

12/12/28

Financial (1889) Department.

G.O., No. 1313

DATED 30-11-88

INDEXED.

[Despatch Abstract.]

Stationery

Stating that printing double foolscap, 28^{ths}, is suitable for receipt and despatch registers, and that cream wove country, 14^{ths}, is sufficient for acquittance rolls.

BACK PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.

FURTHER PAPERS.

G.O.	No.	Department.	Date.	G.O.	No.	Department.	Date.
ct 5204/89	1064/00	J. S.					

Government {1899} of Madras. FINANCIAL.

Recd.

Regd.

1899.

Enclosures

Spare copies

G.O., No. 1313, 30th November 1899.

NOVEMBER.

Stationery.

Stating that printing double foolscap, 28 lbs., is suitable for receipt and despatch registers and that cream wove country, 14 lbs., is sufficient for acquittance rolls.

GOVERNMENT OF MADRAS.

FINANCIAL DEPARTMENT.

READ—again the following paper :—

G.O., No. 816, Financial, dated 2nd October 1897.

ABSTRACT.—Passing orders on the proposal to substitute country-made papers for similar articles of European manufacture in public offices.

READ—also the following paper :—

From H. BRADLEY, Esq., I.C.S., Acting Superintendent of Stationery, to the Chief Secretary to Government, dated Madras, 17th October 1899, Dis. No. 2527.

With reference to G.O., No. 816, Financial, dated 2nd October 1897, I have the honour to enclose herewith two lists—the one, marked A, showing the names of forms and registers for which English-made papers are stated by the officers concerned to be necessary, and the other, marked B, embodying the forms and registers for which English-made papers have hitherto been supplied but for which country-made papers will in future be substituted.

2. I would suggest that Badami double foolscap, 28 lbs., or printing double foolscap, 28 lbs., may be conveniently used for despatch and receipt registers in all offices. The Director of Public Instruction suggests English cream wove, 14 lbs., for "register of papers received" and country cream wove, 14 lbs., for "register of papers despatched." Both are important registers, and the Government has directed between them is not apparent. The Chief Engineer, Public Works Department, has agreed to the proposal that country-made paper should be used for both registers. The other controlling heads are silent on the subject, from which I infer that country-made papers will answer the purpose.

3. There is a difference of opinion in regard to the paper to be used for "acquittance rolls." The Registrar, High Court, the Accountant-General and the Director of Public Instruction propose that English-made paper should be used, whereas the Inspector-General of Registration thinks that cream wove country, 14 lbs., will be sufficient. As pay bills are retained in all departments for upwards of 25 years, the retention of acquittance rolls for the same period may be considered unnecessary. If so, I agree with the Inspector-General of Registration in thinking that country-made paper will be sufficiently durable for acquittance rolls.

4. With reference to the long list of registers and forms for which English-made papers are required by the High Court, I have the honour to report that I requested the Registrar to revise the list, pointing out, at the same time, the difference between the papers used in the High Court and in the Muffasal Courts in the cases of summonses, warrants, &c. That officer has, however, returned the list, with the remark only remark that the proposal seems very wasteful. I request, therefore, that Government will be pleased to accord sanction to the embodiment in the Stationery Rules of List A, with such modifications as may be deemed necessary, pending the decision on the question of obtaining paper more largely from England, which may lead to further alterations.

ORDER—No. 1313, Financial, dated 30th November 1899.

The Government considers that printing double foolscap, 28 lbs., is suitable for receipt and despatch registers.

2. For acquittance rolls, which are maintained for three years (G.O., No. 104, Public, dated 4th February 1897), cream wove country, 14 lbs., is sufficient.

3. Paragraph 4 of the Superintendent's letter will be considered in the Judicial Department.

(True Extract.)

G. STOKES,
Chief Secretary.

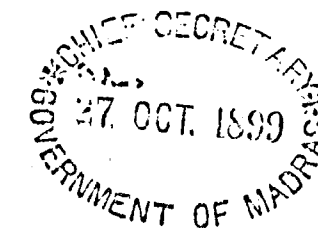
To the Judicial Department.

" all departments of the Secretariat.
" the Superintendent of Stationery.
" the Accountant-General.
" the Postmaster-General.

Financial (1899) Department.

CURRENT No. 2806

Order



From

The Superintendent of
Stationery,
Madras.

Dis No 2527

Dated 17-10-99
Dist. 27-10-99
Received

Registered

Enclosures 2

Spare copies

SUBJECT.

Requesting to accord
sanction to the embodiment
in the Stationery Rules of
the list, marked A, showing
the names of forms & registers
for which English made
papers are stated by the
officers concerned to be
necessary.

[F. 20]
590-17 11-99.

BACK PAPERS.

G.O.	No.	Department.	Date.
cc.	96	Finl.	2-10-97.

FURTHER PAPERS.

G.O.	No.	Department.	Date.

C.No.3806.

NOTE FOR THE C.S.

In G.O.No.816 Finl.,d/2-10-97 the Govt.directed that country made papers should,except for permanent registers,be substituted for papers of European manufacture in all but the head-quarter offices at the Presidency Town and in Army head-quarter offices, the supplies to which should be continued in certain proportions. As regards registers,the Superintendent was asked to settle in communication with the Board of Revenue and heads of departments the classes of permanent registers for which English made papers should be used, referring to Govt. for decision any cases in which differences of opinion might occur.

2. The Supdt. of Stationery now forwards two lists of registers and forms in use in the marginally noted offices the one(A) showing the names of the forms and registers for which English made papers are stated by the officers concerned to be necessary and the other B embodying those for which English-made papers

P.W.D.Offices.

Office of Board of Rev.(all Dpts.)
" " Inspr.Genl. of Prisons
" " "Registration" Registration.
" " Dir. of Pub. Instruction
Acctt.Genl.'s Office
High Court.

papers have hitherto been supplied but for which country made papers will in future be substituted.

3. The Superintendent submits for the decision of Govt. the following points in which differences of opinion occur:-

(i) Paper to be used for Receipt & Despatch registers in all offices.

The Director of Public Instruction suggests English-made papers for "Receipt Registers" and country made papers for "Despatch registers". The reason for this distinction is not apparent. The Chief Engineer, P.W.D. agrees to the use of country made papers for both registers. The Superintendent states that the other Controlling heads are silent on the subject. It is submitted that this statement is not quite correct, as the Registrar, High Court, proposes to use English-made papers for both registers. As the majority of officers do not appear to have objected to the use of country made papers, it is submitted that the proposal of the Supdt., that Printing Double Foolscap 28 lbs may be used for both Receipt & Despatch registers, may be approved.

(ii.) Paper to be used for Acquittance Rolls. The Registrar, High Court, the Accountant-General and the Director of Public Instruction propose

Page 7 of List A.

+ Sample put up & Flagged C

G.O.No.104 Pub.,d/4-2-97. A

+ Sample put up (Flag G)

4
propose to use English-made papers. The Inspector-General of Registration considers that Country paper will be sufficient. The Supdt. of Stationery agrees with the Inspector-General and states that as Pay bills are retained in all Departments for upwards of 25 years the retention of acquittance rolls for the same period may be considered unnecessary. According to G.O.No.104 Public, dated 4th February 1897, Acquittance Rolls are to be retained for three years only. Acquittance Rolls are practically receipts for payments, and the expenditure in an office is not likely to exceed a few pages per month, but the cream wave country (14 lbs) is sufficiently good for the purpose and it is submitted, ^{should,} to be used ~~for Acquittance Rolls~~.

(iii) The Supdt. of Stationery states that the use of English-made papers for the long list of forms and registers required by the High Court is very wasteful on the ground that there is a difference between the papers used for summons, Warrants &c in the High Court and in the Mufassal Courts. The Registrar has, however, stated that the difference in the quality of paper is designedly made and is necessary. ^{The matter is for} ~~The Registrar is~~ ^{Tutor}

Please see draft below.

Cut
12. + 12

29.11.99.
R-20.11.99

20

1
H. K.

MA 29.11.99.

True for C. L.

$\frac{\text{Cm. S.}}{22.7129}$
 $\frac{100}{2814159}$

Arnold.

Despd.
7-12-99

Acctt. Genl.
P.M.G.

TS.C. to Stationery File. - copy

2127

No. 1313 of 30.11.22

First copy sent to Press.
Returned for signature.
Despatched in print.

4

Order complete. 160
Letter only.
Order complete with Letter.

READ AGAIN G.O., No.
189

DATED

CURRENT No.

Printers marked
30/11/22

ENCLOSURES TO G. No.

ORDER OF GOVERNMENT

LETTER OF GOVERNMENT.

STATEMENT WITH DITTO.

PAPERS NOT FILED UP, BRING WRAPT FOR DESPATCH
IN ORIGINAL.

AB -

A = Print in full
B = Not to be printed.
P = Print abstract only.
Q = Print heading only.