

Financial (1899) Department.

ORDINARY MS.

G.O., No. 807

DATED 17-7-99

INDEXED.

[Despatch Abstract.]

Stating that Govt. does not consider that any appreciable advantage would be gained by the adoption of the proposals of the Supt. of Stationery to reduce the issues of black & colored pencils to officers at present, but sanctioning an experimental issue of the aluminium pencil holders, and requesting the Supt. to institute enquiries into the wastage of drawing pencils in schools complained of by him.

19-7-99

BACK PAPERS.

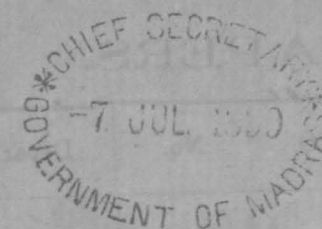
G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
1803	00 = $\frac{528}{28.600}$						
2723	00 = $\frac{825}{23.800}$						

Financial (1899) Department.

CURRENT No. 2427



Order

From The Superintendent of
Stationery
Madrass

Ref. No. 3649.

Dated 4th July 1899.
Desps. 5-7-99.

Received 7/7/99
Registered 8/7/99
Enclosures 1 Aluminium pencil holder
(sent by post by post)
Spare copies -

SUBJECT.

Requesting permission of
Government to arrange
for an issue of aluminium
pencil holders next year
to officers.

BACK PAPERS.

G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

CURRENT No. 2427

500-21-4-99.

(2)

Stationery Office,

Madras, 4th July

1899.

Ref. No. 3649
Dis.

Enclosures.

From

HERBERT BRADLEY, Esq., I.C.S.,

ACTING SUPERINTENDENT OF STATIONERY,

Madras,

To

The Chief Secretary to Government,

Financial Department,

Stone House Hill.

SIR,

I have the honour to forward an aluminium pencil holder which has been made at my request at the School of Arts. It will be observed that the opening at one end fits a black lead pencil and that at the other end a coloured one. The price is Rs 1-8-0 a dozen. The length of the pencils issued from these stores is seven inches and out of this it may reasonably be taken for granted that about two inches of pencil is wasted. Even if an officer is of an economical turn of mind and is prepared, although at some personal inconvenience, to use shorter pencils he is probably saved the inconvenience by his office Muchi or peon who removes his pencils when they approach a two or three inch length ^{and} replaces them. In fact most officers would be annoyed if this were not done.

2. I find that there are 2400 officials who receive four black and four coloured pencils per annum. I do not propose to go below that allowance. This represents a total issue of 9600 of each kind. A wastage of two inches per pencil therefore involves a loss of 2743 pencils each sort which at the rate of Rs 0-2-2 per dozen black, amounts to

Rs

9600
2
719200
2743

it sent by Khargy post

(2)
Rs 30-15-3 and at Rs 0-6-0 per dozen coloured, to Rs 85-11-6, or
a total loss ~~less~~ per annum of Rs 116-10-9.

3. The use of the aluminium holder will enable an officer
to use his pencils almost to the very end without inconvenience,
as the holder is light and comfortable in the hand and is not too
long to become unwieldy with a two inch pencil at either end. It
is probable therefore that its use will enable officers who re-
ceive four black and four coloured pencils to dispense with one ^{1 1/2}
of each kind per annum. This represents only 14 inches against
16 inches at present wasted. The value of 2400 black lead pencils
is Rs 27-1-4 and of 2400 coloured pencils Rs 75 or a total saving
of Rs 102-1-4 per annum. The cost of 2400 holders would be Rs 300/-
at two annas each. The initial expenditure would therefore be co-
vered in three years. I see no reason why the life of the holder
should not be fixed at 10 years. There would therefore be a
saving of Rs 720-13-4 in the ten years or Rs 72-1-4 per annum.

4. I accordingly recommend for the consideration of Govern-
ment that I may be permitted to arrange for an issue of holders
next year to officers who receive eight pencils and that I may
simultaneously reduce the supply of pencils to six, three black
and three coloured.

5. I believe there is considerable wastage of drawing
pencils, particularly in schools. This is a matter which can also
be gone into should the Government approve my present proposals.

I have the honour to be,

Sir,

Your most obedient servant,

Herbert Radley

Ag. Superintendent of Stationery.

[$\frac{G}{24}$]

1,000-25-3-00

Financial DEPARTMENT.

(4)
C. No. 2427 From the *Supdt of Stationery*, No. 3649, dated 4. 7. 1899.

"	"	"	"	189
"	"	"	"	189
"	"	"	"	189

In the C.S.

The *Supdt's* proposal
looks very nice on paper, but
it is sub^d that no decrease
in the supply of black &
coloured pencils should be
permitted. The *Supdt.* does not
allow for the contingency of
the holder being mislaid or
stolen.

Cust.
12th

*Quib. Is. In issuing
of the pencil being used down to
the bitter end the holder with
high integrity*

W. H. L.

(5)

Financial Dept

C. No. 2427

Order. No. 807 of 17-7-99.

The Govt. does not consider that any appreciable advantages would be gained by the adoption of the Supdt's proposal.
2. The Supdt. should institute enquiries into the matters referred mentioned in para 5 of his letter.

Ans. 15. VII

17/7/99

17?

Recd in office

17-7-99

1/11

19-7-99

to show the views ^{at present} but ~~not~~ ^{Sanctions are experimental} view of the ~~Govt~~ to ascertain if by that means the waste calculated on can ^{be found to} be ^{minimized}.

Supdt. of State (200)

Ans. 14-7-99

19-7-99

In Reply

I have kept the

order

Ans.

Dul dept

(6)
Letter for the CA

Gov. No 807, Dul, is a mis'
paper which ^{17.7.99} went to Madras
on the 20th inst for a copy to
be made for the Registrar,
H. Court.

M.D.
19.8.99.

H. e. Madras

on 28 inst

This G.O. was sent some

I think with an inst on a file
current from the Reg. H. Court.

M.D.
21-8-99

D

Please let me know
where the G.O. is

M.D.
21.8.99

H. e.

Copy of this above G.O.
is shown in the register to
have been despatched
on 1-9-99. I am unable
to say where ^{it} the G.O. is now

M.D.
2-9-99.

(1)

Note for the CA

The Revenue department recently asked for a copy of Gov. no 807, Fuel, of 17.7.99, and the paper went down to Madras for a copy to be made there. ^{no.} _m has been asked to expedite its return.

Srs. 5.9.99.

yes, with another copy to Lm. CA 10.9.99

CA

Copy will be furnished to

Lm.

Srs. 11.9.99.

yes CA 12.9.99

Copy of Gov. no 807 of 99 ✓
furnished to Lm. 13.9.99.

Handwritten notes on the left page, mostly illegible.

Handwritten notes on the left page, mostly illegible.

[Faint, mostly illegible handwritten notes on the left page, possibly bleed-through from the reverse side.]

Ref. Colbr. Dr. 1902 to Res. Dr. 1902
 + to Ref. with Count on 1-9-86
 Clean and true
 So. It was sent to
 Ref. yesterday
 seems.

Kn
 1918

In the H. L.

It appears that the G.O.
 was sent back to the
 yesterday

H
 1918
 In H. L.
 G.O. Kn
 1918

When given for copying
 When copied
 When examined 19.7.1899
 When signed

READ AGAIN G.O., No.
 189

DATED

CURRENT No.

ENCLOSURES TO O. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN ORIGINAL.

N.B.

A = Copy in full.
 B = Not to be copied
 P = Copy abstract only.
 Q = Copy heading only