200—7-3 99.

Financial (1899) Department.

ORDINARY M.S.

G.O., No. 505

DATED 15 - 4 - 99

R

INDEXED.

54/55

[Despatch Abstract.]

Recording papers connected with the proposal to introduce a system of Railway warrants for the members of the Secretariat accompanyi Govt. to the hills.

PAPERS.

I

G.O.	No.			G.O.	No.	Department.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.

16th March 1894, No. 218, Financial.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

Read—the following papers :—

From the Accountant-General, dated	19th	January	1894, No.	90.
,, ,, ,,	13th	February	,, ,,	394.
,, ,, ,,	20th	,,	,, ,,	495.
,, ,, ,,	28th	,,	,, ,,	588.

Order—dated 16th March 1894, No. 218, Financial.

The statement will be forwarded to the Home Government.

2. In the return submitted by the Accountant-General the cost on account of the telephone clerk has not been distributed equally among the departments of the Secretariat as required by G.O., dated 24th November 1891, No. 1236. This has now been done and the charges in connection with the tappal peon have been included under "temporary peons and clerks."

3. The total cost on account of the move of Government to the Hills in 1893 compares favorably with the expenditure in 1891 when the stay was a fortnight shorter. There was a satisfactory reduction in the travelling and hill allowances drawn by Assistants and clerks in the Chief and Revenue Secretariats. Part of the large decrease in the Chief Secretariat was due to exceptional causes, but considerable reductions have been effected by restricting the hill establishment, as far as possible, to clerks on small salaries and to those without families. The attention of the Secretaries to Government will be specially drawn to the matter in view to possible reductions in the number of clerks taken to Ootacamund and to every effort being made to minimise expenditure.

	RS.
1893	34,040
1891	38,135

—		Chief Secretariat.	Revenue Secretariat.	Military Secretariat.	Public Works Secretariat.
Assistants and Clerks.		RS.	RS.	RS.	RS.
Travelling allowances.	1891 ..	2,190	2,308	931	2,085
	1893 ..	1,313	1,719	1,220	2,060
Hill allowances ..	1891 ..	5,442	3,408	2,640	2,968
	1893 ..	2,976	3,222	2,767	2,946

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Departments of the Secretariat.
,, Accountant-General.

[Annexure.

ANNEXURE.

STATEMENT showing the expenditure incurred on account of the move of Government offices to the Hills in 1893.

Details of expenditure.	Chief Secretariat.	Revenue Secretariat.	Military Secretariat.	Public Works Secretariat.	Total.
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Travelling Allowances.					
Members of Council	894 8 0	..	..	..	894 8 0
Secretaries	127 12 0	127 12 0	127 12 0	194 12 0	578 0 0
Under Secretaries and Assistant Secretaries	255 8 0	127 12 0	..	..	383 4 0
Total ..	1,277 12 0	255 8 0	127 12 0	194 12 0	1,855 12 0
Assistants and Clerks.					
Travelling allowances	1,313 8 0	1,719 0 0	1,220 8 0	2,060 12 0	6,313 12 0
Hill allowances	2,976 7 8	3,222 1 8	2,767 11 6	2,946 10 9	11,912 15 7
Total ..	4,289 15 8	4,941 1 8	3,988 3 6	5,007 6 9	18,226 11 7
Servants and Peons.					
Members' peons. Travelling allowance.	310 8 0	..	..	..	310 8 0
Members' peons. Hill allowance ..	455 13 9	..	..	..	455 13 9
Other servants. Travelling allowance.	497 12 0	334 2 0	205 14 0	398 4 0	1,436 0 0
Other servants. Hill allowance ..	733 9 9	493 7 4	291 4 2	501 1 0	2,019 6 3
Temporary peons and clerks	325 14 7	307 13 10	156 2 9	7 12 10	797 12 0
Telephone clerk .. Travelling allowance	33 4 0	33 4 0	33 4 0	33 4 0	133 0 0
Telephone clerk .. Hill allowance ..	43 5 4	43 5 4	43 5 4	43 5 4	173 5 4
Total ..	2,400 3 5	1,212 0 6	729 14 3	983 11 2	5,325 13 4
Contingencies.					
Service postage	634 12 11	750 3 0	160 0 0	947 1 3	2,492 1 2
Service telegrams	65 11 0	22 10 0	42 14 0	239 4 0	370 7 0
Peons' clothing	609 8 0	193 8 0	93 7 10	199 12 6	1,096 4 4
Carriage of records	654 15 0	603 10 0	408 10 0	281 3 0	1,948 6 0
Other contingencies	408 3 6	295 7 11	225 2 6	223 0 4	1,151 14 3
Total ..	2,373 2 5	1,865 6 11	930 2 4	1,890 5 1	7,059 0 9
Grand Total ..	10,341 1 6	8,274 1 1	5,776 0 1	8,076 3 0	32,467 5 8
Personal Staff of His Excellency the Governor including Private Secretary.	..	..	..	..	1,177 8 0
24. Medical—Medical Establishment—Surgeon to His Excellency the Governor	..	..	..	..	336 14 0
20. Police—Special Police— Travelling allowance.	..	..	..	..	27 0 0
20. Police—Special Police— Hill allowance ..	..	..	..	..	32 3 1

Exd. A. Raitt.

Govt. of {1894} Madras.

FINANCIAL.

Issued

Recd. *Encl.*

G.O., 16th March 1894, No. 218.

MARCH.

Move of Government Offices to the Hills.

Directing, with remarks, that the statement showing the expenditure incurred on account of the — in 1893 be forwarded to the Home Government.

G.O.D. 889 W. of 31 Mar 1894

~~Mem~~ Recorded

J.P.

(Sd) OWB

Govt. of {1895} Madras.

FINANCIAL.

Issued

Recd. *Encl.*

G.O., 28th February 1895, No. 201.

FEBRUARY.

Tour Charges.

Directing that the statement showing the expenditure incurred on account of the move of Government offices to the Hills in 1894 be forwarded to the Home Government.

28th February 1895, No. 201, Financial.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

Read—the following paper :—

From the Accountant-General, dated 4th February 1895, No. 237.

Order—dated 28th February 1895, No. 201, Financial.

In the statement furnished by the Accountant-General the telephone clerk was shown under *Servants and Peons*. This item has been entered separately and the charges connected with the post peon have been included under *Temporary Peons and Clerks*. The "Grand Total" has also been entered. This arrangement should be followed in future statements.

2. The total charges on account of the move of Government to the Hills in 1894 amounted to Rs. 31,296 against Rs. 34,040 in 1893. Deducting from the former figure the recoveries on account of house-rent from clerks and savings arising from the undrawn Presidency allowance and house-rent of the Joint and Under Secretaries to Government, Public Works Department, it stands at Rs. 29,187.

3. The *Travelling allowance* on account of Assistants and clerks in all departments and the *Hill allowance* in the Chief, Revenue and Military Secretariats showed a decrease, but the amount of *Hill allowance* drawn in the Public Works Secretariat was Rs. 185 in excess of the figure for 1893. These facts point to the conclusion that clerks on high pay were taken up in that department—a course which, where not absolutely necessary, should be avoided. The figures under both heads—*Travelling Allowance* and *Hill Allowance*—in the Revenue and Public Works Secretariats are still in excess of those in the Chief Secretariat. The attention of the Secretaries concerned will be specially drawn to the remarks in paragraph 3 of G.O., dated 16th March 1894, No. 218, in view to the expenditure under these heads being reduced.

4. The statement will be forwarded to the Home Government.

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Departments of the Secretariat.
,, Accountant-General.

[Annexure.

ANNEXURE.

A.

Statement showing the expenditure incurred on account of the move of Government offices to the Hills in 1894.

Details of expenditure.	Chief Secretariat.	Revenue Secretariat.	Military Secretariat.	Public Works Secretariat.	Total.
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Travelling Allowance.					
Members of Council	935 8 0	..	..	..	935 8 0
Secretaries	127 12 0	127 12 0	127 12 0	382 8 0	765 12 0
Under Secretaries and Assistant Secretaries	319 6 0	127 12 0	..	127 8 0	574 10 0
Total ..	1,382 10 0	255 8 0	127 12 0	510 0 0	2,275 14 0
Assistants and Clerks.					
Travelling allowance	1,290 0 0	1,696 0 0	714 8 0	1,384 8 0	5,085 0 0
Hill allowance	2,815 10 9	2,932 8 10	2,206 13 3	3,132 0 9	11,087 1 7
Total ..	4,105 10 9	4,628 8 10	2,921 5 3	4,516 8 9	16,172 1 7
Telephone Clerk.					
Travelling allowance	18 4 0	18 4 0	18 4 0	18 4 0	73 0 0
Hill allowance	40 4 5	40 4 5	40 4 5	40 4 4	161 1 7
Total ..	58 8 5	58 8 5	58 8 5	58 8 4	234 1 7
Servants and Peons.					
Members' peons—					
Travelling allowance	344 4 0	..	..	..	344 4 0
Hill allowance	425 12 2	..	..	..	425 12 2
Other servants—					
Travelling allowance	550 0 0	334 2 0	205 14 0	381 6 0	1,471 6 0
Hill allowance	716 4 9	445 6 7	263 5 3	463 8 9	1,888 9 4
Temporary peons and clerks	186 4 5	305 6 1	100 1 0	11 13 5	603 8 11
Total ..	2,222 9 4	1,084 14 8	569 4 3	856 12 2	4,733 8 5
Contingencies.					
Service postage	492 3 9	750 1 0	229 5 0	767 12 9	2,239 6 6
,, telegrams	38 1 0	19 13 0	27 13 0	205 4 0	290 15 0
Peons' clothing	* 670 0 10	* 284 10 3	* 222 3 0	236 2 6	1,413 0 7
Carriage of records	628 9 0	511 14 0	288 14 0	310 6 0	1,739 11 0
Other contingencies	339 1 2	169 4 7	152 8 0	118 8 2	779 5 11
Total ..	2,167 15 9	1,735 10 10	920 11 0	1,638 1 5	6,462 7 0
Total, Secretariats ..	9,937 6 3	7,763 2 9	4,597 8 11	7,579 14 8	29,878 0 7
Personal staff of His Excellency the Governor including Private Secretary	..	..	..	..	936 12 0
20. Police—Special Police—					
Travelling allowance	..	..	..	..	27 0 0
Hill allowance	..	..	..	..	28 13 1
24. Medical—Medical Establishment—Surgeon to His Excellency the Governor	..	..	..	..	425 12 0
Grand Total ..	9,937 6 3	7,763 2 9	4,597 8 11	7,579 14 8	31,296 5 8

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* Includes Rs. 198-4-0, being the value of boots supplied by the Jail Department during 1893-94 as per G.O., No. 898, Public, dated 20th September 1894, but adjusted in the books for 1894-95, the books for 1893-94 having been closed.

[Over

B.

Statement showing the recoveries and savings in connection with the move of Government to the Hills in 1894.

Details.	Chief Secretariat.	Revenue Secretariat.	Military Secretariat.	Public Works Secretariat.	Total.
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Amount of savings effected on account of Presidency allowance and house-rent undrawn by the Joint and Under Secretaries of the Public Works Department	..	..	..	1,436 2 3	1,436 2 3
Amount recovered as house-rent for clerks' quarters at Ootacamund ..	125 15 5	142 13 9	19 0 8	385 7 1	673 4 11
				Total ..	2,109 7 2

Exd. A. Raitt.

Public Works Department

Proceedings of the Madras Government.

Read the following:-

No. 161, Financial, 12th March 1896.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

Read—the following paper:—

From the Accountant-General, No. 291, dated 1st February 1896.

Order—No. 161, Financial, dated 12th March 1896.

The total charges on account of the move of Government to the Hills in 1895 amounted to Rs. 29,163 against Rs. 31,296 in 1894. Excluding from 1894 the cost of the Military Secretariat, which has now disappeared from the statement, the figure for that year stood at Rs. 26,698. Deducting again the amount recovered as house-rent from clerks and savings arising from the undrawn Presidency allowance and house-rent of the Joint and Under Secretaries to Government, Public Works Department, the expenditure stands at—

	RS.
1894	24,589
1895	27,587

Though there was an excess in 1895, the total charges on account of the Secretariat departments compare on the whole favourably with the expenditure in previous years, as will be seen from the following table:—

—	Chief Secretariat.	Revenue Secretariat.	Public Works Secretariat.	Total.
	RS.	RS.	RS.	RS.
1891	13,686	9,288	8,160	31,134
*	..	..	..	..
1893	10,341	8,274	8,076	26,691
1894	9,937	7,763	7,580	25,280
Total ..	33,964	25,325	23,816	83,105
Average	11,321	8,442	7,939	27,702
1895	10,905	8,147	8,096	27,148

* *Note.*—The year 1892 has been excluded, as the stay of Government on the Hills was then abnormally short.

The charges on account of travelling allowance to assistants and clerks are still higher in the Revenue and Public Works Departments than in the Chief Secretariat, whilst those on account of Hill allowance in the Public Works Department exceed either of the other departments. The attention of the Secretaries concerned will again be drawn to paragraph 3 of G.O., No. 218, Financial, dated 16th March 1894.

× [illegible]
[illegible]
Public Dept. Proc.
c/S on 3/4

2. The return will be forwarded to the Home Government.

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Departments of the Secretariat.
„ Accountant-General.

[Appendix.

Exd. C. M. Brisson.

APPENDIX.

Statement showing the expenditure incurred on account of the move of Government Offices to the Hills in 1895.

Details of expenditure.	Chief Secretariat.	Revenue Secretariat.	Public Works Secretariat.	Total.
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Travelling Allowance—				
Members of Council	965 8 0	..	..	965 8 0
Secretaries	127 12 0	127 12 0	318 12 0	574 4 0
Under Secretaries and Assistant Secretaries	255 8 0	127 12 0	255 0 0	638 4 0
Total ..	1,348 12 0	255 8 0	573 12 0	2,178 0 0
Assistants and Clerks—				
Travelling Allowance	1,528 0 0	2,272 11 3	1,706 0 0	5,506 11 3
Hill Allowance	2,961 3 8	2,691 12 1	3,230 5 8	8,883 5 5
Total ..	4,489 3 8	4,964 7 4	4,936 5 8	14,390 0 8
Telephone Clerk—				
Travelling Allowance	44 5 4	44 5 4	44 5 4	133 0 0
Hill Allowance	53 11 2	53 11 2	53 11 3	161 1 7
Total ..	98 0 6	98 0 6	98 0 7	294 1 7
Servants and Peons—				
Members' Peons—				
Travelling Allowance	352 0 0	..	..	352 0 0
Hill Allowance	434 11 3	..	..	434 11 3
Other Servants—				
Travelling Allowance	636 10 0	367 10 0	418 6 0	1,422 10 0
Hill Allowance	736 1 11	464 6 8	481 4 3	1,681 12 10
Temporary Peons and Clerks	178 13 4	294 5 9	14 9 11	487 13 0
Total ..	2,338 4 6	1,126 6 5	914 4 2	4,378 15 1
Contingencies—				
Service Postage	740 0 1	820 0 0	848 11 6	2,408 11 7
Do. Telegrams	77 3 0	15 3 0	224 10 0	317 0 0
Peons' Clothing	608 1 7	60 13 16	113 0 0	781 15 5
Carriage of Records	831 14 0	527 7 0	317 9 9	1,676 14 9
Other Contingencies	373 3 1	279 2 7	70 6 3	722 11 11
Total ..	2,630 5 9	1,702 10 5	1,574 5 6	5,907 5 8
Total, Secretariats ..	10,904 10 5	8,147 0 8	8,096 11 11	27,148 7 0
Personal Staff of His Excellency the Governor including Private Secretary	..	..	..	1,062 2 0
20. Police—Special Police—				
Travelling Allowance	..	..	..	150 6 0
Hill Allowance	..	..	..	226 12 5
Contingencies—				
Service Postage	..	..	..	110 0 0
Do. Telegrams	..	..	..	14 2 0
Carriage of Records	..	..	..	80 2 0
Other Contingencies	..	..	..	9 1 6
24. Medical—Medical Establishment—				
Surgeon to His Excellency the Governor	..	..	..	361 14 0
Grand Total ..	10,904 10 5	8,147 0 8	8,096 11 11	29,162 14 11

Statement of recoveries and savings in connection with the move of Government to the Hills in 1895.

Amount of savings effected on account of Presidency allowance and house-rent undrawn by the Joint and Under Secretaries of the Public Works Department ..	..	..	..	752 2 1
Amount recovered as house-rent for clerks' quarters at Ootacamund	195 6 3	220 2 10	408 0 10	823 9 11
			Total ..	1,575 12 0

CHIEF ENGINEER
FOR IRRIGATION.
30 MAR. 96
1232

Govt. of {1896} Madras.

FINANCIAL.

Issued

Recd. Encl.

G.O., No. 161, 12th March 1896.

MARCH.

Move to the Hills.

Directing that the statement showing the expenditure incurred on account of the move of Government offices to the Hills in 1895 be forwarded to the Home Government.

Order thereon:- No. 1109 W d/ 27th March 1896

Communicated to the Chief Engineer for Irrigation and the Consulting Engineer for Railways
(True Extract)

Under Secretary to Govt., P.W.D.

D.E.I.

E.I.

Record

refer Ltr.
R.N. 82-of 2-4-96

ICCS
30/3

Rueh
10/4

The Chief Engineer for Irrigation
" Consulting Engineer
for Railways.

× 1109 W. d/ 27th March 1896.
G.O. 218 Fınl d/ 16 March/94 Para 3

R 82/96

No 1812 C. d/ 2-4-96.

~~From~~ We

To I/R.

The undersigned has the honor to invite attention to the orders of Government on the subject of taking up clerks to Ootacamund who are unencumbered with families. The undersigned is aware that it is not always possible to select clerks without families, but the expense may be reduced by curtailing travelling expenses within reasonable limits. e.g. If a clerk entitled to second class railway accommodation charges for his wife and 1 child he can, under the Travelling Allowance rules, recover from Govt. the following amounts

	Rs as p
For himself Double 2nd class railway fare	20-8-0
By road	16-0-0
For his wife	30-0-0
For 1 child 12 years old	30-0-0
Total	96-8-0

2. The actual cost for a clerk taking up these members of a family may be estimated as follows

3 Second class tickets by railway	30-12-0
Luggage by railway	10-0-0
3 carts	24-0-0
Total	64-12-0

3 There is thus a saving of Rs 31-12-0 and it is considered that if the travelling allowance of clerks entitled to 2nd class railway accommodation be restricted to Rs 96-8-0 as shewn above, there will be no hardship and the orders of Govt will be respected.

4. If it be proposed in any case to exceed the maximum here prescribed it would be better, having in view the repeated orders of Government,

Many clerks would content themselves with 2 carts -

not to take up a clerk who professes himself dissatisfied with the travelling allowance here suggested as the maximum.

(Sd) &c
W.

No 149 of 9-4-96

R

Noted and forwarded to R.

(Sd) R.R.E. &B
"J"

R

WSk

9/4/96

Later case
R149 D/ 20-5-98
R65 D/ 3-4-97
R82 D/ 2-4-96

Indexed 21/4

4

Government (1897) of Madras.

FINANCIAL.

Recd. } 1897. Enclosures
Regd. } Spare copies

G.O., No. 247, 20th March 1897.

MARCH.

Cost of the move of Government to the Hills in 1896.

Forwarding to the Right Hon'ble the Secretary of State for India a statement showing the —; and drawing the attention of the Secretary to Government, Public Works Department, to the increased expenditure in that department.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—the following paper :—

Statement showing the expenditure incurred on account of the move of Government Offices to the Hills in 1896.

Details of Expenditure.	Chief Secretariat.	Revenue Secretariat.	Public Works Secretariat.	Total.
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Travelling Allowance—				
Members of Council	935 12 0	..	..	935 12 0
Secretaries	127 12 0	127 12 0	403 4 0	658 12 0
Under Secretaries and Assistant Secretaries	255 8 0	127 12 0	127 8 0	510 12 0
Total ..	1,319 0 0	255 8 0	530 12 0	2,105 4 0
Assistant and Clerks—				
Travelling allowance	1,602 0 0	1,404 4 0	1,789 0 0	4,795 4 0
Hill allowance	3,307 3 4	2,990 1 8	3,693 0 0	9,990 5 0
Total ..	4,909 3 4	4,394 5 8	5,482 0 0	14,785 9 0
Telephone Clerk—				
Travelling allowance	44 5 4	44 5 4	44 5 4	133 0 0
Hill allowance	54 8 0	54 8 0	54 7 11	163 7 11
Total ..	98 13 4	98 13 4	98 13 3	296 7 11
Servants and Peons—				
Members' peons. { Travelling allowance	394 2 0	..	..	394 2 0
Members' peons. { Hill allowance	421 0 2	..	..	421 0 2
Other servants .. { Travelling allowance	590 12 0	386 0 0	477 4 0	1,454 0 0
Other servants .. { Hill allowance	706 1 1	449 7 3	484 12 5	1,640 4 9
Temporary clerks and peons	103 3 2	293 12 2	14 10 8	411 10 0
Total ..	2,215 2 5	1,129 3 5	976 11 1	4,321 0 11
Contingencies—				
Service Postage	756 7 0	725 14 0	1,023 1 6	2,505 6 6
,, Telegrams	60 6 0	14 4 0	289 7 0	364 1 0
Peons' clothing	644 3 4	459 2 9	13 2 0	1,116 8 1
Carriage of records	838 7 3	745 12 0	404 5 6	1,988 8 9
Other contingencies	216 4 6	81 6 0	204 9 7	502 4 1
Total ..	2,515 12 1	2,026 6 9	1,934 9 7	6,476 12 5
Total Secretariat ..	11,057 15 2	7,904 5 2	9,022 13 11	27,985 2 3
Personal Staff of His Excellency the Governor, including Private Secretary	..	..	..	907 2 0
20. Police—Special Police—				
Travelling allowance	..	..	..	227 12 0
Hill allowance	..	..	..	356 8 10
Contingencies—				
Carriage of records	..	..	..	68 5 0
24. Medical—Medical establishment—				
Surgeon to His Excellency the Governor	..	..	..	361 14 0
Grand Total ..	11,057 15 2	7,904 5 2	9,022 13 11	29,906 12 1

Statement of recoveries and savings in connection with the move of Government to the Hills in 1896.

	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Amount of savings effected on account of Presidency allowances and house-rent undrawn by the Joint and Under Secretaries of the Public Works Department ..	..	..	..	919 14 5
Amount recovered as house-rent for clerks' quarters at Ootacamund	429 5 10	162 11 2	369 0 11	961 1 11
			Total ..	1,881 0 4

6

No. 524.

Forwarded to the Chief Secretary to Government, Financial Department, with reference to official memorandum No. 1831, dated 26th October 1885.

FORT ST. GEORGE,
15th February 1897.

(Signed) F. C. HARRISON,
Offg. Accountant-General.

ORDER—No. 247, Financial, dated 20th March 1897.

The statement will be forwarded to the Home Government.

2. The total cost of the move of Government to the Hills in 1896 was Rs. 744 in excess of the cost in the previous year :—

	RS.
1896	29,907
1895	29,163

Deducting the amount recovered as house-rent from clerks and savings arising from the undrawn Presidency allowance and house-rent of the Joint and Under Secretaries to Government, Public Works Department, the expenditure stands at Rs. 28,026 against Rs. 27,587 in 1895. The increase appears mainly under "Hill allowance to Assistants and clerks" and under "Contingencies." The largest excess under both items occurred in the Public Works Secretariat, where the charges on account of *travelling* as well as *hill allowance* were higher than those in either of the other departments. There was a satisfactory reduction in the travelling allowance drawn by Assistants and clerks in the Revenue Secretariat. The attention of the Secretary to Government, Public Works Department, will again be drawn to paragraph 3 of G.O., No. 218, Financial, dated 16th March 1894, in view to steps being taken to reduce the expenditure in this direction as much as possible.

(True Extract.)

J. F. PRICE,
Chief Secretary.

To the Departments of the Secretariat.
,, Accountant-General.

Exd. A. Raitt.

CHIEF ENGINEER
FOR IRRIGATION.
1 APR 1897
No. R63/1

Public Works (1897) Department.

CURRENT No. 63

[illegible]

Urgent

Order

From The Secretary to Govt. P.W.D.

No. 1829C

Dated 31.3.97

Received 1.4.97

Enclosures 1

Spare copies

SUBJECT.

Move of Govt. to Ootacamund this season — Requests to forward a statement of expenses to be incurred by clerks &c to be taken during the —

Draft reply put up for approval —

[illegible] 1/4/97

Show matter after — registry [illegible]

BACK PAPERS.

No.	Date.

FURTHER PAPERS.

No.	Date.
Io 194	2-4-97
R 65	3-4-97
R 144 W	20-5-98

---

urgent 8/

No. 1829C

Government of Madras.

PUBLIC WORKS DEPARTMENT.

Madras, 31st March 1897.

Office Note.

From

W.

To I

Copy attached

In G.O. 247 Financial d/20 March/97, the attention of the Secretary to Government P.W.D. is drawn to the excessive expenditure incurred in last and previous years in the Public Works Secretariat in connection with the move of the Government to the Hills, and he is directed to take steps to reduce the expenditure in this direction as much as possible.

2. The Secretary accordingly requests that the Joint Secretaries in the Irrigation and Railway Branches will aid him in carrying out the Orders of Government. This may in some measure be done by taking to the Hills Clerks on small salaries and those without families, so far as this is practicable. If families are taken travelling allowance should be restricted to Wife and one other adult member. The sanctioned scale of travelling allowances

is

9

is so fixed that with these members, and including the Officer himself, there would be a liberal margin over for additional members, but if the family is so large that this margin is insufficient to cover the outlay involved, the Clerk with such a family should *ipso facto* be disqualified, unless he voluntarily accepts the restriction of travelling allowance as above indicated.

3 The Secretary will be obliged if the Joint Secretaries will be so good as to act on these suggestions, and submit to the Secretary a statement showing the following particulars in regard to establishments to be taken to the Hills this season.

(1) Name of each Assistant or Clerk.

(2) Rate of pay.

(3) Members of family for whom travelling allowance will be charged.

4. These statements will, after review, be communicated to the Examiner for guidance in audit

5. It is hoped that similar care will be taken during the year in restricting expenditure under all heads of contingencies chargeable to the Ootacamund accounts e.g. postage, telegrams, &c.

(1)

(2)

(3)

Entd
ICS
1/4/97

31/3/97
W.

RS.

CHIEF ENGINEER
FOR IRRIGATION.
1-APR. 1897
No. R63

D/

E. I. Form No. 22—2,000—8-8-96.

GOVT. OF MADRAS. 1897. P. W. DEPT.

CHIEF ENGINEER FOR IRRIGATION.

Jt. Secy Govt. Rvd. I. B.

Madras, 2 April 1897.

OFFICE NOTE No. 94

Circulation Register.

To	From	Despatch Date.	Receipt Date.
W.	I.	2-4-97	

Later Case
R65 of 3-4-97
R149 of 20-5-98

KEEP-WITH.

No. , dated 189 .

Your office note No 1829.C. of 31st March 1897.

2. The following is the Establt that it is proposed to take up to the Hills this season by the Jt Secy Govt. P.W.D. Irrign. Branch.

(1) Clerk – Mr. Abdur Razack Saib – Pay Rs 75 per mensem. Members of his family to accompany him – Two adult children

(2) Draughtsman – P. Dhurtharajulu Naidu – Pay Rs 50. per mensem. Members of his family to accompany him – wife and one ~~adult~~ child under 12 years of age.

(3) Four Peons.

(Intd) T. J. W.

W. H.

I

D. E. I.

Indexed

Public Works (189 7/4) Department.

CURRENT No. 65

Order

From The Secretary to Govt. P.W.D

No. 1945C

Dated 3 · 4 · 97

Received 5 · 4 · 97

● *Enclosures*

Spare copies

SUBJECT.

Establishment accompanying the Joint Secretary to Govt. P.W.D. Irrigation Branch — Approves of the statement of — this season to the Hills

Fin: allowance of 50 tikts proceeding to the Hills might not be applied for.

D.E.9

WH 8/4 E.9

Record

Indexed LCES 5/4/97

9/4/97

P.S. 8/4/9[illegible]

[illegible] 8/4

BACK PAPERS.

No.	Date.
394 M	2-4-97

FURTHER PAPERS.

No.	Date.
R 14 gh	20.5.98

VB No. /945C

Government of Madras.

PUBLIC WORKS DEPARTMENT.

MEMORANDUM.

Dated Madras, 3rd April 1897.

Office note from the Joint Secretary to Government, P. W. D., Irrigation Branch, No. 94 dated 1st April 1897.

Approved and communicated to the Examiner, P. W. Accounts, for guidance in auditing claims to allowances.

C. H. B. Burlton.
Under Secretary

Copy to the Joint Secretary,
Irrigation Branch

Exd. MG

[P. W. 41.
500—13-3-97.]

CHIEF ENGINEER
FOR IRRIGATION.
5 - APR. 1897
No. 165

13

Government {1898} of Madras.

FINANCIAL.

Recd. } 1898. *Enclosures*

Regd. *Spare copies*

G.O., No. 324, 29th March 1898.

MARCH.

Move of Government Offices to the Hills.

Forwarding, with remarks, to the Home Government, a statement showing the expenditure incurred on account of the — in 1897.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

Read—the following paper:—

Statement showing the expenditure incurred on account of the move of Government offices to the Hills in 1897.

Statement showing the expenditure incurred on account of the move of Government offices to the Hills in 1897.

Details of Expenditure.	Chief Secretariat.	Revenue Secretariat.	Local and Municipal Secretariat.	Public Works Secretariat.	Total.
	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Travelling Allowance—					
Members of Council	935 8 0	..	..	..	935 8 0
Secretaries	127 12 0	127 12 0	127 12 0	354 4 4	737 8 4
Under Secretaries and Assistant Secretaries	176 0 0	127 12 0	..	428 0 0	731 12 0
Officer on special duty	..	127 12 0	..	..	127 12 0
Total ..	1,239 4 0	383 4 0	127 12 0	782 4 4	2,532 8 4
Assistants and Clerks—					
Travelling allowance	1,485 8 0	2,245 0 0	266 0 0	1,844 0 0	5,840 8 0
Hill allowance	3,381 4 1	3,904 15 1	543 14 5	3,401 14 5	11,232 0 0
Total ..	4,866 12 1	6,149 15 1	809 14 5	5,245 14 5	17,072 8 0
Telephone Clerk—					
Travelling allowance	18 4 0	18 4 0	18 4 0	18 4 0	73 0 0
Hill allowance	7 12 5	7 12 5	7 12 5	7 12 4	31 1 7
Total ..	26 0 5	26 0 5	26 0 5	26 0 4	104 1 7
Servants and Peons—					
Members' peons. Travelling allowance	363 14 0	..	..	..	363 14 0
Members' peons. Hill allowance ..	429 3 11	..	..	..	429 3 11
Other servants .. Travelling allowance	531 6 0	402 12 0	179 4 0	447 11 6	1,561 1 6
Other servants .. Hill allowance ..	664 2 5	495 8 9	214 1 11	530 12 1	1,904 9 2
Temporary clerks and peons	114 2 8	328 5 2	19 0 11	19 1 1	480 9 10
Temporary officer on special duty—					
Travelling allowance	..	183 12 0	..	..	183 12 0
Hill allowance	..	306 12 3	..	..	306 12 3
Total ..	2,102 13 0	1,717 2 2	412 6 10	997 8 8	5,229 14 8
Contingencies—					
Service Postage	857 5 6	710 0 0	630 9 0	1,346 13 0	3,544 11 6
„ Telegrams	56 7 0	33 11 0	62 11 0	236 15 0	389 12 0
Peons' clothing	627 12 0	312 9 4	309 2 1	14 14 4	1,264 5 9
Carriage of records	936 6 0	788 1 3	171 2 9	544 2 3	2,439 12 3
Other contingencies	120 0 0	46 11 3	90 11 0	96 7 4	353 13 7
Total ..	2,597 14 6	1,891 0 10	1,264 3 10	2,239 3 11	7,992 7 1
Total Secretariat ..	10,832 12 0	10,167 6 6	2,640 5 6	9,290 15 8	32,931 7 8
Personal Staff of His Excellency the Governor, including Private Secretary	..	..	..	..	831 14 0
20. Police—Special Police—					
Travelling allowance	..	..	..	..	347 12 0
Hill allowance	..	..	..	..	345 12 5
Contingencies—					
Service Telegrams	..	..	..	..	13 11 0
Peons' clothing	..	..	..	..	0 15 0
Carriage of records	..	..	..	..	65 1 0
Other contingencies	..	..	..	..	1 8 0
24. Medical—Medical Establishment—Surgeon to His Excellency the Governor	..	..	..	..	186 14 0
Grand Total ..	10,832 12 0	10,167 6 6	2,640 5 6	9,290 15 8	34,724 15 1

Statement of recoveries and savings in connection with the move of Government to the Hills in 1897.

	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.	RS. A. P.
Amount of savings effected on account of Presidency allowance and house-rent undrawn by the Joint and Under Secretaries of the Public Works Department	..	..	..	..	1,447 1 9
Amount recovered as house-rent for clerks' quarters at Ootacamund ..	294 9 1	454 13 6	73 2 10	397 11 11	1,220 5 4
				Total ..	2,667 7 1

No. 562.

Forwarded to the Chief Secretary to Government, Financial Department, with reference to official memorandum No. 1831, dated 26th October 1885.

FORT ST. GEORGE,
15th February 1898.

(Signed) F. C. HARRISON,
Accountant-General.

ORDER—No. 324, Financial, dated 29th March 1898.

The statement will be forwarded to the Home Government.

2. The total charges on account of the move of Government to the Hills in 1897 amounted to Rs. 34 725, against Rs. 29,907 in 1896. Deducting the amount recovered as house-rent from clerks and savings arising from the undrawn Presidency allowance and house-rent of the Joint and Under Secretaries to Government, Public Works Department, the expenditure stands at—

	RS.
1896	28,026
1897	32,058

3. The figures for the latter year were, however, increased by the new charge (Rs. 2,640) consequent on the appointment of additional Secretary in the Local and Municipal Department and the expenditure in this department was raised by the establishment taken to Ootacamund to deal with plague correspondence. In the expenditure debited to the Revenue Department, there were two abnormal items, viz., the famine establishment, the cost of which may be approximately placed at Rupees 1,500, and the officer employed on special duty in connection with tenancy question and his establishment, the direct cost of which amounted to Rs. 618. Deducting the foregoing items, the net cost of the move of Government to the Hills in 1897 was Rs. 700 below that of 1896. The Chief Secretariat charges showed a decrease, whilst those of the Public Works Secretariat rose under the item of *Contingencies*, the figures for the Revenue Department being almost stationary after allowing for the abnormal charges mentioned above. The charges on account of travelling allowance to Assistants and clerks in the Public Works Department are still higher than in the other Secretariats and the attention of that department will be drawn to the following orders:—

G.O., No. 247, Financial, dated 20th March 1897, paragraph 2.
" " 161 " " 12th " 1896 " 1.
" " 201 " " 28th Feb. 1895 " 3. — not commd
" " 218 " " 16th March 1894 " 3. Est - Copy of G.O. 218 d/ 16/3/94 obtained from W. Office & printing

(True Extract.)

A. T. ARUNDEL,
Chief Secretary.

27/5/98.

To the Revenue Department.
" Public Works Department.
" Local and Municipal Department.
" Accountant-General.

Exd. A. Raitt.

1/

15/

Public Works (1898) Department.

CURRENT No. 149.W.

From Govt. P.W.D.

Order

No. 1298.W.

Dated 20.5.98

Received 21 — Do —

Registered

Enclosures 1 s.c

Spare copies

SUBJECT.

Move of Govt. Offices to the Hills — Conveying the remarks in G.O. No. 324 d/ 29 3/98 forwarding with remarks, to the Home Govt. a statement showing the expenditure incurred on account of the — in 1897.

Papers

ICS 21/5/98

BACK PAPERS.

No.	Date.
R65	3-4-97
I94	2-4-97
R63	31-3-97
I149	9-4-96

FURTHER PAPERS.

No.	Date.

E.I. Form

PUBLIC WORKS DEPARTMENT.

PROCEEDINGS OF THE MADRS GOVERNMENT.

Read the following:-

Proceedings of Government in the Financial Department, No. 324, dated 29th March 1898.

Order thereon:- No 1298 W d 20-5-98

It is observed that the sum of Rs. 1844 on account of travelling allowance to Assistants and clerks in the P.W. Secretariat is made up as follows:-

General Secretariat, 1 Chief Assistant and 5 clerks - -	Rs. 969
Irrigation Branch, 2 clerks - - -	" 356
Railway Branch, 1 Assistant and 2 clerks -	" 519
Total	Rs. 1844

Taking 1 Chief Assistant, who is allowed double first class fare by Railway, as equal to two clerks, the average cost per clerk is as follows:-

General Secretariat	- Rs. 138 per clerk
Irrigation Branch	- " 178 -do-
Railway Branch	- " 173 -do-

i.e. Each clerk of the Irrigation Branch cost Rs. 40 and of the Railway Branch Rs. 35 more than a clerk of the General Secretariat. The attention of the Joint Secretaries of those branches is called to the matter in view to the charges being reduced on the return journey to Madras, and in future years.

(True Extract)

E. S. Roberts

For Secretary to Government.

To

The Financial Department.
" P.W.D., Irrigation Branch.
" -Do- , Railway Branch.

CHIEF ENGINEER
FOR
21 MAY 1898
149-W

E.I. Form No. 4 (a)—500—14-4-93.

H.E. the Govr

Public Works Department,
Irrigation Branch.

Submitted through the Chf Engr. PWD

Read the following :—

Re: Reduction of Travelling allowance of Ooty Establt

Flagged m

G.O. No 1298.W. d/20th May 1898

General Branch.

	Pay	Ooty allowce per mensem	Trav. allowce Madras to Ooty
Chf Asstt	650	100	157
1 Clerk	160	70	36.8.0
1 do	85	42.8	66.8.0
1 do	55	30	96.8.0
1 do	45	30	66.8
1 do	35	30	66.8
1 do	30	30	81.8
Total for clerks		332.8	571

Railway Branch

	Pay	Ooty allowce per mensem	Trav. allowce Madras to Ooty
2nd Asstt	170	75	66.8
1 clerk	36	30	96.8
1 do	28	28	66.8
Total for clerks		133	229.8

(Single journey)

Irrigation Branch.

	Pay	Ooty allowce per mensem	Trav. allowce Madras to Ooty
1 Clerk	80	40	96.8
1 Draughtsman	50	30	81.8
Total		70	178

FOR ORDERS.

With reference to G.O No 1298 W d/20 May 1898. I beg to submit that the comparison between the travelling allowance charges of my office establishment and of the General Branch Establishment is not fairly made. If the Chief Assistant is to be rated as a clerk he should be counted as one man not two – This would bring the average for the General Branch to Rs 81.9.0 – against Rs 89 for my office – For convenience I give the details of the charges for the three offices in the margin.

I am allowed but one clerk and must select an experienced man and one who can stand the climate. I doubt if the draughtsman's allowances should be charged wholly to my office. His business is to do urgent drawing

FOR ORDERS.

and estimating work for the three offices and his spare time is devoted to assisting the clerk. These two men have to work until 7 or 7½ o'c every evening. The clerk whose pay is Rs 80 has been getting Rs 96½ travelling allowance: the draughtsman whose pay is Rs 50 has been drawing Rs 81½. These allowances have been granted under rules approved by Government. If the limit is considered too high I submit it is for Government to reduce it and that any new rule should not come into force until next year.

Flagged R. para 3.

There is another point of view, and in my opinion the only fair one, from which the comparative cost of the offices should be considered. Assuming the office establishments to stay at Ootacamund six months and the cost of the down-journey to be the same as for the up-journey the General Branch office costs Rs 3137 or Rs 448 average for each clerk, the Railway office Rs 1257 or Rs 419 average for each, and the Irrigation office Rs 776 or Rs 388 average for each clerk. If reduction is demanded the Irrigation office is not the one on which to begin.

W. Hughes
Joint Secy to Govt. P. W. D.
Irrign. Branch

7th June 1898.

[43/500.]

Public Works DEPARTMENT.

~~G. No.~~ Read Note for orders by the Joint Secretary, Irrigation Branch dated 7th June 98

HIS EXCELLENCY THE GOVERNOR.
THE HON'BLE SIR HENRY BLISS, K.C.I.E.
~~THE HON'BLE MR. GROSE, C.I.E.~~
Through the Chief Secretary.

SUBJECT.

Ootacamund allowances.

FOR ORDERS.

Note by the Secretary

× Attached.

It is observed that the note in the Irrigation Branch goes beyond the terms of the reference, and raises administrative questions which it does not seem necessary to enter upon in the present connection. The order in the Financial Department says that "the charges on account of travelling allowance to Assistants and Clerks in the P.W.D. are still higher than in the other Secretariats", and attention is called to this matter only. I shall therefore confine my remarks to the point at issue, and to the year under review, which is that of 1897 and not 1898 as assumed in the Irrigation Branch note.

○ Flag. I

Ho.

R/S
21.6.98

No useful comparison can be drawn which mixes up the Travelling allowances of the Chief Assistant with those of the clerks. The Chief Assistant is put into the Second class under the Madras Hill Allowance Code, and is allowed First class fares by rail for himself and family, while clerks are allowed only Second class fares. Mr. Parsons was under the rules entitled to charge the Government Rs 560 for both journeys, i.e. up and down. He actually charged Rs 214 only although his expenses were, he assures me, much more. In the Revenue Department the Chief Assistant drew Rs 289.

× Maximum for each journey is = Rs 280 - vide Rule 4 of Hill Allowance Code -

As regards the clerks, the following statement shows the amounts drawn by each man in the P. W. and Revenue Departments as compared with the maximum admissible under the rules. I have not been supplied with the figures for the Chief Secretariat.

Statement.

No.	Names	Amount actually drawn Rs	a	Maximum admissible Rs.
	Revenue Secretariat			
1	C. Ratnavelu Mudaliar	163	"	Rs 322-0-0
2	P. Narayana Menon	193	"	
3	M. R. Narasimha Aiyangar	208	"	
4	N. Kuppuswami Aiyar	163	"	
5	S. Krishna Aiyar	178	"	
6	K. P. Sankunni Menon	133	"	
7	Muthiya Mudaliar	163	"	
8	A. Selvanada Pillai	73	"	
9	T. V. Narayanaswami Mudali	133	"	
10	P. Chinnaswami Chetti	133	"	
	Total	1540	"	

Average for each clerk Rs 154-0-0

No.	Names	Amount actually drawn Rs	as	Maximum admissible Rs
	P.W.D. General & Marine Secretariat			
1	Mr. Lyons & Jayarama Mudaliar	193	"	Rs 322-0-0
2	P. Vaidyanatha Aiyar	163	"	
3	C. R. Ratnaswami Aiyar	193	"	
4	T. S. Ramaswami Aiyar	73	"	
5	J. V. Subrahmanya Aiyar	133	"	
	Total	755	0	
	Average for each clerk. Rs	151-0-0		
	P. W. D. Railway Branch			
1	Mr. J. G. Calder	193	0	Rs 322-0-0
2	P. Aparanji Pillai	193	0	
3	Ramanjulu Naidu	133	0	
	Total	519	0	
	Average for each clerk Rs.	173-0-0		
	P. W. D. Irrigation Branch			
1	Abdur Razaack Sahib	193	"	Rs 322-0-0
2	P. Dharmarajulu Naidu	163	"	
	Total	356	0	
	Average for each clerk Rs.	178-0-0		

It will

It will be seen from this statement that the average per clerk in my office is only Rs 151 as compared with Rs 178 in the Irrigation Branch, Rs 173 in the Railway Branch and Rs 154 in the Revenue Department.

It is understood that the Chief Secretariat is fortunately supplied with a number of Malayali clerks whose social customs do not render marriage at an early age compulsory, as is the case with Hindus of other denominations. It thus happens that the Chief Secretary is able to calculate on bringing to Ootacamund a certain proportion of bachelor clerks. How the expenses are kept down in other cases I am not in a position to say. But as regards my own office, it has been the custom of my predecessor and of myself to restrict the charges for families to 2 adult members.

The question, however, is whether, seeing that the rules make a more liberal allowance, the Secretary is quite justified, on his own

responsibility.

responsibility, in curtailing this allowance. It would, it is submitted, be better to revise the rules, if the Government is of opinion that they are unduly liberal. This would obviate the repeated objections contained in the Financial Department orders year by year.

N.S.

20.6.94

W

24

Financial (1898) Department.

CURRENT No. 1745

From The P. W. Dept.
Railway Branch

Order

No. 48. R. M. / O

Dated 22d. June 1898
Received do
Registered 23. "
Enclosures —
Spare copies —

SUBJECT.

Stating that the expenditure incurred in the Ry Branch on account of move of Govt. to the Hills is debitable to an Imperial, & not to a Provincial grant.

BACK PAPERS.

G.O.	No.	Department.	Date.
324	29·3-98		
247	20·3-97		
164	12·3-96		
201	28·2-95		
218	16·3-94		

FURTHER PAPERS.

G.O.	No.	Department.	Date.

Form No. 6.

Annex No. 174.5

Public Works Department,
Railway Branch.

OFFICE NOTE No. 48 R.No.
0

Dated 22d June 1898

From

The Joint Secretary to Government, P. W. D. (Railway Branch),

To

The Honourable the Chief Secretary to Government,
Financial Department.

A

My reply to G. O. Financial No. 324, dated 29th March 1898, is that all expenditure incurred in the Railway Branch of the Public Works Department is debitable to an Imperial, and not to a Provincial grant, and has been budgeted for in due course.

Francis J. E. Spring

R. 21/6/98

26

[G. / 25 A]
8-12-97.

Financial DEPARTMENT.

C. No 1745.

SUBJECT.

Move to the Hills.

FOR ORDERS.

A

G.O. No. 324 Finl., dated 29th March 1898, reviewed the account of the expenditure incurred in connection with the move of Govt. to the Hills in 1897, and para. 5 called the attention of the P.W.D. to the comparatively large expenditure on travelling allowance to Assistants and clerks in that department and to previous orders in which the attention of that department had been drawn to the necessity for keeping down the cost of its Assistants and clerks.

The Joint Secretary to Govt., P.W.D., (Railway), replies to this G.O. by stating that all expenditure incurred in the Railway branch of the P.W.D. is debitable to an Imperial and not to a Provincial grant, and has been budgetted for in due course.

It is respectfully submitted that it is not the question of budget grant but the question of total expenditure which is dealt with in the Financial

D.P.W. File No. 20

Order. These returns are furnished to the Secretary of State in accordance with Lord Hartington's Despatch No. 19, dated 25th August 1881, and the expenditure should ~~[illegible]~~ And include all expenditure incurred in the move of Govt. to the Hills.

It is observed that the G.O. to which the Joint Secy for Railways replies in his office note was communicated to the P.W.D. (General Branch) which, it would appear from other papers now in the Financial Dept, is considering the subject.

Subd. that the Joint Secy's Office note may be transferred to the P.W.D. (General Branch)

C.W.S.
5/7/98

Yes.
[illegible]
5/7/98

No 1428 D/6th July 1898.

Transferred to the Public Works Department

[illegible]
Chief Secretary

C.W.S.
5.7.98.

Office
General Branch

Await return of the P.W. papers now in the Finl. Dept.
RS

Note
The matter has been dealt with in a note for orders in the P.W. Dept. Shlg. circulate this to the Financial Dept. before the
RS
9 Feb 98

Statement of Travelling allowances for 1897 of Chief Secretariat clerks :-

No.	Names	Amount actually drawn Rs	As	Maximum admissible	
1	N. S. Tirumala Aiyangar	73	"	Rs 322	
2.	V. Sekhara Menon	133	"		
3	Mr. A. M. Peris & Mr. L. A. Cammiade	109	8		
4	N. Venkatakrishna Rao	109	8		
5	M. Narayanan	73	"		
6	T. Shunmugham Mudali	73	"		
7	S. Panchapagesa Aiyar	133	"		
8	P. Venkataramanayya and Mr. J. J. Henseman	154	8		
9.	R. Chakrapani Rao	73	"		
10.	V. Ramaswami Nayudu	73	"		
11.	A. K. Kunhunni Menon	73	"		
12.	V. K. Krishnan Nambiyar	73	"		
13.	K. Parthasaradhi Aiyangar	73	"		
	Total	1223	8		
	Average for each clerk Rs	94-1-10			
...	Mr. C. A. Wilkinson (2nd asst.)	73	"	322-0-0	Drew no Hill Allowance
	Total including S. A.	1296	8		
	Average for each including S. A. Rs	92-9-9			
...					

Statement Comparing the amounts of Travelling Allowan of Assistants and Clerks of the Several Departments of the Secretariat from 1887 to 1897.

Year	Chief Secretariat	Local & Municipal Secretariat	Revenue Secretariat	Public works Secretariat	Total.
1887	1,581	.	2,051	1,111	4,743
1888	1,856	.	2,296	1,061	5,213
1889	1,873	.	1,800	1,702	5,375
1890	2,002	.	2,112	1,412	5,526
1891	2,191	.	2,308	2,085	6,584
.	9503		10,567	7371	27441
Average 5 Years.	1,901	.	2,113	1,474	5,488
* 1892	1,228	.	1,729	1,358	4,315
1893	1,314	.	1,719	2,061	5,094
1894	1,290	.	1,696	1,385	4,371
1895	1,528	.	2,273	1,706	5,507
1896	1,602	.	1,404	1,789	4,795
1897	1,486	266	2,245	1,844	5,841.
	7220		9337	8785	25608
Average 5 years	1,444	54	1,867	1757	5122
	16723		19904	16156	53049
Average 10 Years omitting 1892	1,672	.	1990	1616	5305

* Only Four months' Stay.

3/8

Statement Comparing the amounts of Hill allowance of Assistants and Clerks of the Several Departments of the Secretariat from 1887 to 1897.

Year	Chief Secretariat	Local & Municipal Secretariat	Revenue Secretariat	Public Works Secretariat	Total.
1887	4,808	.	3,274	2,924	11,006
1888	5,093	–	3,423	2,368	10,884
1889	5,116	.	2,881	2,268	10,265
1890	5,427	.	3,290	2,566	11,283
1891	5,442	.	3,408	2,968	11,818
Average 5 years	5,177	.	3,255	2,619	11,061
× 1892	2,166	.	2,080	1,920	6,166
1893	2,976	.	3,222	2,947	9,145
1894	2,816	.	2,933	3,132	8,881
1895	2,961	.	2,692	3,230	8,883
1896	3,307	.	2,990	3,693	9,990
1897	3,381	544	3,905	3,402	11,232
Average 5 years	3,088	-	3,148	3,281	9,626
Average 10 years omitting 1892	4133	.	3,202	2,950	10,339.

× only 4 months' Stay

asd 3/8/98

Wd W4

[G./74]
1,000—3-9-97

31

Financial Dept:

NOTE FOR THE CHIEF SECRETARY.

The notes in the P.W. Dept: flagged VIII raise the question of the amount of travelling allowances drawn by Secretariat clerks in the various departments which come up to Ootacamund. From the table in that note it will be seen that last year the following was the average rate per clerk in each department for both journeys:-

Revenue Secretariat	Rs. 154 ✓
P.W.D., ~~Joint~~ General & Marine	" 151 ✓
-do- Railway	" 173 ✓
-do- Irrigation	" 178 ✓

A similar table drawn up for the Chief Secretariat (flagged VII) shows the average rate ~~in the Chief Sectt.~~ at Rs. 92-9-9. In the P.W.D. note the fact is mentioned that the Chief Sectt. has a number of Malayalee clerks whose social customs do not render marriage at an early age compulsory and that it is thus able to bring to Ootacamund a certain proportion of bachelor clerks. But independently of this, it is thought that the foregoing figures show that the travelling allowances granted in the P.W.D. ~~[illegible]~~, Railway and Irrigation Branches have been ~~[illegible]~~ liberal.

2. The Secy. to Govt., P.W.D., states that as regards his own office it has been the custom to restrict the

It is really a question of numbers. Where the Chief Sect. brings up a number of lowly paid clerks as it can do from the nature of its work this is not possible in the Irrigation & Ry. Branches which have one or two clerks each. They must bring up better all round men i.e. more highly paid clerks.

[illegible].18/9

charges for families to 2 adult members. He is doubtful however whether seeing that the rules make a more liberal allowance, a Secretary is justified on his own responsibility in curtailing this allowance and states that it would be better to revise the rules if the Govt. is of opinion that they are unduly liberal. This would, it is pointed out, obviate the repeated objections contained in the Financial Dept. orders year by year.

3. The rules as regards travelling expenses are contained in section 4 of the Madras Hill Allowance Code. ~~It will be seen that~~ All clerks come under the third and fourth classes and are therefore entitled for each journey to Rs.36/8 for themselves, to Rs.30 for wife and for each child not less than twelve years old and to Rs.15 for each child less than twelve but not less than three years old, subject to a maximum of Rs.161.

4 Applying the rule which is observed in the P.W. Sectt., the maximum admissible is reduced from Rs.161 to Rs.96/8. It is thought that this maximum might be placed in round numbers at Rs.100. If this were done, the second class maximum should similarly be reduced to about Rs.175. Any changes in the Code, which was drawn up by the Govt. of India, would require that Govt's sanction.

5 As regards the reference in the

There can be no question about this but it will have to go to India.

7/8/97

36. 8
30
30
96. 8

It can not be done in the D.P.W. and be left undone elsewhere -

17.8.97

Rev. might be required to bring up less highly paid men to [illegible] perhaps D.P.W. Genl Branch -

17/8/97

The Dept which have a large number of clerks up here can apply these checks but not -

the P.W.D. note to the repeated objections contained in the Financial Dept. orders year by year, the statements flagged II and V compare the amounts of travelling and hill allowances of Assts. and clerks of the several departments of the Sectt from 1887 to 1897. It will be seen that whilst as regards travelling allowance the Chief Sectt. has reduced the average for five years from Rs.1901 to Rs.1,444 and the Revenue from Rs.2,113 to Rs.1,867, the Public Works has risen from Rs.1,474 to Rs.1,757. Similarly whilst hill allowances have been reduced for the same periods from Rs.5,177 to Rs.3,088 in the Chief Sectt, and from Rs.3,255 to Rs.3,148 in the Rev: Sectt., they have risen from Rs.2619 to Rs.3281 in the P.W. Sectt. There has doubtless been an increase of work all round and it is not contended that one department of the Sectt. has shared in this more than another. But the figure in the statement fully justify, it is submitted, the Financial Dept. orders year by year. The Chief Sectt. has made very great reductions and in fact made too sudden reductions in 1893, the effect of which is more or less still felt. We have however been able to bring up more clerks than we did before and this has been effected not by bringing up unmarried clerks - because this consideration can only enter into the question of travelling allowance - but by bringing up

34

up clerks on lower pay for routine work.

6 It is however thought that in addition to the reduction of the maximum, some good would be effected by a system of railway passes for clerks accompanying the Govt. to the Hills. With the approaching opening of the railway to Coonoor, this question appears to become more pressing. No reduction in travelling allowances need be made but instead of a clerk receiving double second class fare for himself and fixed rates for wife and children, he would receive a railway pass and a single fare in coin + the road mileage for himself and the difference between the rates admissible for wife and children and the amount of their railway fares. It is submitted that this question may be remitted to the Public Works Dept. for consideration and when it has been worked out, the question of the reduction of the maximum can be again taken up.

Circd.
16. 8. 98

No. 821 D, d/ 18th August 1898

To R

For favour of remarks on para 6 of the Financial Dept. note.

A.S.K.
18-8-98
D.W.

C.S.

Dr. to Joint Secretary of Railway –
/ 17. 8. 98.

If it could be arranged to give them warrants not coin it wd be a very good thing and I do not see why it should not be so arranged. Ask the R if it can tell us anything.

17/8/98

To.
P. W. D.
u. o.

I approve of the warrant system. It could be arranged without difficulty. I don't suppose though that the men would like it, if it is true that at present they draw 2nd cl. allowance and travel 3rd class.

But I do not see how any scheme can reduce its expenditure. It [illegible] bring up a small number of high class men. Moreover as I noted before, though I don't find any note in these papers, the Madras Govt. is not directly interested in any expenditure, the whole of it is met from an Imperial grant regularly budgeted for and sanctioned by the Govt of India.

F.J.S. 19/8/98

Circd vide [illegible] file

35

Public Works Department.

To

The Financial Department.

It will be seen from the note of the Joint Secretary Railway --- Branch that there will be no difficulty about the warrants, but this will not apparently effect any -- saving. The only way to save is to reduce the maximum as already suggested by the P.W.D.

2. Men are, it is believed, compelled to travel by a lower class in some cases in order to recoup themselves for the expense to which they are put by the exclusion, under office orders, of members of their family from the benefit of the travelling allowance rules. If warrants are issued, they will be applied for on behalf of every member of a family, and the expense to Government -- will then be more than it is at -- present.

3. As regards the bringing up of less highly paid men in the P. W. Department, it may be remarked that the men are selected with special reference to the work to be done on the Hills. The undersigned is of opinion that no useful comparison can be drawn between the work of

the

the various Branches of the P.W.D. and that of the Civil Secretariats. Besides being a Secretary, each P.W. officer is the controlling head of a Branch of the administration. He thus exercises dual functions for which there is no analogy in the Civil Departments.

C.S.

W. [illegible]

The Secy P.W.D. is also Secy Marine & Presidency Sanitary Board (3) Recd. Law Act, also taking of [illegible] Land Clerks [illegible]

Recd 24/8/98

[G./74]
1.000—3-9-97.

C 31/8
R 4/9

Card 2/9/98
R 3/9/98

Financial Department

NOTE FOR THE CHIEF SECRETARY.

Madras Hill Allowance Rules

Travelling Allowance

Please put up a copy of the Code

[illegible]
31/8/98

Orders appear to be required on two points:--

(i) the reduction of the maximum amount of travelling allowance admissible under the Hill Allowance rules

(ii) the introduction of the system of railway warrants.

As regards (i) please see para 4 of the previous notes flagged XXI

P.W.D. aniticipates no difficulty as regards (ii). If the warrant system were introduced, it is understood that each clerk would receive for each journey [illegible] the present rates minus the cost of a single railway fare, but plus a warrant. In other words a clerk would receive

For himself Rs.(36-8-0 - 10-4-0 x =)26-4-0 + a warrant.

For wife and each child not less than 12 years old Rs.(30 - 10-4-0 =) = 19-12-0 + warrant.

For each child less than twelve but not less than three years old Rs.(15 - 5-2-0 =) 9-14-0 + warrant.

The money maximum for the third and fourth classes proposed in para 4 of the note flagged XXI would then have to be reduced by the value of three full second class fares i.e. by

Rs.

vide para 3 of the note flagged XXI

x second class fare

Rs.30-12 and would come to Rs.69/4 or say Rs.70 in round numbers. Three full-rate second class ~~[illegible]~~ warrants would in addition be claimable by each clerk.

The foregoing are based on the present rates but the opening of the Nilgiri Railway to Coonoor will make another alteration and perhaps P.W.D. might ascertain what the figures will then stand at.

India's sanction will be required to these alterations.

CMS
29.8.98

H. M.

I am entirely in favour of the warrant system. It will check the class used and the numbers who travel. I do not think any alteration of the maximum is called for. It is for the Chief Acct to check ~~then~~ any abuse in the direction of bringing up too many followers ~~[illegible]~~. The question is whether India wd be induced to make any alteration in the above two respects.

30/8/98.

The allowances granted for t.a., especially of wives & children, seem very liberal — But as no allce is made for warm clothes I wd leave the maxima unaltered — The only change, in fact, to be made is the issuing of warrants. I don't see that this needs India's ~~[illegible]~~ sanction. ~~It does~~ does not affect the amt of the allowances one way or another, but is merely ~~[illegible]~~ ensures that they are not drawn unless earned

BS
2/9/98

As soon as the Ry opens to Coonoor the many allce made for carts will be materially modified & the ~~[illegible]~~) rates must be changed, maxima included — This will have to be seen to at once — I suppose the cart hire to Coonoor can be ascertained.

BS

---

attached

Send to Madras & get form printed
JLL
22.9.98.

Proof can go to me at Madras on 3rd

To AR
23.9.98

AR

Proof submitted

Financial Dept

Note for the P. W. D (Railway)

The form of Railway pass attached appears to be suitable. Will P. W. Dept. please communicate with the Railway authorities in view to the introduction of the scheme next year

CMS
21.9.98

22.9.98.

100 18-1-97.

PUBLIC WORKS SECRETARIAT,
RAILWAY BRANCH.

No. 425 R.M.

Station Madras. date 16 December 1898.

CHIEF SECRETARY
17 DEC. 1898
GOVERNMENT OF MADRAS

BL
Speak please
[illegible]

OFFICE NOTE.

From The Joint Secretary to Govt

To The Chief Secretary to Govt.

I append a specimen form of the requisition for Railway tickets for Members of the Madras Secretariat which it is proposed to introduce.

file of papers

The accompanying letter from the Agent and Manager, Madras Railway, will show the reasons for cutting out some of the items originally included.

I did not accept his suggestion that luggage should be conveyed on the authority of the requisition as I am of opinion that this

this would lead to difficulties. It might happen that the amount of luggage requisitioned for would exceed in cost of transit the allowance permitted to the clerk. I also append a note by the Examiner of Guaranteed Railway Accounts from which it will be seen that the Railway will recover the value of the tickets issued to the Civil Department in cash.

I shall be glad if you will inform me if it is proposed to utilize these requisitions during the coming movement of Government to the hills and if so how many copies of the requisition should be printed.

J. Doyle.
for Joint Secretary

Copy of letter from the Agent and Manager, Madras Railway No. 11340/1018, dated 28th October 1898.

With reference to your letter No. 2862 of the 17th instant, I have the honour to enclose a rough amended requisition form for Railway tickets for Members of the Madras Secretariat showing one or two slight alterations of which would be of convenience. It is unnecessary to mention children over 12 years or under 3 years as the former are treated as adults and the latter do not require tickets. It is assumed that luggage will be conveyed on the authority of the requisition and provision has been made for this.

I beg to request that you will be so good as to send me a few copies of the form when finally printed for record and let me know when it is proposed to introduce the form in order that I may arrange with the traffic Manager as to the instructions to the stations.

The form of watrant received with your letter is returned herewith.

Copy Note by the Offg. Examiner of Railway Accounts, Madras, dated 8.11.98.

As transactions between the Civil Deptt. and Gtd. Railways are adjusted in Cash only, the note on the back of this form may be omitted, the debit against the P.W.D. will be settled in transfer but this C can arrange for when claims are made. I understand from the papers in the case that a clerk will receive in cash the amount he is entitled to less the cost of the fares covered by the warrant; If so he will himself pay any charges due on Excess luggage and the entries for luggage made by the Company in the proposed form should therefore be omitted - a note may however be made at foot of the form to the effect that any charges for luggage should be paid for by the holder of the warrant.

T.P.

Approved [illegible]

BLOCK TO BE RETAINED.

Requisition for Railway Tickets for Members of the Madras Secretariat.

No.________ ________189 .

To the Station Master, ________, Madras Railway.

*Please supply tickets to the holder of this requisition for the accommodation specified below from*________*to*________

Class of Railway accommodation.	Class of employé with details showing number of members of his family.	No. of seats. *	Rank, names, &c.	Department.
	______Class officer. Authorised adult dependents. Children, age 3 to 12 years.			

No. of tickets issued *Total Value of fares, Rs.* *a.* *p.*

Signature of issuing officer.

Date 189 .

Press.

* Make this column the same as the corresponding column on the other side. Why change it?

F.H.S.

TO BE HANDED OVER TO THE STATION MASTER IN EXCHANGE FOR TICKETS.

Requisition for Railway Tickets for Members of the Madras Secretariat.

No.________ ________189 .

To the Station Master, ________ Madras Railway.

*Please supply tickets to the holder of this requisition for the accommodation specified below from*________*to*________

Class of Railway accommodation.	Class of employé with details showing number of members of his family.	No. of seats.	Rank, names, &c.	Department.	Value of fares.						
					Number.	Rate.			Amount.		
						Rs.	A.	P.	Rs.	A.	P.
	______Class officer. Authorised adult dependents. Children, age 3 to 12 years.										

No. of tickets issued *Total Value, Rs.* *a.* *p.*

Signature of issuing officer.

Date 189 . *Signature of Station Master.*

N.B. Excess luggage should be paid for by the hol

44

Railway warrants to members of the Madras Secretariat.

Please see note Y 8 2.9.98

45

Financial department

Please see note flagged Y. Two questions are therein raised for orders.

(1) The reduction of the maximum amount of travelling allowance admissible under the Hill Allowance rules.

(2) The introduction of the system of railway warrants.

2. Regarding the first question, H. M. said that he "would leave the maxima unaltered". The question therefore drops.

3. As regards railway warrants, he said "I don't
" see that this needs India's
" sanction. It does not affect
" the amount of the allowance
" one way or another, but
" merely ensures that they
" are not drawn unless
" earned." It is submitted that the introduction of the warrant system does not in

(2

WB

in any way clash with the provisions of the Madras Hill Allowance code. It merely ensures that the officer and his family do really travel in the class to which under the Code they are entitled. Further the Local Govt. has on various occasions ~~issued~~ framed rulings in connection with the Code, a summary of which will be found in G.O. Nos. 488-9 Financial, dated 27th May 1898. It will therefore suffice if a G.O. issues to the effect that from the season of 1899, in the case of officers of other than the first ~~and second classes~~ class, instead of the double second or third class to which they may be entitled under Section 4 of the Code for themselves and their families railway warrants will be issued for each officer for a single fare for himself and his family entitling them to travel in the class in which they can under the Section

XV

An officer of the Second Class gets 1st Class fares & has to give a certificate that he travels first class (vide rule 9 of the Madras Hill Allowance Code). It is for orders whether Second Class officers should be included in the present scheme

Cecil

(B)

Section travel, and that the total allowances under the Section *minus* the cost of the warrants will be paid in cash.

4. The table in Section 4 worked out on the foregoing lines stands as follows:-

	For the officer himself.		For his wife and for each child residing with and wholly dependent on him not less than twelve years old.		For each child less than twelve but not less than three years old		Aggregate travelling allowance for the Officer himself & his family not to exceed for each journey
(+) Vide marginal note above Cecil	By warrant	In cash	By warrant	In cash	By warrant	In cash	Rs. a. p.
Second class.	Single first class fare. Rs 20-8-0	Single first class fare Rs 20-8-0 and 8 annas a mile by road (32 miles) Rs 16-0-0	Single first class fare. Rs 20-8-0	Rs 29-8-0	Half single first class fare Rs 10-4-0	Rs 14-12-0	280-0-0 (including the values of the warrants)
Third and fourth class.	Single second class fare Rs 10-4-0	Single second class fare Rs 10-4-0 and 8 annas a mile by road (32 miles) Rs 16. =Rs 26-4	Single second class fare Rs 10-4-0	Rs 19-12-0	Half single second class fare. Rs 5-2-0	Rs 9-14-0	161-0-0 (including values of the warrants)
Fifth and sixth class	Single third class fare. Rs 4-4-0 or Rs 3-7-0 according to the train is mail or local	Rs 4-4-0 or 3-7-0 according to the train is mail or local	..	..	..	..	

5. A few alterations have been made in the form of the railway warrant which was approved in the Financial Department in its note dated 22.9.98.

(a) The Agent & Manager, Madras Ry, said it was unnecessary to mention children above 12 or below 3 years of age, the former being treated as adults and the latter don't require tickets.

(b.) In the original form there was an entry on the reverse, that "the amount specified on this Requisition will be adjusted by the Chief Auditor, Madras Railway, in transfer with the Civil Dept, this Requisition being produced as a voucher." The Examiner of Ry Accounts stated that the transactions between the Civil Dept and Guaranteed Railways are adjusted in cash only and that the note on the reverse of the form ~~may~~ might be therefore omitted the

W8

X

Letter No $\frac{11,340 - 1018}{28\text{-}10\text{-}98}$ XIV

Note d. 8-11-98. XIII

the debit against the Govt being settled in transfer.

6. The Agent & Manager of the Madras Ry Co. made provision in the form for luggage under the idea that it will be conveyed on the authority of the requisition or warrant, but the Examiner was against the entry being made as every clerk will have himself to pay for luggage in excess of the weight allowed free. The Joint Secy, Ry Branch, concurs in the view and has accordingly omitted all reference to luggage in the form. But a suggestion of the Examiner that ~~such~~ a note should be entered at the foot of the form to the effect that excess luggage should be paid for by the Officer himself, has not been acted upon and it is submitted that it will be ~~useful~~ as well to have such a note on

form, ~~as it would save ... offices against taking ... luggage.~~

c As regards the payment ... the civil department ... the value of tickets for which warrants are issued, each department of the civil Secretariat will, on receipt of an advice from the railway authorities as of the amount due, instruct the A. G. to make the payment from the provision for Hill Journey allowance ~~from~~ in its budget. The P. W. D. will however, make its own arrangements.

8. The Joint Secy. wants information on two points.

(a) If the warrant system is to be introduced this year, and

(b) If so, how many copies of the warrant should be printed.

As regards the first question, there is no reason why the system should not be brought into force this season but in as much as the Agent

Yes

and the manager of the Madras Ry. Co. has to arrange with the Traffic Manager as to the instructions to the stations, it will be necessary to ~~arrange~~ give him intimation early in the P. W. D.

9. Regarding (b), it is submitted that for the present it appears quite sufficient for each department of the Secretariat to be supplied with a book containing ~~100~~ 50 cent warrants. These should be numbered consecutively and issued by the Railway Branch of the Secretariat on requisitions from the other departments. The Chief Assistants in each department will have them in their own custody and have the names of ~~officers~~ clerks, the class they are entitled to travel in and the number of members of their families taken &c entered in the warrants and get them signed

signed by the Secretaries, or sign them themselves & be permitted and issue to the ~~officers~~ clerks concerned on the eve of their departure to or from Ootacamund.

10. One more matter remains to be considered. In his note dated 2.9.98. H. Ex. directed that the reduction in cartage consequent on the opening of the Nilgiri Railway to Coonoor ~~and should be looked into~~, and the consequent reduction in Madras &c. should be looked into. The P.W.D. will ~~is submitted~~ have to institute the necessary enquiries in the matter.

Ex 1-2-99.

For the C.S.

The action to be taken in Financial now appears to be:

(1) to change the ~~[illegible]~~ table in section 4 of the Madras Hill Allowance Code (pages 2 & 3 of these notes)

(2) to intimate that this change will be brought into

I do not see what change is needed.

Ex.

effect this year;

(3) to ask P.W.D. (Ry) to arrange about the supply of warrant books to each Secretariat dept & to inform the Ry. Co. of the proposed change.

Ex.

The rates &c will change again when the Nilgiri Ry. is opened, but ~~[illegible]~~ we must apparently wait for that event first

Circd
9.2.99

Ex

C 15. 3. 99. C 17. 3. 99
R 17. 3. 99 R 21. 3. 99

Fort Dept

H.M. [illegible]

The Hon'ble Mr. Whiteside[?]

W. D (Ry) M. C. L.

Rev: — not counter initialled
vide attached note

L & M
Ed:
P.W.D. } M C 17

I am afraid the system w^d give some trouble without doing equivalent good.

H. T.
13 3 99

I do not approve of this order. Please see note at the end.

H A
15. 3. 99.

R initialled by R

J (9 d) 21/3/99
Initialled

Read again G.O. 488/9 Fin. 27.5.98

Order ~~Hd~~ Not issued
P.S.

The Governor-in-Council directs that with effect from the current year travelling allowances admissible under sec: 4 of the Madras Hill Allowance Code to Assistants, clerks and menial servants in the Secretariats accompanying the ~~headquarters~~ of Govt to ~~the hills~~ from Ootacamund shall be made by means of (1) a railway warrant or pass for a single fare in the class in which the Assistant clerk or servant is entitled to travel, for himself and for each member of his family for whom travelling allowance is admissible under the Code, and (2) cash payment of the remainder of the allowance admissible under the Code.

2. Orders will issue in the P.W.D. (Railway) Dept as

regard ~~which~~ the warrants, should be issued on requisition to each Secretariat dept. in + books containing 200 warrants each, consecutively numbered. These warrant books shall be in the custody of the Chief Assistant of each dept & the warrants will be issued on the signature of the Secretary

+ Note 50 will be too small to provide for menial servants
Cul

C.W.S.
19/2/99

11.2.99

28/2/99

18/2/99

24/2

All other depts of the Secy.

A.G. PWD (Ry Branch) with notes in original

Acct. Genl.

Copy to C.R.

— G.A. File

Revenue Department

To Under Secy

The Financial S's Dept sends for countersigning the draft of a G.O. which it proposes to issue with a view to prevent the members of the Govt Secretariat establishment from drawing a higher rate of railway fare and travelling in a lower class during their journeys to and from Ooty.

2 At present the peons and other menial servants are, except when they are required to travel with officers, as a rule given only passenger-train fare which is slightly lower than that for the mail train. The order proposed would thus apply virtually only to Assts and Clerks as well as their families who are now given "First" or "Second Class" allowance according as their pay is not less than or less than

Rs

Rs 400. To these it is proposed to give warrants instead of money for the number of single tickets required by them and allowed by the rules; these warrants being issued to Station masters under the signature of the Secretaries concerned and a book containing 200 forms of such warrants being kept in the custody of the Chief Asst in each Secretariat.

3. From the notes, it appears that it is not contemplated to alter the rules contained in the Hill allowance Code; while the specimen form of the warrant and the correspondence which has taken place in connexion therewith would seem to show that the warrants would be issued only to Station Masters on the Madras Railway. Rule 12 of the Hill allowance Code runs as follows:-

"If an officer or any "member of his family entitled to travelling expenses proceeds to

"to Ootacamund from any "place other than Madras "or proceeds to Madras from "any place other than Ootacamund his or her travelling "expenses, may be charged; pro-"vided that no higher charge "can be admitted than would "have been admitted had the "journey been made from or "to Madras direct"

Under the above rule either the form of the warrant should be altered so as to include Station masters on other than the Madras Railway or the draft order ~~enlarged~~ modified making special provision to cover the cases of officers or their families having to start from Stations other than those on the ~~Madras~~ said Railway.

4. Another set of cases for which no special provision is made in the draft order is that of Clerks or Assts having to start from Madras or Ootacamund and take a circuitous route

As we by the S. Indian Railway on their way to Ootacamund via Madras, joining or leaving ~~[illegible]~~ the Madras line at ellore or Erode. The Secy or the Under Secy might now permit an Asst or a Clerk to pay a hurried visit to his home in the South on his way to or from Ootacamund. There have been cases in which such permission ~~has been~~ was accorded, and in fact the Assts and Clerks are now allowed to take whatever route they like provided they reach their destination within the prescribed time. There does not appear to be any particular reason why the Govt. should insist on their foregoing this convenience which does not injure public interests in any way. For this reason also it seems desirable to alter the form of the warrant in the way indicated in the above para or modify the order.

BMM
2.3.99

2/3/99.

As the First Assistant in this Dept has

no box with lock and key, it is for considera whether the book of warrants may not be in the custody of the Registrar, who ~~to~~ has the managem of the office.

KD
2-3-99

Secy

The system of warrants is proposed to ensure that clerks do travel by the class for which they are entitled to charge. It seems doubtful I submit whether ~~any good~~ this object will be attained. It will still be open to the clerks to sell their 2nd Class tickets & go 3rd; & at busy times, such as the Madras exodus & returns, there will probably not be much difficulty in arranging this. It may be illegal but it probably will be done all the same.

Further the Hill Allce Code Art 9 specifically says that no certificate of having travelled in a particular class is required, except 2nd Class, from officers who are ~~[illegible]~~ entitled to charge

If a clerk were proved to have done this he w.d probably be dismissed. It is a clear fraud on Govt.

2/3.

I w.d not expose him to the temptation by creating a new offence.

A.A.

2

claim to have travelled
by the 1st Class. It would
rather seem to contemplate
the possibility of officers
drawing 2nd class ~~fare~~ rates
& travelling 3rd Class.

There is nothing in
the Code ~~that~~ that requires
or even implies that
3rd & lower class officers
must have travelled
by any particular class.
Art 4 merely lays down
the principles of calculation
of the travelling allowance
admissible to each
class.

I note the above
matter for consideration
as the point appears
to have been assumed
in the Fin Dept. It seems
extremely doubtful ~~whether~~
seeing how all the provisions
of the T.A. Code tend & I submit rightly so, to liberal
treatment of clerks & subordinates
whether any such strictness
was intended in this respect
but the rules contemplate the officers

67/

No certificate is required
but if the argument of this
para is to be admitted every clerk
will claim the maximum
irrespective of the members of
his family he actually took with
him.

This is fraud. Is Govt
to countenance it.

I really cannot see the
harm of it.

62/

Ex hypothesi there will b
no change, or at any rat
~~any~~ material change,
the total cost to Govt. so [illegible]
I do not see what part
good will ensue from the
grandmotherly intervention
of Govt. in taking excessive
precautions against clerks
travelling in a lower class
than the one they are
entitled to. Often the lower
class is used in order that
some relative or dependent
for whom the rules do n
provide may accompany
the clerk, and as ~~Govt.~~ Govt. has
in any case to pay the
full prescribed amt. is
there any particular obj
in interfering with his
generous feelings?

But there is also the diff
referred to in the office
in connection with clerks
do not proceed dire
Ooty but ~~spend~~ go off
main line to spend a
[illegible]

rried hours with their nts & friends. There is objection to this at all, duly authorized by the d of the office: ~~and~~ but the posed modification of the Rules wd. either prevent this or introduce complications in the working of the new scheme.

I am not in favour of the change.

8/3/19

nt Dpt no

I regret I can not accept the dictum. The practice is this allowed by the rules. It is an ~~[illegible]~~ abuse which gives [illegible] enemies of the Exodus [illegible] that the whole thing is a [illegible] holiday.

10/3/19

I regret that I cannot see the necessity for this order or the force of the C.S.'s arguments.

The issue of railway warrants to clerks ~~&c~~. instead of their railway fares will give a lot of trouble both in the Govt. office in issuing the warrants and in the Railway office in collecting the warrants & forwarding them for cash payment or making account entries ~~&c~~ for with the same end.

There will also be an addl. account or more to be kept the Govt. office, and the of the loss or theft of blank warrants.

The le object to be gained is so far as I can see to prevent certain subordinates who are entitled to travel second-class & to draw second-class fares, from travelling third class & saving the difference. There will be no saving whatever to Govt. — in fact a slight loss in the value of the printing &c. and no ill results have been pointed out ~~for~~ as arising from the present system. If a clerk entitled to second class fare chooses to travel third, and bring an additional member of his family with him, or save the difference to meet the many extra expenses of the move, I really cannot

12

6.5

why he should not
do so; in fact I should be
disposed to commend him for
sacrificing his personal comfort
for the sake of sound economy.
If my memory serves me
I can recall two members
of the Madras Civil Service
— one still in the service &
in high position — who
on occasion travelled second
class to save the difference
between that fare & first.

Then why should not
a clerk stop at Salem or
elsewhere en route, or if
he likes to pay the extra fare
go round by Trichy. to Mettupolium,
provided he does not
exceed his joining time?
I can see no abuse in
s. If the joining time is
long it may be shortened,
t. Why not let the clerk
what way he likes provided
gets to his destination
time. I am of
inion that no case has
out for changing
sting system. A.C.R. 16.3.99.

I entirely agree
H.W.
16-3-99.

I also agree.
A.G.H.
20.3.99.

Very few. Their [illegible] the clerk. So I am relieved of responsibility. I too am of [illegible]
24/3

To the C.S.

This file may, it is sub[mitted], circ[ulate]
to P.W.D. (Ry)
Rev
L & M.
Est.
P.W.D. (Genl)
} for information.

F.V.S.
MH 24/3
21/3
21/3

The papers can then be recorded in
Financial

A.T. 29.3.99

Circl
26.3.99

Order.
Fail Dept
No. 505 d/ 15-4-99
his

Recorded
Circd
30/3/99
for C.S.

WITH ORDER

Note for the Chief Assistant.

With reference to C.A.'s
verbal instructions, the following
difficulties that have occurred
to me in connection with the
working of a system of Rail-
way warrants for Secretariat
clerks travelling at the time
of Govt Exodus are respectfully
submitted for consideration.

(1) It seems to be clear
that the Railway warrant
in the form in which it is
roughly drawn up can be
utilized for through journey
only from Madras to Mettu-
palaiyam and vice versa
Very often it happens that
a clerk, whether travelling
alone or with his family,
takes the opportunity of the
Govt move to pay a flying
visit to his native village
on his way to the head quart[ers]
In such a case he cannot utilize

why he should.

warrant for broken journeys on the Madras Ry or on other Railways. All the same he will have made the journey, single or with family, as the case may be, from Madras to Mettupalaiyam or *vice versa* and at the time of the move of Govt, although he may not have taken the direct route. It might be argued that this joining time is not intended for such visits. But it is respectfully submitted that it would be to the advantage of the office itself to allow the concession inasmuch as the necessity for clerks taking short leave for little domestic affairs will be obviated thereby

The up-journey generally takes place during the Easter holidays & the short trip to their homes on the part of clerks is but natural

Cml

[N.B. Clerks like other Govt Servants can only get leave when the public interests admit of it. Cml]

(2) If at the time of the move a clerk wants to take his family to Ootacamund or to Madras from a place far away from either of these stations it becomes necessary for him

The family would fall under rule 12 of the Madras Hill Allowance Code but the clerk would, as pointed out, lose the benefit of the pass.

Cml

in most [illegible] from the Madras Railway line and go to a station situated on or near ~~the~~ some other line of railway. Here the clerk cannot make use of the ticket obtained in exchange for a Railway Warrant if it authorizes a journey from Madras to Mettupalayam direct only or *vice versa*. If he has to travel on the South-west line of the Madras Railway only, the difficulty can perhaps be overcome by an endorsement on the ticket to the effect that it may be used once between one particular date and another. On the other hand if the clerk is obliged to travel on other lines than the Madras Ry, ~~for~~ instance the South Indian Railway he will altogether lose the benefit of the warrant, which will be a great hardship who he should

(3) It is not understood whether clerks claiming actual travelling expenses for themselves or for their families under section 12 of the Hill Allowance Code are also to be furnished with warrants or are to be paid in cash. In the ~~other~~ former case the same difficulties as those pointed out in the two preceding paragraphs will apply here also.

(4) Another difficulty in the matter of Railway warrants is that clerks who are put to the necessity of taking with them members of their families for whom travelling allowance is not admissible under the rules, will be very much inconvenienced by having to adopt one of the alternatives of either allowing such members to travel separately in a lower class or of paying the higher fare for them also in order that all the members of the family

This is an exceptional case which a warrant will not meet
Cml

may travel

same compartment. It must be remembered, it is submitted, that in a Hindu joint family where the members of the whole family depend upon some particular earning member the latter is obliged to take the former ~~abroad~~ with him wherever ~~they~~ he goes or to maintain a separate establishment in the place where they are left. In many cases the adoption of the latter cours is very inconvenient and mor expensive.

(5) Railway warrants will be practically of no use to those clerks whose ladies observe the Ghosha system, for instance the Muhammadans. They are obliged to engage a whole third class compartment for the sake of seclusion

Finally it is subd that the very fact tha officers of [illegible] and 2nd classes who are paid double second class fares are not required to declare that they have travelled in the second class tends to show that such officers are not actually required to ~~travel~~ travel in that class and that the double second class fare allowed in their case is intended to meet such charges as railway fare for servants, luggage charge for articles &c.

Vlin
13/9/98

P.S.

The foregoing note re railway warrants has been put up by the Confdt. Clerk whom I instructed to examine the proposed form of pass to ensure that it provided for all contingencies. The points raised in paras (1) & (2) involve difficulties which the Railway Dept. might be asked to consider. Paras (4) and (5) raise the ~~[illegible] point~~

principal point connected with this matter – viz whether clerks who receive 2nd Class Railway fares should travel 3d. Class. There is no doubt that ~~apart from the~~ ~~[illegible]~~ Hindu clerks are somewhat peculiarly situated as regards their female relatives and that Muhammadan clerks must lose severely if their females are to travel gosha by the class for which the clerks receive allowances. Rule 5 of the Hill Allowance Code provides for a clerk charging for one female dependant, but such a clerk must be unmarried or a widower. On the whole it would appear to be best to alter the rules to permit of clerks charging for females relatives who are dependent upon them (proof of this being furnished by a certificate) ~~[illegible]~~, the maxima being reduced ~~to the~~ ~~[illegible]~~ ~~[illegible]~~. The principle that second class fares are drawn for 3d. Class, travelling cannot, it is thought, be admitted

Cml S
19/9/98.

I am sorry I cannot accept any of the arguments put forward in this note. To do so would be to admit the abuse of a privilege. The warrant system must be maintained.

H 19.9.98.

S/21

Genl Ref

Please file this with the Genl. G.O. re Railway Warrants when it comes to Ref

V.Lu
30/9/98

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