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Financial (1899) Department.

ORDINARY MS.

G.O., No. 78

DATED . 11-1-99

INDEXED.

Red 5/10/99
11/1/99

12/1/99

12/1/50

12-1-82

6/6

[Despatch Abstract.]

Informing the Board of Revenue
(Land Rev: Settlement, Land Records and Agri:
culture) that the supply of the two type
writers required by them it will be deferred till
the Dept of Stationery has received the machines
indented for in Finl G.O. Nos 990-990 A, ~~and~~
d/s-11-98.

T 11-1-99.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Financial (1898) Department.

CURRENT No. 3271



C.S.

This is a (very late) reply to an enquiry started by Financial. With reference to the 17th. No. 863 Fmt: 7 10" Order Oct 1898, the paper may it is submitted be transferred to Revenue. As the Rev. Secy.

From the Board of Revenue, Revenue Settlement, Land Records and Agriculture, Madras.

No. 6520 Miscellaneous

Dept. has waited so long in its typewriters, it is submitted that the local purchase proposed is not called for & that the supply may be deferred until the Stationery office receives the indent dealt with in G.O. No. 990, 990A Fmt 7 3. 11. 98.

Dated 8th November 1898.

Received 11 - 11 - 98

Registered 11 - 11 - 98.

Enclosures

Spare copies

SUBJECT.

Type-writers: - Submitting to Government, Financial Department, report on the feasibility of reduction in the copyist establishment. Consequence of the introduction of —

Contd.
14. 11. 98

To Rev. Secy.

17. 11. 98.



Secy For order as to whether the local purchase of the typewriters asked for should be sanctioned. Funds being available in the Budget (from savings) this seems an administrative rather than a financial question.

both whom rests the decision
as to whether a purchase should
be made locally instead of
thru the S. of State.

H. J. W. S.

To Under Secy.

The sanction of Govt.
for the local purchase of stores
and stationery is accorded in the
Administrative up to concerned.
- Please see for precedents Nos
2734 of 9.7.95, 5005 of
11.12.95, 2812 of 16.7.96, 821
of 11.2.97 put up below tied with
red tape.

W. H. Please the accuracy of
the above ~~statement~~ note
9.12.98. *W. H.*
To Under Secy

Ordinarily sanction
to the purchase of European
articles under Art 98 K of
the Civil Acct Code, Vol I, is
accorded in the Administrative
Depts concerned.

In the case of Type-
writers the Govt of India has
held that they should be obtained

BACK PAPERS.

G.O.	No.	Department.	Date.
990-91	3-11-98	SC	
892-7	18-10-98	"	
863	10-10-98	"	
157(87)	365-29-9-98	"	
Memo 1291	20-6-98	"	
1672-3	13-6-98	"	
446	4-6-97	orig	
110	5-2-97	SC	
Memo 1323	6-7-98	"	
409	6-7-98	"	

FURTHER PAPERS.

G.O.	No.	Department.	Date.

not by the Depts concerned
direct from England but from
the Stationery Office which
is to get "its supply exclusive"
"from England by indent on
"the India Office", this supply
being confined to one approved
pattern.

This Govt has since
decided that the machines in
use in public Offices should be
restricted to just two and the
latest Remington. If the Sta-
tionery Office cannot supply
a machine of the patterns
above referred to and if one
is wanted urgently, the S.D.
can apparently sanction its
local purchase. Attention
in this connexion is solicited
to G.O. No 2892 of 9. VII. 98
issued with the concurrence
of the F.D. and G.O. No 3237
a copy of which was sent to
the same Dept.

In the circumstances, the
suggestion in the first Dept
note above may be accept-
able.





Proceedings of the Board of Revenue

(Revenue Settlement, Land Records and Agriculture),

Dated 8th November 1898.

No. 6520 Miscellaneous

READ Memorandum from Government, Financial

A Department, No 1323 dated 6th July 1896.

Read also Memorandum from Government,
Financial Department, No 956 dated 1st May 1897

Read also Memorandum from Government,
B Financial Department, No 1291 dated 20th June 98.

Resolution

With reference to the official Memoranda read above the Board begs to state that no special establishment of copyists is maintained in this office. Fair Copying is done by men selected from the general establishment of clerks and accountants and

Ordinarily about five men are employed in this work.

2. When copying work was heavy during the recent famine, it was under contemplation to employ a temporary staff but as Government approved the proposal of the Board to transfer to this office for temporary duty certain men from the Revenue Settlement Party No II, working in Malabar, no extra hands were entertained for copying work.

3. As regards reduction in the staff owing to the use of type-writers, the Board begs to state that as this office has been supplied with only one machine and as the rate of speed of such typists as the Board has been able to secure is not much above that of a quick long-hand writer, it has not been found possible to effect —
any

any reduction in the number of Copyists nor does the Board consider that with only a single machine it will ever be possible to effect a reduction in the staff unless the type-writer can be used for obtaining multiple copies. The Board tried the stencil process of manifolding with the type-writer, but the results were unsatisfactory owing to the effect of heat on the stencil paper. The Board observes from para 9 of G.O., No 892, Financial, dated 18th October 1898, that the Superintendent of Stationery has been requested to make inquiries regarding improved methods of manifolding with type-writers. Pending the result of his inquiry, the Board requests that it may be authorized to purchase locally two type-writers of "the latest pattern of the Remington" — Approved in the Financial G.O. Quoted above. The cost (Rs 700)

(True Extract)

Edd
1074

To the Secretary to Government
Department.

" Supt. of Stationery (A & O)

When given for copying _____
 When copied _____ } 1894
 When examined _____
 When signed _____

READ AGAIN G.O., No.
 189 ,

DATED

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

A A A A A A A

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR DESPATCH
 IN FINAL.

N.B.:-

- A = Copy in full.
- B = Not to be copied
- P = Copy abstract only.
- Q = Copy heading only