

Financial (1897) Department.

ORDINARY PRINTED.

G.O., No. 635

DATED 26-5-97

INDEXED.

9/6

[Despatch Abstract.]

Stationery Dept
drawing the attention of all
Officers to the remarks of the Govt in its resolution
reviewing the reports on the administration of the
Stationery Offices in Madras, Bombay & Calcutta for
1897-98, as regards the necessity for economical
arrangements in the use of stationery.

1897
their halt at Maddikora.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

Government {1899} of Madras. FINANCIAL.

Recd.

Regd.

} 1899.

Enclosures

Spare copies

G.O., No. 635, 26th May 1899.

MAY.

Stationery Department.

Drawing the attention of all officers to the remarks of the Government of India in its resolution reviewing the reports on the administration of the Stationery Offices in Madras, Bombay and Bengal for 1897-98, as regards the necessity for economical arrangements in the use of stationery.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—again the following papers:—

G.O., Nos. 892—897, Financial, dated 18th October 1898.

ABSTRACT.—Reviewing the Administration Report of the Stationery Department for 1897-98; and forwarding copies of the proceedings to the Governments of Bombay and India, to the Superintendents of Stationery of Bombay and Calcutta, to the Secretary to the Board of Revenue, Bengal.

G.O., No. 563, Financial, dated 2nd May 1899.

ABSTRACT.—Passing orders on certain proposals of the Superintendent of Stationery for the disposal of the surplus stock of stationery articles on hand to the book value of about Rs. 29,000, and addressing the Government of India regarding the sale of a portion of them by public auction.

READ—also the following paper:—

Resolution of the Government of India, Finance and Commerce Department (Accounts and Finance—Stores), dated Simla, 9th May 1899, No. 2088-S.R.

Read—the following communications forwarding the annual reports on the administration of the Stationery Departments in Bengal, Madras and Bombay for the year 1897-98:—

Letter from the Government of Bengal, No. 6098 (Miscellaneous), dated the 30th November 1898.

Endorsement from the Government of Madras, No. 897 (Financial), dated the 18th October 1898.

Letters from the Government of Bombay, Nos. 5723 and 823, dated respectively, the 14th December 1898 and 17th February 1899.

Resolution—The values of the stock and of the receipts and issues of the three Stationery Offices in 1897-98 compare as follows with those recorded in 1896-97:—

	1896-97.	1897-98.
	RS.	RS.
Value of stores in hand at the beginning of the year (at the valuation of the year) ..	14,51,881	12,25,977
Value of stores received or credited during the year ..	33,02,451	41,86,002
Total ..	47,54,332	54,11,979
Value of stores issued during the year ..	35,03,018	41,41,906
Balance at the close of the year ..	12,51,314	12,70,073

2. These values are distributed between the three Stationery Offices as follows:—

	Opening Balance.		Receipts.		Issues.		Closing Balance.	
	1896-97.	1897-98.	1896-97.	1897-98.	1896-97.	1897-98.	1896-97.	1897-98.
Calcutta ..	RS. 8,21,105	RS. 6,95,721	RS. 23,74,970	RS. 29,26,351	RS. 24,75,017	RS. 29,41,253	RS. 7,21,058	RS. 6,80,819
Madras ..	3,47,647	2,75,211	5,32,345	7,96,402	6,04,781	7,18,621	2,75,211	3,52,992
Bombay ..	2,83,129	2,55,045	3,95,136	4,63,249	4,23,220	4,82,032	2,55,045	2,36,262
Total ..	14,51,881	12,25,977	33,02,451	41,86,002	35,03,018	41,41,906	12,51,314	12,70,073

3. The following figures for the nine years ending 1897-98 show a progressive increase in the aggregate value of stores issued by the three Stationery Offices except in the years 1893-94 and 1896-97:—

	RS.
1889-90 ..	27,18,551
1890-91 ..	29,30,276
1891-92 ..	30,99,696
1892-93 ..	32,01,557
1893-94 ..	31,82,246
1894-95 ..	32,93,229
1895-96 ..	36,78,131
1896-97 ..	35,03,018
1897-98 ..	41,41,906

4. The increases during the four years ending 1892-93 were almost entirely confined to the Calcutta Office. Since that year there have been increases in all three offices:—

	Calcutta.	Madras.	Bombay.
	RS.	RS.	RS.
1892-93 ..	24,15,430	4,49,681	3,36,446
1893-94 ..	23,75,259	4,63,174	3,43,813
1894-95 ..	22,81,561	5,75,866	4,35,802
1895-96 ..	25,97,305	6,48,940	4,31,886
1896-97 ..	24,75,017	6,04,781	4,23,220
1897-98 ..	29,41,253	7,18,621	4,82,032

The increase in the year under review was largely in the Calcutta Office, where the value of the issues was higher by Rs. 4,66,236 than in the preceding year. The value of stores issued by the Madras and Bombay Offices was higher by Rs. 1,13,840 and Rs. 58,812, respectively. The net result is an increase of Rs. 6,38,888.

5. The value of stores issued by the Calcutta Office to the Local Governments increased by Rs. 1,76,006, namely, Rs. 62,033 in issues to Bengal, Rs. 21,495 to the North-Western Provinces and Oudh, Rs. 26,601 to the Punjab, Rs. 35,586 to the Central Provinces and Rs. 31,198 to Lower Burma. In the value of stores issued to Officers and Departments of the Government of India there was an increase of Rupees 2,09,276, and in the issues to Postal and Telegraph Offices of Rs. 28,843. The increase generally is attributed to larger demands from the Government Presses and the greatly augmented requirements of the Military Department in connection with the operations on the North-West Frontier. The Governor-General in Council trusts that the Local Governments will continue to impress upon their officers the necessity for economical arrangements in the use of stationery.

6. The value of stores of Indian origin purchased during the last five years is stated in the following table which shows a satisfactory increase in 1897-98:—

	1893-94.	1894-95.	1895-96.	1896-97.	1897-98.
	RS.	RS.	RS.	RS.	RS.
Calcutta ..	18,50,817	17,70,657	19,62,036	18,50,176	21,80,300
Madras ..	2,53,363	2,88,668	3,36,910	3,09,125	3,60,357
Bombay ..	2,66,976	3,44,456	2,67,224	2,92,548	3,39,340
Total ..	23,71,156	24,03,781	25,66,170	24,51,849	28,79,997

7. The saving effected by the substitution of Indian for imported stores in each of the last three years is estimated to have been:—

	RS.
1895-96 ..	3,80,038
1896-97 ..	4,09,516
1897-98 ..	2,87,701

8. These stores consist mainly of paper made at the Indian mills. The value of such paper has been as follows in the last five years:—

		Calcutta.	Madras.	Bombay.
1893-94		RS. 17,14,772	RS. 2,21,991	RS. 2,46,862
1894-95		16,26,630	2,51,741	3,37,421
1895-96		17,96,650	3,28,843	2,42,992
1896-97		17,17,347	3,00,379	2,72,597
1897-98		20,07,719	3,66,603	3,10,534

9. The fact that there was a reduction in the saving effected by the substitution of Indian for imported stores while there was an increase in the purchases of articles of Indian manufacture is explained by the loss (Rs. 1,22,816) caused by the use of paper of the particular descriptions known as white printing, blotting, white cartridge, cream-wove, and azure-laid.

10. The large stocks in hand at the end of 1896-97 at the Stationery Offices in Madras and Bombay were noticed in paragraph 4 of the Resolution reviewing the stationery reports of that year. The Governor-General in Council observes with satisfaction that efforts have been and are being made to reduce the stocks to a lower level.

11. In consequence of representations that the prices paid for newspapers and periodicals by the Calcutta Stationery Office were unnecessarily high, tenders were invited for the supply of newspapers and periodicals, and the tender of Messrs. H. S. King and Company was accepted for 1899 although their rates were in the aggregate a little higher than those tendered by other firms, in consideration of the fact that they had until then been doing the business well. The question of future supplies has been reserved for further consideration.

12. The Governor-General in Council is pleased to observe that the working generally of all three Stationery Offices is satisfactory.

Order—Ordered, that the foregoing Resolution be communicated to the Governments of Madras, Bombay, and Bengal.

(By Order.)

(Signed) J. E. O'CONOR,
Asst. Secy. to the Govt. of India.

ORDER—No. 635, Financial, dated 26th May 1899.

The attention of all officers will be drawn to the remarks in paragraph 5 of the foregoing resolution as regards the necessity for economical arrangements in the use of stationery.

(True Extract.)

G. STOKES,
Chief Secretary.

To all Departments of the Secretariat.
„ the Superintendent of Stationery.
„ all other Heads of Departments under the Chief Secretary.

Exd. A. F. Eccleston.

No. 2088-S. R.

GOVERNMENT OF INDIA
FINANCE AND COMMERCE DEPARTMENT.

(ACCOUNTS AND FINANCE.)
(Stores.)

RESOLUTION.

Simla, the 9th May 1899.

READ the following communications forwarding the annual reports on the administration of the Stationery Departments in Bengal, Madras, and Bombay for the year 1897-98:—

Letter from the Government of Bengal, No. 6098 (Miscellaneous), dated the 30th November 1898.

Endorsement from the Government of Madras, No. 897 (Financial), dated the 18th October 1898.

Letters from the Government of Bombay, Nos. 5723 and 823, dated respectively, the 14th December 1898 and 17th February 1899.

RESOLUTION.—The values of the stock and of the receipts and issues of the three Stationery Offices in 1897-98 compare as follows with those recorded in 1896-97:—

	1896-97. Rs.	1897-98. Rs.
Value of stores in hand at the beginning of the year (at the valuation of the year) ...	14,51,881	12,25,977
Value of stores received or credited during the year ...	33,02,451	41,86,002
TOTAL ...	47,54,332	54,11,979
Value of stores issued during the year ...	35,03,018	41,41,906
Balance at the close of the year ...	12,51,314	12,70,073

2. These values are distributed between the three Stationery Offices as follows:—

	Opening Balance.		Receipts.		Issues.		Closing Balance.	
	1896-97.	1897-98.	1896-97.	1897-98.	1896-97.	1897-98.	1896-97.	1897-98.
	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.	Rs.
Calcutta...	8,21,105	6,95,721	23,74,970	29,26,351	24,75,017	29,41,253	7,21,058	6,80,819
Madras ...	3,47,647	2,75,211	5,32,345	7,96,402	6,04,781	7,18,621	2,75,211	3,52,992
Bombay ...	2,83,129	2,55,045	3,95,136	4,63,249	4,23,220	4,82,032	2,55,045	2,36,262
TOTAL ...	14,51,881	12,25,977	33,02,451	41,86,002	35,03,018	41,41,906	12,51,314	12,70,073

3. The following figures for the nine years ending 1897-98 show a progressive increase in the aggregate value of stores issued by the three Stationery Offices except in the years 1893-94 and 1896-97 :—

	Rs.
1889-90	27,18,551
1890-91	29,30,276
1891-92	30,99,696
1892-93	32,01,557
1893-94	31,82,246
1894-95	32,93,229
1895-96	36,73,131
1896-97	35,03,018
1897-98	41,41,906

4. The increases during the four years ending 1892-93 were almost entirely confined to the Calcutta Office. Since that year there have been increases in all three offices :

	Calcutta. Rs.	Madras. Rs.	Bombay. Rs.
1892-93	24,15,430	4,49,681	3,36,446
1893-94	23,75,259	4,63,174	3,43,813
1894-95	22,81,561	5,75,866	4,35,802
1895-96	25,97,305	6,48,940	4,31,886
1896-97	24,75,017	6,04,781	4,23,220
1897-98	29,41,253	7,18,621	4,82,032

The increase in the year under review was largely in the Calcutta Office, where the value of the issues was higher by Rs. 4,66,236 than in the preceding year. The value of stores issued by the Madras and Bombay offices was higher by Rs. 1,13,840 and Rs. 58,812, respectively. The net result is an increase of Rs. 6,38,888.

5. The value of stores issued by the Calcutta Office to the local Governments increased by Rs. 1,76,006, namely, Rs. 62,033 in issues to Bengal, Rs. 21,495 to the North-Western Provinces and Oudh, Rs. 26,601 to the Punjab, Rs. 35,586 to the Central Provinces and Rs. 31,198 to Lower Burma. In the value of stores issued to Officers and Departments of the Government of India there was an increase of Rs. 2,09,276, and in the issues to Postal and Telegraph Offices of Rs. 28,843. The increase generally is attributed to larger demands from the Government Presses and the greatly augmented requirements of the Military Department in connection with the operations on the North-West Frontier. The Governor General in Council trusts that the local Governments will continue to impress upon their officers the necessity for economical arrangements in the use of stationery.

6. The value of stores of Indian origin purchased during the last five years is stated in the following table which shows a satisfactory increase in 1897-98 :—

	1893-94. Rs.	1894-95. Rs.	1895-96. Rs.	1896-97. Rs.	1897-98. Rs.
Calcutta	18,50,817	17,70,657	19,62,036	18,50,176	21,80,300
Madras	2,53,363	2,83,663	3,36,910	3,09,125	3,50,357
Bombay	2,66,976	3,44,456	2,67,224	2,92,548	3,39,340
TOTAL	23,71,156	24,03,781	25,66,170	24,51,849	28,79,997

7. The saving effected by the substitution of Indian for imported stores in each of the last three years is estimated to have been :—

	Rs.
1895-96	3,80,038
1896-97	4,09,516
1897-98	2,87,701

8. These stores consist mainly of paper made at the Indian mills. The value of such paper has been as follows in the last five years :—

	Calcutta. Rs.	Madras. Rs.	Bombay. Rs.
1893-94	17,14,772	2,21,991	2,46,862
1894-95	16,26,630	2,51,741	3,37,421
1895-96	17,95,650	3,28,843	2,42,992
1896-97	17,17,347	3,00,379	2,72,597
1897-98	20,07,719	3,66,603	3,10,534

9. The fact that there was a reduction in the saving effected by the substitution of Indian for imported stores while there was an increase in the purchases of articles of Indian manufacture is explained by the loss (Rs. 1,22,816) caused by the use of paper of the particular descriptions known as white-printing, blotting, white cartridge, cream-wove, and azure-laid.

10. The large stocks in hand at the end of 1896-97 at the Stationery Offices in Madras and Bombay were noticed in paragraph 4 of the Resolution reviewing the stationery reports of that year. The Governor General in Council observes with satisfaction that efforts have been and are being made to reduce the stocks to a lower level.

11. In consequence of representations that the prices paid for newspapers and periodicals by the Calcutta Stationery Office were unnecessarily high, tenders were invited for the supply of newspapers and periodicals, and the tender of Messrs. H. S. King and Company was accepted for 1899 although their rates were in the aggregate a little higher than those tendered by other firms, in consideration of the fact that they had until then been doing the business well. The question of future supplies has been reserved for further consideration.

12. The Governor General in Council is pleased to observe that the working generally of all three Stationery Offices is satisfactory.

ORDER.—Ordered, that the foregoing Resolution be communicated to the Governments of Madras, Bombay, and Bengal.

By order,

[Signature]
Asst. Secy. to the Govt. of India.

C 24. 5. 99
R 25. 5. 99

Printed in 1900

GOVERNMENT OF INDIA.
FINANCE AND COMMERCE
DEPARTMENT.

ACCOUNTS AND FINANCE
Stores.

RESOLUTION.

To
THE GOVERNMENT OF MADRAS,
FINANCIAL DEPARTMENT.
„ GOVERNMENT OF BOMBAY,
FINANCIAL DEPARTMENT.
„ GOVERNMENT OF BENGAL,
FINANCIAL DEPARTMENT.

No. 2088-S.R.

Dated Simla, the 9th May 1899.

Recd. 16 "

Regd. 17 "

S. C. 7 of Accounts.

Reviewing the Reports on the Administration
of the Stationery Offices in Madras, Bombay
and Bengal for the year 1897-98.

First copy sent to Press.

Returned for signature.

Despatched in print.

Read again G.O., No.
189

CURRENT No.

ENCLOSURES TO C. No.

ORDER OF GOVERNMENT

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BEING MEANT FOR REFERENCE
IN ORIGINAL.

N.B. -

A = Print in full.
B = Not to be printed.
F = Print abstract only.
Q = Print heading only.

NUMBER OF COPIES
RECEIVED.
Order complete.
Letter only.
Order complete with Letter.

25 in
copy

Print as marked.

PP-2-25-82-28-29-30-31-32-33-34-35-36-37-38-39-40-41-42-43-44-45-46-47-48-49-50-51-52-53-54-55-56-57-58-59-60-61-62-63-64-65-66-67-68-69-70-71-72-73-74-75-76-77-78-79-80-81-82-83-84-85-86-87-88-89-90-91-92-93-94-95-96-97-98-99-100

Read again G.O. 892-97 (P)
18. 10. 97
G.O. 563/4 (P)
2. 5. 98
- C. No. 1900 (A).

Order. No. 635 of 26-5-99
P.S. 24. 5. 99.

The attention of all officers
will be drawn to the remarks
in para 5 of the foregoing
resolution as regards the necessity
for economical arrangements
in the use of stationery.

Cut. S.
20/5/98

All depts of the Sect
The Supdt of Staff
All other heads of depts under the Chief Secy

depd
5-6-99