "Emigration Ordinance, No. 22 of 1917," passed by the Ceylon Government with a view to preventing persons from leaving India via ports in Ceylon contrary to the provisions of the —.

The following papers :—

INDEXED

BACK PAPERS

2,009—19

G.O.	No.	Department.	Date.	G.O	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O	No.	Department.	Date.

NUMBER OF COVERS { Letter. Order.

ORIGINAL

2

Government of Madras

HOME DEPARTMENT (MISCELLANEOUS)

G.O. No. 1138, 2nd November 1917

Indian Emigration Act

Recording the "Emigration Ordinance, No. 22 of 1917," passed by the Ceylon Government with a view to preventing persons from leaving India via ports in Ceylon contrary to the provisions of the —.

READ—the following papers :—

I

G.O. No. 683, Public, dated 6th June 1914.

ABSTRACT.—Directing that the Government of India be addressed regarding the proposal to adopt measures by means of legislation in Ceylon to prevent persons leaving India via ports in Ceylon contrary to the provisions of the Indian Emigration Act.

G.O. No. 897, Public, dated 30th July 1914.

ABSTRACT.—Furnishing the Government of Ceylon with the views of this Government on the draft Ordinance prepared by the former with a view to preventing persons from leaving India via ports in Ceylon contrary to the provisions of Chapter XI of the Indian Emigration Act.

G.O. No. 141, Home (Miscellaneous), dated 14th September 1916.

ABSTRACT.—Recording letter from the Colonial Secretary, Colombo, stating that the Ceylon Government have decided to adopt the draft Ordinance prepared by them with a view to preventing persons from leaving India via ports in Ceylon contrary to the provisions of the Indian Emigration Act with some modifications suggested by this Government.

II

Letter—from the Colonial Secretary, Colombo.
To—the Chief Secretary to the Government of Madras.
Dated—the 17th October 1917.
No.—17613.

Adverting to my letter, dated the 25th August 1916, I am directed to inform you that the Ordinance referred to therein has been passed by the Legislative Council.

2. A copy of the Ordinance is enclosed.

ENCLOSURE

An Ordinance regulating the Emigration of Natives and Residents of the Island and Natives of India for the purpose of employment in certain capacities outside the Island.

No. 22 OF 1917.

JOHN ANDERSON.

Preamble.

Whereas it is expedient to repeal Ordinance No. 32 of 1908, entitled "The Natives Emigration and Foreign Employment Ordinance, 1908," and to regulate the employment of natives of the Island and of India and residents of the Island for certain services to be performed beyond the limits thereof, and to provide for their due return on the completion of their term of service: Be it therefore enacted by the Governor of Ceylon, by and with the advice and consent of the Legislative Council thereof, as follows :—

Short title.

1. (1) This Ordinance may be cited for all purposes as "The Emigration Ordinance, No. 22 of 1917."

Repeal of Ordinance No. 32 of 1908.

(2) "The Natives Emigration and Foreign Employment Ordinance, 1908," is hereby repealed.

Definitions.

2. In this Ordinance, unless the context otherwise requires—

"Emigrant" shall mean a person who, being a native of the Island or for the time being resident in the Island, shall emigrate or be engaged for the purpose of being employed in any exhibition, or in any theatrical, musical, or spectacular performance, or as a servant in any other business, at any place beyond the limits of the Island, but shall not include an "Indian emigrant" as hereinafter defined, or a person who has obtained a pass for the said purpose issued to him under any Act in force in British India regulating the issue of passes to Indian emigrants.

"Indian emigrant" shall mean a person who, being a native of India, shall emigrate or be engaged for the purpose of being employed in any exhibition, or in any theatrical, musical, or spectacular performance, or as a servant in any other business, at any place beyond the limits of the Island and of India, but shall not include an "emigrant" or a person who has obtained a pass for the said purpose issued to him under any Act in force in British India regulating the issue of passes to Indian emigrants.

"Employer" shall include every person who engages or endeavours to induce any native or resident of the Island or any native of India to quit the Island for the purpose of taking part in any exhibition, or in any such performance as aforesaid, or as a servant in any other business at any place beyond the limits of the Island, or in the case of a native of India not resident in the Island, beyond the limits of the Island and of India.

Prohibition against embarkation of emigrant or Indian emigrant.

3. (1) It shall not be lawful for any emigrant or Indian emigrant to embark, or for any person to cause, procure, or induce any emigrant or Indian emigrant to embark, on any ship except with the consent in writing of the Colonial Secretary first had and obtained and after compliance with the requirements of this Ordinance.

(2) The Colonial Secretary shall not grant his consent unless it is proved to his satisfaction that the emigrant or Indian emigrant, in respect of whom such consent is desired, shall have completed his seventeenth year.

(3) Every application for such consent shall be in writing, and shall state the name in full and age and dwelling place of the emigrant or Indian emigrant. The application by an employer shall be in the form A in the schedule hereto, and that by an emigrant or Indian emigrant in the form B in the said schedule.

Engagement of emigrant or Indian emigrant to be in writing.

4. It shall be the duty of every employer, upon engaging an emigrant or Indian emigrant, to enter into a contract with him in writing, specifying the term of service, the nature of the services to be performed, the place where they are to be performed, the wages or other remuneration to be paid, and any other matter provided for in the agreement between them. Every such contract shall be in the English language, and shall be executed in triplicate, and shall be attested by the Collector of Customs, who shall explain the same, or cause it to be explained, to the parties thereto. One of the triplicates shall be given to the emigrant or Indian emigrant, one to the employer, and the other shall be kept by the Collector of Customs of such port.

Pass for embarkation of emigrant or Indian emigrant.

5. (1) It shall be the duty of every emigrant or Indian emigrant desiring to embark on any ship to apply for and obtain from the Collector of Customs of the port of shipment a pass setting forth the name of the emigrant or Indian emigrant, the purpose for which he is about to leave the Island, and the port at which he is to land. Every such pass shall be in the form C in the schedule hereto, and shall, except in the case of an emigrant or Indian emigrant in respect of whom an employer has obtained a pass under the next succeeding sub-section, bear a stamp of the value of ten rupees, to be furnished by such emigrant or Indian emigrant. Such Collector shall preserve a copy of every pass issued by him.

Duty of employer to obtain pass.

(2) It shall be the duty of every employer desiring to ship any one or more emigrants or Indian emigrants on board any ship to apply for and obtain from the Collector of Customs of the port of shipment a pass setting out the names of the emigrants or Indian emigrants to be shipped, the services they have contracted to perform, the period for which they are to serve, and the port at which they are to be landed. Such pass shall in no case be issued by such Collector until after the execution of the contract required by section 4. Every such pass shall be in the form D in the schedule hereto, and shall bear a stamp of the value of ten rupees, to be furnished by such employer. Such Collector shall preserve a copy of every pass issued by him.

(3) The Collector of Customs shall not issue a pass either under sub-section (1) or sub-section (2) unless the consent in writing of the Colonial Secretary is produced before him, and the Collector of Customs shall file a certified true copy of such consent with the copy of the pass kept by him.

Emigrant to execute bond.

6. (1) Every emigrant, other than a person in respect of whom an employer has entered into a bond under the next succeeding sub-section, shall at the time of his applying for such pass enter into a bond with the Crown, by which he shall bind himself in a penal sum of three hundred rupees for the repayment by him of any expenditure which may be incurred by the Ceylon Government for his maintenance while away from the Island and the cost of his repatriation, and shall deposit with the Collector of Customs, for the due fulfilment of his bond, a sum of three hundred rupees. Every such bond shall be in the form E in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp to be supplied by such emigrant, of the value of ten rupees, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Employer to execute bond.

(2) Every employer shall at the time of his applying for such pass as aforesaid enter with two good and sufficient sureties, to be approved by the Collector of Customs, into a joint and several bond with the Crown, by which he shall bind himself in a penal sum, calculated at the rate of three hundred rupees for every emigrant engaged by him, to return the emigrants mentioned in such pass at his own cost and charges to the Island at the expiration or sooner determination of their period of service, and shall deposit with the Collector, for the due fulfilment of his bond, a sum calculated at the rate of three hundred rupees for every emigrant engaged by him and mentioned in such pass. Every such bond shall be in the form F in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp, to be supplied by such employer, the amount of which shall be calculated at the rate of ten rupees for each emigrant mentioned therein, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Indian emigrant to execute bond.

(3) Every Indian emigrant, other than a person in respect of whom an employer has entered into a bond under the next succeeding sub-section, shall at the time of his applying for such pass enter into a bond with the Crown, by which he shall bind himself in a penal sum of three hundred rupees for the repayment by him of any expenditure which may be incurred by the Indian Government for his maintenance while away from the Island and the cost of his repatriation, and shall deposit with the Collector of Customs, for the due fulfilment of his bond, a sum of three hundred rupees. Every such bond shall be in the form G in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp, to be supplied by such Indian emigrant, of the value of ten rupees, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Employer to execute bond.

(4) Every employer shall at the time of his applying for such pass as aforesaid enter with two good and sufficient sureties, to be approved by the Collector of Customs, into a joint and several bond with the Crown, by which he shall bind himself in a penal sum, calculated at the rate of three hundred rupees for every Indian emigrant engaged by him, to return the Indian emigrants mentioned in such pass at his own cost and charges to such place as the Collector of Customs may require to be specified in the bond at the expiration or sooner determination of their period of service, and shall deposit with the Collector, for the due fulfilment of his bond, a sum calculated at the rate of three hundred rupees for every Indian emigrant engaged by him and mentioned in such pass. Every such bond shall be in the form H in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp, to be supplied by such employer, the amount of which shall be calculated at the rate of ten rupees for each Indian emigrant mentioned therein, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Master of ship not to receive emigrant or Indian emigrant without pass.

7. (1) It shall not be lawful for the master of any ship to receive on board his ship any emigrant or Indian emigrant, except upon presentation of a pass in the form hereinbefore provided authorizing the embarkation of such emigrant or Indian emigrant.

(2) For the purpose of enforcing the provisions of this Ordinance any police officer not below the rank of sergeant may—

(*a*) Arrest without a warrant any person found on any ship whom he has reasonable cause to believe to be an emigrant or Indian emigrant who has not complied with the provisions of this Ordinance.

(*b*) Board any passenger ship, British or foreign, and examine the passenger register, and compel the production of all tickets and passes for inspection.

(3) Any person refusing to allow any such police officer as aforesaid to examine the passenger register, or refusing when required thereto to produce for inspection any ticket or pass, shall be guilty of an offence, and liable on conviction to the penalty prescribed by section 11 of this Ordinance.

(4) Whenever after the commencement of this Ordinance a third-class passenger ticket for any of the ports to which this sub-section applies is issued to a native of Ceylon or India, it shall be the duty of the person issuing it to forthwith report the issue of such ticket to the nearest police station.

(5) The Governor in Executive Council may, by Proclamation in the *Government Gazette*, declare the ports to which the provisions of sub-section (4) shall apply, and, with the like advice, may alter, amend, or revoke such Proclamation.

Limitation of shipment of domestic servants.

8. It shall not be lawful for any person to ship any natives of, or persons residing in, the Island, or any native of India, in excess of two such natives or residents for service as domestic servants beyond the limits thereof, unless such shipper shall have previously satisfied the Collector of Customs of the port of shipment that such natives or residents are bona fide required by him, and will be employed by him as domestic servants and not otherwise, and that he will duly return such domestic servants on the expiration of their respective terms of service to such port in the Island or British India as the Collector of Customs shall specify; and every such shipper shall sign a declaration in the form I in the schedule hereto before the Collector of Customs.

Collector to preserve passes, etc.

9. The Collector of Customs shall preserve carefully in his office all copies of passes issued by him, and all bonds, declarations, and copies of contracts executed under the provisions of this Ordinance.

Power to Governor to make rules.

10. The Governor, with the advice of the Executive Council, may from time to time make, and when made revoke or vary, such rules as may be considered necessary for any of the following purposes:—

(*a*) The inspection and examination of emigrants or Indian emigrants at the port of shipment by the Port Surgeon or a medical officer to be appointed in that behalf.

(*b*) Fixing the fee to be paid to such Port Surgeon or medical officer for every such examination.

(*c*) Providing for the return to his native village at his own expense or at the expense of the employer of any emigrant or Indian emigrant condemned by the Port Surgeon or medical officer as unfit to perform the services or duties required of him.

(*d*) Generally carrying out the objects of this ordinance.

All rules made under this section shall be published by notification in the *Government Gazette*, and shall thereupon become as legal, valid and effectual as they would have been had they been enacted as part of this ordinance.

Penalty.

11. Every master of a ship and every employer or emigrant or Indian emigrant who shall commit any breach of the provisions of this Ordinance or of any of the rules made hereunder, and every person who shall fail to comply with the provisions of section 7 (4) of this Ordinance, shall be guilty of an offence punishable with fine, which may extend to one thousand rupees, or with imprisonment of either description which may extend to two years, or with both.

False declarations.

12. Every person required to make a declaration under the provisions of this Ordinance who shall wilfully make a false declaration in respect of the particulars required to be furnished in such declaration shall be guilty of an offence punishable with fine, which may extend to five hundred rupees, or with imprisonment of either description which may extend to one year, or with both.

Schedule.

A.—Employer's form of application for Colonial Secretary's consent.

[Section 3.]

To

The Hon'ble the Colonial Secretary.

I, the undersigned *A.B.*, having engaged for service the following persons, namely (1) , (2) , (3) , for the purpose of , and being about to convey them from Ceylon, do hereby, in terms of section 3 of Ordinance No. 22 of 1917, apply for your consent.

And I do hereby solemnly declare that to the best of my knowledge and belief the particulars stated by me below are true and correct, and I do further declare that the said persons (1) , (2) , (3) have completed their seventeenth year.

Names in full of emigrants or Indian emigrants.	State whether emigrants or Indian emigrants.	Rank or profession.	Age.	Dwelling place.	Division and revenue district.

B.—Emigrant's or Indian Emigrant's form of application for Colonial Secretary's consent

[Section 3.]

To

The Hon'ble the Colonial Secretary.

I, the undersigned *A.B.*, being desirous of emigrating from Ceylon for the purpose of , do hereby, in terms of section 3 of Ordinance No. 22 of 1917, apply for your consent.

And I do hereby solemnly declare that to the best of my knowledge and belief the particulars stated by me below are true and correct, and I do further declare that I have completed my seventeenth year.

Name in full of emigrant or Indian emigrant.	State whether emigrant or Indian emigrant.	Rank or profession.	Age.	Dwelling place.	Division and Revenue district.

C.—Pass for Emigrants or Indian Emigrants under Ordinance No. 22 of 1917.

[Section 5 (1).]

Stamp.
No.

Dated at , the day of , 191 . , of , an emigrant or Indian emigrant within the meaning of this Ordinance, is hereby authorized to embark on board the ship , in the port of .

Name.	Purpose of emigration.	Term of service.	Port at which he is to land.

(Signed) ,
Collector of Customs of the Port of .

D.—Pass for employed Emigrants or Indian Emigrants.

[Section 5 (2).]

Stamp.
No.

Dated at , the day of , 191 . , of , is hereby authorized to ship on board the ship , in the port of , the following emigrants or Indian emigrants:—

Name.	State whether emigrant or Indian emigrant.	Nature of services to be performed.	Term of service.	Port at which to be landed.

(Signed) ,
Collector of Customs of the Port of .

E.—Emigrant's bond under Ordinance No. 22 of 1917.

[Section 6 (1).]

Stamp.

Know all men by these presents that I, *A.B.*, of , am held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made I bind myself and my heirs, executors, and administrators firmly by these presents.

And for further and better securing the due performance of the obligations on my part herein contained, I, the said *A.B.*, hereby deposit with the Collector of Customs of the Port of the sum of Rs. .

Whereas I, the said *A.B.*, intend to emigrate for service in for the period of years, commencing on the day of , 191 , and am about to proceed to the Port of :

The condition of the foregoing obligation is such that if I, the said *A.B.*, shall at my own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, or at any time thereafter, return to this Port, then the said obligation shall be null and void, but if I, the said *A.B.*, shall be repatriated at the cost and expense of the Ceylon Government, or if the Ceylon Government shall incur any expense in and about the maintenance of me, the said *A.B.*, prior to such repatriation or my return to this Port, then and in any such case this obligation shall remain in full force and virtue, and the said sum of Rs. deposited as aforesaid shall be forfeited to His Majesty the King.

Dated at , Ceylon, this day of , 191 .

Witnesses :
(1) .
(2) .

(Signature of Obligor) .

F.—Employer's bond.

[Section 6 (2).]

Know all men by these presents that we, *A.B.*, of (employer), and *C.D.*, of , and *E.F.*, of (sureties), are held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made we bind ourselves and every of us jointly and severally, and our heirs, executors, and administrators, and every of them firmly by these presents.

And for further and better securing the due performance of the obligations on his part herein contained, the said *A.B.* hereby deposits with the Collector of Customs of the Port of the sum of Rs. .

Whereas the said *A.B.* has engaged for service in for the period of years, commencing on the day of , 191 , the following persons, namely, (1) , (2) , (3) , and is about to convey them to the Port of :

The condition of the foregoing obligation is that if the said *A.B.*, or his heirs, executors, or administrators, shall at his or their own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, re-convey or cause to be re-conveyed the said emigrants and each of them to this port, then the said obligation shall be void, but otherwise shall remain in full force and virtue, and the said sum of Rs. shall be forfeited to His Majesty the King.

Dated at , Ceylon, this day of , 191 .

Witnesses :
(1) .
(2) .

(Signatures of Obligors) .

G.—Emigrant's bond under Ordinance No. 22 of 1917.

[Section 6 (3).]

Stamp.

Know all men by these presents that I, *A.B.*, of , am held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made I bind myself and my heirs, executors, and administrators firmly by these presents.

And for further and better securing the due performance of the obligations on my part herein contained, I, the said *A.B.*, hereby deposit with the Collector of Customs of the Port of the sum of Rs. .

Whereas I, the said *A.B.*, intend to emigrate for service in for the period of years, commencing on the day of , 191 , and am about to proceed to the Port of :

The condition of the foregoing obligation is such that if I, the said *A.B.*, shall at my own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, or at any time thereafter, return to this port, then the said obligation shall be null and void, but if I, the said *A.B.*, shall be repatriated at the cost and expense of the Indian Government, or if the Indian Government shall incur any expense in and about the maintenance of me, the said *A.B.*, prior to such repatriation or my return to , then and

in any such case this obligation shall remain in full force and virtue, and the said sum of Rs. deposited as aforesaid shall be forfeited to His said Majesty the King.

Dated at , Ceylon, this day of , 191 .

Witnesses :
(1) .
(2) .

(Signature of Obligor) .

H.—Employer's bond (Indian Emigrant).

[Section 6 (4).]

Know all men by these presents that we, *A.B.*, of (employer), and *C.D.*, of , and *E.F.*, of (sureties), are held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made we bind ourselves and every of us jointly and severally, and our heirs, executors, and administrators, and every of them firmly by these presents.

And for further and better securing the due performance of the obligations on his part herein contained, the said *A.B.* hereby deposits with the Collector of Customs of the Port of the sum of Rs. .

Whereas *A.B.* has engaged for service in for the period of years, commencing on the day of , 191 , the following Indian emigrants, namely, (1) , (2) , (3) , and is about to convey them to the Port of :

The condition of the foregoing obligation is that if the said *A.B.*, or his heirs, executors, or administrators, shall at his or their own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, re-convey or cause to be re-conveyed the said Indian emigrants and each of them to , then the said obligation shall be void, but otherwise shall remain in full force and virtue, and the said sum of Rs. shall be forfeited to His Majesty the King.

Dated at , Ceylon, this day of 191 .

Witnesses :
(1) .
(2) .

(Signatures of Obligors) .

I.—Declaration under Ordinance No. 22 of 1917.

[Section 8.]

Whereas I, , of , have engaged , of , and , of , to serve me as domestic servants in for the period of years, beginning from the day of , 191 , and I am about to ship them in the ship for the Port of :

I do hereby solemnly, sincerely, and truly declare that the said and are bona fide required by me for service as domestic servants, and that I will employ them as such and in no other capacity, and will, on the expiration of their term of service or other determination of such service, return them at my own cost and charges to the Port of .

(Signature)

Declared at , this day of , 191 .

Before me :

———,
Collector of Customs, .

Passed in Council the thirteenth day of August One thousand nine hundred and seventeen.

A. G. Clayton,
Clerk to the Council.

Assented to by His Excellency the Governor the thirtieth day of August One thousand nine hundred and seventeen.

R. E. Stubbs,
Colonial Secretary.

Order—No. 1138, Home (Miscellaneous), dated 2nd November 1917.

Recorded.

(True extract)

R. Ramachandra Rao,
Secretary to Government.

To all District Magistrates.
,, the Commissioner of Police.
,, the Inspector-General of Police.
,, the Protector of Emigrants, Madras.

GOVERNMENT OF MADRAS

HOME DEPARTMENT

(Miscellaneous)

No. 1139.

From

THE HON'BLE DIWAN BAHADUR
R. RAMACHANDRA RAO AVARGAL,
Secretary to the Government of Madras,
Home (Miscellaneous) Department.

To

THE SECRETARY TO THE GOVERNMENT OF INDIA,
DEPARTMENT OF COMMERCE AND INDUSTRY.

Dated Fort St. George, the 2nd November 1917.

SIR,

With reference to the correspondence ending with Mr. Enthoven's letter No. 5597–90, dated the 4th July 1914, regarding the adoption of precautions to prevent persons from leaving India via the ports in Ceylon contrary to the provisions of chapter XI of the Indian Emigration Act, I am directed to state that the draft Ordinance referred to therein has been passed by the Legislative Council of Ceylon.

2. A copy of the proceedings of this Government No. 1138, Home (Miscellaneous), dated the 2nd November 1917, in which the Ordinance as passed is printed, is enclosed.

I have the honour to be,
Sir,
Your most obedient servant,

R. RAMACHANDRA RAO,
Secretary to Government.

Indian Emigration Act 14

Sectt. II—10 (*a*)—7-2-16. Home (mis) DEPARTMENT.

Recording the ~~Ordinance~~ no 22 of 1917, "Emigration Ordinance," passed by the Ceylon Govt with a view to preventing persons from leaving India via ports in Ceylon contrary to the provisions of the ———

READ AGAIN G.O. No. 683 Pub, dated 6. 6 1914. } adopted in the blue sheet
" " " " 897 ", " 30. 7 1914.
141 Home (mis) 14. 9 16

READ ALSO:—

C. No. ....., From the Col: Secy, Colombo, No. 17613, dated 17. 10 1917.

" " ....., " " ....., " ....., " ..... 191 .

" " ....., " " ....., " ....., " ..... 191 .

ORDER. No. 1138, dated 2. 11. 1917.

Ps

Recorded.

To all D. MS.
The Commr of Police
" D. Sp. of Police
" Protector of Emigrants, Madras
"

Not for ET

AR
24.10.17.
RMA
25.10.17.

Letter No. 3478-1/1.11.17

To the Honble the Colonial Secretary, Colombo.

Sir,

I am directed to acknowledge with thanks the receipt of your letter no 17613, dated the 17th October 1917, forwarding a Copy of "the Emigration Ordinance, no 22 of 1917" passed by the Legislative Council

Press
don't print this letter to Ceylon
DICF

of Ceylon.

AR
24.10.17.
Rdel.
25.10.17

III

Letter. 1139. of 2.11.17

To the Secretary to the Govt of India, Deptt of Commerce and Industry.

Sir,

With reference to the Correspondence ending with Mr. Entrhoven's letter no 5597-90. of the 4th July 1914, regarding the adoption of precautions to prevent persons from leaving India via the ports in Ceylon Contrary to the provisions of Chapter XI of the Indian Emigration Act, I am directed to State that the draft Ordinance referred to therein has been passed by the Legislative Council of Ceylon.

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AR
24.10.17 Pdel 25.10.17

Despd with Encls 4
2135 Copies of letters
and Govt 1138 Homemis
2.11.17

Hz or ero 897
30.7.14

E

Box 10
circ 30.10.17
Retd 31.10.17

Sectt. II—8 (a)—12-1-15

NOTES.

Page 8

Home (mis) Deptt.

Emigration

from the Colonial Secy, Colombo. 17613. of 17.10.17

U.S.
See

For the genesis of the Ceylon Ordinance 22 of 1917 (the Emigration Ordinance), please see the Correspondence recorded in ero 683. of 6.6.14. the modifications suggested in this Govts letter no 898. of 30.7.14 have all been adopted except that relating to the definition of "Indian emigrant", for which please see para 2 of the Colonial Secys letter on p 2 of ero 141. of 14.9.16. The papers may be recorded, the Colonial Secys letter acknowledged, & the Govt of India furnished with a Copy of the Ordinance. Drafts recd.

attached to the CF

G

E

A

30/10/17

AR
24.10.17
Pdel
25.10.17

31.10.17

-1-NOV-1917.
SECRETARY TO THE GOVERNMENT OF INDIA
HOME DEPARTMENT

1/11/17

Government of Madras

HOME DEPARTMENT (MISCELLANEOUS)

G O. No. 1138, 2nd November 1917

Indian Emigration Act

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G.O. No. 141, Home (Miscellaneous), dated 14th September 1916.

ABSTRACT.—Recording letter from the Colonial Secretary, Colombo, stating that the Ceylon Government have decided to adopt the draft ordinance prepared by them with a view to preventing persons from leaving India via ports in Ceylon contrary to the provisions of the Indian Emigration Act with some modifications suggested by this Government.

II

Letter—from the Colonial Secretary, Colombo.
To—the Chief Secretary to the Government of Madras.
Dated—the 17th October 1917.
No.—17613.

Adverting to my letter, dated the 25th August 1916, I am directed to inform you that the Ordinance referred to therein has been passed by the Legislative Council.

2. A copy of the Ordinance is enclosed.

ENCLOSURE

An ordinance regulating the Emigration of Natives and Residents of the Island and Natives of India for the purpose of employment in certain capacities outside the Island.

No. 22 OF 1917.

JOHN ANDERSON.

Whereas it is expedient to repeal Ordinance No. 32 of 1908, entitled "The Natives Emigration and Foreign Employment Ordinance, 1908," and to regulate the employment of natives of the Island and of India and residents of the Island for certain services to be performed beyond the limits thereof, and to provide for their due return on the completion of their term of service: Be it therefore enacted by the Governor of Ceylon, by and with the advice and consent of the Legislative Council thereof, as follows :—

Preamble.

Short title.

1. (1) This Ordinance may be cited for all purposes as "The Emigration Ordinance, No. 22 of 1917."

Repeal of Ordinance No. 32 of 1908.

(2) "The Natives Emigration and Foreign Employment Ordinance, 1908," is hereby repealed.

Definitions.

2. In this Ordinance, unless the context otherwise requires—

"Emigrant" shall mean a person who, being a native of the Island or for the time being resident in the Island, shall emigrate or be engaged for the purpose of being employed in any exhibition, or in any theatrical, musical, or spectacular performance, or as a servant in any other business, at any place beyond the limits of the Island, but shall not include an "Indian emigrant" as hereinafter defined, or a person who has obtained a pass for the said purpose issued to him under any Act in force in British India regulating the issue of passes to Indian emigrants.

"Indian emigrant" shall mean a person who, being a native of India, shall emigrate or be engaged for the purpose of being employed in any exhibition, or in any theatrical, musical, or spectacular performance, or as a servant in any other business, at any place beyond the limits of the Island and of India, but shall not include an "emigrant" or a person who has obtained a pass for the said purpose issued to him under any Act in force in British India regulating the issue of passes to Indian emigrants.

"Employer" shall include every person who engages or endeavours to induce any native or resident of the Island or any native of India to quit the Island for the purpose of taking part in any exhibition, or in any such performance as aforesaid, or as a servant in any other business at any place beyond the limits of the Island, or in the case of a native of India not resident in the Island, beyond the limits of the Island and of India.

Prohibition against embarkation of emigrant or Indian emigrant.

3. (1) It shall not be lawful for any emigrant or Indian emigrant to embark, or for any person to cause, procure, or induce any emigrant or Indian emigrant to embark, on any ship except with the consent in writing of the Colonial Secretary first had and obtained and after compliance with the requirements of this Ordinance.

(2) The Colonial Secretary shall not grant his consent unless it is proved to his satisfaction that the emigrant or Indian emigrant, in respect of whom such consent is desired, shall have completed his seventeenth year.

(3) Every application for such consent shall be in writing, and shall state the name in full and age and dwelling place of the emigrant or Indian emigrant. The application by an employer shall be in the form A in the schedule hereto, and that by an emigrant or Indian emigrant in the form B in the said schedule.

Engagement of emigrant or Indian emigrant to be in writing.

4. It shall be the duty of every employer, upon engaging an emigrant or Indian emigrant, to enter into a contract with him in writing, specifying the term of service, the nature of the services to be performed, the place where they are to be performed, the wages or other remuneration to be paid, and any other matter provided for in the agreement between them. Every such contract shall be in the English language, and shall be executed in triplicate, and shall be attested by the Collector of Customs, who shall explain the same, or cause it to be explained, to the parties thereto. One of the triplicates shall be given to the emigrant or Indian emigrant, one to the employer, and the other shall be kept by the Collector of Customs of such port.

Pass for embarkation of emigrant or Indian emigrant.

5. (1) It shall be the duty of every emigrant or Indian emigrant desiring to embark on any ship to apply for and obtain from the Collector of Customs of the port of shipment a pass setting forth the name of the emigrant or Indian emigrant, the purpose for which he is about to leave the Island, and the port at which he is to land. Every such pass shall be in the form C in the schedule hereto, and shall, except in the case of an emigrant or Indian emigrant in respect of whom an employer has obtained a pass under the next succeeding sub-section, bear a stamp of the value of ten rupees, to be furnished by such emigrant or Indian emigrant. Such Collector shall preserve a copy of every pass issued by him.

Duty of employer to obtain pass.

(2) It shall be the duty of every employer desiring to ship any one or more emigrants or Indian emigrants on board any ship to apply for and obtain from the Collector of Customs of the port of shipment a pass setting out the names of the emigrants or Indian emigrants to be shipped, the services they have contracted to perform, the period for which they are to serve, and the port at which they are to be landed. Such pass shall in no case be issued by such Collector until after the execution of the contract required by section 4. Every such pass shall be in the form D in the schedule hereto, and shall bear a stamp of the value of ten rupees, to be furnished by such employer. Such Collector shall preserve a copy of every pass issued by him.

(3) The Collector of Customs shall not issue a pass either under sub-section (1) or sub-section (2) unless the consent in writing of the Colonial Secretary is produced before him, and the Collector of Customs shall file a certified true copy of such consent with the copy of the pass kept by him.

Emigrant to execute bond.

6. (1) Every emigrant, other than a person in respect of whom an employer has entered into a bond under the next succeeding sub-section, shall at the time of his applying for such pass enter into a bond with the Crown, by which he shall bind himself in a penal sum of three hundred rupees for the repayment by him of any expenditure which may be incurred by the Ceylon Government for his maintenance while away from the Island and the cost of his repatriation, and shall deposit with the Collector of Customs, for the due fulfilment of his bond, a sum of three hundred rupees. Every such bond shall be in the form E in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp to be supplied by such emigrant, of the value of ten rupees, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Employer to execute bond.

(2) Every employer shall at the time of his applying for such pass as aforesaid enter with two good and sufficient sureties, to be approved by the Collector of Customs, into a joint and several bond with the Crown, by which he shall bind himself in a penal sum, calculated at the rate of three hundred rupees for every emigrant engaged by him, to return the emigrants mentioned in such pass at his own cost and charges to the Island at the expiration or sooner determination of their period of service, and shall deposit with the Collector, for the due fulfilment of his bond, a sum calculated at the rate of three hundred rupees for every emigrant engaged by him and mentioned in such pass. Every such bond shall be in the form F in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp, to be supplied by such employer, the amount of which shall be calculated at the rate of ten rupees for each emigrant mentioned therein, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Indian emigrant to execute bond.

(3) Every Indian emigrant, other than a person in respect of whom an employer has entered into a bond under the next succeeding sub-section, shall at the time of his applying for such pass enter into a bond with the Crown, by which he shall bind himself in a penal sum of three hundred rupees for the repayment by him of any expenditure which may be incurred by the Indian Government for his maintenance while away from the Island and the cost of his repatriation, and shall deposit with the Collector of Customs, for the due fulfilment of his bond, a sum of three hundred rupees. Every such bond shall be in the form G in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp, to be supplied by such Indian emigrant, of the value of ten rupees, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Employer to execute bond.

(4) Every employer shall at the time of his applying for such pass as aforesaid enter with two good and sufficient sureties, to be approved by the Collector of Customs, into a joint and several bond with the Crown, by which he shall bind himself in a penal sum, calculated at the rate of three hundred rupees for every Indian emigrant engaged by him, to return the Indian emigrants mentioned in such pass at his own cost and charges to such place as the Collector of Customs may require to be specified in the bond at the expiration or sooner determination of their period of service, and shall deposit with the Collector, for the due fulfilment of his bond, a sum calculated at the rate of three hundred rupees for every Indian emigrant engaged by him and mentioned in such pass. Every such bond shall be in the form H in the schedule hereto, or as near thereto as the circumstances may require, and shall bear a stamp, to be supplied by such employer, the amount of which shall be calculated at the rate of ten rupees for each Indian emigrant mentioned therein, in lieu of any stamp duty chargeable under any ordinance for the time being in force relating to stamp duties.

Master of ship not to receive emigrant or Indian emigrant without pass.

7. (1) It shall not be lawful for the master of any ship to receive on board his ship any emigrant or Indian emigrant, except upon presentation of a pass in the form hereinbefore provided authorizing the embarkation of such emigrant or Indian emigrant.

(2) For the purpose of enforcing the provisions of this ordinance any police officer not below the rank of sergeant may—

(*a*) Arrest without a warrant any person found on any ship whom he has reasonable cause to believe to be an emigrant or Indian emigrant who has not complied with the provisions of this ordinance.

(*b*) Board any passenger ship, British or foreign, and examine the passenger register, and compel the production of all tickets and passes for inspection.

(3) Any person refusing to allow any such police officer as aforesaid to examine the passenger register, or refusing when required thereto to produce for inspection any ticket or pass, shall be guilty of an offence, and liable on conviction to the penalty prescribed by section 11 of this ordinance.

(4) Whenever after the commencement of this ordinance a third-class passenger ticket for any of the ports to which this sub section applies is issued to a native of Ceylon or India, it shall be the duty of the person issuing it to forthwith report the issue of such ticket to the nearest police station.

(5) The Governor in Executive Council may, by Proclamation in the *Government Gazette*, declare the ports to which the provisions of sub-section (4) shall apply, and, with the like advice, may alter, amend, or revoke such Proclamation.

Limitation of shipment of domestic servants.

8. It shall not be lawful for any person to ship any natives of, or persons residing in, the Island, or any native of India, in excess of two such natives or residents for service as domestic servants beyond the limits thereof, unless such shipper shall have previously satisfied the Collector of Customs of the port of shipment that such natives or residents are bona fide required by him, and will be employed by him as domestic servants and not otherwise, and that he will duly return such domestic servants on the expiration of their respective terms of service to such port in the Island or British India as the Collector of Customs shall specify; and every such shipper shall sign a declaration in the form I in the schedule hereto before the Collector of Customs.

Collector to preserve passes, etc.

9. The Collector of Customs shall preserve carefully in his office all copies of passes issued by him, and all bonds, declarations, and copies of contracts executed under the provisions of this ordinance.

Power to Governor to make rules.

10. The Governor, with the advice of the Executive Council, may from time to time make, and when made revoke or vary, such rules as may be considered necessary for any of the following purposes:—

(*a*) The inspection and examination of emigrants or Indian emigrants at the port of shipment by the Port Surgeon or a medical officer to be appointed in that behalf.

(*b*) Fixing the fee to be paid to such Port Surgeon or medical officer for every such examination.

(*c*) Providing for the return to his native village at his own expense or at the expense of the employer of any emigrant or Indian emigrant condemned by the Port Surgeon or medical officer as unfit to perform the services or duties required of him.

(*d*) Generally carrying out the objects of this ordinance.

All rules made under this section shall be published by notification in the *Government Gazette*, and shall thereupon become as legal, valid and effectual as they would have been had they been enacted as part of this ordinance.

Penalty.

11. Every master of a ship and every employer or emigrant or Indian emigrant who shall commit any breach of the provisions of this ordinance or of any of the rules made hereunder, and every person who shall fail to comply with the provisions of section 7 (4) of this ordinance, shall be guilty of an offence punishable with fine, which may extend to one thousand rupees, or with imprisonment of either description which may extend to two years, or with both.

False declarations.

12. Every person required to make a declaration under the provisions of this ordinance who shall wilfully make a false declaration in respect of the particulars required to be furnished in such declaration shall be guilty of an offence punishable with fine, which may extend to five hundred rupees, or with imprisonment of either description which may extend to one year, or with both.

Schedule.

A.—Employer's from of application for Colonial Secretary's consent.

[Section 3.]

To the Hon'ble the Colonial Secretary.

I, the undersigned *A.B.*, having engaged for service the following persons, namely (1) , (2) , (3) , for the purpose of , and being about to convey them from Ceylon, do hereby, in terms of section 3 of Ordinance No. 22 of 1917, apply for your consent.

And I do hereby solemnly declare that to the best of my knowledge and belief the particulars stated by me below are true and correct, and I do further declare that the said persons (1) , (2) , (3) have completed their seventeenth year.

Names in full of emigrants or Indian emigrants.	State whether emigrants or Indian emigrants.	Rank or profession.	Age.	Dwelling place.	Division and revenue district.

B.—Emigrant's or Indian Emigrant's form of application for Colonial Secretary's consent.

[Section 3.]

To the Hon'ble the Colonial Secretary.

I, the undersigned *A.B.*, being desirous of emigrating from Ceylon for the purpose of , do hereby, in terms of section 3 of Ordinance No. 22 of 1917, apply for your consent.

And I do hereby solemnly declare that to the best of my knowledge and belief the particulars stated by me below are true and correct, and I do further declare that I have completed my seventeenth year.

Name in full of emigrant or Indian emigrant.	State whether emigrant or Indian emigrant.	Rank or profession.	Age.	Dwelling place.	Division and Revenue district.

C.—Pass for Emigrants or Indian Emigrants under Ordinance No. 22 of 1917.

[Section 5 (1).]

Stamp.
No.

Dated at , the day of , 191 . , of , an emigrant or Indian emigrant within the meaning of this Ordinance, is hereby authorized to embark on board the ship , in the port of .

	Name.	Purpose of emigration.	Term of service.	Port at which he is to land.

(Signed) ,
Collector of Customs of the Port of .

D.—Pass for employed Emigrants or Indian Emigrants.

[Section 5 (2).]

Stamp.
No.

Dated at , the day of , 191 . , of , is hereby authorized to ship on board the ship , in the port of , the following emigrants or Indian emigrants:—

	Name.	State whether emigrant or Indian emigrant.	Nature of services to be performed.	Term of service.	Port at which to be landed.

(Signed) ,
Collector of Customs of the Port of .

E.—Emigrant's bond under Ordinance No. 22 of 1917.

[Section 6 (1).]

Stamp.

Know all men by these presents that I, *A.B.*, of , am held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made I bind myself and my heirs, executors, and administrators firmly by these presents.

And for further and better securing the due performance of the obligations on my part herein contained, I, the said *A.B.*, hereby deposit with the Collector of Customs of the Port of the sum of Rs. .

Whereas I, the said *A.B.*, intend to emigrate for service in for the period of years, commencing on the day of , 191 , and am about to proceed to the Port of :

The condition of the foregoing obligation is such that if I, the said *A.B.*, shall at my own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, or at any time thereafter, return to this Port, then the said obligation shall be null and void, but if I, the said *A.B.*, shall be repatriated at the cost and expense of the Ceylon Government, or if the Ceylon Government shall incur any expense in and about the maintenance of me, the said *A.B.*, prior to such repatriation or my return to this Port, then and in any such case this obligation shall remain in full force and virtue, and the said sum of Rs. deposited as aforesaid shall be forfeited to His Majesty the King.

Dated at , Ceylon, this day of , 191 .

Witnesses:
(1) .
(2) . (Signature of Obligor)

F.—Employer's bond.

[Section 6 (2).]

Know all men by these presents that we, *A.B.*, of (employer), and *C.D.*, of , and *E.F.*, of (sureties), are held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made we bind ourselves and every of us jointly and severally, and our heirs, executors, and administrators, and every of them firmly by these presents.

And for further and better securing the due performance of the obligations on his part herein contained, the said *A.B.* hereby deposits with the Collector of Customs of the Port of the sum of Rs. .

Whereas the said *A.B.* has engaged for service in for the period of years, commencing on the day of , 191 , the following persons, namely, (1) , (2) , (3) , and is about to convey them to the Port of :

The condition of the foregoing obligation is that if the said *A.B.*, or his heirs, executors, or administrators, shall at his or their own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, re-convey or cause to be re-conveyed the said emigrants and each of them to this port, then the said obligation shall be void, but otherwise shall remain in full force and virtue, and the said sum of Rs. shall be forfeited to His Majesty the King.

Dated at , Ceylon, this day of , 191 .

Witnesses:
(1) .
(2) . (Signatures of Obligors)

G.—Emigrant's Bond under Ordinance No. 22 of 1917.

[Section 6 (3).]

Stamp.

Know all men by these presents that I, *A.B.*, of , am held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made I bind myself and my heirs, executors, and administrators firmly by these presents.

And for further and better securing the due performance of the obligations on my part herein contained, I, the said *A.B.*, hereby deposit with the Collector of Customs of the Port of the sum of Rs. .

Whereas I, the said *A.B.*, intend to emigrate for service in for the period of years, commencing on the day of , 191 , and am about to proceed to the Port of :

The condition of the foregoing obligation is such that if I, the said *A.B.*, shall at my own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, or at any time thereafter, return to this port, then the said obligation shall be null and void, but if I, the said *A.B.*, shall be repatriated at the cost and expense of the Indian Government, or if the Indian Government shall incur any expense in and about the maintenance of me, the said *A.B.*, prior to such repatriation or my return to , then and

in any such case this obligation shall remain in full force and virtue, and the said sum of Rs. deposited as aforesaid shall be forfeited to His said Majesty the King.

Dated at , Ceylon, this day of , 191 .

Witnesses:
(1) .
(2) . (Signature of Obligor)

H.—Employer's bond (Indian Emigrant).

[Section 6 (4).]

Know all men by these presents that we, *A.B.*, of (employer), and *C.D.*, of , and *E.F.*, of (sureties), are held and firmly bound unto Our Sovereign Lord King George the Fifth in the sum of Rs. , to be paid to our said Sovereign, his heirs and successors, for which payment well and truly to be made we bind ourselves and every of us jointly and severally, and our heirs, executors, and administrators, and every of them firmly by these presents.

And for further and better securing the due performance of the obligations on his part herein contained, the said *A.B.* hereby deposits with the Collector of Customs of the Port of the sum of Rs. .

Whereas *A.B.* has engaged for service in for the period of years, commencing on the day of , 191 , the following Indian emigrants, namely, (1) , (2) , (3) , and is about to convey them to the Port of :

The condition of the foregoing obligation is that if the said *A.B.*, or his heirs, executors, or administrators, shall at his or their own cost and charges forthwith, upon the expiration of the said period of service or other determination of such service, re-convey or cause to be re-conveyed the said Indian emigrants and each of them to , then the said obligation shall be void, but otherwise shall remain in full force and virtue, and the said sum of Rs. shall be forfeited to His Majesty the King.

Dated at , Ceylon, this day of 191 .

Witnesses:
(1) .
(2) . (Signature of Obligors)

I.—Declaration under Ordinance No. 22 of 1917.

[Section 8.]

Whereas I, , of , have engaged , of , and , of , to serve me as domestic servants in for the period of years, beginning from the day of , 191 , and I am about to ship them in the ship for the Port of :

I do hereby solemnly, sincerely, and truly declare that the said and are bona fide required by me for service as domestic servants, and that I will employ them as such and in no other capacity, and will, on the expiration of their term of service or other determination of such service, return them at my own cost and charges to the Port of .

(Signature)

Declared at , this day of , 191 .
Before me:

— ——,
Collector of Customs,

Passed in Council the thirteenth day of August One thousand nine hundred and seventeen.

A. G. Clayton,
Clerk to the Council.

Assented to by His Excellency the Governor the thirtieth day of August One thousand nine hundred and seventeen.

R. E. Stubbs,
Colonial Secretary.

Order—No. 1138, Home (Miscellaneous), dated 2nd November 1917.

Recorded.

(True extract)

R. Ramachandra Rao,
Secretary to Government.

To all District Magistrates.
,, the Commissioner of Police.
,, the Inspector-General of Police.
,, the Protector of Emigrants, Madras.

13

GOVERNMENT OF MADRAS

HOME DEPARTMENT

(Miscellaneous)

No. 1139.

From

THE HON'BLE DIWAN BAHADUR
R. RAMACHANDRA RAO AVARGAL,
Secretary to the Government of Madras,
Home (Miscellaneous) Department,

To

THE SECRETARY TO THE GOVERNMENT OF INDIA,
DEPARTMENT OF COMMERCE AND INDUSTRY.

Dated Fort St. George, the 2nd November 1917.

SIR,

With reference to the correspondence ending with Mr. Enthoven's letter No. 5597-90, dated the 4th July 1914, regarding the adoption of precautions to prevent persons from leaving India via the ports in Ceylon contrary to the provisions of chapter XI of the Indian Emigration Act, I am directed to state that the draft Ordinance referred to therein has been passed by the Legislative Council of Ceylon.

2. A copy of the proceedings of this Government No. 1138, Home (Miscellaneous), dated the 2nd November 1917, in which the Ordinance as passed is printed, is enclosed.

I have the honour to be,
Sir,
Your most obedient servant,

R. RAMACHANDRA RAO,
Secretary to Government.

PRESS SLIP.

~~ORDINARY~~. ~~PREFERENCE~~. URGENT (a).

Sectt. II—38—3-14. Home (Misc) Department.

Current No....., dated.....191 .

G.O. No. 137, dated.....191 .

Number of MS. pages sent { (b) Correspondence..... 1 ; (b1) Notes..... 5 }

Brief subject..... Indian Emigration Act

(c) Number of copies required when struck off (*not including copies for volumes and editors' table which are retained in the Press*).	E. T. copies to supply requisitions for purchase by the public.	Complete correspondence and orders.	Notes.
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(*b*) Each letter, memorandum, or order, or set of orders, in the file of correspondence should be headed in succession with the Roman numeral I, II, III, etc., the number being written in red ink or blue chalk above the item. The particular papers to be printed in the special issue-copies should be indicated by the Roman numeral (I, II, etc.) by which that item has been headed in the correspondence file. All matter, including marginal remarks or references, to be printed should be written in ink and matter which should not be printed should be encircled. Initials and signatures that are not quite legible should be re-written distinctly.

(*b*1) For rules regarding printing of notes, see rule 315 of the office Manual.

(*c*) The number of copies and the details of distribution should be filled in by the Superintendent or Referencer concerned.

(*d*) In the absence of special instructions to the Press to keep matter standing for a specified period, ordinary papers of 8 pages and under will be kept standing for *one* week, and larger papers for *two* weeks only. *The type of notes and of all confidential papers is distributed immediately after striking.*

(*e*) This slip, properly and completely filled in, should accompany every paper sent to Press; it will be returned by the Press when proofs are furnished; it should be sent to the Press when a call is made for revised proofs or when a corrected proof is sent for striking. When finally returned by Press it should be filed with the original order or letter.

INSTRUCTIONS FOR THE PRESS.

(*a*) If, in the opinion of the Superintendent of the Press, a paper has been marked urgent unnecessarily, he should send the Press slip to the Registrar with a remark to that effect.

(*b*) Unless a note to the contrary is made against the matter, pencil entries should not be printed. The Superintendent of the Press may bring to the notice of the Registrar any instance of incomplete or careless editing.

(*c*) Signature copies of letters to the Secretary of State or to the Government of India should be printed on hand-made paper.

(*d*) This slip should be returned by the Press to the Secretariat when proofs are furnished; it will be sent back to the Press when proofs are returned corrected and should be finally returned to the Secretariat when struck-off copies are supplied.

(*e*) The names of the Secretary and Members should be printed in full when they occur on the right hand side, only the first time when they appear on the left side, the initials alone being printed later.

[P.T.O.

TO PRESS, MADRAS OOTY.

A

Please send proof in duplicate. The papers have been carefully edited.

Referencer.
Clerk.

Supdt.

B

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Referencer.
Clerk.

Supdt.

C

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Type may be released after usual interval.

AB 2.11.17

Referencer.
Clerk.

Supdt.

SPECIAL INSTRUCTIONS.

Press. 4.

~~This G.O. & letter to India will be numbered as high~~
~~as are attached.~~

Press

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Copies ~~4~~

AB
2.11.17

2.11.17

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